

City Council Regular Meeting

Regular Meeting
Tuesday, January 21, 2020
6:00 PM
City Council Chambers



Mayor Nancy Hersman
Mayor Pro Tem Richard Montgomery
Councilmember Suzanne Hadley
Councilmember Hildy Stern
Councilmember Steve Napolitano

Executive Team

Bruce Moe, City Manager
Quinn Barrow, City Attorney

Derrick Abell, Police Chief
Steve Charelian, Finance Director
Daryn Drum, Fire Chief
Patrick Griffin, Interim Information Technology Director
Lisa Jenkins, Human Resources Director

Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks and Recreation Director
Carrie Tai, Community Development Director
Liza Tamura, City Clerk

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, January 15, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

Pledge to the Flag - Marco Melika, American Martyrs

National Anthem - Mira Costa High School Band

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Presentation of Recognition Awards for Longstanding Local Businesses
(Finance Director Charelian).
PRESENT

[20-0019](#)

2. Presentation of Certificates of Recognition to the Winners of the 2019
Manhattan Beach Police Department Holiday Card Contest.
PRESENT

[20-0020](#)

Attachments: [PowerPoint Presentation](#)

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes: [20-0021](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (City Council Retreat) of October 2, 2019
- b) City Council Adjourned Regular Meeting Minutes (Tri-Agency Study Session) of October 30, 2019
- c) City Council Adjourned Regular Meeting Minutes (Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission) of January 6, 2020
- d) City Council Adjourned Regular Meeting Minutes (Closed Session) of January 7, 2020
- e) City Council Regular Meeting Minutes of January 7, 2020 (City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes \(City Council Retreat\) of October 2, 2019](#)
[City Council Adjourned Regular Meeting Minutes \(Tri-Agency Study Session\) of October 30, 2019](#)
[City Council Adjourned Regular Meeting Minutes \(Closed Session\) of January 7, 2020](#)
[City Council Adjourned Regular Meeting Minutes \(Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission\) of January 6, 2020](#)
[City Council Regular Meeting Minutes of January 7, 2020](#)

4. Financial Report: [20-0045](#)

Schedule of Demands: December 5, 2019 (Finance Director Charelian).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for December 5, 2019](#)

5. Consider Adopting a Resolution Declaring an Intention to Provide for [20-0017](#)

Annual Levy and Collection of Assessments for the North Manhattan Beach Business Improvement District and Setting February 18, 2020, for a Public Hearing (Finance Director Charelian).

ADOPT RESOLUTION NO. 20-0007

Attachments: [Resolution No. 20-0007](#)
[2020 Annual Budget and Activity Plan](#)

6. Adopt a Resolution Establishing a Policy for Discontinuation of Residential Water Service Pursuant to SB 998 (Finance Director Charelian). [20-0033](#)
ADOPT RESOLUTION NO. 20-0009

Attachments: [Resolution No. 20-0009](#)
[SB998 – Full Text](#)
[Discontinuation of Residential Water Service Policy](#)

7. Consider Purchase of One Aerial Lift Truck from M & M Lifts, Inc. for \$148,472.12 for Public Works Activities(Finance Director Charelian). [20-0005](#)
a) WAIVE FORMAL BIDDING
b) APPROVE

Attachments: [Dur-A-Lift Dealership Letter](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

8. Public Hearing to Consider Extending Urgency Ordinance No. 19-0019-U and Urgency Ordinance No. 19-0020-U Requiring an Equal Number of Replacement Units for Residential Dwelling Units that are Demolished (Community Development Director Tai). [20-0043](#)
a) CONDUCT PUBLIC HEARING
b) ADOPT URGENCY ORDINANCE NOS. 20-0002-U AND 20-0003
-U EXTENDING THE INTERIM ZONING ORDINANCES FOR 10
MONTHS AND 15 DAYS

Attachments: [Urgency Ordinance No. 20-0002-U Extending Urgency Ordinance No. 19-0019-U](#)
[Urgency Ordinance No. 20-0003-U Extending Urgency Ordinance No. 19-0020-U](#)
[Urgency Ordinance No. 19-0019-U \(December 17, 2019\)](#)
[Urgency Ordinance No. 19-0020-U \(December 17, 2019\)](#)

9. Public Hearing to Consider Extending Urgency Ordinance No. 19-0021-U and Urgency Ordinance No. 19-0022-U for Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) (Community Development Director Tai). [20-0044](#)

a) **CONDUCT PUBLIC HEARING**

- b) **ADOPT URGENCY ORDINANCE NOS. 20-0004-U AND 20-0005-U EXTENDING THE INTERIM ZONING ORDINANCES FOR 10 MONTHS AND 15 DAYS**

Attachments: [Urgency Ordinance No. 20-0004-U Extending Urgency Ordinance No. 19-0021-U](#)
[Urgency Ordinance No. 20-0005-U Extending Urgency Ordinance No. 19-0022-U](#)
[Urgency Ordinance No. 19-0021-U \(December 17, 2019\)](#)
[Urgency Ordinance No. 19-0022-U \(December 17, 2019\)](#)

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

10. Consider Downtown Manhattan Beach and North Manhattan Beach Business Improvement District Beautification Measures (Public Works Director Katsouleas). [20-0036](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Photos](#)

11. Consider Hardship Extensions to Tobacco Retailers Requesting Additional Time to Comply with Urgency Ordinance No. 19-0016-U Which Prohibits the Sale of Electronic Smoking Devices, Vaping Products, and Flavored Tobacco (Finance Department Charelian). [20-0018](#)

CONSIDER EXTENSIONS

Attachments: [Hardship Application Recommendations](#)

12. Report on the City's Homelessness Efforts and Initiatives (City Manager Moe). [20-0059](#)

RECEIVE REPORT

Attachments: [Harbor Interfaith Services Report \(December 2019\)](#)
[Homelessness Count Flyer](#)
[Homelessness Plan Goals Breakdown](#)
[South Bay Cities Council of Governments Innovation Funds Report](#)
[LAHSA Homelessness City Statistics \(July - September 2019\)](#)

13. Review of City Council's Request to Evaluate the Feasibility of Removing or Relocating Certain Solar Powered Flashing Beacon Appurtenances Currently Located on the West Side of Highland Avenue at 18th Street (Public Works Director Katsouleas).

[20-0037](#)

RECEIVE REPORT

Attachments: [Existing and Rendered Photographs](#)

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

14. Agenda Forecast (City Clerk Tamura).
DISCUSS AND PROVIDE DIRECTION

[20-0022](#)

Attachments: [January 15, 2020 Agenda Forecast](#)

M. CITY MANAGER REPORT

N. CITY ATTORNEY REPORT

O. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

15. Commission Minutes:[20-0054](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Planning Commission Meeting Action Minutes of November 27, 2019
(Cancelled) (Community Development Director Tai)
- b) Finance Subcommittee Meeting Action Minutes of December 5, 2019
(Finance Director Charelian)
- c) Planning Commission Meeting Action Minutes of December 11, 2019
(Cancelled) (Community Development Director Tai)
- d) Planning Commission Meeting Action Minutes of December 25, 2019
(Cancelled) (Community Development Director Tai)
- e) Planning Commission Meeting Action Minutes of January 8, 2020
(Cancelled) (Community Development Director Tai)

INFORMATION ITEM ONLY

Attachments: [Planning Commission Meeting Action Minutes of November 27, 2019
\(Cancelled\)](#)
 [Finance Subcommittee Meeting Action Minutes of December 5, 2019](#)
 [Planning Commission Meeting Action Minutes of December 11, 2019
\(Cancelled\)](#)
 [Planning Commission Meeting Action Minutes of December 25, 2019
\(Cancelled\)](#)
 [Planning Commission Meeting Action Minutes of January 8, 2020
\(Cancelled\)](#)

P. CLOSED SESSION**Q. ADJOURNMENT**

R. FUTURE MEETINGS

CITY COUNCIL MEETINGS

February 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting
February 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting
March 3, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
March 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting
April 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting
April 14, 2020 - Tuesday -- 6:00 PM - Work Plan Meeting
April 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting
April 28, 2020 - Tuesday -- TBD - Boards and Commissions Interviews
May 5, 2020 - Tuesday -- 6:00 PM - City Council Meeting
May 19, 2020 - Tuesday -- 6:00 PM - City Council Meeting
June 2, 2020 - Tuesday -- 6:00 PM - City Council Meeting
June 16, 2020 - Tuesday -- 6:00 PM - City Council Meeting
July 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting
July 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting
August 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting
August 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting
September 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting
September 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 6, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 20, 2020 - Tuesday -- 6:00 PM - City Council Meeting
November 5, 2020 - Wednesday -- 6:00 PM - City Council Meeting
November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting
December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

January 20, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting
January 22, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
January 23, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission
January 27, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
February 10, 2020 - Monday - 6:00 PM - Library Commission Meeting
February 12, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
February 17, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
February 24, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
February 26, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

February 17, 2020 - Monday - Presidents Day

May 25, 2020 – Monday – Memorial Day

July 4, 2020 - Friday - Independence Day

September 7, 2020 - Monday - Labor Day

October 5, 2020 – Monday – Columbus Day

November 11, 2020 – Wednesday – Veterans Day

November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday

December 25, 2020 - Friday - Christmas Day Observed

January 1, 2021 – Friday – New Years Day Observed

January 18, 2021 – Monday – Martin Luther King Day