

## City Council Regular Meeting

**Regular Meeting**

**Wednesday, January 2, 2019**

**6:00 PM**

**City Council Chambers**



***Mayor Steve Napolitano***

***Mayor Pro Tem Nancy Hersman***

***Councilmember Richard Montgomery***

***Councilmember David Lesser***

***Councilmember Amy Howorth***

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Derrick Abell, Acting Fire Chief  
Steve Charelian, Finance Director  
Lisa Jenkins, Human Resources Director  
Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks and Recreation Director  
Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, December 27, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.****A. PLEDGE TO THE FLAG****B. ROLL CALL****C. CEREMONIAL CALENDAR****D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**G. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**1. City Council Minutes:**[19-0001](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Closed Session) of December 18, 2018
- b) City Council Regular Meeting Minutes of December 18, 2018 (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of December 18, 2018](#)  
[City Council Regular Meeting Minutes of December 18, 2018](#)

**2. Financial Reports:**[19-0002](#)

- a) Schedule of Demands: November 21, 2018
- b) Investment Portfolio for the Month Ending November 30, 2018
- c) Month End Report for November 30, 2018 (Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

**Attachments:** [Schedule of Demands for November 21, 2018](#)  
[Investment Portfolio for November 30, 2018](#)  
[Month End Report for November 30, 2018](#)

3. Second Reading of Ordinance No. 18-0025 Amending the Manhattan Beach Municipal Code to Regulate Sidewalk Vendors; Fee Resolution (Finance Director Charelian). [19-0003](#)  
a) **ADOPT ORDINANCE NO. 18-0025**  
b) **ADOPT RESOLUTION NO. 19-0009**  
**Attachments:** [Ordinance No. 18-0025](#)  
[Resolution No. 19-0009](#)
4. South Bay Cities Council of Governments Request to Send a Letter Opposing Measure A Steering Committee Recommendations (Parks and Recreation Director Leyman). [19-0005](#)  
**APPROVE LETTER OF OPPOSITION**  
**Attachments:** [Letter of Opposition to LA County Supervisor](#)  
[Email from the SBCCOG](#)
5. Accept as Complete the Manhattan Village Field Synthetic Turf Replacement Project Constructed by Sprinturf LLC; Authorize Filing a Notice of Completion with the County Recorder; and Approve Release of the Retention for \$22,900.68 (Public Works Director Katsouleas). [19-0007](#)  
**APPROVE**
6. Accept as Complete the Live Oak Park Netting Improvements Project Constructed by West Coast Netting Construction Services, Inc.; Authorize Filing a Notice of Completion with the County Recorder; and Approve Release of the Retention for \$6,129.65 (Public Works Director Katsouleas). [19-0008](#)  
**APPROVE**
7. Accept as Complete the Manhattan Village Field Fencing and Netting Improvements Project Constructed by Quality Fence Co., Inc; Authorize Filing a Notice of Completion with the County Recorder; and Approve Release of the Retention for \$10,751.80 (Public Works Director Katsouleas). [19-0009](#)  
**APPROVE**

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

**J. GENERAL BUSINESS**

*Each speaker may speak for up to 2 minutes on each general business item.*

8. Appointment to Vacant Library Commission Seat No. 1 (City Clerk Tamura). [19-0040](#)  
**APPOINT**
9. Second-Story Outdoor Dining Use Permit Guidelines for the Downtown Commercial (CD) Zone (Community Development Director McIntosh). [19-0006](#)  
**ADOPT GUIDELINES**

**Attachments:** [Second-Story Outdoor Dining Guidelines](#)  
[Second-Story Outdoor Dining Map](#)  
[Existing Regulations Fact Sheet](#)  
[Public Comments](#)

10. Information Systems Master Plan and City's Domain Name Updates (Information Technology Director Taylor). [19-0013](#)  
**a) RECEIVE REPORT**  
**b) PROVIDE DIRECTION ON CITY'S DOMAIN NAME**

**Attachments:** [Information Systems Assessment - March 2013](#)  
[Information Systems Master Plan - April 2013](#)  
[PowerPoint Presentation](#)

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS****L. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

11. Agenda Forecast (City Clerk Tamura). [19-0014](#)  
**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [December 27, 2018 Agenda Forecast](#)

**M. CITY MANAGER REPORT****N. CITY ATTORNEY REPORT**

## O. INFORMATIONAL ITEMS

*This section is for items that do not require City Council action.*

### 12. Commission Minutes:

[19-0037](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Cultural Arts Commission Meeting Minutes of September 24, 2018  
(Parks and Recreation Director Leyman)
- b) Cultural Arts Commission Meeting Minutes of November 19, 2018  
(Parks and Recreation Director Leyman)
- c) Planning Commission Action Meeting Minutes of December 12, 2018  
(Community Development Director McIntosh)
- d) Finance Subcommittee Meeting Minutes of December 17, 2018  
(Finance Director Charelian)

#### **INFORMATION ITEM ONLY**

Attachments:    [Cultural Arts Commission Meeting Minutes of September 24, 2018](#)  
[Cultural Arts Commission Meeting Minutes of November 19, 2018](#)  
[Planning Commission Action Meeting Minutes December 12, 2018](#)  
[Finance Subcommittee Meeting Minutes of December 17, 2018](#)

## P. CLOSED SESSION

## Q. ADJOURNMENT

## R. FUTURE MEETINGS

### **CITY COUNCIL MEETINGS**

January 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
February 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
February 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
March 6, 2019 - Wednesday -- 6:00 PM - City Council Meeting  
March 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
April 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Tentative - Oath of Office)  
April 9, 2019 - Tuesday -- 6:00 PM - Work Plan Meeting  
April 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Tentative - Oath of Office)  
April 23, 2019 - Tuesday -- TBD - Boards and Commissions Interviews  
April 30, 2019 - Tuesday -- 6:00 PM - Joint City Council/MBUSD Board Members Meeting  
May 7, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
May 21, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
June 3, 2019 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting  
June 4, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)  
June 18, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
June 19, 2019 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission Meeting

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*January 9, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*January 14, 2019 - Monday - 6:00 PM - Library Commission Meeting*  
*January 21, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*January 23, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*January 24, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*January 28, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*February 11, 2019 - Monday - 6:00 PM - Library Commission Meeting*  
*February 13, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*February 18, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*February 25, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*February 27, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*February 28, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*January 21, 2019 – Monday – Martin Luther King Day*  
*February 18, 2019 - Monday - Presidents Day*  
*May 27, 2019 – Monday – Memorial Day*  
*July 4, 2019 - Thursday - Independence Day*  
*September 2, 2019 - Monday - Labor Day*  
*October 7, 2019 – Monday – Columbus Day*  
*November 11, 2019 – Monday – Veterans Day*  
*November 28-29, 2019 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2019 - Wednesday - Christmas Day Observed*  
*January 1, 2020 – Wednesday – New Years Day Observed*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*January 4, 2019*  
*January 18, 2019*  
*February 1, 2019*  
*February 15, 2019*  
*March 1, 2019*  
*March 15, 2019*  
*March 29, 2019*  
*April 12, 2019*  
*April 26, 2019*  
*May 10, 2019*  
*May 24, 2019*