

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, February 18, 2020**  
**6:00 PM**  
**City Council Chambers**



**Mayor Nancy Hersman**  
**Mayor Pro Tem Richard Montgomery**  
**Councilmember Suzanne Hadley**  
**Councilmember Hildy Stern**  
**Councilmember Steve Napolitano**

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Steve Charelian, Finance Director  
Daryn Drum, Fire Chief  
Patrick Griffin, Interim Information Technology Director  
Lisa Jenkins, Human Resources Director

Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks and Recreation Director  
Carrie Tai, Community Development Director  
Liza Tamura, City Clerk

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, February 12, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

## BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

### A. PLEDGE TO THE FLAG

*Pledge to the Flag - Elle Thelen, American Martyrs School*

*National Anthem*

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Presentation of a Certificate of Recognition to Jeanne Hendricks from the Manhattan Beach Community Emergency Response Team (MBCERT) for Providing Cardiopulmonary Resuscitation (CPR) Training to Over 1,000 Individuals in Manhattan Beach.

**PRESENT**

[20-0053](#)

2. Presentation of a Proclamation Declaring the Week of March 21-28, 2020, as Support Our Schools Week. [20-0106](#)  
**PRESENT**
3. Presentation of a Proclamation Declaring March, 2020, as Women's History Month and Recognizing the Centennial of Women's Suffrage. [20-0107](#)  
**PRESENT**

#### **D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

#### **E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

#### **F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**G. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**4. City Council Minutes: [20-0051](#)**

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Joint City Council/Planning Commission and Parking and Public Improvements Commission) of January 15, 2020
- b) City Council Adjourned Regular Meeting Minutes (Closed Session) of February 4, 2020
- c) City Council Regular Meeting Minutes of February 4, 2020 (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes \(Joint City Council/Planning Commission and Parking and Public Improvements Commission\) of January 15, 2020](#)  
[City Council Adjourned Meeting Minutes \(Closed Session\) of February 4, 2020](#)  
[City Council Regular Meeting Minutes of February 4, 2020](#)

**5. Financial Report: [20-0046](#)**

Schedule of Demands: January 16, 2020 and January 30, 2020 (Finance Director Charelian).

**ACCEPT REPORT AND DEMANDS**

**Attachments:** [Schedule of Demands for January 16, 2020 and January 30, 2020](#)

**6. Consider Second Reading and Adoption of an Ordinance to Prohibit the [20-0099](#)**

Sale of Tobacco Products and Electronic Smoking Devices in the City and Making a Finding of Exemption under the California Environmental Quality Act; and Resolution Establishing a Fee for Hardship Exemption Requests (City Manager Moe and City Attorney Barrow).

- a) **ADOPT ORDINANCE NO. 20-0007**
- b) **ADOPT RESOLUTION NO. 20-0024**

**Attachments:** [Ordinance No. 20-0007](#)  
[Resolution No. 20-0024](#)

7. Consider Second Reading and Adoption of an Ordinance to Maintain a Prohibition of the Use or Operation of Shared Mobility Devices in Any Public Right-of-Way or on Public Property, or Offered for Use Anywhere in the City; and Making a Finding of Exemption Under the California Environmental Quality Act (Community Development Director Tai). [20-0076](#)  
**ADOPT ORDINANCE NO. 20-0008**  
**Attachments:** [Ordinance No. 20-0008](#)
8. Fiscal Year 2019-20 Mid-Year Budget Report and Update on Fiscal Year 2020-21 Budget Development (Finance Director Charelian). [20-0023](#)  
**RECEIVE REPORT**  
**Attachments:** [Fiscal Year 2019-2020 General Fund Summary](#)  
[Fiscal Year 2019-2020 Statement of All Funds \(December 31, 2019\)](#)  
[Fiscal Year 2019-2020 Budget Snapshot](#)  
[Budget Priorities Open Hall - Departmental Budget Priorities](#)  
[Open City Hall - Budget Priorities Survey Results Summary](#)
9. Consider Adopting a Resolution Awarding RFP No. 1220-20 to Environmental Science Associates for an Agreement for Development of a State-Required Climate Resiliency Program with an Estimated Value of \$345,765, Partially Offset by a \$225,000 Grant (Community Development Director Tai). [20-0052](#)  
**ADOPT RESOLUTION NO. 20-0021**  
**Attachments:** [Resolution No. 19-0021](#)  
[Agreement - Environmental Science Associates](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

**I. PUBLIC HEARINGS**

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

- 10.** Conduct Public Hearing to Consider the Following Entitlements for the 900 Club: Extending Operating Hours on Thursdays for One Hour; Increasing the Allowable Annual Number of Special Events to 24; and Deleting Early “Last Call” (Community Development Director Tai). [20-0119](#)

**a) RESCIND RESOLUTION NO. 18-0075**

**b) CONDUCT PUBLIC HEARING**

**c) ADOPT RESOLUTION NO. 20-0020, TO: EXTEND OPERATING HOURS ON THURSDAYS FOR ONE HOUR; INCREASE THE ALLOWABLE ANNUAL NUMBER OF SPECIAL EVENTS TO 24; DELETE EARLY “LAST CALL”; AND MAKE A DETERMINATION OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

Attachments: [Resolution No. 20-0020](#)  
[Resolution No. 18-0075 \(Adopted June 5, 2018\)](#)  
[Floor Plans for Occupancy and Life Safety Issues](#)  
[Email from Coastal Defenders](#)

- 11.** Conduct Public Hearing Renewing the North Manhattan Beach Business Improvement District and Approval of the Annual Collection of Assessments for Fiscal Year 2020-2021 (Finance Director Charelian). [20-0040](#)

**a) CONDUCT PUBLIC HEARING**

**b) ADOPT RESOLUTION NO. 20-0015**

**c) RATIFY 2020 BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS**

**d) CONSIDER THE PROPOSED 2020 ACTIVITY PLAN**

Attachments: [Resolution No. 20-0015](#)  
[2020 Annual Report Budget and Activity Plan](#)  
[NMBBID Bylaws](#)

12. Conduct Public Hearing to Consider Adopting Resolutions Regarding the Citywide User Fee Schedule and Cost Allocation Plan, Including Administrative Fees Applicable to Wireless Encroachment Permits in The Public Rights-Of-Way (Finance Director Charelian). [20-0103](#)

- a) **CONDUCT PUBLIC HEARING**  
b) **ADOPT RESOLUTION NO. 20-0025 (COMPREHENSIVE FEE SCHEDULE)**  
c) **ADOPT RESOLUTION NO. 20-0026 (WIRELESS ENCROACHMENT PERMITS)**

**Attachments:** [Resolution No. 20-0025](#)  
[Resolution No. 20-0026](#)  
[Fiscal Year 2020 Proposed Schedule of Fees](#)  
[Valuation to Square Footage Memorandum](#)  
[Report on Cost of Services Study \(User Fee\)](#)  
[2019 Comprehensive Cost Allocation Plan \(Web-Link Provided\)](#)

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

13. Report on Leadership Manhattan Beach's (LMB) Proposed 2019-2020 Class Project in the City of Manhattan Beach (Public Works Director Katsouleas). [20-0095](#)  
**RECEIVE REPORT**

**Attachments:** [PowerPoint Presentation](#)

14. Consider Adopting Resolution Approving Financing Documents and Authorizing the Execution and Delivery of Limited Obligation Improvement Bonds for Underground Utility Assessment District (UUAD) 19-4 and Approval to Sell Bonds for UUAD 19-4 (Finance Director Charelian). [20-0071](#)  
a) **ADOPT RESOLUTION NO. 20-0016**  
b) **APPROVE SALE OF BONDS FOR UUAD 19-4**

**Attachments:** [Resolution No. 20-0016](#)  
[Fiscal Agent Agreement](#)  
[Bond Purchase Agreement](#)  
[Preliminary Official Statement](#)

15. Requests by Mayor Hersman, Mayor Pro Tem Montgomery and Councilmember Napolitano to Review the Lists of City Council Assignments and City Task Forces/Committees/Groups Within the City and Determine Whether to Modify the Lists (City Clerk Liza Tamura). [20-0027](#)  
**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [City Council Assignments](#)  
[City Task Forces/Committees/Groups](#)

16. Enterprise Project Implementation Quarterly Update of 1) Enterprise Resource Planning (ERP) and 2) EnerGov Land Management System (LMS) Solutions, Including a Demonstration of the LMS Customer Tool, Known as Citizen Self Service (Interim Information Technology Director Griffin). [20-0026](#)

**RECEIVE REPORT**

17. Consider Waiving Formal Bidding per MBMC Section 2.36.140 and Adopting a Resolution Approving an Agreement with Core and Main, LP for the Budgeted Purchase of a Water Advanced Metering Infrastructure (AMI) System for an Amount Not-to-Exceed \$3,500,000 for the Water Meter Upgrade and Automation Project and Adopting a Resolution Approving Two Agreements with Master Meter, Inc. for End User License and Maintenance Services (Public Works Director Katsouleas). [20-0038](#)  
**a) WAIVE FORMAL BIDDING**  
**b) ADOPT RESOLUTION NOS. 20-0014 AND 20-0027 APPROVING AGREEMENTS**

**Attachments:** [Resolution No. 20-0014](#)  
[Agreement – Core and Main, LP \(Master Project Agreement\)](#)  
[Agreement – Master Meter Harmony \(End User Agreement\)](#)  
[Agreement – Master Meter Harmony \(Maintenance Agreement\)](#)  
[AMI Meter Pricing](#)  
[AMI System Promotional Offer](#)

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

**L. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*



18. Agenda Forecast (City Clerk Tamura). [20-0030](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [February 12, 2020 Agenda Forecast](#)

**M. CITY MANAGER REPORT**

**N. CITY ATTORNEY REPORT**

**O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

19. Commission Minutes: [20-0120](#)  
This Item Contains Minutes of the following City Commission Meetings:  
a) Cultural Arts Commission Meeting Minutes of November 18, 2019  
(Parks and Recreation Director Leyman)  
b) Parks and Recreation Commission Meeting Minutes of December 2,  
2019 (Parks and Recreation Director Leyman)  
c) Cultural Arts Commission Meeting Minutes of December 16, 2019  
(Parks and Recreation Director Leyman)  
d) Parks and Recreation Commission Meeting Minutes (Cancelled) of  
December 23, 2019 (Parks and Recreation Director Leyman)  
e) Planning Commission Action Meeting Minutes (Cancelled) of January  
22, 2020 (Community Development Director Tai)

**INFORMATION ITEM ONLY**

Attachments: [Cultural Arts Commission Meeting Minutes of November 18, 2019](#)  
[Parks and Recreation Commission Meeting Minutes of December 2,  
2019](#)  
[Cultural Arts Commission Meeting Minutes of December 16, 2019](#)  
[Parks and Recreation Commission Meeting Minutes \(Cancelled\) of  
December 23, 2019](#)  
[Planning Commission Action Meeting Minutes \(Cancelled\) of January  
22, 2020](#)

**P. CLOSED SESSION**

**Q. ADJOURNMENT**

**R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*March 3, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*March 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 14, 2020 - Tuesday -- 6:00 PM - Work Plan Meeting*  
*April 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 28, 2019 - Tuesday -- TBD - Boards and Commissions Interviews*  
*May 5, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 19, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 2, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 16, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 6, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 20, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 5, 2020 - Wednesday -- 6:00 PM - City Council Meeting*  
*November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

February 24, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
February 26, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
February 27, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
March 9, 2020 - Monday - 6:00 PM - Library Commission Meeting  
March 11, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 16, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
March 23, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
March 25, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 26, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
April 8, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
April 13, 2020 - Monday - 6:00 PM - Library Commission Meeting  
April 20, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
April 22, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
April 23, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
April 27, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
May 11, 2020 - Monday - 6:00 PM - Library Commission Meeting  
May 13, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
May 18, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
May 25, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
May 27, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
May 28, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
June 8, 2020 - Monday - 6:00 PM - Library Commission Meeting  
June 10, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
June 15, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
June 22, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

May 25, 2020 – Monday – Memorial Day  
July 4, 2020 - Friday - Independence Day  
September 7, 2020 - Monday - Labor Day  
October 12, 2020 – Monday – Columbus Day  
November 11, 2020 – Wednesday – Veterans Day  
November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday  
December 25, 2020 - Friday - Christmas Day Observed  
January 1, 2021 – Friday – New Years Day Observed  
January 18, 2021 – Monday – Martin Luther King Day  
February 15, 2021 - Monday - Presidents Day