

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, March 19, 2019**  
**6:00 PM**  
**City Council Chambers**



**Mayor Steve Napolitano**  
**Mayor Pro Tem Nancy Hersman**  
**Councilmember Richard Montgomery**  
**Councilmember David Lesser**  
**Councilmember Amy Howorth**

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Derrick Abell, Acting Fire Chief  
Steve Charelian, Finance Director  
Lisa Jenkins, Human Resources Director  
Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks and Recreation Director  
Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, March 13, 2019, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### **A. PLEDGE TO THE FLAG**

### **B. ROLL CALL**

### **C. CEREMONIAL CALENDAR**

### **D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

*MOTION TO APPROVE AGENDA AND WAIVE FULL READING*

### **E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

**G. CONSENT CALENDAR (APPROVE)**

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

1. City Council Minutes: [19-0103](#)  
This Item Contains Minutes of the Following City Council Meeting(s):
  - a) City Council Special Meeting Minutes (Closed Session) of March 6, 2019
  - b) City Council Regular Meeting Minutes of March 6, 2019 (City Clerk Tamura).**APPROVE**  
**Attachments:** [City Council Special Meeting Minutes \(Closed Session\) of March 6, 2019](#)  
[City Council Regular Meeting Minutes of March 6, 2019](#)
  
2. Financial Report: [19-0128](#)  
Schedule of Demands: February 14, 2019 (Finance Director Charelian).  
**ACCEPT REPORT AND DEMANDS**  
**Attachments:** [Schedules of Demands for February 14, 2019](#)
  
3. Update on the City's Homelessness Initiatives and Five-Year Plan to Address Homelessness in Our Community (City Manager Moe). [19-0081](#)
  - a) **RECEIVE AND FILE**
  - b) **APPROVE****Attachments:** [Updated Five Year Plan](#)

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4. Consider Awarding RFP No. 1195-19 to Lance, Soll & Lunghard, LLP for a Three-Year Contract for Financial Audit Services with an Estimated Value of Up to \$170,070 (Finance Director Charelian). [19-0074](#)  
**ADOPT RESOLUTION NO. 19-0028**  
**Attachments:** [Resolution 19-0028](#)  
[Agreement - Lance, Soll & Lunghard, LLP](#)  
[Vendor Comparison Audit Services](#)
5. Consideration of a Modification to Existing Write-Off Approval Increments (Finance Director Charelian) [19-0161](#)  
**APPROVE**
6. Consider Approving a Comprehensive Citywide Salary Schedule for all City Positions and Adjustments to Salary Ranges (Continued from the March 6, 2019, City Council Regular Meeting) (Human Resources Director Jenkins). [19-0155](#)  
**ADOPT RESOLUTION NO. 19-0026**  
**Attachments:** [Resolution No. 19-0026](#)  
[2019 Salary and Classification Listing](#)
7. Approval and Disbursement of Funds for Replacement of Glass Panels on the *Light Gate* Sculpture (Parks and Recreation Director Leyman). [19-0096](#)  
**a) APPROVE**  
**b) DISBURSE FUNDS**  
**Attachments:** [Lightgate Glass Quote](#)  
[Dichroic Glass Brochure](#)  
[Dichroic Glass Sample Images](#)
8. Consideration of an Agreement with McCormick Ambulance to Provide Emergency Ambulance Transport Services (Acting Fire Chief Abell). [19-0090](#)  
**ADOPT RESOLUTION NO. 19-0027**  
**Attachments:** [Resolution No. 19-0027](#)  
[Agreement – McCormick Ambulance](#)
9. Update on the Sustainability Youth Council (Community Development Director McIntosh). [19-0092](#)  
**RECEIVE AND FILE**  
**Attachments:** [2018 - MB Pier Lighting \(Photographs\)](#)

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10. Consideration of Letter of Opposition Regarding Senate Bill 50 - Proposed Housing Legislation to Require Waivers from Maximum Controls on Density and Automobile Parking Requirements Imposing a State-Mandated Local Program (Community Development Director McIntosh). [19-0148](#)  
**AUTHORIZE LETTER OF OPPOSITION**  
**Attachments:** [Proposed Letter](#)
11. Consideration to Approve the Annual Progress Report for 2018 and Years 2013-2017 as Required by the California Department of Housing and Community Development (Community Development Director McIntosh). [19-0097](#)  
**APPROVE ANNUAL PROGRESS REPORTS**  
**Attachments:** [2018 Annual Progress Report](#)  
[2013-2017 Annual Progress Reports](#)
12. Consider: Introduction of Ordinance No. 19-0007 Amending the Manhattan Beach Municipal Code to Reinforce the Prohibition on Renting Residential Property for Less Than 30 Days; and Adoption of Resolution No. 19-0011 Amending the Administrative Penalties for Such Rentals (Community Development Director McIntosh). [19-0121](#)  
**a) INTRODUCE ORDINANCE NO. 19-0007**  
**b) ADOPT RESOLUTION NO. 19-0011**  
**Attachments:** [Ordinance No. 19-0007](#)  
[Resolution No. 19-0011](#)
13. Consider Second Reading and Adoption of Ordinance No. 19-0009 to Reduce Polystyrene Meat Tray Pollution (Community Development Director McIntosh). [19-0134](#)  
**ADOPT ORDINANCE NO. 19-0009**  
**Attachments:** [Ordinance No. 19-0009](#)
14. Consideration of Awarding a Professional Design Services Agreement for \$164,985 to Moffatt & Nichol for the Pier Railing Replacement Project, and Appropriate \$200,000 from the State Pier and Parking Fund (Public Works Director Katsouleas). [19-0149](#)  
**a) ADOPT RESOLUTION NO. 19-0029**  
**b) APPROPRIATE FUNDS**  
**Attachments:** [Resolution No. 19-0029](#)  
[Agreement - Moffatt & Nichol](#)  
[Budget and Expenditures Summary](#)  
[Location Map](#)

15. Consideration of Awarding a Professional Design Services Agreement to Kimley-Horn and Associates, Inc. for the Roadway Safety Bollards/Barricade Project for \$58,328; Appropriate \$58,328 from the Capital Improvement Projects (CIP) Fund and Approve a Fund Transfer of \$58,328 from the General Fund Unreserved Fund Balance (Public Works Director Katsouleas). [19-0115](#)
- a) **ADOPT RESOLUTION NO. 19-0031**
- b) **APPROPRIATE FUNDS AND APPROVE FUNDS TRANSFER**
- Attachments:** [Resolution No. 19-0031](#)  
[Agreement - Kimley-Horn and Associates, Inc.](#)  
[Budget and Expenditures Summary](#)  
[Location Map](#)
16. Consider Adoption of a List of Street Repair Projects for Fiscal Year 2019-2020 to be Funded by Senate Bill 1: The Road Repair and Accountability Act of 2017 (Public Works Director Katsouleas). [19-0150](#)
- ADOPT RESOLUTION NO. 19-0032**
- Attachments:** [Resolution No. 19-0032](#)
17. Award a Construction Contract to R Dependable Const, Inc. for the City Hall Restrooms Improvement Project for \$285,000; Authorize the City Manager to Approve Additional Work, if Necessary, not to Exceed \$42,750; and Approve the Plans and Specifications for the Project (Public Works Director Katsouleas). [19-0120](#)
- ADOPT RESOLUTION NO. 19-0030**
- Attachments:** [Resolution No. 19-0030](#)  
[Agreement - R Dependable Const Inc](#)  
[Bid Proposal](#)  
[Plans and Specifications \(Web-Link Provided\)](#)  
[Budget and Expenditures Summary](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

**J. GENERAL BUSINESS**

*Each speaker may speak for up to 2 minutes on each general business item.*

18. Receive the Fiscal Year 2018-2019 Mid-Year Budget Report and Update on Fiscal Year 2019-2020 Budget Development (Finance Director Charelion). [19-0033](#)
- a) **RECEIVE MID-YEAR BUDGET REPORT FOR FISCAL YEAR 2018-2019**
- b) **RECEIVE UPDATE ON BUDGET DEVELOPMENT FOR FISCAL YEAR 2019-2020**

**Attachments:** [Fiscal Year 2018-2019 General Fund Summary](#)  
[Fiscal Year 2019-2020 Budget Cuts by Department](#)

19. Consider Designating 2820 Highland Avenue as a Historic Landmark and Approving a Mills Act Contract (Community Development Director McIntosh). [19-0066](#)
- ADOPT RESOLUTION NO. 19-0014**

**Attachments:** [Resolution No. 19-0014](#)  
[Mills Act Contract and Application](#)  
[Planning Commission Staff Report and Attachments \(September 26, 2018\) \(Web-Link Provided\)](#)  
[Planning Commission Minutes \(September 26, 2018\) \(Web-Link Provided\)](#)  
[Public Comments \(Received After September 20, 2018\)](#)  
[Public Comments \(Postcards Received\)](#)  
[Property Tax Percentage Chart](#)

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS****20. City Council Reports.**

21. Request by City Council to Discuss the Relocation of Signage and Solar Powered Flashing Beacon Appurtenances That Were Recently Installed on the West Side of Highland Avenue at the 18th Street Intersection (Public Works Director Katsouleas). [19-0152](#)
- DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Location Map - HSIP Cycle 5 Project](#)  
[Photos of Installations](#)

**L. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

- 22. Agenda Forecast (City Clerk Tamura).  
DISCUSS AND PROVIDE DIRECTION**

[19-0104](#)

**Attachments:** [March 13, 2019 Agenda Forecast](#)

**M. CITY MANAGER REPORT****N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

- 23. Commission Minutes:**  
This Item Contains Minutes of the following City Commission Meetings:  
a) Finance Subcommittee Meeting Minutes of February 27, 2019 (Finance Director Charelian)  
b) Planning Commission Action Meeting Minutes of March 13, 2019 (Cancelled) (Community Development Director McIntosh).  
**INFORMATION ITEM ONLY**

[19-0164](#)

**Attachments:** [Finance Subcommittee Meeting Minutes of February 27, 2019](#)  
[Planning Commission Action Meeting Minutes of March 13, 2019 \(Cancelled\)](#)

**P. CLOSED SESSION****Q. ADJOURNMENT**

*Adjourning in memory of Sandra Seville-Jones.*



## R. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

*April 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Oath of Office)*  
*April 9, 2019 - Tuesday -- 6:00 PM - CIP Study Session*  
*April 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 30, 2019 - Tuesday -- TBD - Boards and Commissions Interviews*  
*May 7, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 14, 2019 - Tuesday -- 6:00 PM - Budget Study Session #1*  
*May 16, 2019 - Thursday -- 6:00 PM - Budget Study Session #2 (Tentative)*  
*May 21, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 23, 2019 - Thursday -- 6:00 PM - Budget Study Session #3 (Tentative)*  
*June 3, 2019 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting*  
*June 4, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*June 18, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 19, 2019 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking Improvements Commission Meeting*  
*July 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 6, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 20, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

### BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

*March 25, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*March 27, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*March 28, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*April 8, 2019 - Monday - 6:00 PM - Library Commission Meeting*  
*April 10, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*April 15, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*April 22, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*April 24, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*April 25, 2019 - Thursday - 6:00 PM - Parking*  
*May 8, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*May 13, 2019 - Monday - 6:00 PM - Library Commission Meeting*  
*May 20, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*May 22, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*May 23, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*May 27, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*June 10, 2019 - Monday - 6:00 PM - Library Commission Meeting*  
*June 12, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*June 17, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*June 24, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*June 26, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*June 27, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission and Public Improvements Commission*

**S. CITY OFFICES CLOSED**

**CITY HOLIDAYS:**

*May 27, 2019 – Monday – Memorial Day*  
*July 4, 2019 - Thursday - Independence Day*  
*September 2, 2019 - Monday - Labor Day*  
*October 7, 2019 – Monday – Columbus Day*  
*November 11, 2019 – Monday – Veterans Day*  
*November 28-29, 2019 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2019 - Wednesday - Christmas Day Observed*  
*January 1, 2020 – Wednesday – New Years Day Observed*  
*January 20, 2020 – Monday – Martin Luther King Day*  
*February 17, 2020 - Monday - Presidents Day*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*March 29, 2019*  
*April 12, 2019*