

## City Council Regular Meeting

**Regular Meeting**

**Tuesday, November 20, 2018**

**6:00 PM**

**City Council Chambers**



***Mayor Steve Napolitano***

***Mayor Pro Tem Nancy Hersman***

***Councilmember Richard Montgomery***

***Councilmember David Lesser***

***Councilmember Amy Howorth***

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Derrick Abell, Acting Fire Chief  
Steve Charelian, Interim Finance Director  
Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director  
Teresia Zadroga-Haase, Human Resources Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, November 14, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Certificates of Recognition from the Automobile Club of Southern California and the California Highway Patrol to Manhattan Beach Police Officers Jason Gordon and Shawn Thompson as Recipients of the 10851 Vehicle Theft Recovery Award. [18-0425](#)  
**PRESENT**
2. Proclamation Declaring November 16, 2018, as the Day of Tolerance. [18-0495](#)  
**PRESENT**

**D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**G. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**3. City Council Minutes: [18-0474](#)**

This Item Contains the City Council Special Meeting Minutes (Closed Session) of November 6, 2018 (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Special Meeting Minutes \(Closed Session\) of November 6, 2018](#)

**4. Financial Report: [18-0448](#)**

Schedule of Demands: October 11, 2018 (Finance Director Charelian).

**ACCEPT REPORT AND DEMANDS**

**Attachments:** [Schedules of Demands for October 11, 2018](#)

5. Resolution No. 18-0126 Awarding RFP No. 1153-18 to Smart Source for a Three-Year Contract for Citywide Printing Services with an Estimated Value of \$135,000 (Finance Director Charelian). [18-0342](#)

**ADOPT RESOLUTION NO. 18-0126**

Attachments: [Resolution No. 18-0126](#)  
[Agreement - Smart Source](#)  
[Bid Comparison](#)

6. Resolution No. 18-0127 Approving a Professional Services Agreement for \$30,000 with JHD Planning, LLC for State-Mandated Housing Related Planning Services (Community Development Director McIntosh). [18-0338](#)

**ADOPT RESOLUTION NO. 18-0127**

Attachments: [Resolution No. 18-0127](#)  
[Agreement - JHD Planning, LLC.](#)

7. Resolution No. 18-0152: 1) Awarding a Construction Contract to Calpromax Engineering Inc. for the Safe Routes to School Cycle 3 Pedestrian Safety Improvements Project for \$497,602; 2) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$53,557; 3) Approving the Plans and Specifications for the Safe Routes to School Cycle 3 Pedestrian Safety Improvements Project; and 4) Approving the Re-Appropriation of \$140,000 from the Non-Motorized Transportation Project: Rosecrans Ave. Bike Lane (Public Works Director Katsouleas). [18-0488](#)

**a) ADOPT RESOLUTION NO. 18-0152**

**b) APPROVE FUNDING RE-APPROPRIATION**

Attachments: [Resolution No. 18-0152](#)  
[Agreement – Calpromax Engineering, Inc.](#)  
[Bid Proposal](#)  
[Budget and Expenditures Summary](#)  
[Location Map](#)  
[Plans and Specifications \(Web-Link Provided\)](#)

**8. 1) Resolution No. 18-0153:** [18-0473](#)

- a) Awarding a Construction Contract to Sequel Contractors, Inc. for the Liberty Village Pavement Rehabilitation and Improvement Project for \$1,495,830;
  - b) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$149,600;
  - c) Approving the Plans and Specifications for the Liberty Village Pavement Rehabilitation and Improvement Project;
- 2) Resolution No. 18-0154 Awarding a Construction Inspection Contract to SA Associates for \$81,600;
- 3) Resolution No. 18-0155 Awarding a Compaction Testing Contract to Tetra Tech BAS, Inc. for \$29,484; and
- 4) Resolution No. 18-0156 Approving Amendment No. 1 to the Professional Services Agreement with Psomas for Construction Support Services for an Amount Not-to-Exceed \$23,090 (Public Works Director Katsouleas).

**ADOPT RESOLUTION NOS. 18-0153, 18-0154, 18-0155 AND 18-0156**

**Attachments:**    [Resolution No. 18-0153](#)  
[Agreement - Sequel Contractors](#)  
[Bid Proposal](#)  
[Plans and Specifications \(Web-Link Provided\)](#)  
[Location Map](#)  
[Resolution No. 18-0154](#)  
[Agreement – SA Associates](#)  
[Resolution No. 18-0155](#)  
[Agreement – Tetra Tech BAS](#)  
[Resolution No. 18-0156](#)  
[Amendment No. 1 – Psomas](#)  
[Agreement – Psomas \(2017\)](#)  
[Budget Expenditure Summary Report](#)

9. Resolution No. 18-0157: 1) Awarding a Construction Contract to EBS General Engineering, Inc. for the Marine Avenue Improvement Project for \$1,294,521; 2) Authorizing the City Manager Execute the Contract and Approve Additional Work, if Necessary, for up to \$129,452; and 3) Approving the Plans and Specifications for the Marine Avenue Improvement Project (Public Works Director Katsouleas).

[18-0496](#)**ADOPT RESOLUTION NO. 18-0157**

**Attachments:** [Resolution 18-0157](#)  
[Agreement - EBS General Engineering, Inc.](#)  
[Bid Proposal](#)  
[Plans and Specifications](#)  
[Location Map](#)  
[Budget Expenditure Summary Report](#)

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR**

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

**I. PUBLIC HEARINGS**

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

**J. GENERAL BUSINESS**

*Each speaker may speak for up to 2 minutes on each general business item.*

10. Approve the Assessment and Cataloguing of Historical Archives; Appropriate \$109,500 from the Public Art Trust Fund; Discuss and Provide Direction for the Structural Renovation of the Historical Beach House (Red House) and the Possible Creation of an Historical Document Facility (Parks and Recreation Director Leyman).

[18-0476](#)

- a) **APPROVE**
- b) **APPROPRIATE FUNDS**
- c) **DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Collections Stewardship](#)  
[PowerPoint Presentation](#)

11. Approve the Prohibition of Left Turns from Northbound Sepulveda Boulevard onto Westbound 11th Street as Recommended by the Parking and Public Improvements Commission (Community Development Director McIntosh). [18-0481](#)

**APPROVE**

Attachments: [PPIC Report with Exhibits \(September 27, 2018\)](#)  
[Draft PPIC Minutes Excerpts \(September 27, 2018\)](#)  
[Correspondence Received After Publication of PPIC Report](#)

12. Resolution No. 18-0158 Awarding a Professional Design Services Agreement for \$263,272 to B&J HBK, Inc. for the Fiber-to-the-Premises Pilot Network Project and Appropriate \$290,000 from the General Fund for the Project (Public Works Director Katsouleas). [18-0506](#)
- a) **ADOPT RESOLUTION NO. 18-0158**
- b) **APPROPRIATE FUNDS**

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Attachments: [Resolution No. 18-0158](#)  
[Agreement - B&J HBK, Inc.](#)

## K. CITY COUNCIL REPORTS AB 1234

## L. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

13. Agenda Forecast (City Clerk Tamura). [18-0346](#)
- DISCUSS AND PROVIDE DIRECTION**

Attachments: [November 14, 2018 Agenda Forecast](#)

## M. CITY MANAGER REPORT

## N. CITY ATTORNEY REPORT

## O. INFORMATIONAL ITEMS

*This section is for items that do not require City Council action.*

14. This Item Contains the Library Commission Meeting Minutes of October 9, 2018 (Parks and Recreation Director Leyman). [18-0498](#)
- INFORMATION ITEM ONLY**

Attachments: [Library Commission Meeting Minutes of October 9, 2018](#)

**P. CLOSED SESSION****Q. ADJOURNMENT****R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*December 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*January 2, 2019 - Wednesday -- 6:00 PM - City Council Meeting*  
*January 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*February 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*February 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*March 6, 2019 - Wednesday -- 6:00 PM - City Council Meeting*  
*March 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Oath of Office)*  
*April 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 20, 2019 - Tuesday -- 6:00 PM - Joint City Council/MBUSD Board Members Meeting*  
*May 7, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 21, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 3, 2019 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting*  
*June 4, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*June 18, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 19, 2019 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking Improvements Commission Meeting*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*November 22, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*November 26, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*November 28, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*December 10, 2018 - Monday - 6:00 PM - Library Commission Meeting*  
*December 12, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*December 17, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*December 24, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*December 26, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*December 27, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*January 9, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*January 14, 2019 - Monday - 6:00 PM - Library Commission Meeting*  
*January 21, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*January 23, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*January 24, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*January 28, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*



**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday*

*December 25, 2018 - Tuesday - Christmas Day Observed*

*January 1, 2019 – Tuesday – New Years Day Observed*

*January 21, 2019 – Monday – Martin Luther King Day*

*February 18, 2019 - Monday - Presidents Day*

*May 27, 2019 – Monday – Memorial Day*

*July 4, 2019 - Thursday - Independence Day*

*September 2, 2019 - Monday - Labor Day*

*October 7, 2019 – Monday – Columbus Day*

*November 11, 2019 – Monday – Veterans Day*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*November 23, 2018*

*December 7, 2018*

*December 21, 2018*

*January 4, 2019*

*January 18, 2019*

*February 1, 2019*

*February 15, 2019*

*March 1, 2019*

*March 15, 2019*

*March 29, 2019*

*April 12, 2019*

*April 26, 2019*

*May 10, 2019*

*May 24, 2019*