

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, April 18, 2017**  
**6:00 PM**  
**City Council Chambers**



**Mayor David J. Lesser**  
**Mayor Pro Tem Amy Howorth**  
**Councilmember Steve Napolitano**  
**Councilmember Nancy Hersman**  
**Councilmember Richard Montgomery**

### Executive Team

Mark Danaj, City Manager  
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief  
Teresia Zadroga-Haase, Human Resources Director  
Eve R. Irvine, Police Chief  
Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks & Recreation Director

Nadine Nader, Assistant City Manager  
Anne McIntosh, Interim Community Development Director  
Bruce Moe, Finance Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director

### **MISSION STATEMENT:**

**The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community**

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.****A. PLEDGE TO THE FLAG****B. ROLL CALL****C. CEREMONIAL CALENDAR**

1. Presentation of Proclamations for the Month of May 2017: "Older Americans Month", "May 14-20 as National Peace Officers Memorial Week," "May 13 as National Fire Service Recognition Day," "May 7-13 as National Municipal Clerks Week," and "May 21-27 as National Public Works Week".

[17-0157](#)

**PRESENT**

**D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, April 12, 2017, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*By motion of the City Council, this is the time to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**G. CITY MANAGER REPORT****H. CITY ATTORNEY REPORT****I. PUBLIC COMMENTS (3 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 6 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. Each speaker may speak for up to 3 minutes per matter, up to a total of 6 minutes if a speaker wants to comment on more than one matter. With respect to non-public hearing agenda items, speakers may provide their comments during "Public Comments" or at the time the agenda item is being considered. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**J. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS**

*For the information of the public:*

*On Wednesday, April 11, 2017, an appeal was filed appealing the following Planning Commission decision. A duly noticed public hearing de novo will be scheduled for the City Council to consider the project at a future date.*

*A Use Permit for the Expansion of an Existing Retail Use That Would Exceed 1,600 Square Feet of Buildable Floor Area Located at 1115, 1117, 1121 Manhattan Avenue (Skechers USA, Inc)*

**K. CONSENT CALENDAR (APPROVE)**

*Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. Removal of items from the Consent Calendar for individual consideration will be at a City Councilmember's discretion. In such case, the item will be heard during general business.*

2. City Council Minutes: [17-0155](#)  
This Item Contains Minutes of the following City Council Meeting:  
City Council Regular Meeting Minutes of April 4, 2017  
(City Clerk Tamura).  
**APPROVE**  
  
**Attachments:** [City Council Regular Meeting Minutes of April 4, 2017](#)
  
3. Financial Report: [17-0142](#)  
Schedules of Demands: March 16, 2017 (Finance Director Moe).  
**ACCEPT REPORT AND DEMANDS**  
  
**Attachments:** [Schedules of Demands for March 16, 2017](#)
  
4. Update on Emergency Action Taken by the City Manager Regarding the [17-0169](#)  
Repair, Replacement and Installation of Equipment at the 23rd Street  
and Peck Avenue Stormwater Pump Station, and Approval for  
Continuation of the Emergency Work (Public Works Director  
Katsouleas).  
**APPROVE**
  
5. Formally Accept as Complete the Community Development Block Grant [17-0134](#)  
(CDBG) Curb Ramps Construction Project Constructed by Kalban, Inc.;  
Authorize Filing a Notice of Completion with the County Recorder; and  
Release the Retention in the Amount of \$12,680.73 (Public Works  
Director Katsouleas).  
**APPROVE**  
  
**Attachments:** [Location Map](#)
  
6. Formally Accept as Complete the Parking Structure Lot No. 2 Concrete [17-0138](#)  
Topping Slab Project Constructed by Slater Waterproofing, Inc.;  
Authorize Filing a Notice of Completion with the County Recorder; and  
Release the Retention in the Amount of \$16,280 (Public Works Director  
Katsouleas).  
**APPROVE**
  
7. Resolution Authorizing Application to the Director of Industrial Relation, [RES 17-0043](#)  
State of California, for a Certificate of Consent to Self-Insure Workers'  
Compensation Liabilities (Human Resources Director Zadroga-Haase).  
**ADOPT RESOLUTION APPROVING APPLICATION**  
  
**Attachments:** [Resolution No. 17-0043](#)  
[Application for Certificate of Consent to Self-Insure](#)

8. Resolution Approving Contract Amendment No. 1 to the Agreement with McGowan Consulting, LLC for Professional Services the Following: a) \$64,670 to Assist the City in Meeting its National Pollutant Discharge Elimination System (NPDES) Storm Water Permit Requirements and b) \$80,000 to Assist the Enhanced Watershed Management Group with the Broader/Regional NPDES Permit Requirements, of which \$64,000 will be Reimbursed (Public Works Director Katsouleas).

[RES 17-0041](#)

**ADOPT RESOLUTION APPROVING THE AMENDMENT**

**Attachments:** [Resolution No. 17-0041](#)  
[Amendment No. 1](#)  
[Exhibit D - Scope of Work and Budget](#)  
[McGowan Professional Services Agreement](#)

**L. PUBLIC HEARINGS (2 MINUTES PER PERSON)**

**M. OLD BUSINESS**

9. Ordinance to Require Electronic Filing of Disclosure Statements (City Clerk Tamura).

[ORD 17-0005](#)

**INTRODUCE ORDINANCE**

**Attachments:** [Draft Ordinance No. 17-0005](#)  
[Assembly Bill No. 2452](#)  
[Government Code 84615](#)

**N. NEW BUSINESS**

10. Approval of Modernized and Updated Boards and Commissions Handbook and Commission Work Plan Process (City Clerk Tamura, Parks and Recreation Director Leyman, and Community Development Director McIntosh).

[17-0176](#)

**APPROVE**

**Attachments:** [Boards and Commissions Handbook](#)  
[Powerpoint Presentation](#)

11. Consider Request to Support Assembly Bill No. 994 (Muratsuchi) - Authorization for Beach Cities Health District to Use the Design-Build Process (Public Works Director Katsouleas).

[17-0184](#)

**CONSIDER REQUEST**

**Attachments:** [Assembly Bill No. 994](#)

**O. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS**

**P. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS**

12. Agenda Forecast (City Clerk Tamura). [17-0166](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [April 12, 2017 Agenda Forecast](#)

**Q. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

13. Commission Minutes: [17-0178](#)  
This Item Contains Minutes of the following City Commission Meetings:  
a) Library Commission Meeting Minutes of February 13, 2017 (Parks and Recreation Director Leyman)  
b) Cultural Arts Commission Meeting Minutes of February 14, 2017 (Parks and Recreation Director Leyman)  
c) Parks and Recreation Commission Meeting Minutes of February 27, 2017 (Parks and Recreation Director Leyman)

**INFORMATION ITEM ONLY**

Attachments: [Cultural Arts Commission Meeting Minutes of February 14, 2017](#)  
[Library Commission Meeting Minutes of February 13, 2017](#)  
[Parks and Recreation Commission Meeting Minutes of February 27, 2017](#)

**R. CLOSED SESSION****S. ADJOURNMENT**

**T. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

May 2, 2017 - Tuesday -- TBD - Boards and Commission Interviews  
May 2, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
May 3, 2017 - Wednesday -- TBD - City Council Retreat  
May 4, 2017 - Thursday -- TBD - Budget Study Session (Tentative Hold)  
May 16, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
May 30, 2017 - Tuesday -- TBD - Budget Study Session (Tentative Hold)  
June 5, 2017 - Monday -- TBD - Parks and Recreation, Library and Cultural Arts Commission Joint Meetings (Tentative Hold)  
June 6, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
June 20, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
June 21, 2017 - Wednesday -- TBD - Planning, Parking and Parking Improvements and Historic Preservation Commission Joint Meetings (Tentative Hold)  
July 5, 2017 - Wednesday -- 6:00 PM - City Council Meeting  
July 18, 2017 - Tuesday -- 6:00 PM - City Council Meeting

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

April 19, 2017 - Wednesday - 6:30 PM - Special Planning Commission Meeting  
April 24, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting  
April 26, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting  
April 27, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission  
May 8, 2017 - Monday - 6:30 PM - Library Commission Meeting  
May 9, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting  
May 10, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting  
May 22, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting  
May 24, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting  
May 25, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission  
June 12, 2017 - Monday - 6:30 PM - Library Commission Meeting  
June 13, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting  
June 14, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting  
June 22, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission  
June 26, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting  
June 28, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting  
July 10, 2017 - Monday - 6:30 PM - Library Commission Meeting  
July 11, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting  
July 12, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting  
July 24, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting  
July 26, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting  
July 27, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission

**U. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*May 29, 2017 – Monday – Memorial Day  
July 4, 2017 - Tuesday - Independence Day  
September 4, 2017 - Monday - Labor Day  
October 9, 2017 – Monday – Columbus Day  
November 11, 2017 – Saturday – Veterans Day (Non-Business Day)  
November 23-24, 2017 - Thursday & Friday - Thanksgiving Holiday  
December 25, 2017 - Monday - Christmas Day Observed  
January 1, 2018 – Monday – New Years Day Observed  
January 15, 2018 – Monday – Martin Luther King Day  
February 19, 2018 - Monday - Presidents Day*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*Apr. 28, 2017 - Friday  
May 12, 2017 - Friday  
May 26, 2017 - Friday  
June 9, 2017 - Friday  
June 23, 2017 - Friday  
July 7, 2017 - Friday  
July 21, 2017 - Friday  
Aug. 4, 2017 - Friday  
Aug. 18, 2017 - Friday  
Sept. 1, 2017 - Friday  
Sept. 15, 2017 - Friday  
Sept. 29, 2017 - Friday  
Oct. 13, 2017 - Friday  
Oct. 27, 2017 - Friday  
Nov. 10, 2017 - Friday  
Nov. 24, 2017 - Friday  
Dec. 8, 2017 - Friday  
Dec. 22, 2017 - Friday*