

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, February 19, 2019**  
**6:00 PM**  
**City Council Chambers**



***Mayor Steve Napolitano***  
***Mayor Pro Tem Nancy Hersman***  
***Councilmember Richard Montgomery***  
***Councilmember David Lesser***  
***Councilmember Amy Howorth***

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Derrick Abell, Acting Fire Chief  
Steve Charelian, Finance Director  
Lisa Jenkins, Human Resources Director  
Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks and Recreation Director  
Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, February 13, 2019, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.****A. PLEDGE TO THE FLAG**

*Jenna Dartley, American Martyrs Catholic School*

**B. ROLL CALL****C. CEREMONIAL CALENDAR****D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**G. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

1. City Council Minutes: [19-0086](#)  
This Item Contains Minutes of the Following City Council Meeting(s):
  - a) City Council Adjourned Regular Meeting Minutes (Closed Session) of February 5, 2019
  - b) City Council Regular Meeting Minutes of February 5, 2019 (City Clerk Tamura).**APPROVE**  
  

**Attachments:**    [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of February 5, 2019](#)  
[City Council Regular Meeting Minutes of February 5, 2019](#)
  
2. Financial Report: [19-0069](#)  
Schedule of Demands: January 17, 2019 (Finance Director Charelian).  
**ACCEPT REPORT AND DEMANDS**  
  

**Attachments:**    [Schedules of Demands for January 17, 2019](#)
  
3. Consideration to Approve the Modification to the Minimum and Maximum Salary Range MM-06 (Human Resources Director Jenkins). [19-0119](#)  
**ADOPT RESOLUTION NO. 19-0023**  
  

**Attachments:**    [Resolution No. 19-0023](#)
  
4. Manhattan Beach Police Department 2019-2020 Strategic Plan (Police Chief Abell). [19-0043](#)  
**RECEIVE AND FILE**  
  

**Attachments:**    [2019-2020 Police Department Strategic Plan](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

5. Conduct Public Hearing Regarding the Renewal of the North Manhattan Beach Business Improvement District and Approval of the Annual Collection of Assessments for Fiscal Year 2018-2019 (Finance Director Charelian). [19-0031](#)
- a) **CONDUCT PUBLIC HEARING**
- b) **ADOPT RESOLUTION NO. 19-0018**
- c) **RATIFY 2019 BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS**
- d) **CONSIDER THE PROPOSED 2019 ACTIVITY PLAN**

Attachments: [Resolution No. 19-0018](#)  
[2019 Annual Budget and Activity Plan](#)  
[Bylaws for NMBBID](#)  
[NMBBID Map](#)

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

6. Consider Introduction of Ordinance No. 19-0003 to Reduce Single-Use Plastic, Polystyrene, and Balloon Pollution (Community Development Director McIntosh). [19-0068](#)
- INTRODUCE ORDINANCE NO. 19-0003**

Attachments: [Ordinance No. 19-0003](#)  
[Legislative Digest](#)  
[Polystyrene Meat Tray Alternatives](#)  
[PowerPoint Presentation](#)

7. Consideration of Approving the Proposed Fiscal Year 2018-2019 Chamber of Commerce Work Plan Contract in the Amount of \$49,500 (City Manager Moe). [19-0039](#)

**ADOPT RESOLUTION NO. 19-0006**

Attachments: [Resolution No. 19-0006](#)  
[Agreement - Chamber of Commerce](#)  
[Agreement - Chamber of Commerce \(FY 2017-2018\)](#)  
[Chamber of Commerce Cover Letter](#)  
[Five Year Financial Summary](#)  
[Five Year Membership Summary](#)

8. Manhattan Beach Dune Restoration Project (Community Development Director McIntosh). [19-0071](#)

**DISCUSS AND SUPPORT**

Attachments: [Restoration Project Scope](#)  
[Dune Restoration Project Support Letter](#)

9. Consider Adoption of Urgency Ordinance No. 19-0006-U and Introduction of Ordinance No. 19-0006 to Prohibit Shared Mobility Devices from Being Placed or Operated in Any Public Right-of-Way or on Public Property, or Offered for Use Anywhere in the City (City Manager Moe). [19-0107](#)

**a) ADOPT URGENCY ORDINANCE NO. 19-0006-U**

**b) INTRODUCE ORDINANCE NO. 19-0006**

Attachments: [Ordinance No. 19-0006-U](#)  
[Ordinance No. 19-0006](#)

10. Request from the Los Angeles Times and Outstanding in the Field to Hold a "Long Table Dinner" on the Pier on May 23, 2019 (Parks and Recreation Director Leyman). [19-0070](#)

**DISCUSS AND PROVIDE DIRECTION**

Attachments: [Special Event Application](#)  
[2018 Manhattan Beach Table Photo](#)

11. Consideration of Creating a New City Logo and Developing Use Guidelines (Parks and Recreation Director Leyman). [19-0028](#)

**RECEIVE REPORT AND PROVIDE DIRECTION**

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

**L. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

- 12.** Agenda Forecast (City Clerk Tamura).  
**DISCUSS AND PROVIDE DIRECTION**

[19-0087](#)

**Attachments:** [February 13, 2019 Agenda Forecast](#)

**M. CITY MANAGER REPORT****N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

- 13.** Commission Minutes:  
This Item Contains the Cultural Arts Commission Meeting Minutes of  
December 17, 2018 (Parks and Recreation Director Leyman).  
**INFORMATION ITEM ONLY**

[19-0118](#)

**Attachments:** [Cultural Arts Commission Meeting Minutes of December 17, 2018](#)

**P. CLOSED SESSION**

**I. ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN  
CLOSED SESSION**

**CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)**

**Agency Negotiator:**

**Bruce Moe, City Manager**

**Lisa Jenkins, Human Resources Director**

**Employee Group:**

**Manhattan Beach Firefighters' Association**

**Manhattan Beach Fire Management Association**

**Manhattan Beach Police Officers Association**

**Manhattan Beach Police Management Association**

**Manhattan Beach Mid-Management Employee Association**

**Manhattan Beach Part-Time Employees' Association**

**Management/Confidential**

**Unrepresented Employees**

**Teamsters Local 911**

**II. RECESS INTO CLOSED SESSION**

**III. RECONVENE INTO OPEN SESSION**

**IV. CLOSED SESSION ANNOUNCEMENT IN OPEN SESSION**

**Q. ADJOURNMENT**

## **R. FUTURE MEETINGS**

### **CITY COUNCIL MEETINGS**

*March 6, 2019 - Wednesday -- 6:00 PM - City Council Meeting*  
*March 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Tentative - Oath of Office)*  
*April 9, 2019 - Tuesday -- 6:00 PM - Work Plan Meeting (Tentative Hold)*  
*April 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Tentative - Oath of Office)*  
*April 23, 2019 - Tuesday -- TBD - Boards and Commissions Interviews*  
*April 30, 2019 - Tuesday -- 6:00 PM - Joint City Council/MBUSD Board Members Meeting*  
*May 7, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 21, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 3, 2019 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting*  
*June 4, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*June 18, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 19, 2019 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking Improvements Commission Meeting*  
*July 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 6, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 20, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

### **BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*February 25, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*February 27, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*February 28, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*March 11, 2019 - Monday - 6:00 PM - Library Commission Meeting*  
*March 13, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*March 18, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*March 25, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*March 27, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*March 28, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*April 8, 2019 - Monday - 6:00 PM - Library Commission Meeting*  
*April 10, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*April 15, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*April 22, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*April 24, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*April 25, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission*



**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*February 18, 2019 - Monday - Presidents Day*  
*May 27, 2019 – Monday – Memorial Day*  
*July 4, 2019 - Thursday - Independence Day*  
*September 2, 2019 - Monday - Labor Day*  
*October 7, 2019 – Monday – Columbus Day*  
*November 11, 2019 – Monday – Veterans Day*  
*November 28-29, 2019 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2019 - Wednesday - Christmas Day Observed*  
*January 1, 2020 – Wednesday – New Years Day Observed*  
*January 20, 2020 – Monday – Martin Luther King Day*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*March 1, 2019*  
*March 15, 2019*  
*March 29, 2019*  
*April 12, 2019*  
*April 26, 2019*  
*May 10, 2019*  
*May 24, 2019*  
*June 7, 2019*  
*June 21, 2019*  
*July 5, 2019*  
*July 19, 2019*  
*August 2, 2019*  
*August 16, 2019*  
*August 30, 2019*