

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.citymb.info • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, February 16, 2021

6:00 PM

City Council Chambers



ELECTED OFFICIALS

Mayor Suzanne Hadley

Mayor Pro Tem Hildy Stern

Councilmember Steve Napolitano

Councilmember Richard Montgomery

Councilmember Joe Franklin

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Interim Fire Chief Wolfgang Knabe

Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Police Chief Derrick Abell

Public Works Director Stephanie Katsouleas

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, February 10, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER**B. PLEDGE TO THE FLAG****C. ROLL CALL****D. CEREMONIAL CALENDAR**

1. Presentation of Certificates of Recognition to Teen Entrepreneurs and Co-Founders of South Bay Citrus: Jack Crawford, Adam Goldstein, and Jonathan Graves.

[21-0069](#)

PRESENT

Attachments: [Certificates of Recognition - Co-Founders of South Bay Citrus](#)

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, February 16, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;*
- 2) email to cityclerk@citymb.info; or*
- 3) telephone message recorded at (310) 802-5030.*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting:

*If you wish to speak on any item on the agenda, please register in advance by clicking the following link:
<https://citymb.seamlessdocs.com/f/publiccomment>*

- 1) Join Zoom Meeting via the internet:
Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363*

During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):
Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363*

*During the meeting you will need to enter *9 on the phone's dial pad at the time the Mayor invites the public to provide comments.*

G. COVID-19

- 2. City Manager Report on EOC (Emergency Operations Center), Update on COVID-19 Response and Outdoor Dining.**
- 3. City Council to Consider Additional Measures to Address COVID-19.**

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

4. City Council Minutes: [21-0055](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Work Plan Meeting) of January 26, 2021
- b) City Council Adjourned Regular Meeting Minutes of February 2, 2021
- c) City Council Regular Meeting Minutes of February 2, 2021
(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes \(Work Plan Meeting\) of January 26, 2021](#)
[City Council Adjourned Regular Meeting Minutes of February 2, 2021](#)
[City Council Regular Meeting Minutes of February 2, 2021](#)

5. Financial Reports: [21-0051](#)

- a) Schedule of Demands January 21, 2021
- b) Investment Portfolio for the Month Ending December 31, 2020
- c) Month End Report for December 31, 2020
(Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for January 21, 2021](#)
[Investment Portfolio for the Month Ending December 31, 2020](#)
[Month End Report for December 31, 2020](#)

6. Consideration of Granting Hardship Exemptions to Players Liquor and Arco [21-0070](#)

AM/PM Requesting Additional Time to Comply with Ordinance No. 20-0007 Which Prohibits the Retail Sale of Tobacco Products (Finance Director Charelian).

- a) **CONSIDER HARDSHIP EXEMPTION REQUESTS**
- b) **ADOPT RESOLUTION NO. 21-0021**
- c) **ADOPT RESOLUTION NO. 21-0022**

Attachments: [Resolution No. 21-0021](#)
[Resolution No. 21-0022](#)
[Ordinance No. 20-0007](#)

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7. Consideration of a Resolution Approving the Purchase of Proposition “A” Local Return Funds from the City of Lancaster (Finance Director Charelian and Parks and Recreation Director Leyman). [21-0002](#)
ADOPT RESOLUTION NO. 21-0002
Attachments: [Resolution No. 21-0002](#)
[Agreement - City of Lancaster](#)
8. Consider Appropriating \$150,000 from Local Early Action Planning (LEAP) Grant Funds to the Preparation of the City’s 6th Cycle Housing Element Update, Associated California Environmental Quality Act (CEQA) Documentation, and Associated Housing Policy Implementation (Community Development Director Tai). [21-0068](#)
APPROPRIATE FUNDS
Attachments: [Agreement - State of California - Housing Policy Development \(LEAP\)](#)
[Anticipated Project Timeline and Budget](#)
9. Consideration of a Resolution Approving a Funding Agreement, Program Supplement to Administering Agency-State Agreement with the State of California for the Recently Awarded State Funds Totaling \$40,000 from the Local Roadway Safety Plan (LRSP) Program to Develop a LRSP, and Appropriate \$45,000 Funds for the LRSP Project. (Acting Public Works Director Tai). [21-0064](#)
a) ADOPT RESOLUTION NO. 21-0017
b) APPROVE APPROPRIATION
Attachments: [Resolution No. 21-0017](#)
[Agreement – State of California – Local Roadway Safety Program \(LRSP\)](#)
10. Formally Accept as Complete the Public Works Facility Building “A” - Office Area Project; Authorize the Filing of the Notice of Completion with the County Recorder; and Approve the Release of the Remaining Retention Amount (\$17,544.13) in Accordance with the Contract (Acting Public Works Director Tai). [21-0065](#)
a) ACCEPT
b) APPROVE
Attachments: [Location Map](#)

11. Formally Accept as Complete the Cycle 5 Federal HSIP Grant Traffic Signal Upgrade Project: Sepulveda Blvd. (SR-1) at 8th Street Traffic Signal Upgrade Project; Authorize Filing a Notice of Completion with the County Recorder; and Release Retention for \$20,394 (Acting Public Works Director Tai). [21-0067](#)
- a) **ACCEPT**
- b) **APPROVE**

Attachments: [Location Map](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

12. Conduct Public Hearing Renewing the North Manhattan Beach Business Improvement District and Approval of the Annual Collection of Assessments for Fiscal Year 2021-2022 (Finance Director Charelian). [21-0024](#)
- a) **CONDUCT PUBLIC HEARING**
- b) **ADOPT RESOLUTION NO. 21-0019**
- c) **RATIFY 2021 BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS**
- d) **CONSIDER THE PROPOSED 2021 ACTIVITY PLAN**

Attachments: [Resolution No. 21-0019](#)
[2021 Annual Budget and Activity Plan](#)
[North MB BID Bylaws](#)

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

13. Consideration of a Resolution Approving the Preferred Design Alternative for the Pier Railing Replacement Project (Project); the Funding Plan for the Project Including an Additional Appropriation of \$250,000; and Directing Staff to proceed with Final Design and Construction Bidding (Acting Public Works Director Tai). [21-0043](#)
- ADOPT RESOLUTION NO. 21-0020**

Attachments: [Resolution No. 21-0020](#)
[Budget and Expenditures Summary](#)
[Location Map](#)
[PowerPoint Presentation](#)

14. Report and Preliminary Assessment of Community Development Department Code Enforcement Functions, Responsibilities, and Resources (Community Development Director Tai). [21-0008](#)
- a) **RECEIVE REPORT**
- b) **DISCUSS AND PROVIDE DIRECTION**
- Attachments:** [List of Municipal Code Violations](#)
- [Budget Description](#)
- [Administrative Citation Form](#)
- [Resolution No. 16-0057](#)
15. Fiscal Year 2020-2021 Mid-Year Budget Report and Update on Fiscal Year 2021-2022 Budget Development (Finance Director Charelian). [21-0071](#)
- a) **RECEIVE REPORT**
- b) **APPROPRIATE FUNDS**
- Attachments:** [Fiscal Year 2020-2021 General Fund Summary](#)
- [Fiscal Year 2020-2021 All Funds Summary](#)
- [Budget Survey](#)
16. Report on the City's Homelessness Efforts and Initiatives (City Manager Moe). [21-0009](#)
- RECEIVE REPORT**
- Attachments:** [Homeless Services Metrics Report from Harbor Interfaith Services](#)
- [County Report Extending Grant Term for County Homeless Service Funds](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

Q. CLOSED SESSION

R. ADJOURNMENT

Taking a moment of silence and adjourning in memory of the 14 Manhattan Beach Residents who have passed due to COVID-19.

S. FUTURE MEETINGS

CITY COUNCIL MEETINGS

March 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting
March 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting
April 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting
April 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting
April 27, 2021 - Tuesday -- TBD - Boards and Commissions Interviews
May 4, 2021 - Tuesday -- 6:00 PM - City Council Meeting
May 18, 2021 - Tuesday -- 6:00 PM - City Council Meeting
June 1, 2021 - Tuesday -- 6:00 PM - City Council Meeting
June 15, 2021 - Tuesday -- 6:00 PM - City Council Meeting
July 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting
July 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting
August 3, 2021 - Tuesday -- 6:00 PM - City Council Meeting
August 17, 2021 - Tuesday -- 6:00 PM - City Council Meeting
September 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
September 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting
October 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting
October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting
November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting
November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

February 22, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission
February 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
February 25, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
March 8, 2021 - Monday - 5:00 PM - Library Commission Meeting
March 10, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
March 15, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
March 22, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
March 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
March 25, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission

T. CITY OFFICES CLOSED**CITY HOLIDAYS:**

February 15, 2021 - Monday - Presidents Day

May 31, 2021 – Monday – Memorial Day

July 5, 2021 - Monday - Independence Day Observed

September 6, 2021 - Monday - Labor Day

October 11, 2021 – Monday – Columbus Day

November 11, 2021 – Thursday – Veterans Day

November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday

December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)

December 31, 2021 – Friday – New Years Day Observed (Saturday, January 1, 2022)

January 17, 2022 – Monday – Martin Luther King Day