

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.citymb.info • (310) 802-5000

AGENDA

City Council Adjourned Regular Meeting

Tuesday, June 23, 2020

6:00 PM

City Council Chambers



ELECTED OFFICIALS

Mayor Richard Montgomery

Mayor Pro Tem Suzanne Hadley

Councilmember Hildy Stern

Councilmember Steve Napolitano

Councilmember Nancy Hersman

Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Fire Chief Daryn Drum

Human Resources Director Lisa Jenkins

Interim Information Technology Director Patrick Griffin

Parks and Recreation Director Mark Leyman

Police Chief Derrick Abell

Public Works Director Stephanie Katsouleas

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Chapter Spectrum), Channel 35 (Frontier Communications), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Saturday, June 20, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED.**A. CALL MEETING TO ORDER****B. ROLL CALL****C. CEREMONIAL CALENDAR****D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

This is the time for the City Council to: (a) notify the public of any changes to the agenda and (b) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes.

Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, June 23, 2020 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;*
- 2) email to cityclerk@citymb.info; or*
- 3) telephone message recorded at (310) 802-5030.*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting:

*If you wish to speak on any item on the agenda, please register in advance by clicking the following link:
<https://citymb.seamlessdocs.com/f/publiccomment>*

- 1) Join Zoom Meeting via the internet:
Direct URL: <https://comb.zoom.us/j/98365682559>, Meeting ID: 983-6568-2559*

During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):
Phone Number: (669) 900-6833, Meeting ID: 983-6568-2559*

*During the meeting you will need to enter *9 on the phone's dial pad at the time the Mayor invites the public to provide comments.*

F. COVID-19

- 1. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.**
- 2. City Council to Consider Additional Measures to Address COVID-19.**

F. CONSENT CALENDAR

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. Financial Reports: [20-0201](#)

- a) Schedule of Demands June 4, 2020
- b) Investment Portfolio for the Month Ending May 31, 2020
- c) Month End Report for May 31, 2020
(Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for June 4, 2020](#)
[Investment Portfolio for the Month Ending May 31, 2020](#)
[Month End Report for May 31, 2020](#)

4. Consider Adopting a Resolution Approving a New Memorandum of Understanding (MOU) Between the Cities of Manhattan Beach, Torrance, Redondo Beach and Hermosa Beach for Implementation of a Beach Cities Green Streets Project, and Agreement to Dissolve the Prior MOU (Public Works Director Katsouleas). [20-0216](#)

ADOPT RESOLUTION NO. 20-0065

Attachments: [Resolution No. 20-0065](#)
[MOU – Beach Cities Green Streets Project](#)
[MOU - Dissolution Agreement](#)
[Agreement - City of Torrance Grant](#)
[Manhattan Beach Green Street Project Locations](#)
[Beach Cities Green Streets Locations](#)

5. Consider Authorizing Submittal of a Grant Application for, and receipt of, Local Early Action Planning (LEAP) State Grant Program Funds (Community Development Director Tai). [20-0219](#)

ADOPT RESOLUTION NO. 20-0074

Attachments: [Resolution No. 20-0074](#)
[Grant Application - Local Early Action Planning](#)

6. Enterprise Project Implementation Quarterly Update of 1) Enterprise Resource Planning (ERP) and 2) Land Management System (LMS) Solutions (Interim Information Technology Director Griffin). [20-0210](#)

RECEIVE REPORT

G. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

H. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

I. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

7. A) Consider the Following Regarding Underground Utility Assessment District (UUAD) 19-12: [20-0174](#)
- 1) Approve a Budget Adjustment of Estimated Revenues for \$6,013,519 and Appropriate that Amount from the Utility Underground Assessment District Fund for the UUAD No. 19-12 Project.
 - 2) Adopt a Resolution:
 - a. Approving an Agreement with Hot Line Construction (Hot Line) for \$1,177,327 for Construction Activities for Frontier Communications Infrastructure;
 - b. Authorizing the City Manager to Execute the Agreement;
 - c. Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$238,460 (4.5%); and
 - d. Approving the Plans and Specifications.
 - 3) Adopt a Resolution Approving an Agreement with Charter Communications (Charter) and Hot Line Construction, in a Form Approved by the City Attorney, for Payment to Hot Line of \$93,730 for UUAD 19-12 Construction Activities and Authorizing the City Manager to Execute the Agreement.
 - 4) Adopt a Resolution Approving an Amendment with NV5 for \$56,940 for Construction Inspection Services for UUAD 19-12 and Authorizing the City Manager to Execute the Amendment.
 - 5) Adopt a Resolution Approving an Agreement with Southern California Edison (SCE) in a Form Approved by the City Attorney, Authorizing an Additional Payment to SCE for \$201,783 for UUAD 19-12 Construction Activities, and Authorizing the City Manager to Execute the Agreement.
 - 6) Authorize a Payment to Frontier Communications (Frontier) for \$13,200 for Construction Inspection Services and up to \$315,474 for Cabling Services.
- B) Consider the Following Regarding Utility Underground Assessment District (UUAD) 19-14:
- 7) Approve a Budget Adjustment of Estimated Revenues for \$6,081,152 and Appropriate that Amount from the Utility Underground Assessment District Fund for the UUAD No. 19-14 Project;
 - 8) Adopt a Resolution:
 - a. Approving an Agreement with Hot Line Construction for \$1,472,923 for Construction Activities for Frontier Communications Infrastructure;
 - b. Authorizing the City Manager to Execute the Agreement;
 - c. Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$348,429 (6.5%); and
 - d. Approving the Plans and Specifications.
 - 9) Adopt a Resolution Approving an Agreement with Charter

- Communications and Hot Line Construction, in a Form Approved by the City Attorney, for UUAD 19-14 Construction Activities for Payment to Hot Line of \$84,766 and Authorize the City Manager to Execute the Agreement;
- 10) Adopt a Resolution Approving an Amendment with NV5 for \$56,940 for Construction Inspection Services for UUAD 19-14 and Authorize the City Manager to Execute the Amendment.
- 11) Adopt a Resolution Approving an Agreement with Southern California Edison (SCE) in a Form Approved by the City Attorney, Authorizing an Additional Payment to SCE for \$191,788 for Construction Activities, and Authorizing the City Manager to Execute the Agreement.
- 12) Authorize a Payment to Frontier Communications for \$13,200 for Construction Inspection Services and up to \$288,518 for Cabling Services.

(Public Works Director Katsouleas).

a) APPROVE BUDGET ADJUSTMENTS

- b) ADOPT RESOLUTION NOS. 20-0067, 20-0068, 20-0069, 20-0070, 20-0071, 20-0072 AND 20-0073**

Attachments: [Resolution No. 20-0067: Hot Line Construction Agreement for UUAD 19-12 Agreement - Hot Line Construction, Inc. for UUAD 19-12](#)
[Resolution No. 20-0068: Tri-Party Agreement for UUAD 19-12 Agreement - Tri-Party for UUAD 19-12](#)
[Resolution No. 20-0069: SCE Prevailing Wage Agreement for UUAD 19-12 Agreement - SCE Prevailing Wage for UUAD 19-12](#)
[Resolution No. 20-0070: Hot Line Construction Agreement for UUAD 19-14 Agreement - Hot Line Construction, Inc. for UUAD 19-14](#)
[Resolution No. 20-0071: Tri-Party Agreement for UUAD 19-14 Agreement - Tri-Party for UUAD 19-14](#)
[Resolution No. 20-0072: SCE Prevailing Wage Agreement for UUAD 19-14 Agreement - SCE Prevailing Wage for UUAD 19-14](#)
[Resolution No. 20-0073: NV5, Inc. Agreement for UUAD 19-12 and 19-14 Amendment No. 1 - NV5 Agreement - NV5 \(2020\)](#)
[UUAD 19-12 Plans and Specifications \(Web-Link Provided\)](#)
[UUAD 19-14 Plans and Specifications \(Web-Link Provided\)](#)
[UUAD Nos. 19-12 and 19-14 Boundary Map](#)
[Budget and Expenditures Summary](#)

J. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

K. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

L. CITY MANAGER REPORT**M. CITY ATTORNEY REPORT****N. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

O. CLOSED SESSION**P. ADJOURNMENT****Q. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*June 25, 2020 - Thursday -- 12:00 PM - Adjourned Regular Meeting
June 30, 2020 - Tuesday -- 6:00 PM - Adjourned Regular Meeting
July 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting
July 14, 2020 - Tuesday -- 6:00 PM - Adjourned Regular Meeting
July 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting
July 28, 2020 - Tuesday -- 6:00 PM - Adjourned Regular Meeting
August 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting
August 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting
September 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting
September 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 6, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 20, 2020 - Tuesday -- 6:00 PM - City Council Meeting
November 5, 2020 - Wednesday -- 6:00 PM - City Council Meeting
November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting
December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

June 25, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission (Cancelled)
July 8, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
July 13, 2020 - Monday - 6:00 PM - Library Commission Meeting
July 20, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
July 22, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
July 23, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission
July 27, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
August 10, 2020 - Monday - 6:00 PM - Library Commission Meeting
August 12, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
August 17, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
August 24, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
August 26, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
August 27, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission

R. CITY OFFICES CLOSED**CITY HOLIDAYS**

July 4, 2020 - Friday - Independence Day
September 7, 2020 - Monday - Labor Day
October 12, 2020 – Monday – Columbus Day
November 11, 2020 – Wednesday – Veterans Day
November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday
December 25, 2020 - Friday - Christmas Day Observed
January 1, 2021 – Friday – New Years Day Observed
January 18, 2021 – Monday – Martin Luther King Day
February 15, 2021 - Monday - Presidents Day
May 31, 2021 – Monday – Memorial Day