

City Council Regular Meeting

Regular Meeting
Tuesday, June 20, 2017
6:00 PM
City Council Chambers



Mayor David J. Lesser
Mayor Pro Tem Amy Howorth
Councilmember Steve Napolitano
Councilmember Nancy Hersman
Councilmember Richard Montgomery

Executive Team

Mark Danaj, City Manager
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief
Teresia Zadroga-Haase, Human Resources Director
Eve R. Irvine, Police Chief
Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks & Recreation Director

Nadine Nader, Assistant City Manager
Anne McIntosh, Community Development Director
Bruce Moe, Finance Director
Liza Tamura, City Clerk
Sanford Taylor, Information Technology Director

MISSION STATEMENT:

The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, June 14, 2017, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Proclamation Declaring the Month of July, 2017 as "Parks and Recreation Month". [17-0230](#)
PRESENT
2. Presentation of Certificates of Recognition of Mira Costa High School Student Amanda Montag on her Acceptance into the United States Naval Academy. [17-0235](#)
PRESENT

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote, unless previously removed by the City Council during approval of the agenda.

3. City Council Minutes:[17-0233](#)

This Item Contains Minutes of the following City Council Meeting:

- a) City Council Regular Meeting Minutes of May 16, 2017
 - b) City Council Special Meeting (Closed Session) Minutes of May 30, 2017
 - c) City Council Special Meeting (Closed Session) Minutes of June 5, 2017
- (City Clerk Tamura).

APPROVE

Attachments: [City Council Regular Meeting Minutes of May 16, 2017](#)
[City Council Special Meeting \(Closed Session\) Minutes of May 30, 2017](#)
[City Council Special Meeting \(Closed Session\) Minutes of June 5, 2017](#)

4. Financial Report:[17-0181](#)

Schedules of Demands: May 11, 2017 and May 25, 2017 (Finance Director Moe).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedules of Demands for May 11, 2017 and May 25, 2017](#)

5. Extension for Implementation of New Guidance on Federal Award Programs (Finance Director Moe).[17-0266](#)

APPROVE

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6. Resolution Awarding a Construction Contract to Alfaro Communication Construction Inc. for the Parkview Avenue Sidewalk and Access Ramp Improvements Project for \$157,845.40 (Public Works Director Katsouleas). [RES 17-0070](#)

ADOPT RESOLUTION NO. 17-0070

Attachments: [Resolution No. 17-0070](#)
[Budget and Expenditures Summary](#)
[Location Map](#)
[Contractor's Bid Proposal](#)
[Plans and Specifications \(Web-Link Provided\)](#)
[Agreement](#)

H. ITEMS PULLED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 1 minute on each item pulled from the consent calendar.

I. PUBLIC HEARINGS

Each speaker may speak for up to 3 minutes on each public hearing item.

7. Public Hearing Regarding the Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2017-2018 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Fiscal Year 2016-2017 Assessments Collected (Economic Vitality Manager Sywak). [RES 17-0046](#)

**CONDUCT PUBLIC HEARING; ADOPT RESOLUTION NO. 17-0046;
RATIFY BOARD**

Attachments: [Resolution No. 17-0046](#)
[List of FY 2017-2018 Business Improvement District Advisory Board Member N](#)
[Downtown Manhattan Beach Business Improvement District Business Improven](#)
[Agreement Between Business Improvement District and Downtown Manhattan I](#)
[Boundary Map of the Downtown Business Improvement District](#)

8. Conduct Public Hearing Regarding Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2017-2018 (Finance Director Moe). [RES 17-0051](#)

CONDUCT PUBLIC HEARING, ADOPT RESOLUTION NO. 17-0051

Attachments: [Resolution No. 17-0051](#)
[Engineer's Report 2017-2018](#)

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9. Conduct Public Hearing Regarding Resolution No. 17-0086 to Consider the Fiscal Years 2018-2022 Capital Improvement Plan (Public Works Katsouleas). [RES 17-0086](#)
CONDUCT PUBLIC HEARING; ADOPT RESOLUTION NO. 17-0086
Attachments: [Resolution No. 17-0086](#)
[Proposed 5-Year CIP \(FY 18-22\)](#)
[Summary of Comments/Requests and Staff Responses from May 30, 2017 City](#)
10. Public Hearing and Adoption of the Fiscal Year 2017-2018 Operating Budget and Gann Appropriation Limit (Finance Director Moe). [17-0237](#)
CONDUCT PUBLIC HEARING; ADOPT RESOLUTION NOS. 17-0072 AND 17-0073; APPROPRIATE; AUTHORIZE CITY MANAGER TO APPROVE JOB SPECIFICATION AND SALARY
Attachments: [Resolution No. 17-0072 \(Gann Limit\)](#)
[Resolution No. 17-0073 \(Budget Adoption\)](#)
[Gann Limit Calculation](#)
[Updated Five Year Forecast](#)
[Budget Adoption PowerPoint](#)
11. Public Hearing to Consider Extending Interim (IZO) Ordinance No. 16-0013-U Requiring a Use Permit for the Following Uses in the Downtown Commercial Zone: (1) Any Business or Professional Office; Bank and Savings & Loan; Catering Service; or Communications Facility Proposed to be Located on the Ground Floor Streetfront; and (2) Any Retail Sales Use Proposed to Have More Than 1,600 Square Feet of Buildable Floor Area; and Imposing Additional Use Permit Findings; and Receive Written Report Regarding IZO Ordinance No. 16-0013-U (Community Development Director McIntosh). [ORD 17-0007-U](#)
CONDUCT PUBLIC HEARING, ISSUE A 10 - DAY REPORT AND ADOPT ORDINANCE NO. 17-0007-U EXTENDING THE IZO FOR ONE YEAR
Attachments: [Proposed Ordinance No. 17-0007-U](#)
[Ordinance No 16-0009-U](#)
[Ordinance No. 16-0013-U](#)
[Government Code Section 65858\(d\) Written Report](#)

J. GENERAL BUSINESS

Each speaker may speak for up to 1 minute on each general business item.

12. Second Amendment of Master Agreement with Manhattan Beach Unified School District Regarding Use and Maintenance of School District Fields and Facilities and Authorization for the Mayor to Execute the Agreement (Parks and Recreation Director Leyman and Finance Director Moe). [RES 17-0090](#)
ADOPT RESOLUTION NO. 17-0090 APPROVING AMENDMENT

Attachments: [Second Amendment to the Master Agreement with Manhattan Beach Unified School District Resolution No. 17-0090](#)
[Master Agreement with Manhattan Beach Unified School District](#)
[First Amendment to the Master Agreement with Manhattan Beach Unified School District](#)

13. Discussion of Historic Preservation Commission and Ordinance; Parking and Public Improvements Commission - Possible Name Change and Duties; Board of Building Appeals - Number of Members and Required Qualifications (Community Development Director McIntosh). [17-0255](#)
DISCUSS AND PROVIDE DIRECTION

14. Consideration of Downtown Maintenance Enhancements (Public Works Director Katsouleas and Community Development Director McIntosh). [17-0056](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Staff Report 16-0267 \(August 2, 2016 City Council Meeting\)](#)
[Maintenance Opportunities Decision Making Model](#)
[Summary of the Six Staff Recommended Opportunities](#)
[PowerPoint Presentation](#)

K. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS

15. Discussion of Potential Options City Council can Pursue Regarding the Paris Climate Accord (Mayor Lesser).

[17-0273](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Resolution No. 6111](#)
[Resolution No. 6077](#)
[Paris Agreement Summary](#)
[Statement from White House on the Paris Agreement](#)
[Climate Mayors Statement](#)
[Sample Draft Resolutions from the Cities of Castigola and Baldwin Park](#)
[City of Fremont Open Letter](#)
["We Are Still In" Pledge](#)

L. CITY MANAGER REPORT

M. CITY ATTORNEY REPORT

N. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

16. Commission Minutes: [17-0281](#)
This Item Contains Minutes of the following City Commission Meetings:
a) Planning Commission Action Meeting Minutes of May 24, 2017 (Community Development Director McIntosh).
b) Library Commission Meeting Minutes of March 13, 2017 (Parks and Recreation Director Leyman).
c) Library Commission Meeting Minutes of May 8, 2017 (Parks and Recreation Director Leyman).

INFORMATION ITEM ONLY

Attachments: [Planning Commission Action Meeting Minutes of May 24, 2017](#)
[Library Commission Meeting Minutes of March 13, 2017](#)
[Library Commission Meeting Minutes of May 8, 2017](#)

17. Recent Planning Commission Quasi-Judicial Decisions [17-0282](#)
1. Use Permit for the Sale of Beer and Wine - Andrews Cheese Shop
2. Master Use Permit Amendment - Manhattan Village Mall Renovation Project
(Community Development Director McIntosh).

INFORMATION ITEM ONLY

O. CLOSED SESSION**P. ADJOURNMENT****Q. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

July 5, 2017 - Wednesday -- 6:00 PM - City Council Meeting
July 18, 2017 - Tuesday -- 6:00 PM - City Council Meeting
August 1, 2017 - Tuesday -- 6:00 PM - City Council Meeting
August 15, 2017 - Tuesday -- 6:00 PM - City Council Meeting
September 5, 2017 - Tuesday -- 6:00 PM - City Council Meeting
September 19, 2017 - Tuesday -- 6:00 PM - City Council Meeting
October 3, 2017 - Tuesday -- 6:00 PM - City Council Meeting
October 17, 2017 - Tuesday -- 6:00 PM - City Council Meeting
November 7, 2017 - Tuesday -- 6:00 PM - City Council Meeting
November 21, 2017 - Tuesday -- 6:00 PM - City Council Meeting
December 5, 2017 - Tuesday -- 6:00 PM - City Council Meeting
December 19, 2017 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

June 22, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission
June 26, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting
June 28, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting
July 10, 2017 - Monday - 6:30 PM - Library Commission Meeting
July 11, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting
July 12, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting
July 24, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting
July 26, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting
July 27, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission
August 7, 2017 - Monday - 6:30 PM - Library Commission Meeting
August 8, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting
August 9, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting
August 23, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting
August 24, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission
August 28, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting

R. CITY OFFICES CLOSED**CITY HOLIDAYS:**

July 4, 2017 - Tuesday - Independence Day
September 4, 2017 - Monday - Labor Day
October 9, 2017 – Monday – Columbus Day
November 11, 2017 – Saturday – Veterans Day (Non-Business Day)
November 23-24, 2017 - Thursday & Friday - Thanksgiving Holiday
December 25, 2017 - Monday - Christmas Day Observed
January 1, 2018 – Monday – New Years Day Observed
January 15, 2018 – Monday – Martin Luther King Day
February 19, 2018 - Monday - Presidents Day
May 28, 2018 – Monday – Memorial Day

CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:

June 23, 2017 - Friday
July 7, 2017 - Friday
July 21, 2017 - Friday
Aug. 4, 2017 - Friday
Aug. 18, 2017 - Friday
Sept. 1, 2017 - Friday
Sept. 15, 2017 - Friday
Sept. 29, 2017 - Friday
Oct. 13, 2017 - Friday
Oct. 27, 2017 - Friday
Nov. 10, 2017 - Friday
Nov. 24, 2017 - Friday
Dec. 8, 2017 - Friday
Dec. 22, 2017 - Friday