

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
www.citymb.info • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Wednesday, November 4, 2020**

**6:00 PM**

**City Council Chambers**



#### **ELECTED OFFICIALS**

**Mayor** Richard Montgomery

**Mayor Pro Tem** Suzanne Hadley

**Councilmember** Hildy Stern

**Councilmember** Steve Napolitano

**Councilmember** Nancy Hersman

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Community Development Director** Carrie Tai

**Finance Director** Steve Charelian

**Interim Fire Chief** Wolfgang Knabe

**Human Resources Director** Lisa Jenkins

**Information Technology Director** Terry Hackelman

**Parks and Recreation Director** Mark Leyman

**Police Chief** Derrick Abell

**Public Works Director** Stephanie Katsouleas

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, October 29, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER****B. ROLL CALL****C. CEREMONIAL CALENDAR**

1. Presentation of a Proclamation Declaring November, 2020, as "National Family Caregivers Month." [20-0267](#)  
**PRESENT**

Attachments: [National Family Caregivers Month Proclamation](#)

**D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**E. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Pursuant to Governor Newsom's Executive Orders No. N-25-20 and No. N-29-20, City Council Chambers is not open to the public. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, October 20, 2020 (the day of the meeting), via:*

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to [cityclerk@citymb.info](mailto:cityclerk@citymb.info); or
- 3) telephone message recorded at (310) 802-5030.

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*In addition, you may participate by joining Zoom during the meeting:*

*If you wish to speak on any item on the agenda, please register in advance by clicking the following link:  
<https://citymb.seamlessdocs.com/f/publiccomment>*

- 1) Join Zoom Meeting via the internet:  
Direct URL: <https://comb.zoom.us/j/98365682559>, Meeting ID: 983-6568-2559

*During the meeting you will need to use the "raise hand" button through Zoom at the time the Mayor invites the public to provide comments.*

- 2) Join Zoom Meeting via Phone Conference (Voice Only):  
Phone Number: (669) 900-6833, Meeting ID: 983-6568-2559

*During the meeting you will need to enter \*9 on the phone's dial pad at the time the Mayor invites the public to provide comments.*

**F. COVID-19**

2. **City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.**
3. **City Council to Consider Additional Measures to Address COVID-19.**

## G. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

4. City Council Minutes: [20-0238](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes June 30, 2020
- b) City Council Special Meeting Minutes of July 3, 2020
- c) City Council Adjourned Regular Meeting Minutes (Bruce's Beach Task Force Interviews) of October 13, 2020
- d) City Council Adjourned Regular Meeting Minutes of October 15, 2020 (Cancelled)
- e) City Council Adjourned Regular Meeting Minutes of October 20, 2020
- f) City Council Meeting Minutes of October 20, 2020 (City Clerk Tamura).

**APPROVE**

Attachments: [City Council Adjourned Regular Meeting Minutes June 30, 2020](#)  
[City Council Special Meeting Minutes of July 3, 2020](#)  
[City Council Adjourned Regular Meeting Minutes \(Bruce's Beach Task Force Interviews\) of October 13, 2020](#)  
[City Council Adjourned Regular Meeting Minutes of October 15, 2020 \(Cancelled\)](#)  
[City Council Adjourned Regular Meeting Minutes of October 20, 2020](#)  
[City Council Meeting Minutes of October 20, 2020](#)

5. Financial Reports: [20-0314](#)

- a) Schedule of Demands October 15, 2020
- b) Investment Portfolio for the Month Ending September 30, 2020
- c) Month End Report for September 30, 2020 (Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

Attachments: [Schedule of Demands for October 15, 2020](#)  
[Investment Portfolio for the Month Ending September 30, 2020](#)  
[Month End Report for September 30, 2020](#)

6. Consideration of a Resolution Confirming Emergency Order Nos. 16 [20-0325](#)

Through 20 Issued by the Director of Emergency Services During the Local Emergency Proclaimed to Address COVID-19 (City Attorney Barrow).

**ADOPT RESOLUTION NO. 20-0125**

Attachments: [Resolution No. 20-0125](#)

7. Consideration of a Resolution Approving an Agreement Between the City of Manhattan Beach and Manhattan Beach Fire Management Association (Human Resources Director Jenkins). [20-0320](#)  
**ADOPT RESOLUTION NO. 20-0126**  
**Attachments:** [Resolution No. 20-0126](#)  
[Agreement - Manhattan Beach Fire Management Association](#)
8. Consideration of Pole Banners to be Displayed Throughout the City as Part of the City-wide “Local Love for Manhattan Beach” Marketing Campaign; Appropriate Funds for Purchase and Installation of Banners from the Unreserved General Fund Balance (Parks and Recreation Director Leyman). [20-0318](#)  
**a) APPROVE**  
**b) APPROPRIATE FUNDS**  
**Attachments:** [Logo Design](#)
9. Consideration of a Resolution Establishing Local Transportation Impact Analysis (TIA) Guidelines Including “Vehicle Miles Traveled” Thresholds of Significance in Compliance with Senate Bill 743 and the California Environmental Quality Act (Community Development Director Tai). [20-0328](#)  
**ADOPT RESOLUTION NO. 20-0124**  
**Attachments:** [Resolution No. 20-0124](#)  
[Draft TIA Guidelines](#)
10. Consideration of a Resolution Authorizing the City to Submit Amendments to Manhattan Beach Municipal Code Chapter 7.36 to the California Coastal Commission for Local Coastal Plan Amendment Certification (Public Works Director Katsouleas and Community Development Director Tai). [20-0310](#)  
**APPROVE RESOLUTION NO. 20-0127**  
**Attachments:** [Resolution No. 20-0127](#)  
[Ordinance No 20-0010 \(Adopted on July 21, 2020\)](#)
11. Consideration of a Resolution Approving a Master Use Permit Amendment to Allow Full Liquor Service in Conjunction with Food Service at an Existing Restaurant with Beer and Wine at 1131 Manhattan Avenue, Part of a Multi-Tenant Building at 1125-1131 Manhattan Avenue and 133 Manhattan Beach Boulevard (Community Development Director Tai). [20-0324](#)  
**ADOPT RESOLUTION NO. 20-0128**  
**Attachments:** [Resolution No. 20-0128](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

- 12.** Fiscal Year 2020-2021 Budget Update and Appropriation of Funds (Finance Director Charelian) [20-0270](#)
- a) RECEIVE REPORT**
- b) APPROPRIATE FUNDS**
- Attachments:** [FY 2019-2020 Year-End Results](#)  
[FY 2020-2021 Quarter 1 Comparison](#)  
[Updated Five Year Forecast](#)
- 13.** Consider the Issuance of Pension Obligation Bonds for Long-Term CalPERS Pension Liabilities and Adopt a Pension Policy (Finance Director Charelian) [20-0323](#)
- APPROVE**
- Attachments:** [Finance Subcommittee Report \(September 26, 2019\)](#)  
[Finance Subcommittee Report \(July 6, 2020 and July 22, 2020\)](#)  
[Draft Pension Policy \(July 22, 2020\)](#)  
[PowerPoint Presentation \(October 6, 2020\)](#)  
[PowerPoint Presentation \(October 20, 2020\)](#)  
[Pension Obligation Bonds FAQ's](#)
- 14.** Receive Report on Storm Water Monitoring Data and Consider Whether to Make Any Modifications to Storm Water Program Activities Including Street Sweeping and Power Washing Schedules (Public Works Director Katsouleas) [20-0244](#)
- DISCUSS AND PROVIDE DIRECTION**
- Attachments:** [Storm Water Budget Detail](#)  
[Storm Water Monitoring Data](#)  
[PowerPoint Presentation](#)

15. Update on Design and Construction Activities for the Senior & Scout Community Center (Public Works Director Katsouleas). [20-0322](#)  
**RECEIVE REPORT**

**Attachments:** [Site Plan](#)  
[Building Renderings](#)  
[Video Flyover \(Web-Link Provided\)](#)  
[Memorandum of Understanding - Friends of Senior & Scout Community Center \(2014\)](#)  
[PowerPoint Presentation](#)

16. Enterprise Project Implementation Quarterly Update of Munis Enterprise Resource Planning (ERP) and EnerGov Land Management System (LMS) Solutions; Consideration of Adopting: 1) Resolution No.20-0128 Approving Amendment No. 3 to the Contract with Tyler Technologies for Munis ERP and Eden Disaster Recovery Services with an Estimated Prorated Total Value of \$93,767; and 2) Resolution No. 20-0129 Approving Amendment No. 1 to the Contract with Tyler Technologies for EnerGov LMS Disaster Recovery Services with an Estimated Prorated Total Value of \$25,624 (Information Technology Director Hackelman). [20-0262](#)

**a) RECEIVE REPORT**

**b) ADOPT RESOLUTION NOS. 20-0128 AND 20-0129**

**Attachments:** [Resolution No. 20-0128](#)  
[Amendment No. 3 – Tyler Technologies \(Munis and Eden\)](#)  
[Resolution No. 20-0129](#)  
[Amendment No. 1 – Tyler Technologies \(EnerGov\)](#)

17. Consideration of a Resolution Amending the City Manager's Employment Agreement to Extend the Term to February 5, 2024, Reallocate Deferred Compensation to Base Salary, and Authorize a One-Time Accrual of General Leave Time in Excess of the Accrual Cap in the Amount of 151 Hours (City Attorney Barrow). [20-0327](#)

**ADOPT RESOLUTION NO. 20-0130, APPROVING AMENDMENT NO. 2 TO CITY MANAGER EMPLOYMENT AGREEMENT**

**Attachments:** [Resolution No. 20-0130](#)  
[Amendment No. 2 - City Manager's Employment Agreement Employment Agreement \(February 6, 2018\)](#)  
[Amendment No. 1 \(April 2, 2019\)](#)

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

- 18.** Consider Request by Councilmember Hersman and Mayor Montgomery to  
Discuss Regulations Addressing Bees (City Manager Moe).  
**DISCUSS AND PROVIDE DIRECTION**

[20-0321](#)

Attachments: [PowerPoint Presentation \(City of El Segundo\)](#)

**L. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**M. CITY MANAGER REPORT****N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

- 19.** Commission Minutes:  
This Item Contains Minutes of the following City Commission Meeting:  
Parks and Recreation Commission Meeting Minutes of October 5, 2020  
(Parks and Recreation Director Leyman).  
**INFORMATION ITEM ONLY**

[20-0326](#)

Attachments: [Parks and Recreation Commission Meeting Minutes of October 5, 2020](#)

**P. CLOSED SESSION****Q. ADJOURNMENT**

## R. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)  
December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
January 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
January 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
February 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
February 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
March 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
March 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
April 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
April 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
May 4, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
May 18, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
June 1, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
June 15, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
July 6, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
July 20, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
August 3, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
August 17, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
September 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
September 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
October 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting

### BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

November 9, 2020 - Monday - 6:00 PM - Library Commission Meeting  
November 11, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
November 16, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
November 23, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
November 25, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
November 26, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
December 9, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
December 14, 2020 - Monday - 6:00 PM - Library Commission Meeting  
December 21, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
December 23, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
December 24, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
December 28, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*November 11, 2020 – Wednesday – Veterans Day*  
*November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2020 - Friday - Christmas Day Observed*  
*January 1, 2021 – Friday – New Years Day Observed*  
*January 18, 2021 – Monday – Martin Luther King Day*  
*February 15, 2021 - Monday - Presidents Day*  
*May 31, 2021 – Monday – Memorial Day*  
*July 5, 2021 - Monday - Independence Day Observed*  
*September 6, 2021 - Monday - Labor Day*  
*October 11, 2021 – Monday – Columbus Day*