City of Manhattan Beach
WWW.CITYMB.INFO

AGENDA

1400 Highland Avenue | Manhattan Beach, CA 90266
Phone (310) 802-5000 | FAX (310) 802-5051 | www.citymb.info

City Council Regular Meeting

Regular Meeting
Tuesday, January 16, 2018
6:00 PM
City Council Chambers

Mayor Amy Howorth
Mayor Pro Tem Steve Napolitano
Councilmember Nancy Hersman
Councilmember Richard Montgomery
Councilmember David Lesser

Executive Team

Bruce Moe, Acting City Manager
Quinn Barrow, City Attorney

Derrick Abell, Police Chief
Steve Charelian, Acting Finance Director
Robert Espinosa, Fire Chief
Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks & Recreation Director
Anne McIntosh, Community Development Director
Liza Tamura, City Clerk
Sanford Taylor, Information Technology Director
Teresia Zadroga-Haase, Human Resources Director

MISSION STATEMENT:
Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Chapter Spectrum), Channel 35 (Frontier Communications), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, January 10, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

Olivia Guilford, American Martyrs School

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Presentation of Employee Service Awards to Employees Attaining 20 Years of Service or More. 18-0037

PRESENT

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.
MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

2. City Council Minutes: 18-0038
This Item Contains Minutes of the Following City Council Meeting(s):
a) City Council Adjourned Regular Meeting Minutes (Closed Session) of January 3, 2018
b) City Council Regular Meeting Minutes of January 3, 2018
(City Clerk Tamura).
APPROVE

Attachments: City Council Adjourne Regular Meeting Minutes (Closed Session) of January 3, 2018
City Council Regular Meeting Minutes of January 3, 2018

3. Financial Report: 18-0011
Schedules of Demands: December 21, 2017 (Acting Finance Director Charelian).
ACCEPT REPORT AND DEMANDS

Attachments: Schedules of Demands for December 21, 2017

4. Selection of Second Alternate for Los Angeles County Sanitation District Meetings (Mayor Howorth). 18-0008
APPROVE COUNCILMEMBER HERSMAN AS ALTERNATE II

5. Resolution of Intention to Provide for Annual Levy and Collection of Assessments for the North Manhattan Beach Business Improvement District and Setting February 20, 2018 for a Public Hearing (Acting Finance Director Charelian). RES 18-0005

ADOPT RESOLUTION NO. 18-0005

Attachments: Resolution No. 18-0005
Annual Budget and Activity Plan 2018

6. Fiscal Year 2016-2017 Comprehensive Annual Financial Report (Acting Finance Director Charelian). 18-0039

RECEIVE AND FILE

Attachments: FY 2016-2017 General and Enterprise Fund Summary Results
FY 2016-2017 Comprehensive Annual Financial Report (CAFR)
Report on Internal Control (Management Letter)
Audit Committee Letter
Summary of Pension Liabilities and Employer Contribution Expenditures

7. Petition to File Late Claim for Refund of Veterinary Bill Costs Associated with Claim for Damages (Human Resources Director Zadroga-Haase). 18-0020

DENY REQUEST

Attachments: November 21, 2017 Request for Approval of Late Claim From Bruce Kuch

8. Accept as Complete the Sewer Main Rehabilitation Project Phase 2 by Miramontes Construction Company Inc.; Authorize Filing a Notice of Completion with the County Recorder; and Release the Retention for $72,981.05 (Public Works Director Katsouleas). 18-0013

APPROVE

Attachments: Location Map

9. Resolution Awarding a Construction Contract to All American Asphalt for $1,027,047.60 for the Manhattan Avenue and Highland Avenue Pavement Rehabilitation and Curb Ramp Improvements Project; and Re-appropriation of Gas Tax funds in the amount of $420,000 from the Rosecrans Resurfacing Project to the Manhattan Avenue and Highland Avenue Pavement Rehabilitation and Curb Ramp Improvements Project (Public Works Director Katsouleas). RES 18-0009

ADOPT RESOLUTION NO. 18-0009

Attachments:
- Resolution No. 18-0009
- Budget and Expenditures Summary
- Vicinity Map
- All American Asphalt Bid Proposal
- All American Asphalt Agreement
- Plans and Specifications (Web-Link Provided)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

Each speaker may speak for up to 3 minutes on each public hearing item.

10. Resolution Authorizing the Allocation of Community Development Block Grant (CDBG) Funds for Fiscal Year 2018/2019 (Public Works Director Katsouleas). RES 18-0012

CONDUCT PUBLIC HEARING AND ADOPT RESOLUTION NO. 18-0012

Attachments:
- Resolution No. 18-0012
- CDBG Project Location List
- Notice of Public Hearing

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

11. Consideration of the Leadership Manhattan Beach Class of 2018 Proposed Annual Project: Installation of Bicycle "Fixit" Stations and Locations Throughout the City (Public Works Director Katsouleas and Community Development Director McIntosh). 18-0002

DISCUSS AND PROVIDE DIRECTION, APPROVE

Attachments: Leadership Manhattan Beach PowerPoint Presentation
Fixit Station Video (Web-Link Provided)

12. Approval of Refinancing of Underground Utility Assessment Districts 04-1, 04-3, 04-5, 05-2 and 05-6; Adoption of a Debt Management and Disclosure Policy (Acting Finance Director Charelian). 18-0040

APPROVE; ADOPT RESOLUTIONS; ADOPT POLICY

Attachments: Resolution No. 18-0015
Resolution No. 18-0016
Resolution No. 18-0017
Resolution No. 18-0018
Continuing Disclosure Agreement
Indenture
Purchase Contract
Preliminary Official Statement
Debt Management and Disclosure Policy
SB450 Letter

13. Discussion of Fees and Incentives for Historic Preservation Applications (Community Development Director McIntosh). 18-0010

DISCUSS AND PROVIDE DIRECTION

Attachments: Memo and Permit Fee Spreadsheet

K. CITY COUNCIL REPORTS AND COMMITTEE REPORTS INCLUDING AB 1234 REPORTS

14. Pending Project(s) in Adjacent Cities: Update Northrop Grumman Lab Expansion Project (Redondo Beach) (Community Development Director McIntosh). 18-0045

PROVIDE DIRECTION

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

M. CITY MANAGER REPORT

N. CITY ATTORNEY REPORT

O. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

P. CLOSED SESSION

Q. ADJOURNMENT

Adjourning in memory of Jim (Jimmy) McCaverty.

R. FUTURE MEETINGS

CITY COUNCIL MEETINGS

February 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting
February 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting
March 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting
March 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting
April 3, 2018 - Tuesday -- 6:00 PM - City Council Meeting
April 17, 2018 - Tuesday -- 6:00 PM - City Council Meeting
May 1, 2018 - Tuesday -- 6:00 PM - City Council Meeting
May 15, 2018 - Tuesday -- 6:00 PM - City Council Meeting
June 5, 2018 - Tuesday -- 6:00 PM - City Council Meeting
June 19, 2018 - Tuesday -- 6:00 PM - City Council Meeting
July 3, 2018 - Tuesday -- 6:00 PM - City Council Meeting
July 17, 2018 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

January 22, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
January 24, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
January 25, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
February 12, 2018 - Monday - 6:00 PM - Library Commission Meeting
February 14, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
February 19, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
February 22, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
February 26, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
February 28, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
March 12, 2018 - Monday - 6:00 PM - Library Commission Meeting
March 14, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
March 19, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
March 22, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
March 26, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
March 28, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
April 9, 2018 - Monday - 6:00 PM - Library Commission Meeting
April 11, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
April 16, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
April 23, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
April 25, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
April 26, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission

S. CITY OFFICES CLOSED

CITY HOLIDAYS:

February 19, 2018 - Monday - Presidents Day
May 28, 2018 – Monday – Memorial Day
July 4, 2018 - Wednesday - Independence Day
September 3, 2018 - Monday - Labor Day
October 8, 2018 – Monday – Columbus Day
November 12, 2018 – Monday – Veterans Day (Observance of November 11, 2018)
November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday
December 25, 2018 - Tuesday - Christmas Day Observed
January 1, 2019 – Tuesday – New Years Day Observed
January 14, 2019 – Tuesday – Martin Luther King Day

CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:

January 19, 2018
February 2, 2018
February 16, 2018
March 2, 2018
March 16, 2018
April 13, 2018
April 27, 2018
May 11, 2018
May 25, 2018
June 8, 2018
June 22, 2018
July 6, 2018
July 20, 2018