

City Council

Regular Meeting

Tuesday, December 3, 2013

6:00 PM

City Council Chambers

4:30 PM Adjourned Regular Meeting - Closed Session



Mayor David J. Lesser

Mayor Pro Tem Amy Howorth

Councilmember Wayne Powell

Councilmember Mark Burton

Councilmember Tony D'Errico

Executive Team

John Jalili, Interim City Manager
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief
Cathy Hanson, Human Resources Director
Eve R. Irvine, Police Chief
Mark Leyman, Parks & Recreation Director

Bruce Moe, Finance Director
Tony Olmos, Public Works Director
Liza Tamura, City Clerk
Richard Thompson, Community
Development Director

MISSION STATEMENT:

The City of Manhattan Beach is dedicated to providing exemplary municipal services, preserving our small beach town character and enhancing the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified two additional times for public comments on the agenda--under "Community Announcements Regarding Upcoming Events," at which time the public may address the City Council regarding any upcoming events for up to one minute in duration for any speaker; and again under "Public Comment on Non-Agenda Items," at which time speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the legislative body, not including items on the agenda, for up to three minutes for each speaker. Estimated times have been placed under each heading to assist with meeting management. Please note that these times are merely an estimate.

Please note that each speaker may speak for up to 15 minutes at any one Council meeting, with additional time during public hearings.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

5 MINUTES

B. ROLL CALL

1 MINUTE

C. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

1 MINUTE

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, November 27, 2013, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

5 MINUTES

By motion of the City Council this is the time to notify the public of any changes to the agenda and/or rearrange the order of the agenda.

E. CEREMONIAL CALENDAR

30 MINUTES

1. Annual City Recognition of Longstanding Local Businesses (Finance Director Moe). [13-0619](#)
PRESENT
2. Presentation of Certificates to the Winners of the 2013 Fire Department Annual "Home Escape Plan" Contest (Fire Chief Espinosa). [13-0634](#)
PRESENT
3. Presentation of a Certificate of Completion from the League of California Cities to Councilmember Powell for attaining the Advanced Leadership (Level II) Status. [13-0638](#)
PRESENT

F. CITY MANAGER REPORT

5 MINUTES

G. CITY ATTORNEY REPORT

5 MINUTES

H. CITY COUNCIL ANNOUNCEMENTS AND REPORTS

5 MINUTES PER CITY COUNCILMEMBER FOR TOTAL OF 25 MINUTES

I. COMMUNITY ANNOUNCEMENTS REGARDING UPCOMING EVENTS

1 MINUTE PER PERSON

This portion of the meeting is to provide an opportunity for citizens to address the City Council regarding upcoming events. The duration for an individual speaking under "Community Announcements Regarding Upcoming Events" is limited to one minute. A second, extended opportunity to speak is provided under "Public Comment on Non-Agenda Items." While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda, except under very limited circumstances. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, and returning it to the City Clerk. Thank you!

J. PUBLIC COMMENT ON NON-AGENDA ITEMS

3 MINUTES PER PERSON - 30 MINUTES MAXIMUM

Speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the legislative body, not including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda, except under very limited circumstances. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, and returning it to the City Clerk.

K. CONSENT CALENDAR**5 MINUTES**

NOTICE TO THE PUBLIC - The items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. The Mayor will ask the public, the City Councilmembers and the staff if there is anyone who wishes to remove any item from the "Consent Calendar" for public comment, discussion and consideration. The matters removed from the "Consent Calendar" will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." At that time, any member of the audience may comment on any item pulled from the "Consent Calendar." The entire "Consent Calendar," with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion, after the Mayor has invited the public to speak.

4. Award of Bid for the Budgeted Purchase of Three Replacement Vehicles: [13-0612](#)
Two Toyota Tacoma 4x2 Pickup Trucks for the Public Works Department,
and One Toyota Tacoma 4x4 Pickup Truck for the Parks and Recreation
Department, from Penske Toyota in the Amount of \$92,023.54 (Finance
Director Moe).

APPROVE

Attachments: [Bid #959-14 Comparison for Toyota Tacoma \(3\)](#)

5. Award of Proposal for the Budgeted Purchase of Two Replacement [13-0614](#)
Mobile Message Boards to A Cone Zone, Inc. in the Amount of
\$36,667.60 (Finance Director Moe).

APPROVE

Attachments: [RFP #961-14 Comparison for Mobile Message Boards \(2\)](#)

6. Award of Bid for the Budgeted Purchase of Five Cardiac [13-0615](#)
Monitors/Defibrillators for the Fire Department from Enerspect Medical in
the Amount of \$106,476.11 (Fire Chief Espinosa).

APPROVE

Attachments: [Bid #964-14 Comparison Cardiac Monitors/Defibrillators \(5\)](#)

7. Placement of a Historical Real Estate Structure in Polliwog Park (Parks [13-0618](#)
and Recreation Director Leyman).

APPROVE

Attachments: [Historical Manhattan Beach Real Estate Office Structure Photos](#)
[Temporary Storage Agreement for Historical Real Estate Office Structure](#)

8. Grant Funded Purchase of 513 Cubic Yards of Rubber Bark from Rubber [13-0628](#)
Bark, Inc. in the Amount of \$82,710.44 (Public Works Director Olmos).

APPROVE, APPROPRIATE

Attachments: [Bid #963-14 Comparison Rubber Bark](#)

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9. Award of Three Year Contract to Internap Network Services for Redundant Internet Connectivity with an Estimated Annual Value of \$50,300 (Finance Director Moe). [13-0631](#)
APPROVE
Attachments: [Internap Contract](#)
10. Award of Three-Year Unarmed Security Services Contract to Contemporary Services Corporation with an Estimated Annual Value of \$55,000 (Police Chief Irvine). [CON 13-0040](#)
APPROVE
Attachments: [RFP #952-14 Unarmed Security Services Comparison](#)
[Agreement with Contemporary Services Corporation](#)
11. Award of Contract to EMC Research to Develop and Conduct a Community Survey for an Amount Not to Exceed \$20,490 (Finance Director Moe). [13-0613](#)
APPROVE; APPROPRIATE
Attachments: [Survey Firms Response List 2013](#)
[Contract with EMC for Community Survey](#)
[Exhibit A of Contract \(EMC Proposal\)](#)
12. Minutes [13-0518](#)
This item contain minutes of City Council meetings which are presented for approval by the City Council. Staff recommends that the City Council, by motion, take action to approve the minutes of the:
a) City Council Adjourned Regular Including Closed Session Meeting of November 4, 2013.
APPROVE
b) City Council Regular Meeting of November 5, 2013.
APPROVE
c) Joint City Council/Parking & Public Improvements Commission Meeting of November 12, 2013.
APPROVE
d) City Council Adjourned Regular Meeting of November 12, 2013.
APPROVE
(City Clerk Tamura).
Attachments: [City Council Adjourned Regular Including Closed Session Meeting of November](#)
[City Council Regular Meeting of November 5, 2013](#)
[Joint City Council/Parking & Public Improvements Commission Meeting of Nove](#)
[City Council Adjourned Regular Meeting of November 12, 2013](#)

L. PUBLIC HEARINGS*30 MINUTES PER ITEM*

13. Consideration of Resolution Adjusting the 2014-2015 Business License Tax by the Consumer Price Index (Finance Director Moe). [RES 13-0071](#)
APPROVE; ADOPT RESOLUTION

Attachments: [Resolution No. 13-0071](#)
[Proposed 2014-2015 Business License Tax](#)
[2014-2015 Business License CPI Tax Analysis](#)

M. GENERAL BUSINESS*30 MINUTES PER ITEM*

14. Budget Process for Fiscal Year 2014-2015 (Finance Director Moe). [13-0575](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Budget Calendar for Fiscal Year 2014-2015 Budget](#)
[Fiscal Year 2013-2014 Budget Process Participation letter](#)

15. Approve the Memorandum of Understanding (MOU) between the Cities of Manhattan Beach, Redondo Beach, Hermosa Beach, Torrance and the Los Angeles County Flood Control District Regarding the Administration and Cost Sharing for Development of the Enhanced Watershed Management Program (EWMP) and the Coordinated Integrated Monitoring Program (CIMP) for the Santa Monica Bay and Dominguez Channel Watersheds to comply with Municipal Stormwater Permit (Permit); and Authorize the City Manager to sign the MOU (Public Works Director Olmos). [CON 13-0044](#)
APPROVE

Attachments: [MOU Between Cities of Manhattan Beach, Redondo Beach, Hermosa Beach, T](#)

16. Strand Pedestrian Access Improvement Project - Alternatives for Introducing Aesthetic Enhancement Elements into the Project (Public Works Director Olmos). [13-0611](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Project Funding and Anticipated Expenditures](#)
[Stairs to be Improved](#)
[Strand Stairs Options 12-3-13](#)

17. Memorandum of Agreement with Police Management Association (Human Resources Director Hanson). [13-0635](#)
APPROVE

Attachments: [Memorandum of Agreement with PMA](#)

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18. Consideration of City's Option to Purchase Remaining Fifty Percent Interest in the Former City Manager's Residence Located at 2913 Pacific Avenue (City Attorney Barrow).

[13-0626](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Tenancy in Common Agreement](#)
[Home Loan Staff Report January 18, 2011](#)
[Housing Assistance Agreement](#)

N. ITEMS REMOVED FROM THE CONSENT CALENDAR

5 MINUTES PER ITEM

Prior to the Council's consideration of each item removed from the consent calendar, speakers may comment on any or all of those items for up to three minutes per item.

O. OPTIONAL ADDITIONAL PUBLIC COMMENTS ON NON-AGENDA ITEMS

For speakers who did not speak at the first "Public Comment" period.

3 MINUTES PER PERSON

P. OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS, FUTURE DISCUSSION ITEMS

5 MINUTES PER CITY COUNCILMEMBER FOR TOTAL OF 25 MINUTES

Q. RECEIVE AND FILE ITEMS

The following items are informational items that do not require action by the City Council. They can be "Received and Filed" by one motion: "Motion to Receive and File" or by order of the Chair.

The Mayor will provide a maximum of three minutes for speakers to comment.

19. Strategic Plan Update (Interim City Manager Jalili).
RECEIVE AND FILE

[13-0621](#)

Attachments: [Strategic Plan Update 11/27/2013](#)

20. Financial Reports:
a) Schedules of Demands: November 21, 2013
b) Investment Portfolio for the Month Ending October 31, 2013
c) Financial Reports for the Month Ending October 31, 2013
(Finance Director Moe).

[13-0601](#)

RECEIVE AND FILE

Attachments: [Schedule of Demands Register for November 21, 2013](#)
[Investment Portfolio for the Month Ending October 31, 2013](#)
[Financial Reports for the Month Ending October 31, 2013](#)

21. Commission Minutes[13-0629](#)

This item contains minutes of City Council subcommittees and from other City commissions and committees which are presented to be received and filed by the City Council. Staff recommends that the City Council, by motion, take action to receive and file the minutes of the:

a) Planning Commission Meeting of November 13, 2013
(Community Development Thompson)

RECEIVE AND FILE

b) Library Commission Meeting of October 21, 2013
(Parks and Recreation Director Leyman)

RECEIVE AND FILE

c) Finance Subcommittee Meeting of November 15, 2013
(Finance Director Moe)

RECEIVE AND FILE

Attachments: [Planning Commission Meeting of November 13, 2013](#)
[Library Commission Meeting of October 21, 2013](#)
[Finance Subcommittee Meeting of November 15, 2013](#)

R. ADJOURNMENT**S. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

Dec. 10, 2013 - Tuesday - 6:00 PM - Adjourned Regular Meeting (CIP & Facilities Assessment Plan)
Dec. 17, 2013 - Tuesday - 6:00 PM - City Council Meeting (City Council Reorganization)
Jan. 7, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Jan. 14, 2014 - Tuesday - TBD - City Council Adjourned Regular Meeting (Manhattan Village Mall)
Jan. 21, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Feb. 4, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Feb. 18, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Mar. 4, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Mar. 18, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Apr. 1, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Apr. 15, 2014 - Tuesday -- 6:00 PM - City Council Meeting
May. 6, 2014 - Tuesday -- 6:00 PM - City Council Meeting
May. 20, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Jun. 3, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Jun. 17, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Jul. 1, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Jul. 15, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Aug. 5, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Aug. 19, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Sep. 2, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Sep. 16, 2014 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization)
Oct. 7, 2014 - Tuesday -- 6:00 PM - City Council Meeting
Oct. 21, 2014 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

Dec. 5, 2013 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting

Dec. 9, 2013 – Monday – 6:30 PM – Library Commission Meeting

Dec. 10, 2013 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting

Dec. 11, 2013 – Wednesday – 6:30 PM – Planning Commission Meeting

Dec. 23, 2013 – Monday – 6:30 PM – Parks & Recreation Commission Meeting

Jan. 8, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting

Jan. 13, 2014 – Monday – 6:30 PM – Library Commission Meeting

Jan. 14, 2014 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting

Jan. 22, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting

Jan. 23, 2014 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting

Feb. 10, 2014 – Monday – 6:30 PM – Library Commission Meeting

Feb. 11, 2014 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting

Feb. 12, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting

Feb. 26, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting

Feb. 27, 2014 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting

Mar. 10, 2014 – Monday – 6:30 PM – Library Commission Meeting

Mar. 11, 2014 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting

Mar. 12, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting

Mar. 26, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting

Mar. 27, 2014 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting

Apr. 8, 2014 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting

Apr. 9, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting

Apr. 14, 2014 – Monday – 6:30 PM – Library Commission Meeting

Apr. 23, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting

Apr. 24, 2014 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting

T. CITY HOLIDAYS**CITY OFFICES CLOSED ON THE FOLLOWING DAYS:**

Dec. 25, 2013 – Wednesday – Christmas Day

Jan. 1, 2014 – Wednesday – New Years Day

Jan. 20, 2014 – Monday – Martin Luther King Day

Feb. 17, 2014 – Monday – President's Day

May. 26, 2014 – Monday – Memorial Day

Jul. 4, 2014 – Friday – Independence Day

Sep. 1, 2014 – Monday – Labor Day

Oct. 13, 2014 – Monday – Columbus Day

Nov. 10, 2014 – Monday – Veterans Day

Nov. 27-28, 2014 – Thursday & Friday – Thanksgiving Holiday