

City Council Regular Meeting

Regular Meeting
Tuesday, February 6, 2018
6:00 PM
City Council Chambers



Mayor Amy Howorth
Mayor Pro Tem Steve Napolitano
Councilmember Nancy Hersman
Councilmember Richard Montgomery
Councilmember David Lesser

Executive Team

Bruce Moe, Interim City Manager
Quinn Barrow, City Attorney

Derrick Abell, Police Chief
Steve Charelian, Acting Finance Director
Robert Espinosa, Fire Chief
Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director
Liza Tamura, City Clerk
Sanford Taylor, Information Technology Director
Teresia Zadroga-Haase, Human Resources Director

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Chapter Spectrum), Channel 35 (Frontier Communications), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, January 31, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**A. PLEDGE TO THE FLAG**

Dominique Doumeng, Manhattan Beach Middle School

B. ROLL CALL**C. CEREMONIAL CALENDAR****D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

1. City Council Minutes: [18-0009](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Special Meeting Minutes (Closed Session) of January 16, 2018
- b) City Council Regular Meeting Minutes of January 16, 2018
(City Clerk Tamura).

APPROVE

Attachments: [City Council Special Meeting Minutes \(Closed Session\) of January 16, 2018](#)
[City Council Regular Meeting Minutes of January 16, 2018](#)

2. Financial Report: [18-0012](#)

- a) Schedule of Demands: January 4, 2018
- b) Investment Portfolio for the Month Ending December 31, 2017
- c) Month End Report for December 31, 2017
(Acting Finance Director Charelian).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for January 4, 2018](#)
[Investment Portfolio for the Month Ending December 31, 2017](#)
[Month End Report for December 31, 2017](#)

-
3. Award of Bid #1147-18 to Wondries Fleet Group for the Purchase of Three Budgeted Replacement Electric Cars for the Community Development Department in the Amount of \$105,967.50; Supplemental Appropriation of \$105,967.50 from the Motor Vehicle Registration Fee Subvention Fund (Acting Finance Director Charelian). [18-0018](#)
APPROVE AND APPROPRIATE FUNDS
Attachments: [Bid #1147-18 Comparison Chevrolet Bolt \(3\)](#)
4. Award of Bid #1149-18 to Raceway Ford for the Purchase of One Budgeted Replacement Truck for the Public Works Department in the Amount of \$53,810.92 (Acting Finance Director Charelian). [18-0029](#)
APPROVE
Attachments: [Bid #1149-18 Comparison Ford F350 with Utility Body](#)
5. Resolution Approving Memorandum of Understanding with the Manhattan Beach Mid-Management Employee Association (Human Resources Zadroga-Haase). [RES 18-0020](#)
ADOPT RESOLUTION NO. 18-0020
Attachments: [Resolution No. 18-0020](#)
[Manhattan Beach Mid-Management Employees Association Memorandum of Understanding](#)
6. Resolution to Adopt the Exchange of Services Under Automatic Aid and Initial Actions Responses Between the Manhattan Beach Fire Department and the Consolidated Fire District of Los Angeles County Memorandum of Understanding (Fire Chief Espinosa). [RES 18-0019](#)
ADOPT RESOLUTION NO. 18-0019
Attachments: [Resolution No 18-0019](#)
[2018 LA Co Auto Aid Agreement](#)
[2006 LA Co Auto Aid Agreement](#)
[2000 LA Co Auto Aid Agreement](#)
7. Donation of Two Surplus Ambulances to Manhattan Beach Sister City Santa Rosalia, Baja Sur, Mexico (Fire Chief Espinosa). [18-0023](#)
APPROVE
Attachments: [Donation Request by Santa Rosalia, Baja Sur, Mexico](#)
[Legal agreement between Sister Cities \(Manhattan Beach and Santa Rosalia\)](#)
8. Resolution to Amend Historic Preservation Fees (Community Development Director McIntosh). [RES 18-0021](#)
ADOPT RESOLUTION NO. 18-0021
Attachments: [Resolution No. 18-0021](#)

9. Accept as Complete the 3rd Street Improvement Project by EBS General Engineering Inc.; Authorize Filing a Notice of Completion with the County Recorder; and Release the Retention amount of \$8,537.00 (Public Works Director Katsouleas). [18-0034](#)

APPROVE

10. Resolution Awarding RFP No.1142-18 to Barr Commercial Door Repair for a Three-Year Maintenance Services Agreement for \$83,980 (Public Works Director Katsouleas). [RES 18-0003](#)

ADOPT RESOLUTION NO. 18-0003

Attachments: [Resolution No. 18-0003](#)
[Agreement with Barr Commercial Door Repair, Inc.](#)
[Vendor Pricing Sheet](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

Each speaker may speak for up to 3 minutes on each public hearing item.

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

11. Review of Current Services and Consideration of Future Services to be Included in the City's Upcoming Solid Waste Request for Proposals (RFP); and Consideration of Appointing Two Councilmembers to a Solid Waste Services Review Ad Hoc Subcommittee (Public Works Director Katsouleas). [18-0014](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Weblink to Current Franchise Agreement \(2011 – 2018\)](#)
[Memorandum to City Council: Solid Waste Survey Results](#)
[2015 "At Your Door" Case Study](#)
[2017-2018 Refuse Rate Study \(Residential and Commercial\)](#)
[PowerPoint Presentation \(HF&H Consultants, LLC\)](#)

12. Discussion Regarding Short-Term Rentals (Community Development Director McIntosh). [18-0015](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Planning Commission Resolution - PC 15-03](#)
[Map of Licensed Short-Term/Vacation Rental Properties \(June 2015\)](#)
[Pacific Grove and Newport Beach Short-Term Rental Listings](#)
[Screenshots](#)

13. Fiscal Year 2016-2017 Comprehensive Annual Financial Report (Acting Finance Director Charelian). [18-0062](#)

RECEIVE AND FILE

Attachments: [FY 2016-2017 General and Enterprise Fund Summary Results](#)
[FY 2016-2017 Comprehensive Annual Financial Report](#)
[Report on Internal Control](#)
[Audit Committee Letter](#)
[Summary of Pension Liabilities and Employer Contribution Expenditures](#)
[LSL Presentation MB Council Meeting Feb. 6, 2018](#)

14. Discuss and Approve the Design for the City Lapel Pin. [18-0019](#)
DISCUSS AND APPROVE

Attachments: [Current Design of the City Lapel Pin](#)
[12 Proposed Designs for a New City Lapel Pin](#)

**K. CITY COUNCIL REPORTS AND COMMITTEE REPORTS INCLUDING
AB 1234 REPORTS**

15. Request by Councilmember Hersman and Councilmember Lesser to Report on Proposition 47 Petition for Discussion (Oral Presentation By Police Chief Abell).

16. Request by Mayor Howorth to Discuss the Environmental Program Changing "Breathe Free" to "Smoke Free". [18-0077](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Current "Breathe Free" Sign](#)
[Proposed "Smoke Free" Sign](#)

17. Support for California State Assembly Bill No. 1775 and Senate Bill No. 834 to Prohibit the State Lands Commission and Local Trustees from Entering into Lease Agreements for Exploration or Production of Oil or Natural Gas in State Regulated Coastal Waters; and Adopt a Resolution to Oppose New Leases for Oil and Gas Activities off the Coast of California and Oppose Executive Order 13795 (Community Development Director McIntosh).

[RES 18-0022](#)

APPROVE

Attachments: [Resolution No. 18-0022](#)
[Assembly Bill No. 1775](#)
[Senate Bill No. 834](#)
[League of California Cities Email on Assembly Bill No. 1775 and Senate Bill No. 834](#)
[Draft Letter of Support from Manhattan Beach](#)
[Executive Order 13795](#)
[California State Lands Commission Resolution](#)

18. Request by Mayor Howorth and Mayor Pro Tem Napolitano to Send Letter of Opposition Regarding Senate Bill 827, Exempting Certain Housing Projects from Locally Developed and Adopted Height Limitations, Densities, Parking Requirements and Design Review Standards (Community Development Director McIntosh).

[18-0073](#)

AUTHORIZE LETTER

Attachments: [Senate Bill 827](#)
[League of California Cities Letter](#)

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

19. Agenda Forecast (City Clerk Tamura).

[18-0032](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [January 31, 2018 Agenda Forecast](#)

M. CITY MANAGER REPORT

N. CITY ATTORNEY REPORT

O. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

20. Commission Minutes:[18-0074](#)

This Item Contains Minutes of the following City Commission Meeting:
Planning Commission Action Meeting Minutes of January 24, 2018
(Community Development Director McIntosh).

INFORMATION ITEM ONLY

Attachments: [Planning Commission Action Meeting Minutes of January 24, 2018](#)

P. CLOSED SESSION**Q. ADJOURNMENT**

Adjourning in memory of Les Silverman.

R. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

February 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting
March 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting
March 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting
April 3, 2018 - Tuesday -- 6:00 PM - City Council Meeting
April 17, 2018 - Tuesday -- 6:00 PM - City Council Meeting
April 24, 2018 - Tuesday - TDB - Boards and Commissions Interviews (Tentative)
May 1, 2018 - Tuesday -- 6:00 PM - City Council Meeting
May 8, 2018 - Tuesday -- 6:00 PM - Budget Study Session (Tentative)
May 10, 2018 - Thursday -- 6:00 PM - Budget Study Session (Tentative)
May 15, 2018 - Tuesday -- 6:00 PM - City Council Meeting
May 17, 2018 - Thursday -- 6:00 PM - Budget Study Session (Tentative)
May 22, 2018 - Tuesday -- 6:00 PM - Budget Study Session (Tentative)
June 5, 2018 - Tuesday -- 6:00 PM - City Council Meeting
June 19, 2018 - Tuesday -- 6:00 PM - City Council Meeting
July 3, 2018 - Tuesday -- 6:00 PM - City Council Meeting
July 17, 2018 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

February 12, 2018 - Monday - 6:00 PM - Library Commission Meeting
February 14, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
February 19, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
February 22, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
February 26, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
February 28, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
March 12, 2018 - Monday - 6:00 PM - Library Commission Meeting
March 14, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
March 19, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
March 22, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
March 26, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
March 28, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
April 9, 2018 - Monday - 6:00 PM - Library Commission Meeting
April 11, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
April 16, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

February 19, 2018 - Monday - Presidents Day

May 28, 2018 – Monday – Memorial Day

July 4, 2018 - Wednesday - Independence Day

September 3, 2018 - Monday - Labor Day

October 8, 2018 – Monday – Columbus Day

November 12, 2018 – Monday – Veterans Day (Observance of November 11, 2018)

November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday

December 25, 2018 - Tuesday - Christmas Day Observed

January 1, 2019 – Tuesday – New Years Day Observed

January 14, 2019 – Tuesday – Martin Luther King Day

CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:

February 16, 2018

March 2, 2018

March 16, 2018

April 13, 2018

April 27, 2018

May 11, 2018

May 25, 2018

June 8, 2018

June 22, 2018

July 6, 2018

July 20, 2018