

City Council Regular Meeting

Regular Meeting
Tuesday, June 5, 2018
6:00 PM
City Council Chambers



Mayor Amy Howorth
Mayor Pro Tem Steve Napolitano
Councilmember Nancy Hersman
Councilmember Richard Montgomery
Councilmember David Lesser

Executive Team

Bruce Moe, City Manager
Quinn Barrow, City Attorney

Derrick Abell, Police Chief
Derrick Abell, Acting Fire Chief
Steve Charelian, Interim Finance Director
Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director
Liza Tamura, City Clerk
Sanford Taylor, Information Technology Director
Teresia Zadroga-Haase, Human Resources Director

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, May 23, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

Hayden Levin, Pacific Elementary School

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Commendations Recognizing Traci Navarrette as Police Officer of the Year and Rudy Mejia as Firefighter of the Year. [18-0055](#)
PRESENT
2. Recognition to Former Manhattan Beach Police Captain Randy Leaf for his Emergency Preparedness and Lifesaving Efforts. [18-0056](#)
PRESENT

3. Recognition of the Manhattan Beach Middle School Competition Math Club, 8th Grade Team, for their Achievements at the 2018 Math Field Day. [18-0063](#)
PRESENT
4. Plaques to Outgoing Commissioners: Outgoing Planning Commissioner Apostol; Outgoing Parks & Recreation Commissioners Allen and Tuffli; Outgoing Library Commissioners Kunkee and Scalabrini; Outgoing Cultural Arts Commissioners Gill and Chase; and a Certificate of Recognition to Outgoing Parking and Public Improvements Commissioner Nicholson. [18-0227](#)
PRESENT
5. Recognition of Outgoing Management Analyst Kendra Davis. [18-0228](#)
PRESENT

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

6. City Council Minutes: [18-0057](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Fire Operations Study Session) of April 16, 2018
- b) City Council Adjourned Regular Meeting Minutes (Joint City Council/MBUSD Meeting) of April 23, 2018
- c) City Council Regular Meeting Minutes of May 1, 2018
- d) City Council Adjourned Regular Meeting Minutes (Work Plan Meeting) of May 16, 2018
(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes \(Fire Operations Study Session\) of April 16 2018](#)
[City Council Adjourned Regular Meeting Minutes \(Joint City Council/MBUSD\) of April 23, 2018](#)
[City Council Regular Meeting Minutes of May 1, 2018](#)
[City Council Adjourned Regular Meeting Minutes \(Work Plan Meeting\) of May 16, 2018](#)

7. Financial Report: [18-0201](#)

- a) Schedule of Demands: April 26, 2018 and May 10, 2018
- b) Investment Portfolio for the Month Ending April 30, 2018
- c) Month End Report for April 30, 2018
(Interim Finance Director Charelian).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for April 26 and May 10, 2018](#)
[Investment Portfolio for the month ending April 30, 2018](#)
[Month End Report for April 30, 2018](#)

8. Resolution No. 18-0074 Approving a Master Use Permit Amendment and [RES 18-0074](#)

Ground Lease Amendment to Allow the Conversion of One Restaurant Space Into Two Restaurants and Allow Personal Improvement Services (Metlox) (Community Development Director McIntosh).

ADOPT RESOLUTION NO. 18-0074

Attachments: [Resolution No. 18-0074](#)
[Third Amendment to the Disposition and Development Agreement and Ground Lease](#)

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9. Resolution No. 18-0075 Approving a Master Use Permit Amendment
Allowing Extended Operating Hours on Thursday Nights to 1:00 AM
Including Physical Alterations to the Property and Increasing the Number of
Special Events to 24 Per Year (900 Club Located at 900 Manhattan
Avenue) (Community Development Director McIntosh). [RES 18-0075](#)
ADOPT RESOLUTION NO. 18-0075

Attachments: [Resolution No. 18-0075](#)
10. Request to Extend for Six Months the Community Development Director's
Authority to Conditionally Allow After-Hours Construction at the Manhattan
Village Shopping Center (Community Development Director McIntosh). [18-0220](#)
**AUTHORIZE DIRECTOR TO ALLOW AFTER HOURS
CONSTRUCTION FOR SIX MONTHS**

Attachments: [Letter from JLL \(May 9, 2018\)](#)
11. Second Reading and Adoption of Ordinance No. 18-0016 Regulating the
Distribution and Sale of Single-Use Plastic Straws, Utensils, and Stirrers;
and Expanding the Existing Polystyrene Product Prohibitions in the
Municipal Code (Community Development Director McIntosh). [18-0242](#)
ADOPT ORDINANCE NO. 18-0016

Attachments: [Ordinance No. 18-0016](#)
12. Resolution No. 18-0047 Approving a Payment to Tin Roof Bistro of \$55,515
for Storage Relocation Costs in Connection with the Sepulveda Bridge
Widening Project (Public Works Director Katsouleas). [RES 18-0047](#)
ADOPT RESOLUTION NO. 18-0047 APPROVING PAYMENT

Attachments: [Resolution No. 18-0047](#)
[Purchase and Sale Agreement](#)
13. Resolution No. 18-0069 Approving Amendment No. 3 to the Merchants
Landscape, Inc. Contract for Up to a Three-Month Extension for Citywide
Landscaping Maintenance Services in an Amount Not-to-Exceed \$141,000
(Public Works Director Katsouleas] [RES 18-0069](#)
**ADOPT RESOLUTION NO. 18-0069 APPROVING THREE MONTH
EXTENSION**

Attachments: [Resolution No. 18-0069](#)
[Agreement - Merchants Landscaping, Inc. \(2010\)](#)
[Amendment No. 3 - Merchants Landscape, Inc.](#)
[Master Pricing Sheet](#)

14. Resolution No. 18-0070 Amending the Fiscal Year 2018-2019 Capital Improvement Plan for the Marine Avenue Resurfacing Project (Public Works Katsouleas).

[RES 18-0070](#)

ADOPT RESOLUTION NO. 18-0070

Attachments: [Resolution No. 18-0070](#)

15. Resolution No. 18-0080 Approving an Agreement Between the City of Manhattan Beach and Property Owners of Underground Utility Assessment District 4, Advancing Funds for Utility Design and Assessment Engineering Services and Authorizing the City Manager to Issue Payments to Southern California Edison, Frontier Communications and Charter Communications for Design Services, and to a Consultant for Assessment Engineering Services (Public Works Director Katsouleas).

[RES 18-0080](#)

**ADOPT RESOLUTION NO. 18-0080 APPROVING AGREEMENT
ADVANCING PRIVATE FUNDS**

Attachments: [Resolution No. 18-0080](#)
[District 4 Boundary Map](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

16. Follow-Up Report for Proposed Two-Year Operating Budget for Fiscal Years 2019 and 2020 (Interim Finance Director Charelian). [18-0244](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Example of Employee Training Classroom](#)
[IT Department Structure and Reorganization](#)

17. Resolution No. 18-0048 to Authorize Acquisition of a Temporary Construction Easement and a Permanent Highway Maintenance Easement at 3500 N. Sepulveda Boulevard (Public Works Director Katsouleas). [RES 18-0048](#)
**CONSIDERING ADOPTING A RESOLUTION OF NECESSITY
AUTHORIZING ACQUISITION OF A TEMPORARY CONSTRUCTION
EASEMENT AND A PERMANENT HIGHWAY MAINTENANCE
EASEMENT**

Attachments: [Resolution No. 18-0048](#)

18. Master Plan for the Citywide Wayfinding Sign Program (Public Works Director Katsouleas). [18-0209](#)
**a) APPROVE MASTER PLAN
b) PROVIDE DIRECTION FOR IMPLEMENTATION**

Attachments: [Final Master Plan - Citywide Wayfinding Signage Program](#)
[PowerPoint Presentation](#)

19. Installation of Retractable and/or Removable Safety Bollards at Strategic Locations in Downtown Manhattan Beach (Public Works Director Katsouleas). [18-0226](#)
PROVIDE DIRECTION

Attachments: [Downtown Streets Impacted](#)

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

M. CITY MANAGER REPORT

N. CITY ATTORNEY REPORT

O. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

20. Agenda Forecast (City Clerk Tamura). [18-0058](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [May 30, 2018 Agenda Forecast](#)

21. Recent Planning Commission Quasi-Judicial Decisions: [18-0245](#)

Master Use Permit and Tentative Tract Map No. 08249 for the Development of a Mixed-Use Building at 1701 and 1707 Artesia Boulevard (Community Development Director McIntosh).

INFORMATION ITEM ONLY

Attachments: [Resolution No. PC 18-08](#)

22. Commission Minutes: [18-0251](#)

This Item Contains Action Meeting Minutes for the Planning Commission Meeting of May 23, 2018 (Community Development Director McIntosh).

INFORMATION ITEM ONLY

Attachments: [Planning Commission Action Meeting Minutes of May 23, 2018](#)

P. CLOSED SESSION**Q. ADJOURNMENT****R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

June 19, 2018 - Tuesday -- 6:00 PM - City Council Meeting

June 20, 2018 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission Meeting

July 3, 2018 - Tuesday -- 6:00 PM - City Council Meeting

July 17, 2018 - Tuesday -- 6:00 PM - City Council Meeting

July 19, 2018 - Thursday -- 6:00 PM - Short Term Rentals Study Session

August 7, 2018 - Tuesday -- 6:00 PM - City Council Meeting

August 21, 2018 - Tuesday -- 6:00 PM - City Council Meeting

September 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting

September 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting

October 2, 2018 - Tuesday -- 6:00 PM - City Council Meeting

October 16, 2018 - Tuesday -- 6:00 PM - City Council Meeting

November 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting

November 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting

December 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting

December 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

June 11, 2018 - Monday - 6:00 PM - Library Commission Meeting
June 13, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
June 18, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
June 25, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
June 27, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
June 28, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
July 9, 2018 - Monday - 6:00 PM - Library Commission Meeting
July 11, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
July 16, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
July 23, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
July 25, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
July 26, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
August 8, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
August 13, 2018 - Monday - 6:00 PM - Library Commission Meeting
August 20, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
August 22, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

July 4, 2018 - Wednesday - Independence Day
September 3, 2018 - Monday - Labor Day
October 8, 2018 - Monday - Columbus Day
November 12, 2018 - Monday - Veterans Day (Observance of November 11, 2018)
November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday
December 25, 2018 - Tuesday - Christmas Day Observed
January 1, 2019 - Tuesday - New Years Day Observed
January 14, 2019 - Tuesday - Martin Luther King Day
February 18, 2019 - Monday - Presidents Day
May 27, 2019 - Monday - Memorial Day

CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:

June 8, 2018
June 22, 2018
July 6, 2018
July 20, 2018
August 3, 2018
August 17, 2018
August 31, 2018
September 14, 2018
September 28, 2018
October 12, 2018
October 26, 2018
November 9, 2018
November 23, 2018
December 7, 2018
December 21, 2018

