

City Council Regular Meeting

Regular Meeting
Tuesday, May 15, 2018
6:00 PM
City Council Chambers



Mayor Amy Howorth
Mayor Pro Tem Steve Napolitano
Councilmember Nancy Hersman
Councilmember Richard Montgomery
Councilmember David Lesser

Executive Team

Bruce Moe, City Manager
Quinn Barrow, City Attorney

Derrick Abell, Police Chief
Steve Charelian, Interim Finance Director
Robert Espinosa, Fire Chief
Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director
Liza Tamura, City Clerk
Sanford Taylor, Information Technology Director
Teresia Zadroga-Haase, Human Resources Director

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, May 9, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

Adler Vaughan, Manhattan Academy

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Plaque to Melissa McCollum for her Dedication and Service to the City as the Community Library Manager. [18-0211](#)
PRESENT
2. Certificates of Recognition to Manhattan Beach's Certified Green Businesses. [18-0158](#)
PRESENT

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes:[18-0053](#)

This Item Contains Minutes of the Following City Council Meeting:

City Council Adjourned Regular Meeting Minutes (Closed Session) of May 1, 2018

(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of May 1, 2018](#)

4. Financial Report:[18-0104](#)

Schedule of Demands: April 12, 2018 (Interim Finance Director Charelian).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for April 12, 2018](#)

5. Resolution No. 18-0066 Approving Assessment Engineer's Report for Annual Levy of Street Lighting Assessments for Fiscal Year 2018-2019 (Interim Finance Director Charelian). [RES 18-0065](#)
ADOPT RESOLUTION NO. 18-0065 APPROVING ENGINEER'S REPORT
Attachments: [Resolution No. 18-0065](#)
[Engineers Report 2018-2019](#)
[Lighting and Landscape Assessment Districts Map](#)
6. Resolution No. 18-0063 Declaring City Council's Intention to Provide for Annual Levy and Collection of Assessments for Street Lighting Maintenance and Setting of Public Hearing for June 19, 2018 (Interim Finance Director Charelian). [RES 18-0063](#)
ADOPT RESOLUTION NO. 18-0063
Attachments: [Resolution No. 18-0063](#)
[Engineer's Report 2018-2019](#)
[Lighting and Landscape Assessment Districts Map](#)
7. Resolution No. 18-0050 Declaring the City Council's Intention to Provide for Annual Levy and Collection of Assessments for the Downtown Business Improvement District and Setting June 19, 2018 for a Public Hearing (Interim Finance Director Charelian). [RES 18-0050](#)
ADOPT RESOLUTION NO. 18-0050
Attachments: [Resolution No. 18-0050](#)
[Chairperson Letter From BID Advisory Board](#)
[Fiscal Year 2018-2019 DBID Activity Plan and Budget](#)
8. Resolution No. 18-0072 Accepting Warren Lichtenstein's Donation of an "On-Loan" Art Exhibit (Robert Indiana's "LOVE" Sculpture) For Placement in the South Pier Lot Area (Parks and Recreation Director Leyman). [RES 18-0072](#)
ADOPT RESOLUTION NO. 18-0072 APPROVING THE AGREEMENT
Attachments: [Resolution No. 18-0072](#)
[Agreement with Warren Lichtenstein](#)
[LOVE Site Map](#)

9. Ordinance No. 18-0016 Regulating the Distribution and Sale of Single-Use Plastic Straws, Utensils, and Stirrers; and Expanding the Existing Polystyrene Product Prohibitions in the Municipal Code (Community Development Director McIntosh). [ORD 18-0016](#)
INTRODUCE ORDINANCE NO. 18-0016
Attachments: [Ordinance No. 18-0016](#)
[Legislative Digest](#)
10. Resolution No. 18-0067 Accepting a Public Street Easement and Public Sidewalk Easement at 3215 N. Sepulveda Boulevard (Exer Urgent Care) (Public Works Director Katsouleas). [RES 18-0067](#)
ADOPT RESOLUTION NO. 17-0112 ACCEPTING EASEMENT
Attachments: [Resolution No. 18-0067](#)
[Project Vicinity Map](#)
[Project Location Map Showing Easement Boundaries](#)
[Grant Deed - Public Street Easement](#)
[Easement Deed - Public Sidewalk Easement](#)
11. Resolution No. 18-0060 Amending the Existing Contract with PEGasus Studios for Broadcast Contract Services, to Increase the Annual Total Contract Amount to \$75,000 (Information Technology Director Taylor). [RES 18-0060](#)
ADOPT RESOLUTION NO. 18-0060 ADOPTING THE AMENDMENT
Attachments: [Resolution No. 18-0060](#)
[Amendment with PEGasus Studios](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

12. General Plan Amendment (Mobility Plan) Recommended by the Planning Commission; Negative Declaration (Community Development Director McIntosh). [RES 18-0062](#)
- a) CONDUCT PUBLIC HEARING**
- b) ADOPT RESOLUTION NO. 18-0062 ADOPTING NEGATIVE DECLARATION AND MOBILITY PLAN**

Attachments: [Resolution No. 18-0062](#)
[2017-Final Draft Mobility Plan \(Web-Link\)](#)
[Planning Commission Resolution No. PC 18-07](#)
[Existing General Plan Infrastructure Element Sections to be Updated](#)
[2003 General Plan Goals and Policies \(Redline Strikeout\)](#)
[Local Coastal Program \(LCP\) Policies Excerpt](#)
[The Beach Reporter Public Hearing Notice Ad](#)
[December 2017-Initial Study/Negative Declaration \(Web-Link\)](#)
[Initial Study/Negative Declaration Comment Letter](#)

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

13. Request for Proposals for Solid Waste Franchise (Public Works Director Katsouleas). [18-0202](#)
- AUTHORIZE DISTRIBUTION OF RFP**

Attachments: [Request for Proposal \(RFP\) Package](#)
[Detailed Proposed Schedule](#)
[PowerPoint Presentation \(HF&H Consultant\)](#)

14. Proposed Changes to the Special Event Policy; Consideration of Application Fee Waivers for Events Sponsored by Manhattan Beach Unified School District, Downtown Manhattan Beach Business and Professional Association, North Manhattan Beach Business Improvement District and Historical Society (Parks and Recreation Director Leyman). [18-0017](#)
- a) **APPROVE**
b) **CONSIDER APPLICATION FEE WAIVERS**
c) **PROVIDE DIRECTION**
- Attachments:** [Special Events Policy 1989](#)
[Proposed Special Events Policy 2018](#)
[Approved Special Event Fee Waivers 2016-2020](#)
[Impact Characteristics Worksheet](#)
[Estimated Legacy Event Staffing and Third-Party Costs for Fiscal Year 2017-2018](#)
15. Facility Reservation Policy, Field Use & Allocation Policy and Proposed Fees (Parks and Recreation Director Leyman). [18-0160](#)
- a) **APPROVE**
b) **PROVIDE DIRECTION**
- Attachments:** [Facility Reservation Policy](#)
[Facility & Park Fees](#)
[Field Use & Allocation Policy](#)
[Field Fees](#)
[Summary of Potential Field Fees and Revenues](#)
[Summary of Feedback](#)
[PowerPoint Presentation](#)
16. Resolution No. 18-0071, Supporting Proposition 69 and Opposing the Repeal of Senate Bill 1 to Protect Transportation Funds the City Receives from the State of California (Public Works Director Katsouleas). [RES 18-0071](#)
- ADOPT RESOLUTION NO. 18-0071**
- Attachments:** [Resolution No. 18-0071](#)
[Prop. 69/SB 1 Repeal Fact Sheet](#)

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**17. City Council Reports.**

- 18. Request to Discuss a Potential Increase in the Number of Commissioners on Various City Commissions and Adding a Student Representative Seat to the Parking and Public Improvements Commission.
DISCUSS AND PROVIDE DIRECTION**

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

- 19. Agenda Forecast (City Clerk Tamura).
DISCUSS AND PROVIDE DIRECTION**

[18-0054](#)

Attachments: [May 9, 2018 Agenda Forecast](#)

M. CITY MANAGER REPORT**N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

- 20. Commission Minutes:**
This Item Contains Minutes of the following City Commission Meeting:
Planning Commission Action Meeting Minutes of April 25, 2018
(Community Development Director McIntosh).
INFORMATION ITEM ONLY

[18-0217](#)

Attachments: [Planning Commission Action Meeting Minutes of April 25, 2018](#)

P. CLOSED SESSION**Q. ADJOURNMENT**

R. FUTURE MEETINGS

CITY COUNCIL MEETINGS

May 16, 2018 - Wednesday -- 6:00 PM - Work Plan Meeting

May 22, 2018 - Tuesday -- 6:00 PM - Budget Study Session

June 4, 2018 - Monday -- 6:00 PM - Joint City Council /Parks and Recreation Commission, Library Commission and Cultural Arts Commission Meeting

June 5, 2018 - Tuesday -- 6:00 PM - City Council Meeting

June 19, 2018 - Tuesday -- 6:00 PM - City Council Meeting

June 20, 2018 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission Meeting

July 3, 2018 - Tuesday -- 6:00 PM - City Council Meeting

July 17, 2018 - Tuesday -- 6:00 PM - City Council Meeting

July 19, 2018 - Thursday -- 6:00 PM - Short Term Rentals Study Session

August 7, 2018 - Tuesday -- 6:00 PM - City Council Meeting

August 21, 2018 - Tuesday -- 6:00 PM - City Council Meeting

September 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting

September 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting

October 2, 2018 - Tuesday -- 6:00 PM - City Council Meeting

October 16, 2018 - Tuesday -- 6:00 PM - City Council Meeting

November 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting

November 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting

December 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting

December 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

May 21, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting

May 23, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting

May 24, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission

May 28, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

June 11, 2018 - Monday - 6:00 PM - Library Commission Meeting

June 13, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting

June 18, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting

June 25, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

June 27, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting

June 28, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission

July 9, 2018 - Monday - 6:00 PM - Library Commission Meeting

July 11, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting

July 16, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting

July 23, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

July 25, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting

July 26, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission

August 8, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting

August 13, 2018 - Monday - 6:00 PM - Library Commission Meeting

August 20, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting

August 22, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting

August 23, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

May 28, 2018 – Monday – Memorial Day

July 4, 2018 - Wednesday - Independence Day

September 3, 2018 - Monday - Labor Day

October 8, 2018 – Monday – Columbus Day

November 12, 2018 – Monday – Veterans Day (Observance of November 11, 2018)

November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday

December 25, 2018 - Tuesday - Christmas Day Observed

January 1, 2019 – Tuesday – New Years Day Observed

January 14, 2019 – Tuesday – Martin Luther King Day

February 18, 2019 - Monday - Presidents Day

CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:

May 25, 2018

June 8, 2018

June 22, 2018

July 6, 2018

July 20, 2018

August 3, 2018

August 17, 2018

August 31, 2018

September 14, 2018

September 28, 2018

October 12, 2018

October 26, 2018

November 9, 2018

November 23, 2018

December 7, 2018

December 21, 2018