

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, January 15, 2019**  
**6:00 PM**  
**City Council Chambers**



**Mayor Steve Napolitano**  
**Mayor Pro Tem Nancy Hersman**  
**Councilmember Richard Montgomery**  
**Councilmember David Lesser**  
**Councilmember Amy Howorth**

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Derrick Abell, Acting Fire Chief  
Steve Charelian, Finance Director  
Lisa Jenkins, Human Resources Director  
Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks and Recreation Director  
Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, January 9, 2019, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

*Regan Enright, American Martyrs Catholic School*

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Annual City Recognition of Longstanding Local Businesses (Finance Director Charelian). [19-0019](#)  
**PRESENT**

### D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## **E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## **F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

## **G. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

### **2. City Council Minutes:**

[19-0015](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes (Closed Session) of

January 2, 2019

b) City Council Regular Meeting Minutes of January 2, 2019

(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of January 2, 2019](#)  
[City Council Regular Meeting Minutes of January 2, 2019](#)

### **3. Financial Report:**

[19-0017](#)

Schedule of Demands: December 6, 2018 (Finance Director Charelian).

**ACCEPT REPORT AND DEMANDS**

**Attachments:** [Schedules of Demands for December 6, 2018](#)

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4. Resolution No. 19-0001 Approving Amendment No. 1 to the Professional Services Agreement with Granicus Inc. to Extend the Term for Legislative and Broadcast Services in the Amount of \$41,020.87 (City Clerk Tamura). [19-0004](#)  
**ADOPT RESOLUTION NO. 19-0001**  
*Attachments:* [Resolution No. 19-0001](#)  
[Amendment No. 1 - Granicus Inc.](#)  
[Agreement - Granicus Inc. \(2018\)](#)
5. Resolution No. 19-0002 of Intention to Provide for Annual Levy and Collection of Assessments for the North Manhattan Beach Business Improvement District and Setting February 19, 2019, for a Public Hearing (Finance Director Charelian). [19-0018](#)  
**ADOPT RESOLUTION NO. 19-0002**  
*Attachments:* [Resolution No. 19-0002](#)  
[2019 Annual Budget and Activity Plan](#)
6. Resolution No. 19-0003 Renewal of License Agreement for the Manhattan Beach Botanical Garden Between the City of Manhattan Beach and the Manhattan Beach Botanical Garden Nonprofit Corporation (Parks and Recreation Director Leyman). [19-0020](#)  
**ADOPT RESOLUTION NO. 19-0003**  
*Attachments:* [Resolution No. 19-0003](#)  
[Agreement - Manhattan Beach Botanical Garden](#)
7. Updated Facility and Parks Reservation Policy and Fees (Parks and Recreation Director Leyman). [19-0046](#)  
**APPROVE**  
*Attachments:* [Facility Reservation Revised Policy](#)  
[Proposed Facility Reservations Fee Chart](#)  
[Proposed Park Reservations Fee Chart](#)  
[Proposed Begg Pool Reservations Fee Chart](#)
8. Resolution No. 19-0004 Accepting 2017 State Homeland Security Grant Funds in the Amount of \$103,124 for the Purchase of Equipment that will Enhance Regional Communication Capabilities (Police Chief Abell). [19-0021](#)  
**a) ADOPT RESOLUTION NO. 19-0004**  
**b) APPROPRIATE FUNDS**  
*Attachments:* [Resolution No. 19-0004](#)  
[Agreement – State Homeland Security Grant 2017](#)

9. Resolution No. 19-0008 Approving a Pass-Thru Agreement with Willdan Engineering for Project Management, Mitigation and Compliance Monitoring, Plan Check and Inspection Services for the Manhattan Village Mall Renovation Project (Community Development Director McIntosh). [19-0022](#)  
**ADOPT RESOLUTION NO. 19-0008**  
**Attachments:** [Resolution No. 19-0008](#)  
[Agreement – Willdan Engineering Inc.](#)
10. Resolution No. 19-0010 Electing to be Exempt from the California Congestion Management Program (Community Development Director McIntosh). [19-0064](#)  
**ADOPT RESOLUTION NO. 19-0010**  
**Attachments:** [Resolution No. 19-0010](#)  
[Metro Board Report with Attachments – June 20, 2018](#)  
[Metro CMP Opt-Out FAQ Sheet](#)
11. Request to Extend for the Community Development Director’s Authority to Conditionally Allow After-Hours Construction at the Manhattan Village Shopping Center (Community Development Director McIntosh). [19-0062](#)  
**AUTHORIZE DIRECTOR**
12. 2018 Pavement Management Program Final Report (Public Works Director Katsouleas). [19-0036](#)  
**RECEIVE AND FILE**  
**Attachments:** [2018 Pavement Management Program Final Report](#)  
[Current PCI Map](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

- 13.** Introduction of Ordinance Nos. 19-0001 and 19-0002 Amending the Manhattan Beach Municipal Code and Local Coastal Program to Allow Short-Term Rentals That Meet Certain Zoning Requirements and Performance Standards On a Limited Basis; and Consider Establishing Related Fees (Community Development Director McIntosh). [19-0024](#)
- a) CONDUCT PUBLIC HEARING**
- b) INTRODUCE ORDINANCE NOS. 19-0001 AND 19-0002**
- c) ADOPT RESOLUTION NO. 19-0011 ESTABLISHING FEES**

**Attachments:** [Ordinance No. 19-0001](#)  
[Ordinance No. 19-0002](#)  
[Resolution No. 19-0011](#)  
[PowerPoint Presentation](#)

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

- 14.** Review and Consideration to Approve a 7-Year Franchise Agreement for Integrated Solid Waste Management Services (Public Works Katsouleas). [19-0027](#)
- a) DISCUSS AND PROVIDE DIRECTION**
- b) CONSIDER ADOPTING RESOLUTION NO. 19-0007**

**Attachments:** [Resolution No. 19-0007](#)  
[Agreement - Athens Services](#)  
[Agreement - Waste Management](#)  
[Agreement - Waste Resources Technologies](#)  
[HF&H Evaluation of Solid Waste Proposals and Exhibits](#)  
[PowerPoint Presentation](#)

- 15.** Cultural Arts Commission Recommendation to Implement a Community Arts Grant Program (Parks and Recreation Director Leyman). [19-0045](#)
- a) APPROVE**
- b) DISBURSE FUNDS**

**Attachments:** [Community Arts Grant Program Outline](#)  
[PowerPoint Presentation](#)

16. Approve Location and Disburse Funds to Add the Sculpture *Circles*, by CJ Rench, to the Sculpture Garden Program (Parks and Recreation Director Leyman). [19-0044](#)  
**a) DISCUSS AND PROVIDE DIRECTION**  
**b) APPROVE**  
**c) DISBURSE FUNDS**  
**Attachments:** [PowerPoint Presentation](#)
17. Quarterly Update on City Work Plan (City Manager Moe). [19-0010](#)  
**RECEIVE REPORT**  
**Attachments:** [City Work Plan](#)
18. Additional Information Regarding South Bay Cities Council of Governments Request to Send a Letter Opposing Measure A Steering Committee Recommendations (Parks and Recreation Director Leyman). [19-0063](#)  
**DISCUSS AND PROVIDE DIRECTION**  
**Attachments:** [Letter of Opposition to LA County Supervisor](#)  
[Email from the SBCCOG](#)
19. Fiscal Year 2017-2018 Comprehensive Annual Financial Report (Finance Director Charelian). [19-0025](#)  
**RECEIVE AND FILE**  
**Attachments:** [FY 2017-2018 Letter of Transmittal](#)  
[FY 2017-2018 Comprehensive Annual Financial Report \(CAFR\)](#)  
[Report on Internal Control \(Management Letter\)](#)  
[Audit Committee Letter](#)  
[Projection of Pension Liability and Employer Contribution](#)  
[PowerPoint Presentation](#)

## K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

## L. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

20. Agenda Forecast (City Clerk Tamura). [19-0016](#)  
**DISCUSS AND PROVIDE DIRECTION**  
**Attachments:** [January 9, 2019 Agenda Forecast](#)

## M. CITY MANAGER REPORT

**N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

**P. CLOSED SESSION****Q. ADJOURNMENT****R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*February 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*February 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*March 6, 2019 - Wednesday -- 6:00 PM - City Council Meeting*

*March 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*April 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Tentative - Oath of Office)*

*April 9, 2019 - Tuesday -- 6:00 PM - Work Plan Meeting (Tentative Hold)*

*April 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Tentative - Oath of Office)*

*April 23, 2019 - Tuesday -- TBD - Boards and Commissions Interviews*

*April 30, 2019 - Tuesday -- 6:00 PM - Joint City Council/MBUSD Board Members Meeting*

*May 7, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*May 21, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*June 3, 2019 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting*

*June 4, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*

*June 18, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*June 19, 2019 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking Improvements Commission Meeting*

*July 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*July 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting*



**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

January 21, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
January 23, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
January 24, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
January 28, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
February 11, 2019 - Monday - 6:00 PM - Library Commission Meeting  
February 13, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
February 18, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
February 25, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
February 27, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
February 28, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
March 11, 2019 - Monday - 6:00 PM - Library Commission Meeting  
March 13, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 18, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
March 25, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
March 27, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 28, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
April 8, 2019 - Monday - 6:00 PM - Library Commission Meeting  
April 10, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
April 15, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
April 22, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
April 24, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
April 25, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

January 21, 2019 – Monday – Martin Luther King Day  
February 18, 2019 - Monday - Presidents Day  
May 27, 2019 – Monday – Memorial Day  
July 4, 2019 - Thursday - Independence Day  
September 2, 2019 - Monday - Labor Day  
October 7, 2019 – Monday – Columbus Day  
November 11, 2019 – Monday – Veterans Day  
November 28-29, 2019 - Thursday & Friday - Thanksgiving Holiday  
December 25, 2019 - Wednesday - Christmas Day Observed  
January 1, 2020 – Wednesday – New Years Day Observed

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*January 18, 2019*  
*February 1, 2019*  
*February 15, 2019*  
*March 1, 2019*  
*March 15, 2019*  
*March 29, 2019*  
*April 12, 2019*  
*April 26, 2019*  
*May 10, 2019*  
*May 24, 2019*  
*June 7, 2019*  
*June 21, 2019*  
*July 5, 2019*  
*July 19, 2019*