

## City Council Regular Meeting

**Regular Meeting**

**Tuesday, September 4, 2018**

**6:00 PM**

**City Council Chambers**



***Mayor Amy Howorth***

***Mayor Pro Tem Steve Napolitano***

***Councilmember Nancy Hersman***

***Councilmember Richard Montgomery***

***Councilmember David Lesser***

### Executive Team

Bruce Moe, City Manager

Quinn Barrow, City Attorney

Derrick Abell, Police Chief

Derrick Abell, Acting Fire Chief

Steve Charelian, Interim Finance Director

Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director

Liza Tamura, City Clerk

Sanford Taylor, Information Technology Director

Teresia Zadroga-Haase, Human Resources Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, August 29, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

### B. ROLL CALL

### C. REORGANIZATION

1. City Council Reorganization: [18-0379](#)
  - a) Recognition of Outgoing Mayor Howorth
  - b) Selection of Mayor
  - c) Selection of Mayor Pro Tem
  - d) Approve City Council Assignments  
(City Clerk Tamura).

**APPROVE**

### D. RECESS AND RECONVENE

## E. CEREMONIAL CALENDAR

## F. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## G. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## H. PUBLIC COMMENTS (3 MINUTES PER PERSON)

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

## I. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

### 2. City Council Minutes:

[18-0337](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Short Term Rentals Study Session) of July 19, 2018
- b) City Council Special Meeting Minutes (Call and Notice of a Special Meeting - Closed Session) of August 21, 2018
- c) City Council Regular Meeting Minutes of August 21, 2018 (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes \(Short Term Rentals Study Session\) of July 19, 2018](#)  
[City Council Special Meeting Minutes \(Call and Notice of a Special Meeting - Closed Session\) of August 21, 2018](#)  
[City Council Regular Meeting Minutes of August 21, 2018](#)

3. Financial Report: [18-0366](#)  
a) Schedule of Demands: August 2, 2018  
b) Investment Portfolio for the Month Ending July 31, 2018  
c) Month End Report for July 31, 2018  
(Interim Finance Director Charelian).  
**ACCEPT REPORT AND DEMANDS**  
  
**Attachments:** [Schedules of Demands for August 2, 2018](#)  
[Investment Portfolio for the Month Ending July 31, 2018](#)  
[Month End Report for July 31, 2018](#)
4. Second Reading and Adoption of Ordinance No. 18-0018 Prohibiting Shared Mobility Devices from Being Placed in Any Public Right-of-Way or on Public Property, Operated in Any Public Right-of-Way or on Public Property, or Offered for Use Anywhere in the City (City Manager Moe). [18-0406](#)  
**ADOPT ORDINANCE NO. 18-0018**  
  
**Attachments:** [Ordinance No. 18-0018](#)
5. Resolution No. 18-0128 Approving a Contract with the Lew Edwards Group for Consulting Services in Connection with the City's Hotel/Motel Transient Occupancy Tax (Transient Occupancy Tax) Ballot Measure in the Amount of \$57,850 (Interim Finance Director Charelian). [18-0398](#)  
a) **ADOPT RESOLUTION NO. 18-0128**  
b) **APPROPRIATE FUNDS**  
  
**Attachments:** [Resolution No. 18-0128](#)  
[Agreement - The Lew Edwards Group](#)
6. Resolution No. 18-0129 Approving the City's Participation in the California Coastal Commission Local Coastal Program (LCP) Planning Grant Program (Community Development Director McIntosh). [18-0405](#)  
**ADOPT RESOLUTION NO. 18-0129**  
  
**Attachments:** [Resolution No. 18-0129](#)  
[California Coastal Commission Local Coastal Program Planning Grant Announcement](#)
7. Reject All Bids Received for the Public Works Facility Building "A" - Engineering Division Tenant Improvement Project (Public Works Director Katsouleas). [18-0388](#)  
**REJECT ALL BIDS RECEIVED**

## J. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## K. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

**L. GENERAL BUSINESS**

*Each speaker may speak for up to 2 minutes on each general business item.*

8. Resolution No. 18-0101 Approving the Chamber of Commerce Work Plan Contract for Fiscal Year 2018-2019 (City Manager Moe). [18-0320](#)  
**ADOPT RESOLUTION NO. 18-0101**  
**Attachments:** [Resolution No. 18-0101](#)  
[Work Plan Contract - Chamber of Commerce](#)  
[Chamber of Commerce Deliverable Report](#)
9. Consider Urgency Ordinance No. 18-0020-U and Ordinance No. 18-0020 Relating to Camping and Storage of Personal Property in Public Areas and Private Property (City Attorney Barrow). [18-0400](#)  
**a) ADOPT URGENCY ORDINANCE NO. 18-0020-U**  
**b) INTRODUCE ORDINANCE NO. 18-0020**  
**Attachments:** [Ordinance No. 18-0020-U](#)  
[Ordinance No. 18-0020](#)
10. Approve the Cultural Arts Commission's Recommendations for the Sculpture Garden Finalists for 2018-2019 (Parks and Recreation Director Leyman). [18-0355](#)  
**APPROVE**  
**Attachments:** [Map of Sculpture Garden Locations](#)  
[PowerPoint Presentation](#)
11. Update on the California Coastal Commission Decision on the Downtown Specific Plan and Local Coastal Program Amendments (Community Development Director McIntosh). [18-0385](#)  
**DISCUSS AND PROVIDE DIRECTION**  
**Attachments:** [Urgency Ordinance No. 18-0019-U](#)  
[Coastal Commission Staff Report](#)  
[Public Comment Letter from City Council \(August 9, 2018\)](#)  
[Public Comment Letter from City Attorney \(August 9, 2018\)](#)  
[California Coastal Commission Letter of Final Decision \(August 14, 2018\)](#)  
[Downtown Design Guidelines \(Existing 1998 and Final 2016\)](#)

**M. ADJOURN CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION**

**IV. GENERAL BUSINESS**

**CIC-1** Reorganization of the Manhattan Beach Capital Improvements Corporation  
(Interim Finance Director/Interim CFO Charelian).

[18-0380](#)

**ELECT A NEW PRESIDENT AND VICE PRESIDENT**

**N. ADJOURN MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING**

**O. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

**P. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**12.** Agenda Forecast (City Clerk Tamura).  
**DISCUSS AND PROVIDE DIRECTION**

[18-0381](#)

Attachments: [August 29, 2018 Agenda Forecast](#)

**Q. CITY MANAGER REPORT**

**R. CITY ATTORNEY REPORT**

**S. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

**T. CLOSED SESSION**

**U. ADJOURNMENT**

## V. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

September 7, 2018 - Friday -- 2:30 PM - Closed Session  
September 19, 2018 - Wednesday -- 6:00 PM - City Council Meeting (Wednesday)  
October 2, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
October 9, 2018 - Tuesday -- 1:00 PM - IT Fiber Master Plan Study Session  
October 16, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
October 29, 2018 - Monday -- 6:30 PM - Beach Cities Living Street Manual Study Session (City of Redondo Beach)  
November 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
November 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
December 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
December 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
January 2, 2019 - Wednesday -- 6:00 PM - City Council Meeting (Wednesday)  
January 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
February 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
February 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
March 6, 2019 - Wednesday -- 6:00 PM - City Council Meeting (Wednesday)  
March 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting

### BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

September 10, 2018 - Monday - 6:00 PM - Library Commission Meeting  
September 12, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
September 17, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
September 24, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
September 26, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
September 27, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
October 8, 2018 - Monday - 6:00 PM - Library Commission  
October 10, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
October 15, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
October 22, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
October 24, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
October 25, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission

## W. CITY OFFICES CLOSED

### CITY HOLIDAYS:

October 8, 2018 – Monday – Columbus Day  
November 12, 2018 – Monday – Veterans Day (Observance of November 11, 2018)  
November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday  
December 25, 2018 - Tuesday - Christmas Day Observed  
January 1, 2019 – Tuesday – New Years Day Observed  
January 21, 2019 – Monday – Martin Luther King Day  
February 18, 2019 - Monday - Presidents Day  
May 27, 2019 – Monday – Memorial Day  
July 4, 2019 - Thursday - Independence Day  
September 2, 2019 - Monday - Labor Day

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*September 14, 2018*

*September 28, 2018*

*October 12, 2018*

*October 26, 2018*

*November 9, 2018*

*November 23, 2018*

*December 7, 2018*

*December 21, 2018*