

## City Council Regular Meeting

**Regular Meeting**

**Tuesday, May 15, 2018**

**6:00 PM**

**City Council Chambers**



***Mayor Amy Howorth***

***Mayor Pro Tem Steve Napolitano***

***Councilmember Nancy Hersman***

***Councilmember Richard Montgomery***

***Councilmember David Lesser***

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Steve Charelian, Interim Finance Director  
Robert Espinosa, Fire Chief  
Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director  
Teresia Zadroga-Haase, Human Resources Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, May 9, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

## BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

### A. PLEDGE TO THE FLAG

*Adler Vaughan, Manhattan Academy*

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Plaque to Melissa McCollum for her Dedication and Service to the City as the Community Library Manager. [18-0211](#)  
**PRESENT**
2. Certificates of Recognition to Manhattan Beach's Certified Green Businesses. [18-0158](#)  
**PRESENT**

**D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**G. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**3. City Council Minutes: [18-0053](#)**

This Item Contains Minutes of the Following City Council Meeting:

City Council Adjourned Regular Meeting Minutes (Closed Session) of May 1, 2018

(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of May 1, 2018](#)

**4. Financial Report: [18-0104](#)**

Schedule of Demands: April 12, 2018 (Interim Finance Director Charelian).

**ACCEPT REPORT AND DEMANDS**

**Attachments:** [Schedule of Demands for April 12, 2018](#)

5. Resolution No. 18-0066 Approving Assessment Engineer's Report for Annual Levy of Street Lighting Assessments for Fiscal Year 2018-2019 (Interim Finance Director Charelian). [RES 18-0065](#)  
**ADOPT RESOLUTION NO. 18-0065 APPROVING ENGINEER'S REPORT**  
  
**Attachments:** [Resolution No. 18-0065](#)  
[Engineers Report 2018-2019](#)  
[Lighting and Landscape Assessment Districts Map](#)
6. Resolution No. 18-0063 Declaring City Council's Intention to Provide for Annual Levy and Collection of Assessments for Street Lighting Maintenance and Setting of Public Hearing for June 19, 2018 (Interim Finance Director Charelian). [RES 18-0063](#)  
**ADOPT RESOLUTION NO. 18-0063**  
  
**Attachments:** [Resolution No. 18-0063](#)  
[Engineer's Report 2018-2019](#)  
[Lighting and Landscape Assessment Districts Map](#)
7. Resolution No. 18-0050 Declaring the City Council's Intention to Provide for Annual Levy and Collection of Assessments for the Downtown Business Improvement District and Setting June 19, 2018 for a Public Hearing (Interim Finance Director Charelian). [RES 18-0050](#)  
**ADOPT RESOLUTION NO. 18-0050**  
  
**Attachments:** [Resolution No. 18-0050](#)  
[Chairperson Letter From BID Advisory Board](#)  
[Fiscal Year 2018-2019 DBID Activity Plan and Budget](#)
8. Resolution No. 18-0072 Accepting Warren Lichtenstein's Donation of an "On-Loan" Art Exhibit (Robert Indiana's "LOVE" Sculpture) For Placement in the South Pier Lot Area (Parks and Recreation Director Leyman). [RES 18-0072](#)  
**ADOPT RESOLUTION NO. 18-0072 APPROVING THE AGREEMENT**  
  
**Attachments:** [Resolution No. 18-0072](#)  
[Agreement with Warren Lichtenstein](#)  
[LOVE Site Map](#)

9. Ordinance No. 18-0016 Regulating the Distribution and Sale of Single-Use Plastic Straws, Utensils, and Stirrers; and Expanding the Existing Polystyrene Product Prohibitions in the Municipal Code (Community Development Director McIntosh). [ORD 18-0016](#)  
**INTRODUCE ORDINANCE NO. 18-0016**  
**Attachments:** [Ordinance No. 18-0016](#)  
[Legislative Digest](#)
10. Resolution No. 18-0067 Accepting a Public Street Easement and Public Sidewalk Easement at 3215 N. Sepulveda Boulevard (Exer Urgent Care) (Public Works Director Katsouleas). [RES 18-0067](#)  
**ADOPT RESOLUTION NO. 17-0112 ACCEPTING EASEMENT**  
**Attachments:** [Resolution No. 18-0067](#)  
[Project Vicinity Map](#)  
[Project Location Map Showing Easement Boundaries](#)  
[Grant Deed - Public Street Easement](#)  
[Easement Deed - Public Sidewalk Easement](#)
11. Resolution No. 18-0060 Amending the Existing Contract with PEGasus Studios for Broadcast Contract Services, to Increase the Annual Total Contract Amount to \$75,000 (Information Technology Director Taylor). [RES 18-0060](#)  
**ADOPT RESOLUTION NO. 18-0060 ADOPTING THE AMENDMENT**  
**Attachments:** [Resolution No. 18-0060](#)  
[Amendment with PEGasus Studios](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

12. General Plan Amendment (Mobility Plan) Recommended by the Planning Commission; Negative Declaration (Community Development Director McIntosh). [RES 18-0062](#)
- a) CONDUCT PUBLIC HEARING**
- b) ADOPT RESOLUTION NO. 18-0062 ADOPTING NEGATIVE DECLARATION AND MOBILITY PLAN**

**Attachments:** [Resolution No. 18-0062](#)  
[2017-Final Draft Mobility Plan \(Web-Link\)](#)  
[Planning Commission Resolution No. PC 18-07](#)  
[Existing General Plan Infrastructure Element Sections to be Updated](#)  
[2003 General Plan Goals and Policies \(Redline Strikeout\)](#)  
[Local Coastal Program \(LCP\) Policies Excerpt](#)  
[The Beach Reporter Public Hearing Notice Ad](#)  
[December 2017-Initial Study/Negative Declaration \(Web-Link\)](#)  
[Initial Study/Negative Declaration Comment Letter](#)

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

13. Request for Proposals for Solid Waste Franchise (Public Works Director Katsouleas). [18-0202](#)
- AUTHORIZE DISTRIBUTION OF RFP**

**Attachments:** [Request for Proposal \(RFP\) Package](#)  
[Detailed Proposed Schedule](#)  
[PowerPoint Presentation \(HF&H Consultant\)](#)

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14. Proposed Changes to the Special Event Policy; Consideration of Application Fee Waivers for Events Sponsored by Manhattan Beach Unified School District, Downtown Manhattan Beach Business and Professional Association, North Manhattan Beach Business Improvement District and Historical Society (Parks and Recreation Director Leyman). [18-0017](#)
- a) **APPROVE**
- b) **CONSIDER APPLICATION FEE WAIVERS**
- c) **PROVIDE DIRECTION**
- Attachments:** [Special Events Policy 1989](#)
- [Proposed Special Events Policy 2018](#)
- [Approved Special Event Fee Waivers 2016-2020](#)
- [Impact Characteristics Worksheet](#)
- [Estimated Legacy Event Staffing and Third-Party Costs for Fiscal Year 2017-2018](#)
15. Facility Reservation Policy, Field Use & Allocation Policy and Proposed Fees (Parks and Recreation Director Leyman). [18-0160](#)
- a) **APPROVE**
- b) **PROVIDE DIRECTION**
- Attachments:** [Facility Reservation Policy](#)
- [Facility & Park Fees](#)
- [Field Use & Allocation Policy](#)
- [Field Fees](#)
- [Summary of Potential Field Fees and Revenues](#)
- [Summary of Feedback](#)
- [PowerPoint Presentation](#)
16. Resolution No. 18-0071, Supporting Proposition 69 and Opposing the Repeal of Senate Bill 1 to Protect Transportation Funds the City Receives from the State of California (Public Works Director Katsouleas). [RES 18-0071](#)
- ADOPT RESOLUTION NO. 18-0071**
- Attachments:** [Resolution No. 18-0071](#)
- [Prop. 69/SB 1 Repeal Fact Sheet](#)

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS****17. City Council Reports.**

- 18. Request to Discuss a Potential Increase in the Number of Commissioners on Various City Commissions and Adding a Student Representative Seat to the Parking and Public Improvements Commission.  
DISCUSS AND PROVIDE DIRECTION**

**L. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

- 19. Agenda Forecast (City Clerk Tamura).  
DISCUSS AND PROVIDE DIRECTION**

[18-0054](#)

Attachments: [May 9, 2018 Agenda Forecast](#)

**M. CITY MANAGER REPORT****N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

- 20. Commission Minutes:**  
This Item Contains Minutes of the following City Commission Meeting:  
Planning Commission Action Meeting Minutes of April 25, 2018  
(Community Development Director McIntosh).  
**INFORMATION ITEM ONLY**

[18-0217](#)

Attachments: [Planning Commission Action Meeting Minutes of April 25, 2018](#)

**P. CLOSED SESSION****Q. ADJOURNMENT**



## **R. FUTURE MEETINGS**

### **CITY COUNCIL MEETINGS**

*May 16, 2018 - Wednesday -- 6:00 PM - Work Plan Meeting*

*May 22, 2018 - Tuesday -- 6:00 PM - Budget Study Session*

*June 4, 2018 - Monday -- 6:00 PM - Joint City Council /Parks and Recreation Commission, Library Commission and Cultural Arts Commission Meeting*

*June 5, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*June 19, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*June 20, 2018 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission Meeting*

*July 3, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*July 17, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*July 19, 2018 - Thursday -- 6:00 PM - Short Term Rentals Study Session*

*August 7, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*August 21, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*September 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*September 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*October 2, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*October 16, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*November 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*November 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*December 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*December 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

### **BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*May 21, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*

*May 23, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*May 24, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

*May 28, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*

*June 11, 2018 - Monday - 6:00 PM - Library Commission Meeting*

*June 13, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*June 18, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*

*June 25, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*

*June 27, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*June 28, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

*July 9, 2018 - Monday - 6:00 PM - Library Commission Meeting*

*July 11, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*July 16, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*

*July 23, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*

*July 25, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*July 26, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

*August 8, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*August 13, 2018 - Monday - 6:00 PM - Library Commission Meeting*

*August 20, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*

*August 22, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*August 23, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*May 28, 2018 – Monday – Memorial Day*

*July 4, 2018 - Wednesday - Independence Day*

*September 3, 2018 - Monday - Labor Day*

*October 8, 2018 – Monday – Columbus Day*

*November 12, 2018 – Monday – Veterans Day (Observance of November 11, 2018)*

*November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday*

*December 25, 2018 - Tuesday - Christmas Day Observed*

*January 1, 2019 – Tuesday – New Years Day Observed*

*January 14, 2019 – Tuesday – Martin Luther King Day*

*February 18, 2019 - Monday - Presidents Day*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*May 25, 2018*

*June 8, 2018*

*June 22, 2018*

*July 6, 2018*

*July 20, 2018*

*August 3, 2018*

*August 17, 2018*

*August 31, 2018*

*September 14, 2018*

*September 28, 2018*

*October 12, 2018*

*October 26, 2018*

*November 9, 2018*

*November 23, 2018*

*December 7, 2018*

*December 21, 2018*