

City Council Regular Meeting

Regular Meeting
Tuesday, March 17, 2020
6:00 PM
City Council Chambers



Mayor Richard Montgomery
Mayor Pro Tem Suzanne Hadley
Councilmember Hildy Stern
Councilmember Steve Napolitano
Councilmember Nancy Hersman

Executive Team

Bruce Moe, City Manager
Quinn Barrow, City Attorney

Derrick Abell, Police Chief
Steve Charelian, Finance Director
Daryn Drum, Fire Chief
Patrick Griffin, Interim Information Technology Director
Lisa Jenkins, Human Resources Director

Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks and Recreation Director
Carrie Tai, Community Development Director
Liza Tamura, City Clerk

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, March 11, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

Sam Whitney, Mira Costa High School

Recognition of a Manhattan Beach Veteran.

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Presentation of a Baby Passport, to Charlene and Todd Dipaola,
Welcoming Manhattan Beach's Newest Resident.
PRESENT

[20-0125](#)

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

2. City Council Minutes:

[20-0108](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Regular Meeting Minutes of February 18, 2020
- b) City Council Adjourned Regular Meeting Minutes (Closed Session) of March 3, 2020
- c) City Council Regular Meeting Minutes of March 3, 2020 (City Clerk Tamura).

APPROVE

Attachments: [City Council Regular Meeting Minutes of February 18, 2020](#)
[City Council Adjourned Meeting Minutes \(Closed Session\) of March 3, 2020](#)
[City Council Regular Meeting Minutes of March 3, 2020](#)

3. Financial Report: [20-0073](#)
Schedule of Demands: February 27, 2020 (Finance Director Charelian).
ACCEPT REPORT AND DEMANDS
Attachments: [Schedule of Demands for February 27, 2020](#)
4. Consider Approving Letters of Support Regarding Senate Bill 54 (Allen) and Assembly Bill 1080 (Gonzalez) - California Circular Economy and Plastic Pollution Reduction Act (City Manager Moe). [20-0140](#)
AUTHORIZE LETTERS OF SUPPORT
Attachments: [AB 1080 \(Gonzalez\) Support Letter](#)
[SB 54 \(Allen\) Support Letter](#)
5. **Consider Adopting a Resolution Supporting the National League of Cities' Leading Together Cities Agenda for the 2020 United States Presidential Election.**
ADOPT RESOLUTION NO. 20-0038
6. Consider Approving the City Council Assignments (City Clerk Tamura). [20-0131](#)
APPROVE
Attachments: [City Council Assignments & Committee Descriptions](#)
[Proposed City Council Assignments \(Redline Version\)](#)
7. Consider Adopting a Resolution Approving the Budgeted Purchase of Proposition A Transportation Funds from the City of Maywood (Finance Director Charelian and Parks and Recreation Director Leyman). [20-0041](#)
ADOPT RESOLUTION NO. 20-0019
Attachments: [Resolution No. 20-0019](#)
[Agreement - City of Maywood](#)
8. Consider Adopting a Resolution Approving a Comprehensive Citywide Salary Schedule for all City Positions and Adjustments to Salary Ranges (Human Resources Director Jenkins). [20-0122](#)
ADOPT RESOLUTION NO. 20-0030
Attachments: [Resolution No. 20-0030](#)
[City of Manhattan Beach - Salary Schedule](#)

9. Consider Adopting a Resolution Approving a Three-Year Agreement with McCormick Ambulance for Emergency Ambulance Transport Services with an Amount Not to Exceed \$935,000 (Fire Chief Drum and Finance Director Charelian). [20-0061](#)
- ADOPT RESOLUTION NO. 20-0018 APPROVING AN AGREEMENT**
- Attachments:** [Resolution No. 20-0018](#)
[Agreement – McCormick Ambulance](#)
10. Consider Adopting a Resolution Approving an Agreement to Vigilant Solutions, Inc. to Install Additional Fixed License Plate Readers for an Amount Not-to-Exceed \$280,000 and Appropriate \$180,000 from the Unreserved Asset Forfeiture Fund Balance (Police Chief Abell). [20-0003](#)
- a) **WAIVE FORMAL BIDDING AND APPROVE**
- b) **ADOPT RESOLUTION NO. 20-0001 APPROVING AN AGREEMENT**
- c) **APPROPRIATE FUNDS**
- Attachments:** [Resolution No. 20-0001](#)
[Agreement - Vigilant Solutions, Inc.](#)
11. Consider Adopting a Resolution: 1) Awarding a \$254,600 Construction Contract to Best Contracting Services, Inc. for Roof Replacements at Recreation Hall and Recreation Center in Live Oak Park, and the Community Building at Marine Avenue Park; 2) Authorizing the City Manager to Execute the Agreement; 3) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$50,920; and 4) Approving the Plans and Specifications for the Project (Public Works Director Katsouleas). [20-0083](#)
- APPROVE RESOLUTION NO. 20-0032**
- Attachments:** [Resolution No. 20-0032](#)
[Agreement - Best Contracting Services, Inc.](#)
[Bid Proposal](#)
[Location Map](#)
[Plans and Specifications](#)
[Budget and Expenditures Summary](#)

12. Consider Approving a Budget Adjustment of Estimated Revenues for \$6,504,781 and Appropriating \$6,504,781 from the Utility Underground Assessment District Fund for the Underground Utility Assessment District 19-4 Project; and Adopting a Resolution Awarding a Professional Services Agreement to NV5, Inc. for Construction Management and Inspection Services for \$336,950 for Underground Utility Assessment District 19-4 (Public Works Director Katsouleas and Finance Director Charelian). [20-0084](#)
- ADOPT RESOLUTION NO. 20-0033**
- Attachments:** [Resolution No. 20-0033](#)
[Agreement - NV5](#)
[Boundary Map](#)
13. Consider Approving the 2019 Annual Progress Report as Required by the California Department of Housing and Community Development (Community Development Director Tai). [20-0091](#)
- APPROVE**
- Attachments:** [2019 Annual Progress Report](#)
14. Consider Approving Contract Amendment No.1 to an Agreement with General Pump Company, Inc. for \$21,719 for the Repair of Booster Pump No. 4 at Peck Reservoir (Public Works Director Katsouleas). [20-0121](#)
- ADOPT RESOLUTION NO. 20-0034**
- Attachments:** [Resolution No. 20-0034](#)
[Amendment No. 1 - General Pump Company, Inc.](#)
[Agreement - General Pump Company, Inc.](#)
15. Consider Adopting a Resolution Establishing Sole Source Exception Findings Pursuant to Public Contract Code Section 3400(c)(2) for Specific Materials, Products, Systems and Services for City-Related Water, Sewer, and Storm Water Capital Projects (Public Works Director Katsouleas). [20-0129](#)
- ADOPT RESOLUTION NO. 20-0035**
- Attachments:** [Resolution No. 20-0035](#)
[Sole Source Justification Report](#)
[Sole Source Justification Letter](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

16. Consider Adopting Resolutions Approving: a Coastal Development Permit for the 2020-2022 Manhattan Beach Open Volleyball Tournaments; Request from EAS Enterprises, LLC. For Special Permit and Making an Exemption Determination Under the California Environmental Quality Act; and an Agreement with EAS Enterprises, LLC to Operate the Manhattan Beach Open for 2020-2022 (Parks and Recreation Director Leyman). [20-0060](#)
- a) **CONDUCT PUBLIC HEARING**
- b) **ADOPT RESOLUTION NO. 20-0036 APPROVING COASTAL PERMIT**
- d) **ADOPT RESOLUTION NO. 20-0037 APPROVING AN AGREEMENT**

Attachments: [Resolution No. 20-0036](#)
[Resolution No. 20-0037](#)
[Agreement - EAS Enterprises, LLC.](#)
[2020 Proposed Schematic](#)

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

17. Request by the Manhattan Beach Education Foundation (MBEF) to Place a Donor Appreciation Community Recognition Wall in Metlox Plaza, and If Approved, Delegate Authority to the City Manager to Execute Agreement (Parks and Recreation Director Leyman). [20-0097](#)
- DISCUSS AND PROVIDE DIRECTION**
- Attachments:** [MBEF Donor Appreciation Community Recognition Proposal](#)
18. Consider Increasing the Default Renewable Energy Tier for Power Customers in the City to 100% Renewable Energy Under the Clean Power Alliance of Southern California (Community Development Director Tai). [20-0148](#)
- DISCUSS AND PROVIDE DIRECTION**
- Attachments:** [CPA Member Agency Default Tier Choices](#)
[CPA Policy for Changes](#)

19. Consider Introducing Ordinances Amending Manhattan Beach Municipal Code 7.32 - Tree, Shrub and Plan Regulations and 7.36 - Private Use of the Public Right of Way, Approving the City of Manhattan Beach Urban Forest Master Plan and Making a Determination of Exemption Under the California Environmental Quality Act (Public Works Director Katsouleas).

[20-0050](#)

- a) **INTRODUCE ORDINANCE NOS. 20-0009 AND 20-0010**
b) **APPROVE URBAN FOREST MASTER PLAN**

Attachments: [Ordinance No. 20-0009](#)
[Chapter 7.32 \(Redline Version\)](#)
[Ordinance No. 20-0010](#)
[Chapter 7.36 \(Redline Version\)](#)
[Urban Forest Master Plan](#)

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

20. Agenda Forecast (City Clerk Tamura).
DISCUSS AND PROVIDE DIRECTION

[20-0105](#)

Attachments: [March 11, 2020 Agenda Forecast](#)

M. CITY MANAGER REPORT

N. CITY ATTORNEY REPORT

O. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

21. Commission Minutes:

[20-0134](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Library Commission Meeting Minutes of December 9, 2019 (Parks and Recreation Director Leyman)
- b) Cultural Arts Commission Meeting Minute of January 14, 2020 (Parks and Recreation Director Leyman)
- c) Parking and Public Improvements Commission Meeting Minutes of January 23, 2020 (Cancelled) (Community Development Director Tai)
- d) Parks and Recreation Commission Meeting Minutes of January 27, 2020 (Parks and Recreation Director Leyman)
- e) Parking and Public Improvements Commission Meeting Minutes of February 27, 2020 (Cancelled) (Community Development Director Tai).

INFORMATION ITEM ONLY

Attachments: [Library Commission Meeting Minutes of December 9, 2019](#)
[Cultural Arts Commission Meeting Minutes of January 14, 2020](#)
[Parking and Public Improvements Commission Meeting Minutes of January 23, 2020 \(Cancelled\)](#)
[Parks and Recreation Commission Meeting Minutes of January 27, 2020](#)
[Parking and Public Improvements Commission Meeting Minutes of February 27, 2020 \(Cancelled\)](#)

22. Recent Planning Commission Quasi-Judicial Decisions:

[20-0150](#)

Proposed Use Permit Amendment for an Existing Restaurant with Full Alcohol Service (Manhattan Beach Post) to Allow: An Expansion of the Use into an Adjacent Vacant Restaurant Space (Formerly Subway); and an Extension of Operating Hours at 1142 and 1144 Manhattan Avenue (Simms Restaurants/Simms)
(Community Development Director Tai).

INFORMATION ITEM ONLY

P. CLOSED SESSION

Q. ADJOURNMENT

R. FUTURE MEETINGS

CITY COUNCIL MEETINGS

April 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting
April 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting
April 28, 2019 - Tuesday -- TBD - Boards and Commissions Interviews
May 5, 2020 - Tuesday -- 6:00 PM - City Council Meeting
May 19, 2020 - Tuesday -- 6:00 PM - City Council Meeting
June 2, 2020 - Tuesday -- 6:00 PM - City Council Meeting
June 16, 2020 - Tuesday -- 6:00 PM - City Council Meeting
July 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting
July 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting
August 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting
August 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting
September 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting
September 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 6, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 20, 2020 - Tuesday -- 6:00 PM - City Council Meeting
November 5, 2020 - Wednesday -- 6:00 PM - City Council Meeting
November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting
December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

March 23, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
March 25, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
March 26, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission
April 8, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
April 13, 2020 - Monday - 6:00 PM - Library Commission Meeting
April 20, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
April 22, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
April 23, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission
April 27, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
May 11, 2020 - Monday - 6:00 PM - Library Commission Meeting
May 13, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
May 18, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
May 25, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
May 27, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
May 28, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission
June 8, 2020 - Monday - 6:00 PM - Library Commission Meeting
June 10, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
June 15, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
June 22, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

May 25, 2020 – Monday – Memorial Day

July 4, 2020 - Friday - Independence Day

September 7, 2020 - Monday - Labor Day

October 12, 2020 – Monday – Columbus Day

November 11, 2020 – Wednesday – Veterans Day

November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday

December 25, 2020 - Friday - Christmas Day Observed!

January 1, 2021 – Friday – New Years Day Observed

January 18, 2021 – Monday – Martin Luther King Day

February 15, 2021 - Monday - Presidents Day