

City Council Regular Meeting

Regular Meeting
Tuesday, November 5, 2019
6:00 PM
City Council Chambers



Mayor Nancy Hersman
Mayor Pro Tem Richard Montgomery
Councilmember Suzanne Hadley
Councilmember Hildy Stern
Councilmember Steve Napolitano

Executive Team

Bruce Moe, City Manager
Quinn Barrow, City Attorney

Derrick Abell, Police Chief
Steve Charelian, Finance Director
Daryn Drum, Fire Chief
Jeffery Gibson, Interim Community Development Director
Lisa Jenkins, Human Resources Director

Lisa Jenkins, Interim Information Technology Director
Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks and Recreation Director
Liza Tamura, City Clerk

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, October 30, 2019, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG & NATIONAL ANTHEM

Pledge to the Flag - Ben Winckler, Meadows Elementary School

National Anthem - Manhattan Beach Middle School

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Presentation of a Proclamation Declaring November, 2019, as "National Family Caregivers Month."
PRESENT

[19-0398](#)

2. Presentation of Certificates to the Winners of the 2019 Fire Department Annual, "Home Escape Plan" Contest and Recognition of the Four Winners from the Inaugural Contest.

[19-0399](#)

PRESENT

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes: [19-0400](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Closed Session) of October 15, 2019
 - b) City Council Regular Meeting Minutes of October 15, 2019
 - c) City Council Adjourned Regular Meeting Minutes (Closed Session) of October 28, 2019
- (City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of October 15, 2019](#)
[City Council Regular Meeting Minutes of October 15, 2019](#)
[City Council Adjourned Regular Meeting Minutes \(Closed Session\) of October 28, 2019](#)

4. Financial Reports: [19-0378](#)

- a) Schedule of Demands September 26, 2019
 - b) Investment Portfolio for the Month Ending September 30, 2019
 - c) Month End Report for September 30, 2019
- (Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for September 26, 2019](#)
[Investment Portfolio for the Month Ending September 30, 2019](#)
[Month End Report for September 30, 2019](#)

5. Consider Adopting a Resolution Revising the City's Ticket Distribution and Disclosure Policy (City Manager Moe and City Attorney Barrow). [19-0313](#)

ADOPT RESOLUTION NO. 19-0086

Attachments: [Resolution No. 19-0086 \(Proposed\)](#)
[Resolution No. 6377 \(Current\)](#)
[FPPC Form 802](#)

6. Consider Awarding a Purchase Order to Vigilant Solutions for Three Grant Funded Mobile License Plate Reader Systems in an Amount Not-to-Exceed \$68,000 (Police Chief Abell). [19-0427](#)

- a) **WAIVE FORMAL BIDDING**
- b) **APPROVE**

7. Consider Adopting a Resolution Awarding a Three-Year Agreement with Esri for Enterprise-Wide Geographic Information Systems (GIS) Software Licensing with a Total Value of \$105,000 (Interim Information Technology Director Jenkins). [19-0392](#)
- a) **WAIVE FORMAL BIDDING**
- b) **ADOPT RESOLUTION NO. 19-0093**

Attachments: [Resolution No. 19-0093](#)
[Agreement - Esri, Inc.](#)

8. Consider Approval of the South Bay Fiber Network Letter of Commitment (Interim Information Technology Director Jenkins). [19-0443](#)
- APPROVE**

Attachments: [Letter of Commitment](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

9. Consider Proceeding with Next Steps of Los Angeles County Fire Department Feasibility Study (City Manager Moe). [19-0444](#)
- DISCUSS AND PROVIDE DIRECTION**
10. Consider Adopting an Urgency Ordinance to Prohibit the Sale of Vape Products and Flavored Tobacco in the City (City Manager Moe and City Attorney Barrow). [19-0424](#)
- ADOPT URGENCY ORDINANCE NO. 19-0016-U**
11. Consider Relocating the *Dragon Tales* Sculpture Garden Art Piece (Parks and Recreation Director Leyman). [19-0425](#)
- DISCUSS AND PROVIDE DIRECTON**

Attachments: [Proposed Location Option # 1 - Manhattan Beach Art Center](#)
[Proposed Location Option # 2 - Veteran's Parkway at Pacific and Ardmore](#)
[Current Location](#)

12. Consider Adopting Resolutions Approving Financing Documents and Authorizing the Execution and Delivery of Limited Obligation Improvement Bonds for Underground Utility Assessment Districts (UUAD) 19-12 and 19-14 and Approval to Sell Bonds for Districts 19-12 and 19-14 (Finance Director Charelian). [19-0394](#)
- a) ADOPT RESOLUTION NOS. 19-0101 AND 19-0102**
- b) APPROVE SALE OF BONDS FOR UUAD 19-12 AND UUAD 19-14**
- Attachments:** [UUAD 19-12 - Resolution No. 19-0101](#)
[UUAD 19-12 - Fiscal Agent Agreement](#)
[UUAD 19-12 - Bond Purchase Agreement](#)
[UUAD 19-12 - Preliminary Official Statement](#)
[UUAD 19-14 - Resolution No. 19-0102](#)
[UUAD 19-14 - Fiscal Agent Agreement](#)
[UUAD 19-14 - Bond Purchase Agreement](#)
[UUAD 19-14 - Preliminary Official Statement](#)
13. Consider Installing 29 Single-Space Parking Meters on Parkview Between Marriott Drive and Village Drive and Permit Parking on the North Side of Parkview Avenue, East of Market Place (Public Works Director Katsouleas and Finance Director Charelian). [19-0346](#)
- DISCUSS AND PROVIDE DIRECTION**
- Attachments:** [Maps - Parking Options](#)
14. Consider Adopting a Resolution Awarding a Contract to IPS Group, Inc. for the Purchase of 1,400 Single-Space Parking Meters, Up to 14 Multi-Space Parking Kiosks, and a License Plate Recognition (LPR) Trial for the Metlox Parking Lot in an Amount Not-to-Exceed \$1,470,981; and Authorize the City Manager to Enter into an Agreement with IPS Group, Inc. for Parking Meter Transaction Merchant Processing (Public Works Director Katsouleas and Finance Director Charelian). [19-0345](#)
- a) ADOPT RESOLUTION NO. 19-0099**
- b) WAIVE FORMAL BIDDING AND APPROVE**
- c) APPROPRIATE FUNDS**
- Attachments:** [Resolution No. 19-0099](#)
[Agreement - IPS Group, Inc.](#)
[Occupancy Turnover Data](#)

15. Consider Adopting a Resolution Appointing Patrick Griffin as Interim Information Technology Director and Approval of an Employment Agreement with Patrick Griffin (Human Resources Director Jenkins). [19-0434](#)
ADOPT RESOLUTION NO. 19-0100

Attachments: [Resolution No. 19-0100](#)
[Employment Agreement - Patrick Griffin](#)

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

16. City Council Reports.

17. Consider a Request by Councilmember Napolitano and Mayor Pro Tem Montgomery to Discuss Options for a Historical Museum Facility (Public Works Director Katsouleas and Parks and Recreation Director Leyman). [19-0432](#)
DISCUSS AND PROVIDE DIRECTION
18. Consider a Request by Councilmember Napolitano, Mayor Hersman and Mayor Pro Tem Montgomery to Consider Two Downtown Intersection Enhancements: All-Direction Crosswalks and String Lighting (Public Works Director Katsouleas). [19-0435](#)
DISCUSS AND PROVIDE DIRECTION

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

19. Agenda Forecast (City Clerk Tamura). [19-0401](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [October 30, 2019 Agenda Forecast](#)

M. CITY MANAGER REPORT

N. CITY ATTORNEY REPORT

O. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

- 20.** Recent Planning Commission Quasi-Judicial Decision: [19-0436](#)
Resolution Approving a Use Permit to Allow an Office Use on the Ground Floor of a Building Previously Occupied by a Bank at 1419 Highland Avenue (Zebrowski)
(Interim Community Development Director Gibson).
INFORMATION ITEM ONLY
- 21.** Commission Minutes: [19-0451](#)
This Item Contains Minutes of the following City Commission Meetings:
a) Library Commission Meeting Minutes of September 9, 2019 (Parks and Recreation Director Leyman)
b) Planning Commission Action Meeting Minutes (Cancelled) of September 11, 2019 (Interim Community Development Director Gibson)
d) Cultural Arts Commission Meeting Minutes of September 16, 2019 (Parks and Recreation Director Leyman)
e) Parks and Recreation Commission Meeting Minutes of September 16, 2019 (Parks and Recreation Director Leyman)
f) Planning Commission Action Meeting Minutes of September 25, 2019 (Interim Community Development Director Gibson)
g) Finance Subcommittee Meeting Minutes of September 26, 2019 (Finance Director Charelian)
e) Planning Commission Action Meeting Minutes of October 9, 2019 (Interim Community Development Director Gibson).
INFORMATION ITEM ONLY

Attachments: [Library Commission Meeting Minutes of September 9, 2019](#)
[Planning Commission Action Meeting Minutes \(Cancelled\) of September 11, 2019](#)
[Cultural Arts Commission Meeting Minutes of September 16, 2019](#)
[Parks and Recreation Commission Meeting Minutes of September 16, 2019](#)
[Planning Commission Action Meeting Minutes of September 25, 2019](#)
[Finance Subcommittee Meeting Minutes of September 26, 2019](#)
[Planning Commission Action Meeting Minutes of October 9, 2019](#)

P. CLOSED SESSION

Q. ADJOURNMENT

Meeting adjourned in memory of retired City of Manhattan Beach Public Works Department employee, Chris Smith.

R. FUTURE MEETINGS

CITY COUNCIL MEETINGS

November 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting
December 3, 2019 - Tuesday -- 6:00 PM - City Council Meeting
December 17, 2019 - Tuesday -- 6:00 PM - City Council Meeting
January 6, 2020 - Monday -- 6:00 PM - Joint Meeting City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission
January 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting
January 15, 2020 - Wednesday -- 6:00 PM - Joint Meeting City Council/Planning Commission and Parking and Public Improvements Commission
January 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting
February 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting
February 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting
March 3, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
March 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting
April 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting
April 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting
May 5, 2020 - Tuesday -- 6:00 PM - City Council Meeting
May 19, 2020 - Tuesday -- 6:00 PM - City Council Meeting
June 2, 2020 - Tuesday -- 6:00 PM - City Council Meeting
June 16, 2020 - Tuesday -- 6:00 PM - City Council Meeting
July 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting
July 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting
August 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting
August 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting
September 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting
September 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 6, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 20, 2020 - Tuesday -- 6:00 PM - City Council Meeting
November 5, 2020 - Wednesday -- 6:00 PM - City Council Meeting (General Municipal Elections)
November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting
December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

November 11, 2019 - Monday - 6:00 PM - Library Commission Meeting
November 13, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
November 18, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting
November 25, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
November 27, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
November 28, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission
December 5, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission
December 9, 2019 - Monday - 6:00 PM - Library Commission Meeting
December 11, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
December 16, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting
December 23, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
December 25, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
January 8, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
January 13, 2020 - Monday - 6:00 PM - Library Commission Meeting
January 20, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
January 22, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
January 23, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission
January 27, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
February 10, 2020 - Monday - 6:00 PM - Library Commission Meeting
February 12, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
February 17, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
February 24, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
February 26, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

November 11, 2019 – Monday – Veterans Day
November 28-29, 2019 - Thursday & Friday - Thanksgiving Holiday
December 25, 2019 - Wednesday - Christmas Day Observed
January 1, 2020 – Wednesday – New Years Day Observed
January 20, 2020 – Monday – Martin Luther King Day
February 17, 2020 - Monday - Presidents Day
May 25, 2020 – Monday – Memorial Day
July 4, 2020 - Friday - Independence Day
September 7, 2020 - Monday - Labor Day
October 5, 2020 – Monday – Columbus Day