

City Council Regular Meeting

Regular Meeting
Tuesday, May 7, 2019
6:00 PM
City Council Chambers



Mayor Steve Napolitano
Mayor Pro Tem Nancy Hersman
Councilmember Richard Montgomery
Councilmember Suzanne Hadley
Councilmember Hildy Stern

Executive Team

Bruce Moe, City Manager
Quinn Barrow, City Attorney

Derrick Abell, Police Chief
Steve Charelian, Finance Director
Daryn Drum, Fire Chief
Lisa Jenkins, Human Resources Director
Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks and Recreation Director
Anne McIntosh, Community Development Director
Liza Tamura, City Clerk
Sanford Taylor, Information Technology Director

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, May 1, 2019, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

August Waterson, Grand View Elementary School

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Presentation of Proclamations for the Month of May 2019: [19-0195](#)
 - a) National Older Americans Month
 - b) National Building Safety Month
 - c) May 4 as International Firefighters' Day
 - d) May 11 as National Fire Service Recognition Day
 - e) May 5-11 as National Municipal Clerks Week
 - f) May 12-18 as National Peace Officers Memorial Week
 - g) May 19-25 as National Public Works Week**PRESENT**

2. Recognition of Manhattan Beach Police Department Volunteers. [19-0196](#)
PRESENT

3. Recognition of Student Participants from the Grades of Green Waste Campaign. [19-0197](#)
PRESENT

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

4. City Council Minutes: [19-0199](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (CIP Study Session) of April 9, 2019
- b) City Council Adjourned Regular Meeting Minutes (Closed Session) of April 10, 2019
- c) City Council Adjourned Regular Meeting Minutes (Closed Session) of April 16, 2019
- d) City Council Regular Meeting Minutes of April 16, 2019
- e) City Council Adjourned Regular Meeting Minutes (Work Plan Meeting) of April 23, 2019
- f) City Council Adjourned Regular Meeting Minutes (Boards and Commissions Interviews) of April 30, 2019
(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes \(CIP Study Session\) of April 9, 2019](#)
[City Council Adjourned Regular Meeting Minutes \(Closed Session\) of April 10, 2018](#)
[City Council Adjourned Regular Meeting Minutes \(Closed Session\) of April 16, 2019](#)
[City Council Regular Meeting Minutes of April 16, 2019](#)
[City Council Adjourned Regular Meeting Minutes \(Work Plan Meeting\) of April 23, 2019](#)
[City Council Adjourned Regular Meeting Minutes \(Boards and Commissions Interviews\) of April 30, 2019](#)

5. Financial Reports: [19-0167](#)

- a) Schedule of Demands March 28, 2019
- b) Investment Portfolio for the Month Ending March 31, 2019
- c) Month End Report for March 31, 2019
(Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for March 28, 2019](#)
[Investment Portfolio for the Month Ending March 31, 2019](#)
[Month End Report for March 31, 2019](#)

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6. Consideration of Approving Assessment Engineer's Report for Annual Levy of Street Lighting Assessments for Fiscal Year 2019-2020 (Finance Director Charelian). [19-0140](#)
ADOPT RESOLUTION NO. 19-0040
Attachments: [Resolution No. 19-0040](#)
[Engineers Report 2019-2020](#)
[Lighting and Landscape Assessment Districts Map](#)
7. Consideration of City Council's Intention to Provide for Annual Levy and Collection of Assessments for Street Lighting Maintenance and Setting of Public Hearing for June 18, 2019 (Finance Director Charelian). [19-0141](#)
a) **ADOPT RESOLUTION NO. 19-0041**
b) **SET PUBLIC HEARING DATE TO JUNE 18, 2019**
Attachments: [Resolution No. 19-0041](#)
[Engineers Report 2019-2020](#)
[Lighting and Landscape Assessment Districts Map](#)
8. Consideration of City Council's Intention to Provide for Annual Levy and Collection of Assessments for the Downtown Business Improvement District and Setting June 18, 2019, for a Public Hearing (Finance Director Charelian). [19-0139](#)
a) **ADOPT RESOLUTION NO. 19-0042**
b) **SET PUBLIC HEARING DATE TO JUNE 18, 2019**
Attachments: [Resolution No. 19-0042](#)
[Chairperson Letter From BID Advisory Board](#)
[Fiscal Year 2019-2020 DBID Activity Plan and Budget](#)
9. Approval of Deed Restriction for Completion of Proposition A Grant for the Marine Avenue Skate Spot (Parks and Recreation Director Leyman). [19-0190](#)
APPROVE
Attachments: [Deed Restriction - Marine Avenue Skate Spot Agreement - Marine Avenue Skate Spot Grant Grant Boundary Map](#)
10. Consider Approving the City of Manhattan Beach Local Hazard Mitigation Plan (Fire Chief Drum). [19-0193](#)
ADOPT RESOLUTION NO. 19-0039
Attachments: [Resolution No. 19-0039](#)
[Local Hazards Mitigation Plan](#)
[Authorization of Pre-Approval FEMA Letter](#)

11. Consider Second Reading and Adoption of Ordinance No. 19-0012 [19-0229](#)
Regulating Wireless Facilities in the Right-of-Way (Community
Development Director McIntosh).
ADOPT ORDINANCE NO. 19-0012

Attachments: [Ordinance No. 19-0012](#)

13. Consider Awarding a Professional Design Service Agreement to SA [19-0178](#)
Associates, Inc., for the Sewer Infrastructure Improvement Project for
\$205,000 in Response to RFP No. 1200-19S; and Authorize the City
Manager to Execute the Agreement (Public Works Director Katsouleas).
ADOPT RESOLUTION NO. 19-0047

Attachments: [Resolution No. 19-0047](#)
[Agreement - SA Associates, Inc.](#)
[Budget and Expenditures Summary](#)
[Location Map](#)

13. Consider Awarding a Professional Design Service Agreement to Quantum [19-0176](#)
Quality Consulting, Inc., for the Storm Drain Infrastructure Improvement
Project for \$159,110 in Response to RFP No. 1200-19SD; and Authorize
the City Manager to Execute the Agreement (Public Works Director
Katsouleas).
ADOPT RESOLUTION 19-0043

Attachments: [Resolution No. 19-0043](#)
[Agreement - Quantum Quality Consulting, Inc.](#)
[Budget and Expenditures Summary](#)
[Location Map](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

14. Appointments to City Boards and Commissions (City Clerk Tamura). [19-0201](#)
APPOINT
Attachments: [Boards and Commissions Advertisement](#)
15. Formally Accept the Leadership Manhattan Beach Class Project Donation of Fifteen Automated External Defibrillators (AEDs) to Equip Manhattan Beach Police Department Vehicles (Police Chief Abell). [19-0194](#)
APPROVE
16. Presentation of the Revised Proposed 5-Year Capital Improvement Program (CIP) for Fiscal Year 2019-2020 Through Fiscal Year 2023-2024 (Public Works Director Katsouleas). [19-0231](#)
APPROVE
Attachments: [Proposed 5-Year CIP](#)
[Unfunded Project List](#)
[Staff Report - April 9, 2019 \(Web-Link Provided\)](#)
[Facilities Condition Assessment](#)
[PowerPoint Presentation](#)
17. Presentation of the Fiscal Year 2019-2020 Budget Addendum for the Second Year of the Biennial Budget (Finance Director Charelian). [19-0137](#)
DISCUSS AND PROVIDE DIRECTION
Attachments: [Proposed Budget Addendum for FY 2019-2020](#)
[FY 2019-2020 Potential Budget Cuts by Department](#)
[General Fund Balance Sheet Trust Accounts](#)
[PowerPoint Presentation](#)
18. Enterprise Project Implementation Quarterly Update (Enterprise Resource Planning (ERP) and Permitting Solution) (Information Technology Director Taylor). [19-0204](#)
RECEIVE REPORT
Attachments: [PowerPoint Presentation](#)

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

19. City Council Reports.

20. Consider Request by Councilmember Hadley and Councilmember Montgomery to Discuss the Current Reimbursement Policy for City Councilmembers (Human Resources Director Jenkins and Finance Director Steve Charelian).

[19-0238](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Resolution No. 6024](#)

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

21. Agenda Forecast (City Clerk Tamura).
DISCUSS AND PROVIDE DIRECTION

[19-0200](#)

Attachments: [May 1, 2019 Agenda Forecast](#)

M. CITY MANAGER REPORT

N. CITY ATTORNEY REPORT

O. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

22. Commission Minutes:[19-0228](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Cultural Arts Commission Meeting Minutes of February 4, 2019 (Parks and Recreation Director Leyman)
- b) Parking and Public Improvements Commission Meeting Minutes of February 28, 2019 (Community Development Director McIntosh)
- c) Cultural Arts Commission Meeting Minutes of March 18, 2019 (Parks and Recreation Director Leyman)
- d) Parks and Recreation Commission Meeting Minutes of March 25, 2019 (Parks and Recreation Director Leyman)
- e) Planning Commission Action Meeting Minutes of April 10, 2019 (Community Development Director McIntosh)
- f) Planning Commission Action Meeting Minutes of April 24, 2019 (Community Development Director McIntosh).

INFORMATION ITEM ONLY

Attachments: [Cultural Arts Commission Meeting Minutes of February 4, 2019](#)
[Parking and Public Improvements Commission Meeting Minutes of February 28, 2019](#)
[Cultural Arts Commission Meeting Minutes of March 18, 2019](#)
[Parks and Recreation Commission Meeting Minutes of March 25, 2019](#)
[Planning Commission Action Minutes Minutes of April 10, 2019](#)
[Planning Commission Action Meeting Minutes of April 24, 2019](#)

P. CLOSED SESSION**Q. ADJOURNMENT**

R. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

May 1, 2019 - Wednesday -- 6:00 PM - Chamber of Commerce Town Hall Meeting (Westdrift Hotel)
May 21, 2019 - Tuesday -- 6:00 PM - City Council Meeting
May 23, 2019 - Thursday -- 6:00 PM - Budget Study Session
June 3, 2019 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting
June 4, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
June 18, 2019 - Tuesday -- 6:00 PM - City Council Meeting
June 19, 2019 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Public and Parking Improvements Commission Meeting
July 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting
July 8, 2019 - Monday -- 6:00 PM - Fiber Master Plan Study Session
July 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting
August 6, 2019 - Tuesday -- 6:00 PM - City Council Meeting
August 20, 2019 - Tuesday -- 6:00 PM - City Council Meeting
September 3, 2019 - Tuesday -- 6:00 PM - City Council Meeting
September 17, 2019 - Tuesday -- 6:00 PM - City Council Meeting
October 1, 2019 - Tuesday -- 6:00 PM - City Council Meeting
October 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting
November 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting
November 18, 2019 - Tuesday -- 6:00 PM - City Council Meeting
December 3, 2019 - Tuesday -- 6:00 PM - City Council Meeting
December 17, 2019 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

May 8, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
May 13, 2019 - Monday - 6:00 PM - Library Commission Meeting
May 20, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting
May 22, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
May 23, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission
May 27, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
June 10, 2019 - Monday - 6:00 PM - Library Commission Meeting
June 12, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
June 17, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting
June 24, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
June 26, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
June 27, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission
July 8, 2019 - Monday - 6:00 PM - Library Commission Meeting
July 10, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
July 15, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting
July 22, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
July 24, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
July 25, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

May 27, 2019 – Monday – Memorial Day

July 4, 2019 - Thursday - Independence Day

September 2, 2019 - Monday - Labor Day

October 7, 2019 – Monday – Columbus Day

November 11, 2019 – Monday – Veterans Day

November 28-29, 2019 - Thursday & Friday - Thanksgiving Holiday

December 25, 2019 - Wednesday - Christmas Day Observed

January 1, 2020 – Wednesday – New Years Day Observed

January 20, 2020 – Monday – Martin Luther King Day

February 17, 2020 - Monday - Presidents Day