

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, August 7, 2018**  
**6:00 PM**  
**City Council Chambers**



***Mayor Amy Howorth***  
***Mayor Pro Tem Steve Napolitano***  
***Councilmember Nancy Hersman***  
***Councilmember Richard Montgomery***  
***Councilmember David Lesser***

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Derrick Abell, Acting Fire Chief  
Steve Charelian, Interim Finance Director  
Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director  
Teresia Zadroga-Haase, Human Resources Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, August 1, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Recognition of Former Mayor and City Councilmember Mitch Ward for his Commitment and Focus to the Renaming and Dedication of Bruce's Beach. [18-0369](#)  
**PRESENT**
2. Recognition of Lynne Gross for Organizing and Facilitating the "Roundhouse Aquarium: The Founders' Voices" Community Interactive Forum. [18-0371](#)  
**PRESENT**

**D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**G. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**3. Financial Report:**[18-0345](#)

- a) Schedule of Demands: July 5, 2018
- b) Investment Portfolio for the Month Ending June 30, 2018
- c) Preliminary Month End Report for June 30, 2018  
(Interim Finance Director Charelian).

**ACCEPT REPORT AND DEMANDS**

**Attachments:**    [Schedules of Demands for July 5, 2018](#)  
[Investment Portfolio for the Month Ending June 30, 2018](#)  
[Month End Report for June 30, 2018](#)

4. Designation of a Voting Delegate and Voting Alternate to the 2018 League of California Cities Annual Conference and Authorize the Delegate and Alternate Voting Authority on Proposed Resolutions Being Considered at the Conference (City Clerk Tamura). [18-0246](#)  
a) **APPROVE**  
b) **AUTHORIZE**  
**Attachments:** [Designation of Voting Delegate Alternates Form](#)  
[2018 Annual League of California Cities Conference Resolutions Packet](#)
5. Adoption of Annual Investment Policy for Fiscal Year 2018-19 and Delegation of Responsibility for Investing Funds to the City Treasurer (Interim Finance Director Charelian). [18-0330](#)  
**APPROVE**  
**Attachments:** [Investment Policy 2018-2019 \(Red-Lined Version\)](#)  
[Investment Policy 2018-2019 \(Final Version\)](#)
6. Report on Outstanding in the Field Longtable Event, May 24, 2018 (Parks and Recreation Director Leyman). [18-0356](#)  
**RECEIVE REPORT**  
**Attachments:** [Ordinance No. 18-0013](#)
7. Resolution No. 18-0107 Approving a Pass-Thru Agreement with Aspen Environmental Group for \$318,028 to Provide Compliance and Mitigation Monitoring Services for the Construction of the Skechers Design Center and Offices Project (Community Development Director McIntosh). [18-0358](#)  
**ADOPT RESOLUTION NO. 18-0107**  
**Attachments:** [Resolution No. 18-0107](#)  
[Agreement – Aspen Environmental Group](#)
8. Resolution No. 18-0108 Awarding a Five-Year Agreement to Athens Services for Street Sweeping and Pressure Washing Services for an Estimated Value of \$3,288,144 in Response to RFP No. 1168-18 (Public Works Director Katsouleas). [18-0341](#)  
**ADOPT RESOLUTION NO. 18-0108**  
**Attachments:** [Resolution No. 18-0108](#)  
[Agreement - Athens Services](#)  
[RFP No. 1168-18](#)

9. Resolution No. 18-0109 Awarding a Five-Year Agreement to Merchants Landscape Services Inc. for Citywide Landscape Maintenance for \$3,003,080 in Response to RFP No. 1166-18 (Public Works Director Katsouleas). [18-0343](#)

**ADOPT RESOLUTION NO. 18-0109**

Attachments: [Resolution No. 18-0109](#)  
[Agreement - Merchants Landscape Services, Inc.](#)  
[RFP No. 1166-18](#)

10. Resolution No. 18-0091 Approving Amendment No. 1 for \$55,000 to Michael Baker International's (MBI) Existing Professional Services Agreement for Additional Engineering and Environmental Services for the Aviation Boulevard at Artesia Boulevard Southbound to Westbound Right Turn Lane Improvement Project (Public Works Director Katsouleas). [18-0318](#)

**ADOPT RESOLUTION NO. 18-0091**

Attachments: [Resolution No. 18-0091](#)  
[Amendment No. 1 - Michael Baker International, Inc.](#)  
[Agreement - Michael Baker International, Inc. \(2017\)](#)

11. Resolution No.18-0110 Authorizing a Proposed Change to the City's Programmed Community Development Block Grant (CDBG) Fiscal Year 2018-2019 Fund Appropriation of \$106,801 (Project No. 601962-18) from "Installation of ADA Access Ramps, Cycle 3" to "Manhattan Senior Villas Americans with Disabilities Act (ADA) Pathway Project"; and Resolution No.18-0111 Authorizing the City's Participation in the CDBG Revolving Grant Fund Program with the Los Angeles County Community Development Commission (LACDC) and Designating the City's Fiscal Year 2019-2020 and Fiscal Year 2020-2021 CDBG Combined Annual Allocation of Approximately \$213,602 to Complete the Manhattan Senior Villas Americans with Disabilities Act (ADA) Pathway Project (Public Works Director Katsouleas). [18-0339](#)

**a) CONDUCT PUBLIC HEARING**

**b) ADOPT RESOLUTION NOS. 18-0110 AND 18-0111**

Attachments: [Resolution No. 18-0110](#)  
[Resolution No. 18-0111](#)  
[Manhattan Senior Villas Location Map](#)  
[LACDC Revolving Grant Fund Bulletin](#)  
[CDBG Revolving Grant Fund Approval Letter](#)  
[Notice of Public Hearing](#)

12. Resolution No. 18-0088 Awarding a Construction Contract to PTM General Engineering Services Inc. (PTM) for the Highway Safety Improvement Program Cycle 5 Pedestrian Safety Improvements Project for \$491,000 and Approving the Re-Appropriation of \$345,000 from the Non-Motorized Transportation Project (Public Works Director Katsouleas).

[18-0372](#)

- a) **ADOPT RESOLUTION NO. 18-0088**  
b) **APPROVE APPROPRIATION**

Attachments: [Resolution No. 18-0088](#)  
[Agreement – PTM General Engineering Services](#)  
[Bid Proposal](#)  
[Plans and Specifications \(Web-Link Provided\)](#)  
[Budget and Expenditures Summary](#)  
[Location Map](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

13. Resolution No. 18-0112: Coastal Development Permit and Variance from Required Setbacks, Open Space, Driveway Visibility, and Parking for a Property Located at 2912 Ocean Drive (Strand) (Community Development Director McIntosh).

[18-0344](#)

- a) **CONDUCT PUBLIC HEARING**  
b) **ADOPT RESOLUTION NO. 18-0112 APPROVING THE PROJECT WITH CONDITIONS**

Attachments: [Resolution No. 18-0112](#)  
[Proposed Property Plans](#)  
[Appellant Materials - Bella Stravchansky](#)  
[Appellant Materials - Lisa Taylor](#)  
[Planning Commission Resolution No. PC 18-11](#)  
[Planning Commission Meeting Minutes of June 13, 2018](#)  
[Planning Commission Report, Attachments and Related Material \(June 13, 2018\)](#)  
[List of Smallest Residential Lots in Area Districts III and IV](#)  
[Public Comments](#)  
[PowerPoint Presentation](#)

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

14. Downtown Specific Plan Project Update (Community Development Director McIntosh). [18-0357](#)

**DISCUSS AND PROVIDE DIRECTION**

Attachments: [California Coastal Commission Agenda and Staff Report \(August 8 - 10, 2018\)](#)

15. Resolution No. 18-0115 Authorizing Amendment No. 1 with Quantum Consulting Inc. for \$25,000 for Continued Pier Utilities and Roundhouse Improvements Project Inspection Services; Resolution No. 18-0116 Authorizing Amendment No. 3 with Cambridge Seven Associates (C7A) for \$50,000 for Additional Design Support Services for the Harrison Greenberg Foundation Roundhouse Aquarium Beautification Project; Approving Additional Miscellaneous Expenditures for Overnight Security Guard Services and Temporary Aquarium Trailer Rental Fees; and Resolution No. 18-0117 Approving an Additional Appropriation of \$75,500 from the State Pier and Parking Fund (Public Works Director Katsouleas). [18-0370](#)
- a) **ADOPT RESOLUTION NOS. 18-0115, 18-0116 AND 18-0117**
- b) **APPROVE ADDITIONAL APPROPRIATION**

Attachments: [Resolution No. 18-0115](#)  
[Amendment No. 1- Quantum Consulting Inc.](#)  
[Agreement - Quantum Consulting Inc. \(2017\)](#)  
[Resolution No. 18-0116](#)  
[Amendment No. 3 - Cambridge Seven Associates](#)  
[Agreement and Amendments - Cambridge Seven Associates](#)  
[Resolution No. 18-0117](#)  
[Agreement - Roundhouse Project Cooperation \(2017\)](#)  
[PowerPoint Presentation](#)

16. Consideration to Partner with the Friends of Senior and Scout Community Center to Construct a New Scout House and Fund a Portion of the Project (Public Works Director Katsouleas). [18-0351](#)

**DISCUSS AND PROVIDE DIRECTION**

Attachments: [Memorandum Of Understanding \(2014\)](#)  
[Letter to City Council - May 18, 2018](#)

## K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

17. City Council Reports.

18. Request by Councilmember Montgomery to Discuss Potentially Changing the Name of Sepulveda Blvd. to Pacific Coast Highway.  
**DISCUSS AND PROVIDE DIRECTION**

[18-0329](#)

## L. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

19. Agenda Forecast (City Clerk Tamura).  
**DISCUSS AND PROVIDE DIRECTION**

[18-0323](#)

Attachments: [August 1, 2018 Agenda Forecast](#)

## M. CITY MANAGER REPORT

## N. CITY ATTORNEY REPORT

## O. INFORMATIONAL ITEMS

*This section is for items that do not require City Council action.*

## P. CLOSED SESSION

## Q. ADJOURNMENT

## R. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

August 21, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
September 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)  
September 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
October 2, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
October 9, 2018 - Tuesday -- 1:00 PM - IT Fiber Master Plan Study Session  
October 16, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
November 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
November 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
December 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
December 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
January 2, 2019 - Wednesday -- 6:00 PM - City Council Meeting (Wednesday)  
January 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
February 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
February 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
March 6, 2019 - Wednesday -- 6:00 PM - City Council Meeting (Wednesday)  
March 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting



**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*August 8, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*August 13, 2018 - Monday - 6:00 PM - Library Commission Meeting*  
*August 20, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*August 22, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*August 23, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*August 28, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*September 10, 2018 - Monday - 6:00 PM - Library Commission Meeting*  
*September 12, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*September 17, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*September 24, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*September 26, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*September 27, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*October 8, 2018 - Monday - 6:00 PM - Library Commission*  
*October 10, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*October 15, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*October 22, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*October 24, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*October 25, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*September 3, 2018 - Monday - Labor Day*  
*October 8, 2018 – Monday – Columbus Day*  
*November 12, 2018 – Monday – Veterans Day (Observance of November 11, 2018)*  
*November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2018 - Tuesday - Christmas Day Observed*  
*January 1, 2019 – Tuesday – New Years Day Observed*  
*January 21, 2019 – Monday – Martin Luther King Day*  
*February 18, 2019 - Monday - Presidents Day*  
*May 27, 2019 – Monday – Memorial Day*  
*July 4, 2019 - Thursday - Independence Day*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*August 17, 2018*  
*August 31, 2018*  
*September 14, 2018*  
*September 28, 2018*  
*October 12, 2018*  
*October 26, 2018*  
*November 9, 2018*  
*November 23, 2018*  
*December 7, 2018*  
*December 21, 2018*