

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.citymb.info • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, October 5, 2021

6:00 PM

Zoom Meeting



ELECTED OFFICIALS

Mayor Hildy Stern

Mayor Pro Tem Steve Napolitano

Councilmember Richard Montgomery

Councilmember Joe Franklin

Councilmember Suzanne Hadley

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Fire Chief Michael Lang

Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Police Chief Derrick Abell

Public Works Director Erick Lee

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Pursuant to Governor Newsom's executive orders issued in response to the COVID-19 pandemic, the City continues to offer an opportunity to participate in Council meetings via Zoom. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, October 5, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to cityclerk@citymb.info; or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item F (Public Comments).

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, September 29, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of Certificates of Recognition In Honor of Mayor Stern's Kindness Initiative to Jeff and Peir Serota for Supporting Local Businesses During the Pandemic and Creating the "Local Love for MB" Campaign. [21-0271](#)
PRESENT

Attachments: [Kindness Initiative - Jeff and Peir Serota](#)

2. Presentation of a Proclamation Declaring the Month of October 2021, as National Breast Cancer Awareness Month. [21-0303](#)
PRESENT

Attachments: [Breast Cancer Awareness Month 2021](#)

3. Presentation of a Commendation to Soroptimist International of Manhattan Beach in Recognition of Their 100th Anniversary. [21-0302](#)
PRESENT

Attachments: [Soroptimist Club - 100 Year Recognition](#)

4. Presentation of a Proclamation Declaring October 6, 2021 as Energy Efficiency Day. [21-0252](#)
PRESENT

Attachments: [Energy Efficiency Day 2021](#)

5. Presentation of a Proclamation Declaring the Month of October 2021, as National Community Planning Month. [21-0181](#)
PRESENT

Attachments: [National Community Planning Month 2021](#)

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Order No. N-09-21, The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, October 5, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to cityclerk@citymb.info; or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

ZOOM PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

H. COVID-19

6. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.

7. City Council Reconsideration of the Circumstances of the Declared COVID-19 Emergency to Determine Whether the City Council Should Continue to Hold Remote Meetings Pursuant to AB 361's Special Teleconferencing Requirements (City Attorney Barrow).

[21-0312](#)

ACCEPT STAFF RECOMMENDATION

I. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

8. City Council Minutes: [21-0159](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of September 21, 2021

b) City Council Regular Meeting Minutes of September 21, 2021

(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of September 21, 2021](#)

[City Council Regular Meeting Minutes of September 21, 2021](#)

9. Financial Reports: [21-0310](#)

Schedule of Demands for September 9, 2021, and September 16, 2021

(Finance Director Charelian).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for September 9, 2021 and September 16, 2021](#)

10. Consideration of a Resolution Confirming Emergency Order Nos. 26 and [21-0267](#)

27 Issued by the Director of Emergency Services During the Local Emergency Proclaimed to Address COVID-19 (City Attorney Barrow).

ADOPT RESOLUTION NO. 21-0088

Attachments: [Resolution No. 21-0088](#)

[Emergency Order No. 26](#)

[Emergency Order No. 27](#)

11. Consideration of a Resolution Approving Amendment No. 1 to the General [21-0245](#)

Services Agreement with Hadronex dba SmartCover Systems for Sewer SmartCovers at a Cost Not-to-Exceed \$75,767.99 (Public Works Director Lee).

ADOPT RESOLUTION NO. 21-0083

Attachments: [Resolution No. 21-0083](#)

[Amendment No. 1 - Hadronex dba SmartCover Systems](#)

[Agreement - Hadronex dba SmartCovers Systems \(2019\)](#)

J. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

K. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

L. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

12. Consider Request by Mayor Stern and Councilmember Montgomery to Postpone the Removal of the Peace Pole Pending the Cultural Arts Commission Review (Parks and Recreation Director Leyman). [21-0311](#)
DISCUSS AND PROVIDE DIRECTION
13. Consideration of Reduction in Size of Temporary Encroachment Areas for Street Dining for COVID-19 Purposes, Effective November 1, 2021 (Community Development Director Tai). [21-0309](#)
DISCUSS AND PROVIDE DIRECTION
Attachments: [DBPA Letter Requesting Reduction in Outdoor Dining Areas](#)
[Map of Proposed Encroachment Area Reductions](#)
[Sample Encroachment Permit Template](#)
14. Discussion of a Proposed Work Plan Item For Long-Term Outdoor Business Use (Including Dining) in the Public Right-of-Way and Private Property (Community Development Director Tai). [21-0306](#)
DISCUSS AND PROVIDE DIRECTION
Attachments: [Draft Work Plan Item](#)
15. Update on Fiscal Year 2021-2022 City Council Work Plan Report (City Manager Moe). [21-0291](#)
RECEIVE REPORT
Attachments: [Work Plan Summary](#)
[City Council Work Plan \(35 Items\)](#)
[Completed Work Plan Items \(19 Items\)](#)
[Departmental Involvement Matrix](#)

M. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

N. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

O. CITY MANAGER REPORT**P. CITY ATTORNEY REPORT****Q. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

16. Agenda Forecast (City Clerk Tamura). [21-0244](#)
INFORMATION ITEM ONLY

17. Commission Minutes: [21-0301](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Cultural Arts Commission Meeting Minutes of July 19, 2021 (Parks and Recreation Director Leyman)
- b) Parks and Recreation Commission Meeting Minutes of July 26, 2021 (Parks and Recreation Director Leyman)
- c) Planning Commission Action Meeting Minutes of July 28, 2021 (Community Development Director Tai)
- d) Planning Commission Action Meeting Minutes of September 8, 2021 (Cancelled) (Community Development Director Tai)
- e) Planning Commission Action Meeting Minutes of September 22, 2021 (Cancelled) (Community Development Director Tai).

INFORMATION ITEM ONLY

Attachments: [Cultural Arts Commission Meeting Minutes of July 19, 2021](#)
[Parks and Recreation Commission Meeting Minutes of July 26, 2021](#)
[Planning Commission Action Meeting Minutes of July 28, 2021](#)
[Planning Commission Action Meeting Minutes of September 8, 2021 \(Cancelled\)](#)
[Planning Commission Action Meeting Minutes of September 22, 2021 \(Cancelled\)](#)

R. CLOSED SESSION**S. ADJOURNMENT**

T. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting
November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting
November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting
January 3, 2022 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting
January 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting
January 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting
January 19, 2022 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission Meeting
February 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting
February 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting
March 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting
March 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 26, 2022 - Tuesday -- TBD - Boards and Commissions Interviews
May 3, 2022 - Tuesday -- 6:00 PM - City Council Meeting
May 17, 2022 - Tuesday -- 6:00 PM - City Council Meeting
June 7, 2022 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
June 21, 2022 - Tuesday -- 6:00 PM - City Council Meeting
July 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting
July 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting
August 2, 2022 - Tuesday -- 6:00 PM - City Council Meeting
August 16, 2022 - Tuesday -- 6:00 PM - City Council Meeting
September 6, 2022 - Tuesday -- 6:00 PM - City Council Meeting
September 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting
October 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting
October 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

October 11, 2021 - Monday - 5:00 PM - Library Commission Meeting
October 13, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
October 18, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
October 25, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
October 27, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
October 28, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission
November 8, 2021 - Monday - 5:00 PM - Library Commission Meeting
November 10, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
November 15, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
November 22, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
November 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
November 25, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled to December 2, 2021 Due to Thanksgiving Holiday)
December 2, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled from November 25, 2021 and December 23, 2021)
December 8, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
December 13, 2021 - Monday - 5:00 PM - Library Commission Meeting
December 20, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
December 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
December 23, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled to December 2, 2021 Due to Christmas Holiday)
December 27, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

U. CITY OFFICES CLOSED**CITY HOLIDAYS:**

October 11, 2021 – Monday – Columbus Day
November 11, 2021 – Thursday – Veterans Day
November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday
December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)
December 31, 2021 – Friday – New Years Day Observed (Saturday, January 1, 2022)
January 17, 2022 – Monday – Martin Luther King Day
February 21, 2022 - Monday - Presidents Day
May 30, 2022 – Monday – Memorial Day
July 4, 2022 - Monday - Independence Day
September 5, 2022 - Monday - Labor Day