

City Council Regular Meeting

Regular Meeting

Wednesday, January 3, 2018

6:00 PM

City Council Chambers



Mayor Amy Howorth

Mayor Pro Tem Steve Napolitano

Councilmember Nancy Hersman

Councilmember Richard Montgomery

Councilmember David Lesser

Executive Team

Mark Danaj, City Manager

Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief

Teresia Zadroga-Haase, Human Resources Director

Eve R. Irvine, Police Chief

Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks & Recreation Director

Nadine Nader, Assistant City Manager

Anne McIntosh, Community Development Director

Bruce Moe, Finance Director

Liza Tamura, City Clerk

Sanford Taylor, Information Technology Director

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Chapter Spectrum), Channel 35 (Frontier Communications), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, December 28, 2017, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**A. PLEDGE TO THE FLAG****B. ROLL CALL****C. CEREMONIAL CALENDAR****D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

By motion of the City Council, this is the time to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

1. City Council Minutes:

[18-0001](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Telecommunication) of November 16, 2017
- b) City Council Adjourned Regular Meeting Minutes (Closed Session) of December 5, 2017
- c) City Council Special Meeting Minutes (Closed Session) of December 14, 2017
- d) City Council Special Meeting Minutes (Closed Session) of December 19, 2017
- e) City Council Regular Meeting Minutes of December 19, 2017
- f) City Council Adjourned Regular Meeting Minutes (Closed Session) of December 27, 2017

(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes \(Telecommunication\) of November 16, 2017](#)
[City Council Adjourned Regular Meeting Minutes \(Closed Session\) of December 5, 2017](#)
[City Council Special Meeting Minutes \(Closed Session\) of December 14, 2017](#)
[City Council Special Meeting Minutes \(Closed Session\) of December 19, 2017](#)
[City Council Regular Meeting Minutes of December 19, 2017](#)
[City Council Adjourned Regular Meeting Minutes \(Closed Session\) of December 27, 2017](#)

2. Financial Report: [18-0003](#)

- a) Schedule of Demands: December 7, 2017
- b) Investment Portfolio for the Month Ending November 30, 2017
- c) Month End Report for November 30, 2017
(Acting Finance Director Charelian).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedules of Demands for December 7, 2017](#)
[Investment Portfolio for the Month Ending November 30, 2017](#)
[Month End Report for November 30, 2017](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the Consent Calendar.

I. PUBLIC HEARINGS

Each speaker may speak for up to 3 minutes on each Public Hearing item.

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each General Business item.

3. Budget Policies and Biennial Budget for Fiscal Year 2018-2019 and Fiscal Year 2019-2020 (Acting Finance Director Charelian). [18-0004](#)**APPROVE AND PROVIDE DIRECTION**

Attachments: [Budget Calendar](#)
[Budget Policies FY 2018-2019 \(Red-Line\)](#)
[Budget Policies FY 2018-2019 \(Clean\)](#)

4. Discussion of Prior Policy Redirecting CDBG Grant Funding to Non-Profit Community Based Organizations (Acting Finance Director Charelian). [18-0006](#)**DISCUSS AND PROVIDE DIRECTION**

Attachments: [Historical Service Agency Contributions](#)

5. Discussion of Strand Alcove Bench & Tree and Bench Donation Programs (Parks and Recreation Director Leyman). [18-0005](#)**DISCUSS AND PROVIDE DIRECTION**

Attachments: [Strand Bench Donation Program](#)
[Tree and Bench Donation Program](#)

6. Resolution No. 18-0010 Awarding RFP No. 1129-18 to Commercial Cleaning Service for a Three-Year Janitorial Services Contract for an Estimated Value of \$1,584,135 (Public Works Director Katsouleas).
ADOPT RESOLUTION NO. 18-0010

[RES 18-0010](#)

Attachments: [Resolution No. 18-0010](#)
[CCS Janitorial Services Agreement](#)
[CCS Summary of Pricing for FY 2018/2019 – FY 2020/2021](#)

**K. CITY COUNCIL REPORTS AND COMMITTEE REPORTS INCLUDING
AB 1234 REPORTS**

7. Pending Projects in Adjacent Cities: 1) Beach Cities Media Campus Project (El Segundo) and 2) Northrop Grumman Lab Expansion Project (Redondo Beach)(Community Development Director McIntosh).
DISCUSS AND PROVIDE DIRECTION

[18-0025](#)

Attachments: [Notice of Preparation and Attachments – Beach Cities Media Campus Project](#)
[Notice of Intent/Notice of Public Hearing – Northrop Grumman Lab Expansion Project](#)

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

M. CITY MANAGER REPORT

N. CITY ATTORNEY REPORT

O. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

P. CLOSED SESSION

Q. ADJOURNMENT

R. FUTURE MEETINGS

CITY COUNCIL MEETINGS

January 16, 2018 - Tuesday -- 6:00 PM - City Council Meeting
February 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting
February 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting
March 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting
March 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting
April 3, 2018 - Tuesday -- 6:00 PM - City Council Meeting
April 17, 2018 - Tuesday -- 6:00 PM - City Council Meeting
May 1, 2018 - Tuesday -- 6:00 PM - City Council Meeting
May 15, 2018 - Tuesday -- 6:00 PM - City Council Meeting
June 5, 2018 - Tuesday -- 6:00 PM - City Council Meeting
June 19, 2018 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

January 8, 2018 - Monday - 6:00 PM - Library Commission Meeting
January 10, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting (Cancelled)
January 15, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
January 22, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
January 24, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
January 25, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
February 12, 2018 - Monday - 6:00 PM - Library Commission Meeting
February 14, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
February 19, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
February 22, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
February 26, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
February 28, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
March 12, 2018 - Monday - 6:00 PM - Library Commission Meeting
March 14, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
March 19, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
March 22, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
March 26, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
March 28, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting

S. CITY OFFICES CLOSED

CITY HOLIDAYS:

December 25, 2017 - Monday - Christmas Day Observed
January 1, 2018 - Monday - New Years Day Observed
January 15, 2018 - Monday - Martin Luther King Day
February 19, 2018 - Monday - Presidents Day
May 28, 2018 - Monday - Memorial Day
July 4, 2018 - Wednesday - Independence Day
September 3, 2018 - Monday - Labor Day
October 8, 2018 - Monday - Columbus Day
November 12, 2018 - Monday - Veterans Day (Observance of November 11, 2018)
November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday

CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:

January 5, 2018
January 19, 2018
February 2, 2018
February 16, 2018
March 2, 2018
March 16, 2018
April 13, 2018
April 27, 2018
May 11, 2018
May 25, 2018
June 8, 2018
June 22, 2018
July 6, 2018
July 20, 2018