

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
www.citymb.info • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Tuesday, October 19, 2021**

**6:00 PM**

**Zoom Meeting**



#### **ELECTED OFFICIALS**

**Mayor** Hildy Stern

**Mayor Pro Tem** Steve Napolitano

**Councilmember** Richard Montgomery

**Councilmember** Joe Franklin

**Councilmember** Suzanne Hadley

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Community Development Director** Carrie Tai

**Finance Director** Steve Charelian

**Fire Chief** Michael Lang

**Human Resources Director** Lisa Jenkins

**Information Technology Director** Terry Hackelman

**Parks and Recreation Director** Mark Leyman

**Police Chief** Derrick Abell

**Public Works Director** Erick Lee

---

#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*By participating in City Council meetings, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*The City continues to offer an opportunity to participate in Council meetings via Zoom. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, October 19, 2021 (the day of the meeting), via:*

- 1) eComment at <http://www.citymb.info/ecomment>;*
- 2) email to [cityclerk@citymb.info](mailto:cityclerk@citymb.info); or*
- 3) telephone message recorded at (310) 802-5030.*

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item F (Public Comments).*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, October 13, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

### **A. CALL MEETING TO ORDER**

**B. PLEDGE TO THE FLAG****C. ROLL CALL****D. CEREMONIAL CALENDAR**

1. Presentation of a Certificate of Recognition to Kelly Stroman for Creating the Manhattan Beach Chamber Inclusion Committee and for Her Years of Service as CEO of the Manhattan Beach Chamber of Commerce. [21-0213](#)

**PRESENT**

Attachments: [Certificate of Recognition - Kelly Stroman](#)

2. Acceptance of the 2021 Beacon Leadership & Innovation Award from the Institute for Local Government in Recognition of The City of Manhattan Beach's Leadership in Climate Resilience. [21-0230](#)

**ACCEPT**

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**G. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, October 19, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to [cityclerk@citymb.info](mailto:cityclerk@citymb.info); or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

**ZOOM PUBLIC PARTICIPATION**

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the “raise hand” feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk’s Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the “raise hand” button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

During the meeting you will need to enter \*9 on the phone’s dial pad at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public’s use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City’s use of Zoom is consistent with the platform features and functions as described on the Zoom website.

**UPDATES AND PRESENTATIONS:**

3. **Presentation by Los Angeles Department of Water & Power Regarding South Bay Traffic Impacts from the Scattergood to West LA – Sawtelle Modernization Project.**

**H. COVID-19****4. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.****I. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**5. City Council Minutes: [21-0272](#)**

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of October 5, 2021
- b) City Council Regular Meeting Minutes of October 5, 2021  
(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes of October 5, 2021](#)

[City Council Regular Meeting Minutes of October 5, 2021](#)

**6. Financial Reports: [21-0304](#)**

- a) Schedule of Demands September 23, 2021, and September 30, 2021
- b) Investment Portfolio for the Month Ending August 31, 2021
- c) Month End Report for August 31, 2021  
(Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

**Attachments:** [Schedule of Demands for September 23, 2021 and September 30, 2021](#)

[Investment Portfolio for the Month Ending August 31, 2021](#)

[Month End Report for August 31, 2021](#)

**7. Consideration of a Resolution Approving a Comprehensive Citywide Salary [21-0285](#)**

Schedule for All City Positions and Adjustments to Salary Ranges (Human Resources Director Jenkins).

**ADOPT RESOLUTION NO. 21-0089**

**Attachments:** [Resolution No. 21-0089](#)

8. Consideration of the Following Regarding Parking Structure Lot 4 Repairs Project: [21-0290](#)
- a) Formally Accepting as Complete the Parking Structure Lot 4 Repairs Project;
  - b) Authorizing the Filing of the Notice of Completion with the County Recorder; and
  - c) Releasing the Retention of \$29,662 (Public Works Director Lee).

**ACCEPT AND AUTHORIZE**

Attachments: [Location Map](#)

9. Consideration of the Following Regarding the Manhattan Village Senior Villas ADA Pathway Project: [21-0270](#)
- a) A Resolution Awarding a Construction Agreement to Gentry General Engineering, Inc. for the Manhattan Village Senior Villas ADA Pathway Project for \$1,162,732.93; Approving the Plans and Specifications for the Project; and Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$93,018;
  - b) A Resolution Approving an Inspection Services Agreement with Ardurra Group, Inc. in the Amount of \$70,000;
  - c) A Resolution Approving Amendment No. 3 with Quantum Consulting, Inc. in the Amount of \$12,000 for Additional Design Services;
  - d) Reallocation of \$260,895 from the Unencumbered Facilities Fund for the Project (Public Works Director Lee).

**A) ADOPT RESOLUTION NOS. 21-0090, 21-0091 AND 21-0092**

**B) APPROVE REALLOCATION OF FUNDS**

Attachments: [Resolution No. 21-0090](#)  
[Agreement - Gentry General Engineering, Inc.](#)  
[Resolution No. 21-0091](#)  
[Agreement - Ardurra Group, Inc.](#)  
[Resolution No. 21-0092](#)  
[Amendment No.3 - Quantum Consulting, Inc.](#)  
[Plans and Specifications \(Web-Link Provided\)](#)  
[Budget and Expenditures](#)  
[Location Map](#)

10. Formally Accept as Complete the Citywide Street Light LED Retrofit Project and Authorize Filing a Notice of Completion with the County Recorder (Public Works Director Lee). [21-0300](#)

**APPROVE**

Attachments: [Manhattan Beach Streetlight Inventory Map](#)

11. Consideration of a Resolution Approving Amendment No. 2 to the Professional Services Agreement with SA Associates for \$100,000 for Additional Project Management Consulting Services for the Engineering Division (Public Works Director Lee). [21-0305](#)  
**ADOPT RESOLUTION NO. 21-0093**

**Attachments:** [Resolution No. 21-0093](#)  
[Amendment No. 2 - SA Associates](#)  
[Agreement and Amendment No. 1 - SA Associates](#)

## J. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## K. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

## L. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

12. Introduction of an Ordinance Adding Chapter 5.25 (Mandatory Organic Waste Disposal Reduction) to Municipal Code Title 5 (Sanitation and Health) and Making a Determination of Exemption Under CEQA (SB 1383) (Public Works Director Lee). [21-0194](#)  
**INTRODUCE ORDINANCE NO. 21-0006**

**Attachments:** [Draft Ordinance No. 21-0006](#)

13. Discuss and Provide Direction on Potential Requirements for Increased Energy Efficiency of New Buildings (Community Development Director Tai). [21-0258](#)  
**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [References and Resources](#)  
[Zero Emission Building Ordinances in CA \(July 26, 2021\)](#)  
[Energy Efficiency Code Categories](#)  
[California Energy Commission Press Release \(August 11, 2021\)](#)  
[California Energy Commission Energy Code Update Summary for 2022](#)

14. Consideration of the Following Regarding the Polliwog Park Lower Playground Replacement Project: [21-0249](#)
- a) A Resolution Awarding an Agreement to Landscape Support Services for \$1,309,484.50 for Construction of the Polliwog Park Lower Playground Replacement Project; Approving the Plans and Specifications for the Project; Authorizing the City Manager to Approve Additional Work if Necessary up to \$165,480.19;
  - b) A Resolution Awarding an Agreement to Ardurra Group, Inc. for \$294,100.00 for Inspection and Construction Management on the Project; and
  - c) A Resolution Awarding an Agreement to Kompan, Inc. for \$622,105.01 for the Purchase of Play Equipment for the Project and Waiving the Purchasing Procedures to Permit Selection of the Vendor Through a Presentation, Survey, and Selection Process (Public Works Director Lee).

**ADOPT RESOLUTION NOS. 21-0094, 21-0095 AND 21-0096**

**Attachments:** [Resolution No. 21-0094](#)  
[Agreement - Landscape Support Services](#)  
[Bid Proposal](#)  
[Plans and Specifications \(Web-Link Provided\)](#)  
[Resolution No. 21-0095](#)  
[Agreement - Ardurra Group, Inc.](#)  
[Resolution No. 21-0096](#)  
[Agreement - Kompan, Inc.](#)  
[Budget and Expenditures Summary](#)  
[Location Map](#)  
[PowerPoint Presentation](#)

15. Consideration of the Cultural Arts Commission Work Plan Items: Manhattan Beach Art Center Frieze, Digital Wall, Rainbow Crosswalk, and Polliwog Pavilion (Parks and Recreation Director Leyman). [21-0015](#)
- A) DISCUSS AND PROVIDE DIRECTION**
- B) ALLOCATE FUNDS FROM PUBLIC ART TRUST FUND**

**Attachments:** [Public Art Trust Fund Report](#)  
[PowerPoint Presentation](#)



16. Update on Fiscal Year 2021-2022 City Council Work Plan Report (Continued from the October 5, 2021, City Council Meeting) (City Manager Moe). [21-0315](#)

**RECEIVE REPORT**

Attachments: [City Council Work Plan \(35 Items\)](#)  
[Work Plan Summary](#)  
[Completed Work Plan Items \(19 Items\)](#)  
[Departmental Involvement Matrix](#)

**M. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

**N. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**O. CITY MANAGER REPORT**

**P. CITY ATTORNEY REPORT**

**Q. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

17. Agenda Forecast (City Clerk Tamura). [21-0307](#)  
**INFORMATION ITEM ONLY**

18. Commission Minutes: [21-0322](#)  
This Item Contains Minutes of the following City Commission Meetings:  
a) Parking and Public Improvements Commission Meeting Minutes of August 26, 2021 (Cancelled) (Community Development Director Tai)  
b) Parking and Public Improvements Commission Meeting Minutes of September 23, 2021 (Cancelled) (Community Development Director Tai)  
c) Planning Commission Meeting Minutes of October 13, 2021 (Cancelled) (Community Development Director Tai).

**INFORMATION ITEM ONLY**

Attachments: [Parking and Public Improvements Commission Meeting Minutes of August 26, 2021 \(Cancelled\)](#)  
[Parking and Public Improvements Commission Meeting Minutes of September 23, 2021 \(Cancelled\)](#)  
[Planning Commission Meeting Minutes of October 13, 2021 \(Cancelled\)](#)

**R. CLOSED SESSION****S. ADJOURNMENT****T. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*January 3, 2022 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting*  
*January 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*January 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*January 19, 2022 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission meeting*  
*February 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*February 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*March 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*March 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 26, 2022 - Tuesday -- TBD - Boards and Commissions Interviews*  
*May 3, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 10, 2022 - Tuesday -- 6:00 PM - Budget Study Session*  
*May 17, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 24, 2022 - Tuesday -- 6:00 PM - Budget Study Session*  
*June 7, 2022 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*June 21, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 2, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 16, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 6, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

October 18, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
October 25, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
October 27, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
October 28, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission  
November 8, 2021 - Monday - 5:00 PM - Library Commission Meeting  
November 10, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
November 15, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
November 22, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
November 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
November 25, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled to December 2, 2021 Due to Thanksgiving Holiday)  
December 2, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled from November 25, 2021 and December 23, 2021)  
December 8, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
December 13, 2021 - Monday - 5:00 PM - Library Commission Meeting  
December 20, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
December 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
December 23, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled to December 2, 2021 Due to Christmas Holiday)  
December 27, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

**U. CITY OFFICES CLOSED****CITY HOLIDAYS:**

November 11, 2021 – Thursday – Veterans Day  
November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday  
December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)  
December 31, 2021 – Friday – New Years Day Observed (Saturday, January 1, 2022)  
January 17, 2022 – Monday – Martin Luther King Day  
February 21, 2022 - Monday - Presidents Day  
May 30, 2022 – Monday – Memorial Day  
July 4, 2022 - Monday - Independence Day  
September 5, 2022 - Monday - Labor Day  
October 10, 2022 – Monday – Columbus Day