

City Council Regular Meeting

Regular Meeting
Tuesday, November 6, 2018
6:00 PM
City Council Chambers



Mayor Steve Napolitano
Mayor Pro Tem Nancy Hersman
Councilmember Richard Montgomery
Councilmember David Lesser
Councilmember Amy Howorth

Executive Team

Bruce Moe, City Manager
Quinn Barrow, City Attorney

Derrick Abell, Police Chief
Derrick Abell, Acting Fire Chief
Steve Charelian, Interim Finance Director
Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director
Liza Tamura, City Clerk
Sanford Taylor, Information Technology Director
Teresia Zadroga-Haase, Human Resources Director

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, October 31, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

Nathan Inoue, Meadows Elementary School

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Proclamation Declaring November 2018 as National Family Caregivers Month.
PRESENT

[18-0444](#)

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

2. City Council Minutes:

[18-0445](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Regular Meeting Minutes of October 2, 2018
- b) City Council Adjourned Regular Meeting Minutes (Information Technology Fiber Master Plan Study Session) of October 9, 2018
- c) City Council Special Meeting Minutes (Closed Session) of October 16, 2018
(City Clerk Tamura).

APPROVE

Attachments: [City Council Regular Meeting Minutes of October 2, 2018](#)
[City Council Adjourned Regular Meeting Minutes \(IT Fiber Master Plan Study Session\) of October 9, 2018](#)
[City Council Special Meeting Minutes \(Closed Session\) of October 16, 2018](#)

3. Financial Reports: [18-0438](#)
a) Schedule of Demands: September 27, 2018
b) Investment Portfolio for the Month Ending September 30, 2018
c) Month End Report for September 30, 2018
(Interim Finance Director Charelian).
ACCEPT REPORTS AND DEMANDS

Attachments: [Schedules of Demands for September 27, 2018](#)
[Investment Portfolio for the Month Ending September 30, 2018](#)
[Month End Report for September 30, 2018](#)
4. Resolution No. 18-0146 Adopting the Memorandum of Understanding with the Manhattan Beach Part-Time Employee Association, Appropriate Prop A Funds and Approve Transfer from General Fund (Interim Human Resources Tomikawa). [18-0470](#)
a) ADOPT RESOLUTION NO. 18-0146
b) APPROPRIATE PROP A FUNDS
c) APPROVE TRANSFER FROM GENERAL FUND

Attachments: [Resolution No. 18-0146](#)
[MOU - Manhattan Beach Part-Time Employee Association \(2018-2019\)](#)
5. Resolution No. 18-0147 Approving the Los Angeles Area Regional Training Group Joint Powers Agreement and Authorizing the City's Membership in the Regional Training Group Authority (Acting Fire Chief Abell). [18-0465](#)
a) ADOPT RESOLUTION NO. 18-0147
b) AUTHORIZE

Attachments: [Resolution No. 18-0147](#)
[Agreement - Los Angeles Area Regional Training Group](#)
6. Request from the Cultural Arts Commission to Discuss the "Art in the Park" Event Proposal (Parks and Recreation Director Leyman). [18-0477](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Memo - Cultural Arts Commission Request](#)
[PowerPoint Presentation](#)

7. Second Reading and Adoption of Ordinance Nos. 18-0022 and 18-0023 Amending the Manhattan Beach Municipal Code (MBMC) and Local Coastal Program (LCP) related to the Regulation of (a) Banks, Catering Services, Offices (Business and Professional), Communication Facilities, Veterinary Services and Optometrists; and (b) Retail Store Sales Floor Area, in the Downtown Commercial (CD) Zone; Adoption of Resolution No. 18-0148 Transmitting Local Coastal Program Code Amendments to the California Coastal Commission (Community Development Director McIntosh). [18-0436](#)
- a) **ADOPT ORDINANCE NOS. 18-0022 AND 18-0023**
- b) **ADOPT RESOLUTION NO. 18-0148**
- Attachments:* [Ordinance No. 18-0022](#)
[Ordinance No. 18-0023](#)
[Resolution No. 18-0148](#)
8. Accept as Complete the Cycle 1 Storm Drain Improvements Project Constructed by Clarke Contracting Corporation; Authorize Filing a Notice of Completion with the County Recorder; and Release of Retention of \$24,998.40 (Public Works Director Katsouleas). [18-0455](#)
- APPROVE**
9. Accept as Complete the Cycle 2 Community Development Block Grant (CDBG) Project No. 601911-17: Installation of Americans with Disabilities Act (ADA)-Compliant Curb Ramps Construction Project constructed by FS Contractors, Inc.; Authorize Filing a Notice of Completion with the County Recorder; and, Release the Retention for \$7,178.15 (Public Works Director Katsouleas). [18-0456](#)
- APPROVE**
10. Accept as Complete the Following Construction Projects Constructed by Palp Inc., dba Excel Paving Company (Excel): 1) Manhattan Beach Boulevard Pavement Resurfacing Project and Other Right-of-Way Modifications Between Sepulveda Boulevard and Aviation Boulevard, and 2) Resurfacing of Redondo Avenue, 10th Street, 11th Street and Oak Avenue Project; Authorize Filing a Notice of Completion with the County Recorder; Release the Retention Amount of \$65,011; Approve an Increase to the Authorized Contract Amount by \$51,259, Needed to Process Final Change Order No. 3 for \$51,851 (Public Works Director Katsouleas). [18-0460](#)
- APPROVE**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

11. 60-Day Update on Changes and Modifications Made by Leadership Manhattan Beach (City Clerk Tamura). [18-0464](#)
DISCUSS AND PROVIDE DIRECTION
Attachments: [Report from LMB Steering Committee](#)
[August 21, 2018, Staff Report](#)
[Bylaws and Policies of LMB](#)
12. Consideration of Short-Term Rental Program and Policies (Community Development Director McIntosh). [18-0447](#)
DISCUSS AND PROVIDE DIRECTION
Attachments: [Zoning Map](#)
13. Resolution No. 18-0149 Declaring a Shelter Crisis Pursuant to SB 850, Allowing the City to be Eligible for Homeless Emergency Aid Program (HEAP) Grant Funding and the City's Multi-Jurisdictional Proposal to Implement the City's Homelessness Plan (City Manager Moe). [18-0479](#)
a) ADOPT RESOLUTION NO. 18-0149
b) APPROVE
Attachments: [Resolution No. 18-0149](#)
[2018 Tri-Cities Implementation Grant Application](#)
14. City Hall Lobby Public Art Project Request for Qualifications (Parks and Recreation Director Leyman). [18-0458](#)
APPROVE
Attachments: [Request for Qualifications](#)
15. Adopt Resolution No. 18-0150 Authorizing the Purchase of Outdoor Fitness Court Equipment to be Installed on Veteran's Parkway (near Vons) and Appropriating \$78,500 from the Capital Improvement Project Fund for the Purchase (Parks and Recreation Director Leyman). [18-0480](#)
ADOPT RESOLUTION NO. 18-0150
Attachments: [Resolution No. 18-0150](#)
[National Fitness Campaign Award Letter](#)
[Fitness Court Overview](#)
[National Fitness Campaign Fit 60+](#)
[National Fitness Campaign Quote](#)

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

- 16. Agenda Forecast (City Clerk Tamura).
DISCUSS AND PROVIDE DIRECTION**

[18-0446](#)

Attachments: [October 31, 2018 Agenda Forecast](#)

M. CITY MANAGER REPORT**N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

- 17. Commission Minutes:**

[18-0490](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Parks and Recreation Commission Meeting Minutes of June 25, 2018
- b) Parks and Recreation Commission Meeting Minutes of July 16, 2018
- c) Parks and Recreation Commission Meeting Minutes of September 17, 2018

(Parks and Recreation Director Leyman).

INFORMATION ITEM ONLY

Attachments: [Parks and Recreation Commission Meeting Minutes of June 25, 2018](#)
[Parks and Recreation Commission Meeting Minutes of July 16, 2018](#)
[Parks and Recreation Commission Meeting Minutes of September 17, 2018](#)

P. CLOSED SESSION**Q. ADJOURNMENT**

R. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

November 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting
December 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting
December 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting
January 2, 2019 - Wednesday -- 6:00 PM - City Council Meeting
January 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting
February 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting
February 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting
March 6, 2019 - Wednesday -- 6:00 PM - City Council Meeting
March 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting
April 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting
April 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting
May 7, 2019 - Tuesday -- 6:00 PM - City Council Meeting
May 21, 2019 - Tuesday -- 6:00 PM - City Council Meeting
June 4, 2019 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
June 18, 2019 - Tuesday -- 6:00 PM - City Council Meeting
July 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting
July 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting
August 6, 2019 - Tuesday -- 6:00 PM - City Council Meeting
August 20, 2019 - Tuesday -- 6:00 PM - City Council Meeting
September 3, 2019 - Tuesday -- 6:00 PM - City Council Meeting
September 17, 2019 - Tuesday -- 6:00 PM - City Council Meeting
October 1, 2019 - Tuesday -- 6:00 PM - City Council Meeting
October 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting
November 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting
November 18, 2019 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

November 12, 2018 - Monday - 6:00 PM - Library Commission Meeting
November 14, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
November 19, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
November 22, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
November 26, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
November 28, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
December 10, 2018 - Monday - 6:00 PM - Library Commission Meeting
December 12, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
December 17, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
December 24, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
December 26, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
December 27, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
January 9, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
January 14, 2019 - Monday - 6:00 PM - Library Commission Meeting
January 21, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting
January 23, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting
January 24, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission
January 28, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

November 12, 2018 – Monday – Veterans Day (Observance of November 11, 2018)
November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday
December 25, 2018 - Tuesday - Christmas Day Observed
January 1, 2019 – Tuesday – New Years Day Observed
January 21, 2019 – Monday – Martin Luther King Day
February 18, 2019 - Monday - Presidents Day
May 27, 2019 – Monday – Memorial Day
July 4, 2019 - Thursday - Independence Day
September 2, 2019 - Monday - Labor Day
October 7, 2019 – Monday – Columbus Day

CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:

November 9, 2018
November 23, 2018
December 7, 2018
December 21, 2018
January 4, 2019
January 18, 2019
February 1, 2019
February 15, 2019
March 1, 2019
March 15, 2019
March 29, 2019
April 12, 2019
April 26, 2019
May 10, 2019
May 24, 2019