

City Council Regular Meeting

Regular Meeting
Tuesday, December 3, 2019
6:00 PM
City Council Chambers



Mayor Nancy Hersman
Mayor Pro Tem Richard Montgomery
Councilmember Suzanne Hadley
Councilmember Hildy Stern
Councilmember Steve Napolitano

Executive Team

Bruce Moe, City Manager
Quinn Barrow, City Attorney

Derrick Abell, Police Chief
Steve Charelian, Finance Director
Daryn Drum, Fire Chief
Patrick Griffin, Interim Information Technology Director
Lisa Jenkins, Human Resources Director

Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks and Recreation Director
Carrie Tai, Community Development Director
Liza Tamura, City Clerk

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, November 27, 2019, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG & NATIONAL ANTHEM

*Pledge to the Flag -
Harrison Checketts, Robinson Elementary School*

*National Anthem -
Mira Costa High School Choir*

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Recognition of Detective Don Brown for Being Nationally Recognized in Washington, D.C. as the Recipient of the 2018 Land Interdiction and Apprehension Award.

PRESENT

[19-0474](#)

2. Recognition of the Blankets of Love Participants for Their Longstanding Volunteer Work in the Community.

[19-0488](#)

PRESENT

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes: [19-0404](#)
This Item Contains Minutes of the Following City Council Meeting(s):
a) City Council Adjourned Regular Meeting Minutes (Closed Session) of November 18, 2019
b) City Council Regular Meeting Minutes of November 19, 2019 (City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of November 18, 2019](#)
[City Council Regular Meeting Minutes of November 19, 2019](#)

4. Financial Reports: [19-0462](#)
a) Schedule of Demands October 24, 2019
b) Investment Portfolio for the Month Ending October 31, 2019
c) Month End Report for October 31, 2019
(Finance Director Charelian).
ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for October 24, 2019](#)
[Investment Portfolio for the Month Ending October 31, 2019](#)
[Month End Report for October 31, 2019](#)
5. Update on the Mobile Source Air Pollution Reduction Review Committee (MSRC) Local Government Partnership Program Grant and Appropriate Funds (Public Works Director Katsouleas). [19-0476](#)
a) **RECEIVE REPORT**
b) **APPROPRIATE FUNDS**

Attachments: [MSRC Clean Transportation Funding Program \(Cover Letter and Agreement\)](#)
6. Consider Adopting a Resolution Approving Amendment No. 1 to the Professional Design Services Agreement with Pacific Advanced Civil Engineering, Inc. (PACE) for the Larsson Street Booster Pump Station Upgrade Project for \$149,810 (Public Works Director Katsouleas). [19-0447](#)
ADOPT RESOLUTION NO. 19-0108

Attachments: [Resolution No. 19-0108](#)
[Amendment No. 1 - Pacific Advanced Civil Engineering, Inc. Agreement – Pacific Advanced Civil Engineering, Inc.](#)
[Budget and Expenditures Summary](#)
[Location Map](#)
7. Consider Second Reading and Adopting an Ordinance Amending Manhattan Beach Municipal Code Chapter 7.28 - Undergrounding of Public Utility Facilities (Public Works Director Katsouleas). [19-0470](#)
ADOPT ORDINANCE NO. 19-0017

Attachments: [Ordinance No. 19-0017](#)
[Legislative Digest \(Redlined\)](#)
8. Formally Accept as Complete the Manhattan Avenue and Highland Avenue Pavement Rehabilitation and Curb Ramp Improvements Project Constructed by All American Asphalt; Authorize Filing a Notice of Completion with the County Recorder; and Approve Release of the Retention for \$51,978 (Public Works Director Katsouleas). [19-0458](#)
APPROVE

9. Consider Adopting a Resolution Approving Amendment No. 6 with HDR Engineering, Inc.'s Existing Professional Services Agreement for Continued Project Management and Engineering Technical Support Services for the Sepulveda Boulevard Bridge Widening Project in an Amount Not-to-Exceed \$89,000 (Public Works Director Katsouleas).

[19-0487](#)

ADOPT RESOLUTION NO. 19-0112

Attachments: [Resolution No. 19-0112](#)
[Amendment No. 6 - HDR Engineering, Inc.](#)
[Agreement - HDR Engineering, Inc. \(2012\)](#)
[Amendment Nos. 1-5 - HDR Engineering, Inc.](#)
[Budget and Expenditures Summary](#)

10. Consider Adopting a Resolution Awarding RFP No. 1176-19 to Advanced Imaging Strategies Approving Five-Year Lease and Maintenance / Support Services Agreements for Multifunction (Copy, Scan, Print, Fax) Machines with an Estimated Value of \$160,000 Annually (Interim Information Technology Director Griffin).

[19-0113](#)

ADOPT RESOLUTION NO. 19-0110

Attachments: [Resolution No. 19-0110](#)
[Agreement - Advanced Imaging Strategies](#)
[Bid Comparison](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

11. Consider Adopting a Resolution Regarding an Application to Allow an Office Use on the Ground Floor of a Building Previously Occupied by a Bank at 1419 Highland Avenue (Zebrowski). [19-0471](#)
- a) CONDUCT PUBLIC HEARING DE NOVO**
- b) ADOPT RESOLUTION NO. 19-0111 CONDITIONALLY APPROVING THE USE PERMIT**

Attachments: [Resolution No. 19-0111](#)
[Proposed Property Plans](#)
[Planning Commission Resolution No. PC 19-14](#)
[Planning Commission Meeting Minutes of October 23, 2019](#)
[Planning Commission Meeting Minutes of October 9, 2019](#)
[Planning Commission Report, Attachments and Related Material \(October 23, 2019\)](#)
[Planning Commission Report, Attachments and Related Material \(October 9, 2019\)](#)
[Public Comment](#)

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

12. Consider Modifying Construction Hours on Saturdays (Interim Community Development Director Gibson). [19-0473](#)
- RECEIVE REPORT AND PROVIDE DIRECTION**
- Attachments:** [Survey of Construction Hours Regulations for Local Cities](#)
13. Consider the Installation of Public WiFi for the Metlox Plaza (Interim Information Technology Director Griffin). [19-0475](#)
- DISCUSS AND PROVIDE DIRECTION**
14. Quarterly Update on the Fiscal Year 2019-2020 City Council Work Plan (City Manager Moe). [19-0489](#)
- RECEIVE REPORT**

Attachments: [City Council Work Plan](#)
[Completed Work Plan Items](#)
[Work Plan Summary](#)

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

15. City Council Requests.

16. Consider Request by Mayor Hersman and Councilmember Stern to [19-0490](#)
Discuss a Street Sweeping Opt-Out Program for Residents and
Businesses (Public Works Director Katsouleas).
DISCUSS AND PROVIDE DIRECTION
17. Consider Request by Mayor Pro Tem Montgomery and Councilmember [19-0486](#)
Napolitano to Consider a Fee Waiver Request for Third-Party Costs for the
Manhattan Beach Fireworks (Parks and Recreation Director Leyman).
DISCUSS AND PROVIDE DIRECTION

Attachments: [CSC Security Estimate](#)
[Better Barriers Quote](#)

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

18. Agenda Forecast (City Clerk Tamura). [19-0405](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [November 27, 2019 Agenda Forecast](#)

M. CITY MANAGER REPORT**N. CITY ATTORNEY REPORT**

O. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

19. Commission Minutes:[19-0493](#)

This Item Contains Minutes of the following City Commission Meetings and Subcommittee Meeting:

- a) PPIC Meeting Minutes of July 25, 2019 (Interim Community Development Director Gibson)
- b) PPIC Meeting Minutes of September 26, 2019 (Interim Community Development Director Gibson)
- c) Library Commission Meeting Minutes of October 7, 2019 (Parks and Recreation Director Leyman)
- d) Cultural Arts Commission Meeting Minutes of October 21, 2019 (Parks and Recreation Director Leyman)
- e) Planning Commission Action Meeting Minutes of October 23, 2019 (Interim Community Development Director Gibson)
- f) Finance Subcommittee Action Meeting Minutes of October 24, 2019 (Finance Director Charelian).

INFORMATION ITEM ONLY

Attachments: [PPIC Meeting Minutes of July 25, 2019](#)
[PPIC Meeting Minutes of September 26, 2019](#)
[Library Commission Meeting Minutes of October 7, 2019](#)
[Cultural Arts Commission Meeting Minutes of October 21, 2019](#)
[Planning Commission Action Meeting Minutes of October 23, 2019](#)
[Finance Subcommittee Action Meeting Minutes of October 24, 2019](#)

P. CLOSED SESSION**Q. ADJOURNMENT**

R. FUTURE MEETINGS

CITY COUNCIL MEETINGS

December 17, 2019 - Tuesday -- 6:00 PM - City Council Meeting
January 6, 2020 - Monday -- 6:00 PM - Joint Meeting City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission
January 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting
January 15, 2020 - Wednesday -- 6:00 PM - Joint Meeting City Council/Planning Commission and Parking and Public Improvements Commission
January 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting
February 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting
February 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting
March 3, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
March 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting
April 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting
April 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting
May 5, 2020 - Tuesday -- 6:00 PM - City Council Meeting
May 19, 2020 - Tuesday -- 6:00 PM - City Council Meeting
June 2, 2020 - Tuesday -- 6:00 PM - City Council Meeting
June 16, 2020 - Tuesday -- 6:00 PM - City Council Meeting
July 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting
July 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting
August 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting
August 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting
September 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting
September 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 6, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 20, 2020 - Tuesday -- 6:00 PM - City Council Meeting
November 5, 2020 - Wednesday -- 6:00 PM - City Council Meeting (General Municipal Elections)
November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting
December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

December 5, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission
December 9, 2019 - Monday - 6:00 PM - Library Commission Meeting
December 11, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
December 16, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting
December 23, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
December 25, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
January 8, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
January 13, 2019 - Monday - 6:00 PM - Library Commission Meeting
January 20, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting
January 22, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
January 23, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission
January 27, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
February 10, 2020 - Monday - 6:00 PM - Library Commission Meeting
February 12, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
February 17, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
February 24, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
February 26, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

December 25, 2019 - Wednesday - Christmas Day Observed

January 1, 2020 – Wednesday – New Years Day Observed

January 20, 2020 – Monday – Martin Luther King Day

February 17, 2020 - Monday - Presidents Day

May 25, 2020 – Monday – Memorial Day

July 4, 2020 - Friday - Independence Day

September 7, 2020 - Monday - Labor Day

October 12, 2020 – Monday – Columbus Day

November 11, 2020 – Wednesday – Veterans Day

November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday