

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, January 7, 2020**  
**6:00 PM**  
**City Council Chambers**



**Mayor Nancy Hersman**  
**Mayor Pro Tem Richard Montgomery**  
**Councilmember Suzanne Hadley**  
**Councilmember Hildy Stern**  
**Councilmember Steve Napolitano**

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Steve Charelian, Finance Director  
Daryn Drum, Fire Chief  
Patrick Griffin, Interim Information Technology Director  
Lisa Jenkins, Human Resources Director

Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks and Recreation Director  
Carrie Tai, Community Development Director  
Liza Tamura, City Clerk

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Tuesday, December 31, 2019, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### **A. PLEDGE TO THE FLAG**

### **B. ROLL CALL**

### **C. CEREMONIAL CALENDAR**

### **D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## E. PUBLIC HEARING

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

1. Consider: 1) Approving the Final Assessment Engineer's Report for Underground Utility Assessment District (UUAD) 19-4; 2) Confirming the Assessments and Proceedings for UUAD 19-4 if Approved by a Majority Vote of the Weighted Returned Ballots in UUAD 19-4; 3) Adopting a Resolution Awarding a Construction Contract to Asplundh Construction, LLC for the UUAD 19-4 Project for \$3,998,090; 4) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$527,962; and 5) Approving the Plans and Specifications for the Project; or 5) Declaring Abandonment of Proceedings for UUAD 19-4 Based on the Weighted Returned Ballot Results (Public Works Director Katsouleas).
  - a) **ADOPT RESOLUTION NO. 20-0003 APPROVING THE FINAL ASSESSMENT ENGINEER'S REPORT AND CONFIRMING ASSESSMENTS OR DECLARING ABANDONMENT OF PROCEEDINGS FOR UUAD 19-4**
  - b) **ADOPT RESOLUTION NO. 20-0004 APPROVING AN AGREEMENT**

[20-0012](#)

**Attachments:** [Resolution No. 20-0003 \(Confirming Assessment\)](#)  
[Resolution No. 20-0003 \(Declaring Abandonment\)](#)  
[Resolution No. 20-0004 \(Approving Agreement\)](#)  
[Assessment Map](#)  
[Certificate of City Clerk - Results of the Assessment Ballots](#)  
[Final Engineer's Report](#)  
[Sample Ballot and Procedures](#)  
[Notice of Public Hearing](#)  
[Sample Notice of Proposed Assessment Agreement - Asplundh Construction, LLC.](#)  
[Bid Proposal](#)  
[Project Specifications](#)  
[Project Plans](#)

## F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

## H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

### 2. City Council Minutes:

[20-0001](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Closed Session) of December 17, 2019
- b) City Council Regular Meeting Minutes of December 17, 2019 (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of December 17, 2019](#)  
[City Council Regular Meeting Minutes of December 17, 2019](#)

### 3. Financial Reports:

[20-0002](#)

- a) Schedule of Demands November 21, 2019
- b) Investment Portfolio for the Month Ending November 30, 2019
- c) Month End Report for November 30, 2019 (Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

**Attachments:** [Schedule of Demands for November 21, 2019](#)  
[Investment Portfolio for the Month Ending November 30, 2019](#)  
[Month End Report for November 30, 2019](#)

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4. Consider Approving a Comprehensive Citywide Salary Schedule for all City Positions and Adjustments to Salary Ranges (Human Resources Director Jenkins). [20-000](#)
- ADOPT RESOLUTION NO. 20-0002**
- Attachments: [Resolution No. 20-0002](#)  
[Salary Schedule 2020](#)
5. Adopt Title VI Plan for the City of Manhattan Beach in Order to Receive \$462,600 in Grant Funds to Purchase Four Dial-A-Ride Buses and \$540,000 for the Aviation Boulevard Sidewalk Installation Project (Parks and Recreation Director Leyman and Public Works Director Katsouleas). [20-0006](#)
- APPROVE**
- Attachments: [Title VI Plan for City of Manhattan Beach](#)
6. Alleviation Measures Report Required Prior to the Extension or Expiration of Interim Ordinances Nos. 19-0019-U and 19-0020-U Requiring an Equal Number of Replacement Units for Residential Dwelling Units that are Demolished (Community Development Director Tai). [20-0034](#)
- ISSUE ALLEVIATION MEASURES REPORT**
7. Alleviation Measures Report Required Prior to the Extension or Expiration of Interim Ordinances Nos. 19-0021-U and 19-0022-U Regulating Accessory Dwelling Units (ADUs) (Community Development Director Tai). [20-0035](#)
- ISSUE ALLEVIATION MEASURES REPORT**
8. Consider Adopting a Resolution Amending Resolution No. 19-0095 (Building Code Adoption) to Correct Findings Pertaining to Permit Exemptions (Community Development Director Tai). [20-0013](#)
- ADOPT RESOLUTION NO. 20-0005**
- Attachments: [Resolution No. 20-0005](#)  
[Resolution 19-0095 \(November 19, 2019\)](#)
9. Consider Allowing Construction at 330 South Sepulveda Boulevard on Two City Recognized Holidays (Martin Luther King Jr.'s Day and Presidents' Day) (Community Development Director Tai). [20-0008](#)
- APPROVE**
- Attachments: [After-Hours Work Request \(November 25, 2019\)](#)  
[MBMC Section 5.48.140 - Noise Disturbances](#)

## I. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

10. Consider Authorizing the National League of Cities Service Line Warranty Program and Marketing Agreement to Offer Emergency Repair/Replacement Plans to Address Private Sewer and Water Infrastructure (City Manager Moe). [20-0010](#)
- a) **DISCUSS AND PROVIDE DIRECTION**
- b) **ADOPT RESOLUTION NO. 20-0006**

**Attachments:** [Resolution No. 20-0006](#)  
[Agreement - Utility Service Partners Private Label Inc. \(Royalty\)](#)  
[Agreement - Utility Service Partners Private Label Inc. \(Non - Royalty\)](#)  
[Draft National League of Cities Endorsement Letter](#)  
[City Council Staff Report \(October 15, 2019\)](#)

11. Security Enhancement Measures for City Hall and other Municipal Facilities (Police Chief Abell, Human Resources Director Jenkins and Public Works Director Katsouleas). [20-0009](#)
- RECEIVE REPORT**

## K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

## L. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

12. Agenda Forecast (City Clerk Tamura). [20-0011](#)
- DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [December 31, 2019 Agenda Forecast](#)

## M. CITY MANAGER REPORT

## N. CITY ATTORNEY REPORT

## O. INFORMATIONAL ITEMS

*This section is for items that do not require City Council action.*

## P. CLOSED SESSION

**Q. ADJOURNMENT****R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

January 15, 2020 - Wednesday -- 6:00 PM - Joint Meeting City Council/PPIC  
February 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
February 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
March 3, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)  
March 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
April 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
April 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
April 28, 2019 - Tuesday -- TBD - Boards and Commissions Interviews  
May 5, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
May 19, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
June 2, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
June 16, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
July 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
July 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
August 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
August 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
September 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
September 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
October 6, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
October 20, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
November 4, 2020 - Wednesday -- 6:00 PM - City Council Meeting  
November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting  
December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)  
December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

January 8, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
January 13, 2019 - Monday - 6:00 PM - Library Commission Meeting  
January 20, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
January 22, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
January 23, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
January 27, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
February 10, 2020 - Monday - 6:00 PM - Library Commission Meeting  
February 12, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
February 17, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
February 24, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
February 26, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
February 27, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
March 9, 2020 - Monday - 6:00 PM - Library Commission Meeting  
March 11, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 16, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
March 23, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
March 25, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 26, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*January 20, 2020 – Monday – Martin Luther King Day*

*February 17, 2020 - Monday - Presidents Day*

*May 25, 2020 – Monday – Memorial Day*

*July 4, 2020 - Friday - Independence Day*

*September 7, 2020 - Monday - Labor Day*

*October 12, 2020 – Monday – Columbus Day*

*November 11, 2020 – Wednesday – Veterans Day*

*November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday*

*December 25, 2020 - Friday - Christmas Day Observed*

*January 1, 2021 – Friday – New Years Day Observed*