

## City Council Regular Meeting

**Regular Meeting**  
**Wednesday, March 6, 2019**  
**6:00 PM**  
**City Council Chambers**



***Mayor Steve Napolitano***  
***Mayor Pro Tem Nancy Hersman***  
***Councilmember Richard Montgomery***  
***Councilmember David Lesser***  
***Councilmember Amy Howorth***

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Derrick Abell, Acting Fire Chief  
Steve Charelian, Finance Director  
Lisa Jenkins, Human Resources Director  
Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks and Recreation Director  
Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, February 28, 2019, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

## BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

### A. PLEDGE TO THE FLAG

*Parker Lynch, Mira Costa High School*

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Presentation of Certificates to the Winners of the 2018 Fire Department Annual "Home Escape Plan" Contest. [19-0034](#)  
**PRESENT**
2. Presentation of the "Lifesaving Award" to Barry Cottle, Gareth Dulai and Erik Svensson for Assisting and Administering CPR to a Cardiac Arrest Victim. [19-0100](#)  
**PRESENT**

**D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**G. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**3. City Council Minutes:**[19-0101](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes (Closed Session) of February 19, 2019

b) City Council Regular Meeting Minutes of February 19, 2019 (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of February 19, 2019](#)  
[City Council Regular Meeting Minutes of February 19, 2019](#)

4. Financial Reports: [19-0095](#)  
a) Schedule of Demands January 31, 2019  
b) Investment Portfolio for the Month Ending January 31, 2019  
c) Month End Report for January 31, 2019  
(Finance Director Charelian).  
**ACCEPT REPORTS AND DEMANDS**  
*Attachments:* [Schedule of Demands for January 31, 2019](#)  
[Investment Portfolio for the Month Ending January 31, 2019](#)  
[Month End Report for January 31, 2019](#)
5. Consider Second Reading and Adoption of Ordinance No. 19-0006 to [19-0124](#)  
Prohibit Shared Mobility Devices from Being Placed or Operated in Any  
Public Right-of-Way or on Public Property, or Offered for Use Anywhere in  
the City (City Manager Moe).  
**ADOPT ORDINANCE NO. 19-0006**  
*Attachments:* [Ordinance No. 19-0006](#)
6. Consider Approving a Memorandum of Understanding Between the City of [19-0126](#)  
Manhattan Beach and California Teamsters Local 911 (Human Resources  
Director Jenkins).  
**ADOPT RESOLUTION NO. 19-0025**  
*Attachments:* [Resolution No. 19-0025](#)  
[Teamsters MOU \(Final Version\)](#)  
[Teamsters MOU \(Strikethrough Version\)](#)
7. Consider Approving a Comprehensive Citywide Salary Schedule for all City [19-0127](#)  
Positions and Adjustments to Salary Ranges (Human Resources Director  
Jenkins).  
**ADOPT RESOLUTION NO. 19-0026**  
*Attachments:* [Resolution No. 19-0026](#)  
[Citywide 2019 Salary Schedule](#)
8. Consider Adopting Resolution No. 19-00024 Establishing the Manhattan [19-0133](#)  
Beach City Logo and Authorizing and Directing Staff to Take All Related  
Actions to Implement and Trademark the City Logo (Parks and Recreation  
Director Leyman).  
**ADOPT RESOLUTION NO. 19-0024**  
*Attachments:* [Resolution No. 19-0024](#)

9. Consider Second Reading and Adoption of Ordinance No. 19-0003 to Reduce Single-Use Plastic and Balloon Pollution (Community Development Director McIntosh). [19-0117](#)

**ADOPT ORDINANCE NO. 19-0003**

Attachments: [Ordinance No. 19-0003 \(Final Version\)](#)  
[Ordinance No. 19-0003 \(Strikethrough Version\)](#)

10. Approve the Selection of the New City Website Domain Name: manhattanbeach.gov (Information Technology Director Taylor). [19-0094](#)

**APPROVE**

Attachments: [Authorization Letter](#)

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR**

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

**I. PUBLIC HEARINGS**

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

11. Consider Introduction of Ordinance Nos. 19-0007 and 19-0008 Amending the Zoning Code and Local Coastal Program to Reinforce the Prohibition on Renting Residential Property for Less Than 30 Days, Except Under Limited Circumstances (Community Development Director McIntosh). [19-0108](#)

**a) CONDUCT PUBLIC HEARING**

**b) INTRODUCE ORDINANCE NOS. 19-0007 AND 19-0008**

Attachments: [Ordinance No. 19-0007](#)  
[Ordinance No. 19-0008](#)  
[Public Comments \(Received After January 15, 2019\)](#)

12. Consider Second Reading and Adoption of Ordinance No. 19-0004 Establishing a Sepulveda Boulevard Corridor Overlay District and Amending Commercial Development Standards to Provide a Height Bonus of 40 Feet for Hotel Developments in the General Commercial (CG) Zoning District Along Sepulveda Boulevard (Community Development Director McIntosh). [19-0109](#)

**a) CONDUCT PUBLIC HEARING**

**b) ADOPT ORDINANCE NO. 19-0004**

Attachments: [Ordinance No. 19-0004](#)  
[Public Hearing Notice](#)

13. Consider Adopting Resolution No. 19-0015 Approving a Coastal Development Permit for the 2019 Manhattan Beach Open Volleyball Tournament August 15-18; and Request from AOS GROUP for Special Permit: Limited Alcoholic Beverage Use in the Lower South Pier Parking Lot and VIP Bleacher Seating Area Adjacent to the Stadium Court (Parks and Recreation Director Leyman). [19-0035](#)
- a) **CONDUCT PUBLIC HEARING**
- b) **ADOPT RESOLUTION NO. 19-0015 APPROVING COASTAL PERMIT AND LIMITED ALCOHOLIC BEVERAGE USE**

Attachments: [Resolution No. 19-0015](#)  
[Agreement – AOS GROUP, LP \(2017\)](#)  
[2019 Proposed Schematic](#)

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

14. Consider Introduction of Ordinance No. 19-0009 to Reduce Polystyrene Meat Tray Pollution (Community Development Director McIntosh). [19-0122](#)
- INTRODUCE ORDINANCE NO. 19-0009**

Attachments: [Ordinance No. 19-0009](#)  
[2018 California Ocean Litter Strategy](#)  
[Plastic Pollution Staff Report \(April 17, 2018\)](#)  
[Plastic Pollution Staff Report \(December 4, 2018\)](#)  
[California Grocers Association Meat Packaging Memo](#)  
[Recyclable Tray Alternative Comment Letter](#)

15. Request by Mayor Napolitano and Councilmember Lesser to Review Two Safe Routes to School (SRTS) Pedestrian Improvements: 1) Solar Powered Flashing Beacons, In-Road Warning Lights and a High Visibility Crosswalk at Blanche Road and 29th Street; and 2) a Solar Powered Radar Speed Awareness Sign Located 130 Feet North 29th Street on the West Side of Blanche Road (Public Works Director Katsouleas). [19-0146](#)
- RECEIVE REPORT**

Attachments: [Location Map and Product Sheets](#)

16. Library Commission Recommendations Regarding the Use of Manhattan Beach County Library Surplus Funds (Parks and Recreation Director Leyman). [19-0012](#)
- APPROVE**

Attachments: [LA County Library Operating Statement Fiscal Year 2017-2018](#)  
[Manhattan Beach Library Report 2017-2018](#)

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS****L. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

17. Agenda Forecast (City Clerk Tamura).  
**DISCUSS AND PROVIDE DIRECTION**

[19-0102](#)

**Attachments:** [February 28, 2019 Agenda Forecast](#)

**M. CITY MANAGER REPORT****N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

18. Commission Minutes:

[19-0067](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Library Commission Meeting Minutes of January 14, 2019 (Parks and Recreation Director Leyman)
- b) Parks and Recreation Commission Meeting Minutes of January 28, 2019 (Parks and Recreation Director Leyman)
- c) Planning Commission Action Meeting Minutes of February 13, 2019 (Cancelled) (Community Development Director McIntosh)
- d) Planning Commission Action Meeting Minutes of February 27, 2019 (Cancelled) (Community Development Director McIntosh)

**INFORMATION ITEM ONLY**

**Attachments:** [Library Commission Minutes January 14, 2019](#)

[Parks and Recreation Commission Meeting Minutes of January 28, 2019](#)

[Planning Commission Action Meeting Minutes of February 13, 2019 \(Cancelled\)](#)

[Planning Commission Action Meeting Minutes of February 27, 2019 \(Cancelled\)](#)

**P. CLOSED SESSION****Q. ADJOURNMENT**

## R. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

March 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
March 28, 2019 - Thursday -- 6:00 PM - Fiber Master Plan Study Session  
April 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Tentative - Oath of Office)  
April 9, 2019 - Tuesday -- 6:00 PM - CIP Study Session  
April 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
April 30, 2019 - Tuesday -- TBD - Boards and Commissions Interviews  
May 7, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
May 14, 2019 - Tuesday -- 6:00 PM - Budget Study Session #1  
May 16, 2019 - Thursday -- 6:00 PM - Budget Study Session #2 (Tentative)  
May 21, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
May 23, 2019 - Thursday -- 6:00 PM - Budget Study Session #3 (Tentative)  
June 3, 2019 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting  
June 4, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)  
June 18, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
June 19, 2019 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking Improvements Commission Meeting

### BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

March 11, 2019 - Monday - 6:00 PM - Library Commission Meeting  
March 13, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 18, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
March 25, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
March 27, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 28, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
April 8, 2019 - Monday - 6:00 PM - Library Commission Meeting  
April 10, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
April 15, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
April 22, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
April 24, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
April 25, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission

## S. CITY OFFICES CLOSED

### CITY HOLIDAYS:

May 27, 2019 – Monday – Memorial Day  
July 4, 2019 - Thursday - Independence Day  
September 2, 2019 - Monday - Labor Day  
October 7, 2019 – Monday – Columbus Day  
November 11, 2019 – Monday – Veterans Day  
November 28-29, 2019 - Thursday & Friday - Thanksgiving Holiday  
December 25, 2019 - Wednesday - Christmas Day Observed  
January 1, 2020 – Wednesday – New Years Day Observed  
January 20, 2020 – Monday – Martin Luther King Day  
February 17, 2020 - Monday - Presidents Day

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*March 15, 2019*

*March 29, 2019*

*April 12, 2019*

*April 26, 2019*

*May 10, 2019*

*May 24, 2019*

*June 7, 2019*

*June 21, 2019*

*July 5, 2019*

*July 19, 2019*