

City Council Regular Meeting

Regular Meeting

Tuesday, September 5, 2017

6:00 PM

City Council Chambers



Mayor David J. Lesser
Mayor Pro Tem Amy Howorth
Councilmember Steve Napolitano
Councilmember Nancy Hersman
Councilmember Richard Montgomery

Executive Team

Mark Danaj, City Manager
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief
Teresia Zadroga-Haase, Human Resources Director
Eve R. Irvine, Police Chief
Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks & Recreation Director

Nadine Nader, Assistant City Manager
Anne McIntosh, Community Development Director
Bruce Moe, Finance Director
Liza Tamura, City Clerk
Sanford Taylor, Information Technology Director

MISSION STATEMENT:

The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, August 30, 2017, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**A. PLEDGE TO THE FLAG****B. ROLL CALL****C. CEREMONIAL CALENDAR****D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

By motion of the City Council, this is the time to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. Removal of items from the Consent Calendar for individual consideration will be at a City Councilmember's discretion. In such case, the item will be heard during general business.

1. City Council Minutes:[17-0352](#)

This Item Contains Minutes of the following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting (Closed Session) Minutes of July 26, 2017
- b) City Council Adjourned Regular Meeting (Closed Session) Minutes of July 27, 2017
- c) City Council Adjourned Regular Meeting (Closed Session) Minutes of August 1, 2017
- d) City Council Adjourned Regular Meeting Minutes of August 7, 2017
- e) City Council Adjourned Regular Meeting (Closed Session) Minutes of August 14, 2017
- f) City Council Regular Meeting Minutes of August 15, 2017
- g) City Council Adjourned Regular Meeting (Closed Session) Minutes of August 17, 2017
- h) City Council Adjourned Regular Meeting (Closed Session) Minutes of August 29, 2017
(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting \(Closed Session\) Minutes of July 26, 2017](#)
[City Council Adjourned Regular Meeting \(Closed Session\) Minutes of July 27, 2017](#)
[City Council Adjourned Regular Meeting \(Closed Session\) Minutes of August 1, 2017](#)
[City Council Adjourned Regular Meeting \(Closed Session\) Minutes of August 7, 2017](#)
[City Council Adjourned Regular Meeting \(Closed Session\) Minutes of August 14, 2017](#)
[City Council Regular Meeting Minutes of August 15, 2017](#)
[City Council Adjourned Regular Meeting \(Closed Session\) Minutes of August 17, 2017](#)
[City Council Adjourned Regular Meeting \(Closed Session\) Minutes of August 29, 2017](#)

2. Financial Report:[17-0340](#)

- a) Schedule of Demands: August 3, 2017
- b) Investment Portfolio for the Month Ending July 31, 2017
- c) Month End Report for July 31, 2017
(Finance Director Moe).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedules of Demands for August 3, 2017](#)
[Investment Portfolio for the Month Ending July 31, 2017](#)
[Month End Report for July 31, 2017](#)

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3. Ordinance No. 17-0017 Revising the Number of Members on the Library Commission and Cultural Arts Commission from Five Members to Six Members (City Clerk Tamura and Parks and Recreation Director Leyman). [ORD 17-0017](#)
ADOPT ORDINANCE NO. 17-0017

Attachments: [Ordinance No. 17-0017](#)

4. Report Describing Alleviation Measures Taken in Connection with Ordinance No. 17-0015-U an Urgency Ordinance Prohibiting Health Care Uses (Community Development Director McIntosh). [17-0376](#)
ISSUE

5. Resolution No. 17-0119 Adopting an Addendum Pursuant to the California Environmental Quality Act and Amending a Master Use Permit to Refine Certain Conditions of Approval Imposed on the Permit for the Remodel and Expansion of the Manhattan Village Shopping Center (Community Development Director McIntosh). [RES 17-0119](#)
ADOPT RESOLUTION NO. 17-0119 ADOPTING ADDENDUM AND MASTER USE PERMIT AMENDMENT

Attachments: [Resolution No. 17-0119 and Exhibits](#)

H. ITEMS PULLED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

Each speaker may speak for up to 3 minutes on each public hearing item.

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

6. Consider Findings from the Assessment and Feasibility Study Report on a New City Hall with Public Parking, Fire Station No. 2, and City Aquatic Complex, and Provide Direction on These as well as Potential Other Facility Initiatives (Public Works Director Katsouleas). [17-0306](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [The 3 Top Priority CIP Study Report \(September 21, 2016\)](#)
[Fire Station No. 2 Existing Condition Assessment Conceptual Option Plans and](#)
[Community Facilities Strategic Plan, Executive Summary \(January 2008\)](#)
[PowerPoint Presentation](#)

7. Consider the Current Underground Utility Assessment District Formation Policy and Provide Direction on Potential Revisions (Public Works Director Stephanie Katsouleas). [17-0372](#)

PROVIDE DIRECTION

Attachments: [Manhattan Beach Municipal Code 7.28, Undergrounding of Public Utility Facilities](#)
[August 1, 2006 Staff Report](#)
[August 1, 2006 Agenda Minutes](#)
[Utility Undergrounding Fact Booklet, 2007](#)
[Steps for Forming a District](#)
[PowerPoint Presentation](#)

8. Resolution No. 17-0115 Approving the Chamber of Commerce Work Plan Contract (Economic Vitality Manager Sywak). [RES 17-0115](#)

ADOPT RESOLUTION NO. 17-0115

Attachments: [Resolution No. 17-0115](#)
[Proposed FY 2017-18 Chamber Work Plan](#)
[Contract with Chamber of Commerce](#)

**K. CITY COUNCIL REPORTS AND COMMITTEE REPORTS INCLUDING
AB 1234 REPORTS**

9. Request by Mayor Pro Tem Howorth for a Debrief of the March 7, 2017 General Municipal Election (City Clerk Tamura). [17-0189](#)

RECEIVE AND FILE

Attachments: [Los Angeles County's "Official Sample Ballot" Cover Page](#)
[City of Manhattan Beach "Voter Information Guide" Cover Page](#)
["Register, Learn, Vote" Flyer](#)
["Every Vote Counts" Flyer](#)
[Polling Locations Flyer](#)
[Election Day Mobility Options Flyer](#)
[Elections Hotline Flyer](#)
[Legal Notice of Election in Beach Reporter \(November 3, 2016\)](#)
[Quarter Page Ad in Beach Reporter \(November 10, 2016 and December 1, 2016\)](#)
[Legal Notice of Nominees in Beach Reporter \(January 19, 2017\)](#)
[Legal Notice of Nominees in Beach Reporter \(February 25, 2017\)](#)
[Weekend Early Voting Flyer](#)
[City of Manhattan Beach Website Homepage Screenshots](#)
[Elections Webpage Screenshot](#)
[Social Media Posts on FaceBook](#)
[Social Media Posts on Twitter](#)
[Social Media Post on NextDoor](#)
[Notice of Polling Location Change at Pacific Elementary School Flyer](#)
[Notice of Polling Location Change at Manhattan Beach Middle School Flyer](#)
[Pictures of Directional Signage Placed at Aviation Park](#)
[Pictures of Signage Placed at Manhattan Beach Middle School](#)
[Pictures of Signage Placed Manhattan Village Senior Villas](#)
[Official Election Results Map](#)
[Voter Turnout Breakdown by Precinct](#)

10. Discussion of City's Mission Statement (Assistant City Manager Nader). [17-0378](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [City of Manhattan Beach Strategic Plan](#)

11. Discuss City Support for Manhattan Beach Inclusion Pledge (Assistant City Manager Nader). [17-0379](#)
DISCUSS AND PROVIDE DIRECTION

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

M. CITY MANAGER REPORT**N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

12. Commission Minutes:[17-0387](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Cultural Arts Commission Meeting Minutes of June 19, 2017 (Parks and Recreation Director Leyman)
- b) Library Commission Meeting Minutes of July 10, 2017 (Parks and Recreation Director Leyman)
- c) Cultural Arts Commission Meeting Minutes of July 17, 2017 (Parks and Recreation Director Leyman)
- d) Parks and Recreation Commission Meeting Minutes of July 24, 2017 (Parks and Recreation Director Leyman)
- e) Finance Subcommittee Meeting Minutes of July 26, 2017 (Finance Director Moe).

INFORMATION ITEM ONLY

Attachments: [Cultural Arts Commission Meeting Minutes June 19, 2017](#)
[Library Commission Meeting Minutes of July 10, 2017](#)
[Cultural Arts Commission Meeting Minutes July 17, 2017](#)
[Parks and Recreation Commission Meeting Minutes July 24, 2017](#)
[Finance Subcommittee Meeting Minutes of July 26, 2017](#)

P. CLOSED SESSION**Q. ADJOURNMENT**

R. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

September 19, 2017 - Tuesday -- 6:00 PM - City Council Meeting
October 3, 2017 - Tuesday -- 6:00 PM - City Council Meeting
October 17, 2017 - Tuesday -- 6:00 PM - City Council Meeting
November 7, 2017 - Tuesday -- 6:00 PM - City Council Meeting
November 21, 2017 - Tuesday -- 6:00 PM - City Council Meeting
December 5, 2017 - Tuesday -- 6:00 PM - City Council Meeting
December 19, 2017 - Tuesday -- 6:00 PM - City Council Meeting
January 2, 2018 - Tuesday -- 6:00 PM - City Council Meeting (Tentative)
January 16, 2018 - Tuesday -- 6:00 PM - City Council Meeting
February 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting
February 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

September 11, 2017 - Monday - 6:30 PM - Library Commission Meeting
September 12, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting
September 13, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting
September 25, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting
September 27, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting
September 28, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission
October 9, 2017 - Monday - 6:30 PM - Library Commission Meeting
October 10, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting
October 11, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting
October 23, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting
October 25, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting
October 26, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission
November 8, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting
November 13, 2017 - Monday - 6:30 PM - Library Commission Meeting
November 14, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

October 9, 2017 – Monday – Columbus Day
November 11, 2017 – Saturday – Veterans Day (Non-Business Day)
November 23-24, 2017 - Thursday & Friday - Thanksgiving Holiday
December 25, 2017 - Monday - Christmas Day Observed
January 1, 2018 – Monday – New Years Day Observed
January 15, 2018 – Monday – Martin Luther King Day
February 19, 2018 - Monday - Presidents Day
May 28, 2018 – Monday – Memorial Day
July 4, 2018 - Wednesday - Independence Day
September 3, 2018 - Monday - Labor Day

CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:

Sept. 15, 2017 - Friday

Sept. 29, 2017 - Friday

October 13, 2017

October 27, 2017

November 10, 2017

November 24, 2017

December 8, 2017

December 22, 2017

January 12, 2018

January 26, 2018

February 9, 2018

February 23, 2018