

## City Council Adjourned Regular Meeting

City Council Retreat and Closed Session

Wednesday, May 3, 2017

8:30 AM

Police/Fire Conference Room

400 15th Street

Manhattan Beach, CA 90266



**Mayor David J. Lesser**  
**Mayor Pro Tem Amy Howorth**  
**Councilmember Steve Napolitano**  
**Councilmember Nancy Hersman**  
**Councilmember Richard Montgomery**

### Executive Team

Mark Danaj, City Manager  
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief  
Teresia Zadroga-Haase, Human Resources Director  
Eve R. Irvine, Police Chief  
Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks & Recreation Director

Nadine Nader, Assistant City Manager  
Anne McIntosh, Community Development Director  
Bruce Moe, Finance Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director

### **MISSION STATEMENT:**

**The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community**

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, April 27, 2017, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED.****A. CALL MEETING TO ORDER****B. PLEDGE TO THE FLAG****C. ROLL CALL****D. PUBLIC COMMENTS (3 MINUTES PER PERSON PER ITEM)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. Each speaker may speak for up to 3 minutes.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**E. CITY COUNCIL RETREAT WELCOME**

1. City Council Retreat: May 3, 2017 (Assistant City Manager Nader).

[17-0196](#)

**Attachments:**    [Attachment 1 Governing Together](#)  
[Attachment 2 Expectations and Obligations](#)  
[Attachment 3 Governance Roles](#)  
[Attachment 4 City-wide Strategic Plan](#)  
[Attachment 5 City Work Plan](#)  
[Attachment 6 Workload Assessment](#)  
[Attachment 7 Resolution No.16-0049](#)  
[Attachment 8 Sample Agenda](#)  
[Attachment 9 Forecast Agenda](#)  
[Attachment 10 Municipal Code Chapter Addressing City Council Review](#)  
[Attachment 11 Resource Appendix](#)

**F. GOVERNING TOGETHER****G. EXPECTATIONS AND OBLIGATIONS****H. GOVERNANCE ROLES****I. BUDGET PRESENTATION**

2. FY 2016-2017 Budget Status Report; Presentation of FY 2017-2018  
Operating Budget Modifications for the Second Year of the Biennial  
Budget (Finance Director Moe).

[17-0118](#)

**RECEIVE REPORT**

**Attachments:**    [Attachment 1 - FY 2016-17 General Fund Revenue and Expenditure Estimates](#)  
[Attachment 2 - FY 2017-18 Proposed General Fund Revenues and Expenditure](#)  
[Attachment 3 - All Funds Budget Comparison](#)  
[Attachment 4 - FY 2017-18 Budget Amendment Requests](#)  
[Attachment 5 - City of Manhattan Beach Five Year Forecast](#)  
[Attachment 6 - Parks & Rec Profit and Loss Estimates for FY2017-18](#)  
[Attachment 7 - General Fund Budget History](#)  
[Attachment 8 - General Fund History - Salaries & Benefits](#)  
[Attachment 9 - Position Change History](#)  
[Attachment 10 - Efficiency Projects Completed & In Progress](#)  
[City Council Staff Report \(Attachment only available online\)](#)

**J. CURRENT ORGANIZATIONAL WORKLOAD / WORK PLAN**

1. Strategic Plan Overview
2. Work Plan Review
3. Workload Assessment

**K. CITY COUNCIL PRIORITIES**

**L. PROCEDURES AND PROTOCOLS**

1. Meeting Management and Agenda Structure
2. Future Agenda Items
3. City Council Review of Planning Commission Items

**M. RESOURCE APPENDIX**

1. Major Projects Underway
2. Efficiencies by Department
3. Article by John Nalbandian
4. City of Manhattan Beach Sunshine Policy

**N. CLOSED SESSION**

**I. ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN  
CLOSED SESSION**

**a) CLOSED SESSIONS**

**CONFERENCE WITH LABOR NEGOTIATORS**

(Government Code Section 54957.6)

**City Designated Representatives:**

**City Manager Mark Danaj and Special Counsel Peter Brown**

**Employee Organization: Manhattan Beach Firefighters' Association**

**PUBLIC EMPLOYEE: DISCIPLINE/DISMISSAL/RELEASE**

(Government Code Section 54957)

**II. RECESS INTO CLOSED SESSION**

**III. RECONVENE INTO OPEN SESSION**

**IV. CLOSED SESSION ANNOUNCEMENT IN OPEN SESSION**

**O. ADJOURNMENT**

