

City Council Regular Meeting

Regular Meeting

Tuesday, March 18, 2025

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Amy Thomas Howorth

Mayor Pro Tem David Lesser

Councilmember Joe Franklin

Councilmember Nina Trieu Tarnay

Councilmember Steve S. Charelian

EXECUTIVE TEAM

City Manager Talyn Mirzakhanian

City Attorney Quinn Barrow

City Clerk Liza Tamura

Interim Finance Director Onyx Jones

Human Resources Lisa Jenkins

Parks and Recreation Mark Leyman

Police Chief Rachel Johnson

Interim Fire Chief Michael Lang

Acting Community Development Director Ryan Heise

Public Works Director Erick Lee

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, March 18, 2025 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, March 12, 2025, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER**B. PLEDGE TO THE FLAG**

Aviva Flechner, Mira Costa High School

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of a Commendation to Outgoing Interim Finance Director Onyx Jones. [25-0138](#)
PRESENT

2. Presentation of Certificates of Recognition to the Manhattan Beach Hyperion Outfall Serenaders on Their 50th Anniversary and Recognition of Bob White on His 98th Birthday. [25-0130](#)
PRESENT

Attachments: [Certificate - MB Hyperion Outfall Serenaders on Their 50th Anniversary](#)
[Certificate - Bob White on His 98th Birthday](#)

3. Presentation of Certificates of Recognition to Pali South CommUNITY Team for Their Extraordinary Efforts and Contributions to the State of California's Wildfires. [25-0116](#)
PRESENT

Attachments: [Certificates](#)

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, March 18, 2025 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom web

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

4. City Council Minutes: [25-0112](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Work Plan Meeting) of February 25, 2025
- b) City Council Regular Meeting Minutes of March 4, 2025
- c) City Council Adjourned Regular Meeting Minutes of March 10, 2025 (City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes \(Work Plan Meeting\) of February 25, 2025](#)
[City Council Regular Meeting Minutes of March 4, 2025](#)
[City Council Adjourned Regular Meeting Minutes of March 10, 2025](#)

5. Financial Report: [25-0107](#)

- a) Schedule of Demands: February 2025
- b) Investment Portfolio Report: January 2025
- c) Month End Financial Reports: January 2025 (No Budget Impact) (Interim Finance Director Jones).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for February 2025](#)
[Investment Portfolio Cover January 2025](#)
[Financial Month End Report January 2025](#)

6. Consideration of a Status Update Regarding the Fiscal Year 2024 - 2025 [25-0127](#)

Chamber of Commerce Work Plan Agreement (No Budget Impact) (City Manager Mirzakhaniyan).

RECEIVE AND FILE

Attachments: [Semi Annual Work Plan Progress/Update \(Provided by Chamber of Commerce\)](#)
[Agreement - Chamber of Commerce](#)

7. Consideration of a Resolution Appointing Michael Codron as Interim Community Development Director and Approval of an Employment Agreement with Michael Codron (No Budget Impact) (Human Resources Director Jenkins). [25-0133](#)
ADOPT RESOLUTION NO. 25-0026
Attachments: [Resolution No. 25-0026](#)
[Employment Agreement - Michael Codron](#)
8. Receive and File the 2024 Sixth Cycle Housing Element Annual Progress Report as Required by the California Department of Housing and Community Development (No Budget Impact) (Acting Community Development Director Heise). [25-0048](#)
RECEIVE AND FILE
Attachments: [2024 Housing Element Annual Progress Report](#)
[Sixth Cycle Housing Element \(Web-Link Provided\)](#)
9. Consideration of a Resolution Extending the Agreement with IPS Group, Inc. for Parking Meter Repair Services and Transaction Merchant Processing Services (Budgeted) (Public Works Director Lee). [25-0137](#)
ADOPT RESOLUTION NO. 25-0025
Attachments: [Resolution No. 25-0025](#)
[Agreement - IPS Group, Inc.](#)
[Draft Agreement Extension Letter](#)
10. Lot 3 Parking Structure Local Emergency Update (Unbudgeted) (Public Works Director Lee). [25-0122](#)
DETERMINE THAT THERE IS A NEED TO CONTINUE THE EMERGENCY ACTION
Attachments: [Resolution No. 24-0105](#)
[Location Map](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

- 11.** Conduct a Public Hearing for Consideration of Introducing an Ordinance Amending Title 10 of the Manhattan Beach Municipal Code and Chapter A of the Manhattan Beach Local Coastal Program to Implement Five Programs Outlined in the City's 6th Cycle Housing Element, and Adopting a Resolution Authorizing City Staff to Submit Ordinance No. 25-0004 to the California Coastal Commission to Incorporate Said Amendments into the Local Coastal Program (No Budget Impact) (Community Development Heise).

[25-0095](#)

(Estimated Time: 1 Hr.)

A) CONDUCT PUBLIC HEARING

B) INTRODUCE ORDINANCE NO. 25-0004

C) ADOPT RESOLUTION NO. 25-0028

Attachments: [Ordinance No. 25-0004 \(Exhibit A, B, and C\)](#)
[Resolution No. 25-0028](#)
[Proposed MBMC and MBLCP Text Amendments \(Redline Version\)](#)
[6th Cycle Housing Element \(Web-Link Provided\)](#)
[Negative Declaration and First Addendum \(Web-Link Provided\)](#)
[Planning Commission Staff Reports \(Web-Link Provided\)](#)
[PowerPoint Presentation](#)

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

12. Consideration of a Resolution Approving the Final Construction Drawings and Specifications for the 28th Street Stormwater Infiltration Project and Authorizing Solicitation of Competitive Bids for Construction of the Project; and Consideration of a Resolution Authorizing a Use and Maintenance Agreement with the County of Los Angeles Regarding a Connection to the County-Owned Storm Drain at 28th Street (No Budget Impact) (Public Works Director Lee). [25-0044](#)

(Estimated Time: 1 Hr.)

ADOPT RESOLUTION NOS. 25-0029 AND 25-0030

Attachments: [Resolution No. 25-0029](#)
[Resolution No. 25-0030](#)
[Budget and Expenditures Report](#)
[2021 Feasibility Study](#)
[List of Previous City Council Actions](#)
[Construction Drawings](#)
[Construction Specifications](#)
[Use and Maintenance Agreement - Los Angeles County](#)
[Preliminary Construction Schedule](#)
[Proposed Traffic Flow and Parking Modifications](#)
[Resident Notification for March 18, 2025 City Council Agenda Item](#)
[Location Map](#)
[PowerPoint Presentation](#)

13. Consideration of a Resolution Setting a Date and Time for a Proposition 218 Public Hearing to Consider Increasing Commercial and Residential Solid Waste Hauling Fees and City Recovery Costs for Fiscal Year 2026 - Fiscal Year 2030 and a Resolution Adopting Procedures in Connection with Proposed Solid Waste Hauling Fee Increases (No Budget Impact) (Public Works Director Lee). [25-0043](#)

(Estimated Time: 15 Mins.)

ADOPT RESOLUTION NOS. 25-0021 AND 25-0022

Attachments: [Resolution No. 25-0021](#)
[Resolution No. 25-0022](#)
[PowerPoint Presentation](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT**O. CITY ATTORNEY REPORT****P. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

- 14. Agenda Forecast (City Clerk Tamura).
INFORMATION ITEM ONLY**

[25-0082](#)

15. Commission Minutes:[25-0111](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Library Commission Meeting Minutes (Canceled) of December 9, 2024 (Parks and Recreation Director Leyman)
- b) Library Commission Meeting Minutes of January 13, 2025 (Parks and Recreation Director Leyman)
- c) Finance Subcommittee Meeting Minutes of January 16, 2025 (Interim Finance Director Jones)
- d) Cultural Arts Commission Meeting Minutes of January 20, 2025 (Parks and Recreation Director Leyman)
- e) Planning Commission Meeting Minutes of January 22, 2025 (Acting Community Development Heise)
- f) Cultural Arts Commission Meeting Minutes of January 28, 2025 (Parks and Recreation Director Leyman)
- g) Finance Subcommittee Meeting Minutes of February 13, 2025 (Interim Finance Director Jones)
- h) Cultural Arts Commission Meeting Minutes of February 17, 2025 (Parks and Recreation Director Leyman)
- i) Parking and Public Improvements Commission Meeting Minutes of February 27, 2025 (Acting Community Development Heise).

INFORMATION ITEM ONLY

- Attachments:** [Library Commission Meeting Minutes \(Canceled\) of December 9, 2024](#)
[Library Commission Meeting Minutes of January 13, 2025](#)
[Finance Subcommittee Meeting Minutes of January 16, 2025](#)
[Cultural Arts Commission Meeting Minutes of January 20, 2025](#)
[Planning Commission Meeting Minutes of January 22, 2025](#)
[Cultural Arts Commission Meeting Minutes of January 28, 2025](#)
[Finance Subcommittee Meeting Minutes of February 13, 2025](#)
[Cultural Arts Commission Meeting Minutes of February 17, 2025](#)
[Parking and Public Improvements Commission Meeting Minutes of February 27, 2025](#)

- 16.** Recent Planning Commission Quasi-Judicial Decisions: [25-0131](#)
- a) Use Permit Amendment to Allow Off-Sale of Distilled Spirits in Addition to the Existing Allowance for Off-Sale Beer and Wine, and to Allow the Business to Open One Hour Earlier (5:00 a.m. - 12:00 a.m. Daily) than Previous Permitted (6:00 a.m. - 12:00 a.m. Daily) in Conjunction with the Operation of an Existing Service Station and Convenience Store Located at 1002 Manhattan Beach Boulevard (Arco/ampm)
 - b) Use Permit Amendment to Allow for the On-Site Sale and Service of Distilled Spirits in Addition to the Existing Sale and Service of Beer and Wine in Conjunction with Food Service at an Existing Eating and Drinking Establishment Located at 1209 Highland Avenue (The Rockefeller) (Acting Community Development Director Heise).

INFORMATION ITEM ONLY

Q. CLOSED SESSION

R. ADJOURNMENT

S. FUTURE MEETINGS

CITY COUNCIL MEETINGS

April 1, 2025 - Tuesday -- 6:00 PM - City Council Meeting
April 15, 2025 - Tuesday -- 6:00 PM - City Council Meeting
April 22, 2025 - Tuesday -- TBD - Boards and Commission Interviews
May 6, 2025 - Tuesday -- 6:00 PM - City Council Meeting
May 13, 2025 - Tuesday -- 6:00 PM - Budget Study Session
May 20, 2025 - Tuesday -- 6:00 PM - City Council Meeting
May 27, 2025 - Tuesday -- 6:00 PM - Budget Study Session
June 3, 2025 - Tuesday -- 6:00 PM - City Council Meeting
June 17, 2025 - Tuesday -- 6:00 PM - City Council Meeting
July 1, 2025 - Tuesday -- 6:00 PM - City Council Meeting
July 15, 2025 - Tuesday -- 6:00 PM - City Council Meeting
August 5, 2025 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization)
August 19, 2025 - Tuesday -- 6:00 PM - City Council Meeting
September 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
September 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting
October 7, 2025 - Tuesday -- 6:00 PM - City Council Meeting
October 21, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 4, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 18, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

March 24, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
March 26, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
March 27, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
April 9, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
April 14, 2025 - Monday - 4:00 PM - Library Commission Meeting
April 21, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
April 23, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
April 24, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
April 28, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
May 12, 2025 - Monday - 4:00 PM - Library Commission Meeting
May 14, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
May 19, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
May 22, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
May 26, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting (Rescheduled TBD)
May 28, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting

T. CITY OFFICES CLOSED

CITY HOLIDAYS:

May 26, 2025 – Monday – Memorial Day

July 4, 2024 - Thursday - Independence Day

September 1, 2025 - Monday - Labor Day

October 13, 2025 – Monday – Columbus Day

November 11, 2025 – Tuesday – Veterans Day

November 27-28, 2024 - Thursday & Friday - Thanksgiving Holiday

December 24, 2025 - Wednesday - Christmas Eve (City Hall Closes at 12:00 PM)

December 25, 2025 - Thursday - Christmas Day Observed

December 31, 2024 - Wednesday - New Year's Eve (City Hall Closes at 12:00 PM)

January 1, 2026 – Thursday – New Years Day Observed

January 19, 2026 – Monday – Martin Luther King Day

February 16, 2026 - Monday - Presidents Day