

## City Council Regular Meeting

**Regular Meeting**

**Tuesday, October 16, 2018**

**6:00 PM**

**City Council Chambers**



***Mayor Steve Napolitano***

***Mayor Pro Tem Nancy Hersman***

***Councilmember Richard Montgomery***

***Councilmember David Lesser***

***Councilmember Amy Howorth***

### Executive Team

Bruce Moe, City Manager

Quinn Barrow, City Attorney

Derrick Abell, Police Chief

Derrick Abell, Acting Fire Chief

Steve Charelian, Interim Finance Director

Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director

Liza Tamura, City Clerk

Sanford Taylor, Information Technology Director

Teresia Zadroga-Haase, Human Resources Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, October 10, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.****A. PLEDGE TO THE FLAG****B. ROLL CALL****C. CEREMONIAL CALENDAR****D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**G. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

1. This Item Contains Closed Session Minutes for the City Council Adjourned Regular Meeting of October 2, 2018 (City Clerk Tamura). [18-0442](#)

**APPROVE**

Attachments: [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of October 2, 2018](#)

2. Financial Report: [18-0437](#)  
Schedule of Demands: September 13, 2018 (Interim Finance Director Charelian).

**ACCEPT REPORT AND DEMANDS**

Attachments: [Schedules of Demands for September 13, 2018](#)

3. Quarterly Update on City Work Plan (City Manager Moe). [18-0423](#)  
**RECEIVE REPORT**

Attachments: [City Work Plan](#)

4. Adoption of Resolution Nos. 18-0140, 18-0141 and 18-0142, Related to the March 5, 2019 General Municipal Election (City Clerk Tamura). [18-0424](#)

**a) ADOPT RESOLUTION NOS. 18-0140, 18-0141 AND 18-0142****b) APPROPRIATE FUNDS**

Attachments: [Resolution No. 18-0140](#)

[Resolution No. 18-0141](#)

[Resolution No. 18-0142](#)

5. Award of Bid #1174-19 to Courtesy Chevrolet for the Purchase of Two Budgeted Vehicles for the Public Works Department in the Amount of \$66,326.88 (Interim Finance Director Charelian). [18-0397](#)

**APPROVE**

Attachments: [Bid #1174-19 Comparison for Chevrolet Vehicles \(2\)](#)

6. Resolution No. 18-0144 Awarding a Construction Contract to Meyers Construction Company for Public Works Facility Building "A" - Office Area Project for \$399,735; Authorizing a Construction Contingency of \$59,960 (15%); and Resolution No. 18-0145 Approving Amendment No. 2 for \$24,450 with Gillis & Panichapan Architects, Inc. for Construction Support Services (Public Works Director Katsouleas). [18-0462](#)

**ADOPT RESOLUTION NOS. 18-0144 AND 18-0145**

Attachments: [Resolution No. 18-0144](#)  
[Agreement - Meyers Construction Company](#)  
[Bid Proposal - Meyers Construction Company](#)  
[Resolution No. 18-0145](#)  
[Amendment No. 2 – Gillis & Panichapan Architects, Inc.](#)  
[Agreement and Amendment No. 1 – Gillis & Panichapan Architects, Inc.](#)  
[Plans and Specifications \(Web-Link Provided\)](#)  
[Budget and Expenditures Summary Report](#)

## **H. ITEMS REMOVED FROM THE CONSENT CALENDAR**

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

7. Ordinance No. 18-0022 Amending the Municipal Code (MBMC) and Ordinance No. 18-0023 Amending the Local Coastal Program (LCP) To Regulate: (a) Banks, Catering Services, Offices (Business and Professional), Communication Facilities, Veterinary Services and Optometrists; (b) Retail Store Sales Floor Area; and (c) Second-Floor Outdoor Dining, in the Downtown Commercial (CD) Zone; Resolution No. 18-0037 Not Accepting the California Coastal Commission's 27 Modifications to the Downtown Specific Plan and Resolution No. 18-0138 Repealing the Downtown Specific Plan and Conforming Amendments (Community Development Director McIntosh). [18-0427](#)
- a) **CONDUCT PUBLIC HEARING**
- b) **INTRODUCE ORDINANCE NOS. 18-0022 AND 18-0023**
- c) **ADOPT RESOLUTION NOS. 18-0137 AND 18-0138**

Attachments: [Ordinance No. 18-0022](#)  
[Ordinance No. 18-0023](#)  
[Resolution No. 18-0137](#)  
[Resolution No. 18-0138](#)  
[Urgency Ordinance No. 18-0019-U](#)  
[Second-Floor Outdoor Dining Map](#)  
[2016 Downtown Design Guidelines](#)

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

8. Update on the City's Homelessness Plan and Appointment of Members to Homelessness Task Force (City Manager Moe). [18-0457](#)
- a) **RECEIVE AND FILE**
- b) **APPOINT**

Attachments: [2018 Cities Homelessness Plan Implementation Request For Proposals](#)

9. Consideration of Positions on Proposition 6 and Measure W on the November 6, 2018, Statewide General Election Ballot (City Manager Moe). [18-0467](#)
- DISCUSS AND PROVIDE DIRECTION**

Attachments: [Safe Clean Water Program Overview](#)  
[Summary of Proposition 6 Impact from the Legislative Analyst's Office](#)

## K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

## **L. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

- 10. Agenda Forecast (City Clerk Tamura).  
DISCUSS AND PROVIDE DIRECTION**

[18-0443](#)

**Attachments:** [October 10, 2018 Agenda Forecast](#)

## **M. CITY MANAGER REPORT**

## **N. CITY ATTORNEY REPORT**

**O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

**11. Commission Minutes:**[18-0468](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Library Commission Meeting Minutes of December 11, 2017 (Parks and Recreation Director Leyman)
- b) Library Commission Meeting Minutes of February 12, 2018 (Parks and Recreation Director Leyman)
- c) Library Commission Meeting Minutes of March 12, 2018 (Parks and Recreation Director Leyman)
- d) Library Commission Meeting Minutes of April 9, 2018 (Parks and Recreation Director Leyman)
- e) Library Commission Meeting Minutes of May 14, 2018 (Parks and Recreation Director Leyman)
- f) Library Commission Meeting Minutes of June 11, 2018 (Parks and Recreation Director Leyman)
- g) Library Commission Meeting Minutes of July 9, 2018 (Parks and Recreation Director Leyman)
- h) Library Commission Meeting Minutes of August 13, 2018 (Parks and Recreation Director Leyman)
- i) Library Commission Meeting Minutes of September 10, 2018 (Parks and Recreation Director Leyman)
- j) Planning Commission Action Meeting Minutes of September 26, 2018 (Community Development Director McIntosh).

**INFORMATION ITEM ONLY**

**Attachments:**    [Library Commission Meeting Minutes of December 11, 2017](#)  
[Library Commission Meeting Minutes of February 12, 2018](#)  
[Library Commission Meeting Minutes of March 12, 2018](#)  
[Library Commission Meeting Minutes of April 9, 2018](#)  
[Library Commission Meeting Minutes of May 14, 2018](#)  
[Library Commission Meeting Minutes of June 11, 2018](#)  
[Library Commission Meeting Minutes of July 9, 2018](#)  
[Library Commission Meeting Minutes of August 13, 2018](#)  
[Library Commission Meeting Minutes of September 10, 2018](#)  
[Planning Commission Action Meeting Minutes of September 26, 2018](#)

**P. CLOSED SESSION**

**I. ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN  
CLOSED SESSION**

**CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)**

**Agency Negotiator:**

**Bruce Moe, City Manager**

**Christine Tomikawa, Interim Human Resources Director**

**Employee Group:**

**Manhattan Beach Firefighters' Association**

**Manhattan Beach Fire Management Association**

**Manhattan Beach Police Officers Association**

**Manhattan Beach Police Management Association**

**Manhattan Beach Mid-Management Employee Association**

**Manhattan Beach Part-Time Employees' Association**

**Management/Confidential**

**Unrepresented Employees**

**Teamsters Local 911**

**II. RECESS INTO CLOSED SESSION**

**III. RECONVENE INTO OPEN SESSION**

**IV. CLOSED SESSION ANNOUNCEMENT IN OPEN SESSION**

**Q. ADJOURNMENT**



## **R. FUTURE MEETINGS**

### **CITY COUNCIL MEETINGS**

*October 29, 2018 - Monday -- 6:30 PM - Beach Cities Living Street Manual Study Session (Redondo Beach Public Library)*

*November 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*November 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*December 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*December 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*January 2, 2019 - Wednesday -- 6:00 PM - City Council Meeting*

*January 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*February 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*February 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*March 6, 2019 - Wednesday -- 6:00 PM - City Council Meeting*

*March 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*April 2, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*April 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

### **BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*October 15, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*

*October 22, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*

*October 24, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*October 25, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

*November 12, 2018 - Monday - 6:00 PM - Library Commission Meeting*

*November 14, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*November 19, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*

*November 22, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

*November 26, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*

*November 28, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

## **S. CITY OFFICES CLOSED**

### **CITY HOLIDAYS:**

*November 12, 2018 – Monday – Veterans Day (Observance of November 11, 2018)*

*November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday*

*December 25, 2018 - Tuesday - Christmas Day Observed*

*January 1, 2019 – Tuesday – New Years Day Observed*

*January 21, 2019 – Monday – Martin Luther King Day*

*February 18, 2019 - Monday - Presidents Day*

*May 27, 2019 – Monday – Memorial Day*

*July 4, 2019 - Thursday - Independence Day*

*September 2, 2019 - Monday - Labor Day*

*October 7, 2019 – Monday – Columbus Day*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*October 12, 2018*

*October 26, 2018*

*November 9, 2018*

*November 23, 2018*

*December 7, 2018*

*December 21, 2018*

*January 4, 2019*

*January 18, 2019*

*February 1, 2019*

*February 15, 2019*