

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
www.citymb.info • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Tuesday, January 5, 2021**

**6:00 PM**

**City Council Chambers**



#### **ELECTED OFFICIALS**

**Mayor** Richard Montgomery

**Mayor Pro Tem** Suzanne Hadley

**Councilmember** Hildy Stern

**Councilmember** Steve Napolitano

**Councilmember** Nancy Hersman

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Community Development Director** Carrie Tai

**Finance Director** Steve Charelian

**Interim Fire Chief** Wolfgang Knabe

**Human Resources Director** Lisa Jenkins

**Information Technology Director** Terry Hackelman

**Parks and Recreation Director** Mark Leyman

**Police Chief** Derrick Abell

**Public Works Director** Stephanie Katsouleas

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, December 30, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER****B. PLEDGE TO THE FLAG****C. ROLL CALL****D. CEREMONIAL CALENDAR**

1. Presentation of a Certificate of Recognition to Taylor Ryan, CEO of Unstoppable Protective Gear and Finalist at the Young Entrepreneurs Academy 12th Annual Saunders Scholars National Competition  
**PRESENT**

[21-0029](#)

**Attachments:** [Certificate of Recognition - Taylor Ryan](#)

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, January 5, 2021 (the day of the meeting), via:*

- 1) eComment at <http://www.citymb.info/ecomment>;*
- 2) email to [cityclerk@citymb.info](mailto:cityclerk@citymb.info); or*
- 3) telephone message recorded at (310) 802-5030.*

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*In addition, you may participate by joining Zoom during the meeting:*

*If you wish to speak on any item on the agenda, please register in advance by clicking the following link:  
<https://citymb.seamlessdocs.com/f/publiccomment>*

- 1) Join Zoom Meeting via the internet:  
Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363*

*During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.*

- 2) Join Zoom Meeting via Phone Conference (Voice Only):  
Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363*

*During the meeting you will need to enter \*9 on the phone's dial pad at the time the Mayor invites the public to provide comments.*

**G. COVID-19**

- 2. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.**
- 3. City Council to Consider Additional Measures to Address COVID-19.**

## H. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

4. City Council Minutes: [21-0001](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Regular Meeting Minutes of December 15, 2020
- b) City Council Adjourned Regular Meeting Minutes of December 16, 2020  
(City Clerk Tamura).

**APPROVE**

Attachments: [City Council Regular Meeting Minutes of December 15, 2020](#)  
[City Council Adjourned Regular Meeting Minutes of December 16, 2020](#)

5. Financial Reports: [21-0017](#)

- a) Schedule of Demands December 10, 2020
- b) Investment Portfolio for the Month Ending November 30, 2020
- c) Month End Report for November 30, 2020  
(Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

Attachments: [Schedule of Demands for December 10, 2020](#)  
[Investment Portfolio for the Month Ending November 30, 2020](#)  
[Month End Report for November 30, 2020](#)

6. Consideration of Resolutions Approving a Hardship Exemption Authorizing [21-0027](#)

Four Retailers to Temporarily Sell Tobacco Products (City Attorney Barrow).

**ADOPT RESOLUTION NOS. 21-0007, 21-0008, 21-0009 AND 21-0010**

Attachments: [Resolution No. 21-0007](#)  
[Resolution No. 21-0008](#)  
[Resolution No. 21-0009](#)  
[Resolution No. 21-0010](#)  
[Ordinance No. 20-0007](#)

7. Consideration of the Approval of a Revision to the South Bay Cities Council [21-0028](#)

of Governments Alternate Seat in the City Council Assignments (City Clerk Tamura).

**APPROVE**

Attachments: [Proposed Revision to the City Council Assignments \(Redline Version\)](#)

8. Consideration of a Resolution Approving a Comprehensive Citywide Salary Schedule for All City Positions and Adjustments to Salary Ranges (Human Resources Director Jenkins). [21-0019](#)

**ADOPT RESOLUTION NO. 21-0001**

Attachments: [Resolution No. 21-0001 with Salary Schedule](#)

9. Consideration of Allowing Construction at 330 South Sepulveda Boulevard on Two City Recognized Holidays (Martin Luther King Day and Presidents Day) (Community Development Director Tai). [21-0018](#)

**APPROVE**

Attachments: [MBMC Section 5.48.140 - Noise Disturbances](#)

10. Consideration of: [21-0023](#)

- a. A Resolution Awarding a Construction Agreement to Vasilj, Inc., for the Cycle 2 Sewer Infrastructure Improvement Project for \$1,396,359; Authorizing the City Manager to Approve Contingency Funds Totaling \$279,270 for any Unforeseen Additional Work; and Approving the Plans and Specifications for the Cycle 2 Sewer Infrastructure Improvement Project; and
- b. A Resolution Awarding an Inspection Service Agreement to Wallace & Associates Consulting, Inc., for the Cycle 2 Sewer Infrastructure Improvement Project for \$139,536 (Public Works Director Katsouleas).

**ADOPT RESOLUTION NOS. 21-0003 AND 21-0004**

Attachments: [Resolution No. 21-0003](#)  
[Agreement – Vasilj, Inc.](#)  
[Resolution No. 21-0004](#)  
[Agreement – Wallace & Associates Consulting, Inc.](#)  
[Plans and Specifications \(Web-Link Provided\)](#)  
[Budget and Expenditures Summary](#)  
[Location Map](#)

**I. ITEMS REMOVED FROM THE CONSENT CALENDAR**

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## J. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

11. Conduct Public Hearing to Consider Modification of Conditions of Approval for the Existing Conditional Use Permit for the Residence Inn by Marriott, Located at 1700 N. Sepulveda Boulevard (Community Development Director Tai). [21-0021](#)

**a) CONDUCT PUBLIC HEARING**

**b) ADOPT RESOLUTION NO. 21-0005 MODIFYING CONDITIONS TO THE CONDITIONAL USE PERMIT FOR THE RESIDENCE INN BY MARRIOTT**

**Attachments:** [Resolution No. 21-0005](#)  
[Resolution Nos. 4181 and 4182](#)  
[PC Resolution No. 90-24](#)  
[Parking Gate Improvement Plans](#)  
[Fence/Wall Elevations](#)

12. Conduct Public Hearing to Consider Ordinances Nos. 21-0001 and 21-0002, Amending Citywide Regulations for Accessory Dwelling Units (ADUs) in Title 10 of the Manhattan Beach Municipal Code and the Local Coastal Program, Respectively, Consistent with State Law, and Making a Determination of Exemption Under CEQA (Community Development Director Tai). [21-0020](#)

**a) CONDUCT PUBLIC HEARING**

**b) MAKE A DETERMINATION OF EXEMPTION UNDER CEQA**

**c) INTRODUCE ORDINANCE NOS. 21-0001 AND 21-0002**

**d) ADOPT RESOLUTION NO. 21-0006**

**Attachments:** [Draft Ordinance No. 21-0001](#)  
[Draft Ordinance No. 21-0002](#)  
[Resolution No. 21-0006](#)  
[PC Resolution Nos. 20-08 \(MBMC\) and 20-09 \(Coastal\)](#)  
[Planning Commission Staff Report and Attachments - October 28, 2020](#)  
[Planning Commission Minutes - October 28, 2020](#)

## K. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

13. Consideration of an Appointment to the Vacant Parking and Public Improvements Commission Member-At-Large Seat No. 5 (City Clerk Tamura). [21-0025](#)  
**APPOINT**

**L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

**M. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**N. CITY MANAGER REPORT****O. CITY ATTORNEY REPORT****P. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

**14. Commission Minutes:**[21-0026](#)

This Item Contains Minutes of the following City Commission and Task Force Meetings:

- a) Parks and Recreation Commission Meeting Minutes of October 26, 2020 (Parks and Recreation Director Leyman)
- b) Library Commission Meeting Minutes of November 9, 2020 (Parks and Recreation Director Leyman)
- c) Parks and Recreation Commission Special Meeting Minutes of November 16, 2020 (Parks and Recreation Director Leyman)
- d) Bruce's Beach Task Force Action Meeting Minutes of December 7, 2020 (City Manager Moe).

**INFORMATION ITEM ONLY**

**Attachments:** [Parks and Recreation Commission Meeting Minutes of October 26, 2020](#)  
[Library Commission Meeting Minutes of November 9, 2020](#)  
[Parks and Recreation Commission Special Meeting Minutes of November 16, 2020](#)  
[Bruce's Beach Task Force Action Meeting Minutes of December 7, 2020](#)

**Q. CLOSED SESSION****R. ADJOURNMENT**

*Adjourning in memory of Washboard Player for the Hyperion Outfall Serenaders, Fran Freedman and Manhattan Beach Weston Jewelers Owner, George Beckerson.*

**S. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*January 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*January 20, 2021 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission Meeting*  
*January 26, 2021 - Tuesday -- 6:00 PM - Work Plan Meeting*  
*February 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*February 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*March 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*March 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 27, 2021 - Tuesday -- TBD - Boards and Commissions Interviews*  
*May 4, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 18, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 1, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 15, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 3, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 17, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*September 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting*



**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

January 11, 2021 - Monday - 6:00 PM - Library Commission Meeting  
January 13, 2021 - Wednesday - 6:00 PM - Planning Commission Meeting  
January 18, 2021 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
January 25, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
January 27, 2021 - Wednesday - 6:00 PM - Planning Commission Meeting  
January 28, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
February 8, 2021 - Monday - 6:00 PM - Library Commission Meeting  
February 10, 2021 - Wednesday - 6:00 PM - Planning Commission Meeting  
February 15, 2021 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
February 22, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
February 24, 2021 - Wednesday - 6:00 PM - Planning Commission Meeting  
February 25, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
March 8, 2021 - Monday - 6:00 PM - Library Commission Meeting  
March 10, 2021 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 15, 2021 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
March 22, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
March 24, 2021 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 25, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
April 12, 2021 - Monday - 6:00 PM - Library Commission Meeting  
April 14, 2021 - Wednesday - 6:00 PM - Planning Commission Meeting  
April 19, 2021 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
April 22, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
April 26, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
April 28, 2021 - Wednesday - 6:00 PM - Planning Commission Meeting

**T. CITY OFFICES CLOSED****CITY HOLIDAYS:**

January 18, 2021 – Monday – Martin Luther King Day  
February 15, 2021 - Monday - Presidents Day  
May 31, 2021 – Monday – Memorial Day  
July 5, 2021 - Monday - Independence Day Observed  
September 6, 2021 - Monday - Labor Day  
October 11, 2021 – Monday – Columbus Day  
November 11, 2021 – Thursday – Veterans Day  
November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday  
December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)  
December 31, 2021 – Friday – New Years Day Observed (Saturday, January 1, 2022)