

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
 INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL	CONSENT	PUBLIC HEARING	GENERAL BUSINESS	CITY COUNCIL	INFORMATIONAL
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3/6/2019	<i>Regular Meeting – 6:00 PM Wednesday (General Municipal Elections on March 5, 2019)</i>
Deadlines	Finance – 1/22 City Manager – 1/29 City Attorney – 2/5 City Manager – 2/19 Packet – 2/28
	Pledge – Mira Costa High School
19-0034	1. Recognition to the Winners of the 2018 Fire Department Annual “Home Escape Plan” Contest (Ceremonial)
19-0100	2. Presentation of a “Lifesaving Award” to Barry Cottle, Gareth Dulai and Erik Svensson for Assisting and Administering a CPR to a Cardiac Arrest Victim (Ceremonial)
19-0101	3. City Council Minutes (City Clerk Tamura) (Consent)
19-0095	4. Financial Report: Schedules of Demands: January 31, 2019 (Finance Director Charelian) (Consent)
	5. Consider Adoption of Ordinance No. 19-0006 Prohibiting Shared Mobility Devices from Being Placed or Operated in Any Public Right-of-Way or on Public Property, or Offered for Use Anywhere in the City (City Manager Moe) (Consent)
19-0117	6. Consider Adoption of Ordinance No. 19-0003 to Reduce Single-Use Plastic, Polysterene and Balloon Pollution (Community Development Director McIntosh) (Consent)
19-0094	7. City Website Domain Name Update (Information Technology Director Taylor) (Consent)
19-0035	8. Conduct Public Hearing Regarding a Coastal Development Permit for the 2019 Manhattan Beach Open Volleyball Tournament; Request from AOS GROUP for Special Permit: Limited Alcoholic Beverage Use on Public Property for the Manhattan Beach Open Event, August 15-18 in the Lower South Pier Parking Lot and VIP Bleacher Seating Area in the Stadium Court (Parks and Recreation Director Leyman) (Public Hearing)
19-0109	9. Consider Adoption of Ordinance No. 19-0004 Establishing a Sepulveda Boulevard Corridor Overlay District and Amending Commercial Development Standards to Provide Incentives to Develop Hotel Uses in the General Commercial (CG) Zoning District Along Sepulveda Boulevard (Community Development McIntosh) (Public Hearing)
19-0108	10. Consider Introduction of Ordinance No. 19--- Amending the Manhattan Beach Municipal Code to Allow and Ancillary Activity of Guest Transient Rental of Single-Family Houses Under Limited Circumstances, and Continue to Prohibit the Commercial Short Term Rental of Residential Properties in the City of Manhattan Beach (Community Development Director McIntosh) (Public Hearing)
19-0081	11. Update on the City’s Homelessness Initiatives (City Manager Moe) (General Business)
19-0012	12. Library Commission Recommendations Regarding the Use of Manhattan Beach County Library Surplus Funds (Parks and Recreation Director Leyman) (General Business)
19-0102	13. Agenda Forecast (Informational)

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CEREMONIAL	CONSENT	PUBLIC HEARING	GENERAL BUSINESS	CITY COUNCIL	INFORMATIONAL
3/19/2019 <i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines Finance – 2/5 City Manager – 2/12 City Attorney – 2/19 City Manager – 3/5 Packet – 3/13					
					Pledge –
19-0103					1. City Council Minutes (City Clerk Tamura) (Consent)
19-0074					2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
19-0096					3. Consideration of Awarding RFP No. 1195-19 to --- for a Three-Year Contract for Financial Audit Services with an Estimated Annual Value of Up to \$--- (Finance Director Charelian) (Consent)
19-0090					4. Approval and Disbursement of Funds for Replacement of Glass Panels on the Light Gate Sculpture (Parks and Recreation Director Leyman) (Consent)
19-0092					5. Consideration of an Agreement with McCormick Ambulance for Emergency Ambulance Transport Services (Acting Fire Chief Abell) (Consent)
19-0097					6. Update on the Sustainability Youth Council (Community Development Director McIntosh) (Consent)
					7. HCD Annual Progress Report 2018 as Required by the State (Community Development Director McIntosh) (Consent)
19-0033					8. Consider Adoption of an Ordinance Regarding Short Term Rentals (Community Development Director McIntosh) (Consent)
WP					9. Fiscal Year 2018-2019 Mid-Year Budget Report and Update on Budget Development for Fiscal Year 2019-2021 Biennial Budget (Finance Director Charelian) (General Business)
19-0066					10. Approve a City Logo and Use Guidelines (Parks and Recreation Director Leyman) (General Business)
					11. Consider Approving the City Branding (Parks and Recreation Director Leyman) (General Business)
19-0104					12. Consider Planning Commission’s Recommendation Designation 2820 Highland Avenue as a Historic Landmark in the City of Manhattan Beach and Approving a Mills Act Contract (Community Development Director McIntosh) (General Business)
					13. Consider Awarding Bid No. --- to --- for City Hall Restrooms Restoration (Public Works Director Katsouleas) (General Business)
					14. Agenda Forecast (Informational)
3/28/2019 <i>Fiber Master Plan Study Session – 6:00 PM Thursday</i>					
Deadlines					
					Pledge –
4/2/2019 <i>Regular Meeting – 6:00 PM Tuesday - City Council Reorganization Oath of Office for Newly Elected Councilmembers</i>					
Deadlines Finance – 2/19 City Manager – 2/26 City Attorney – 3/5 City Manager – 3/19 Packet – 3/27					
					Pledge –
19-0115					1. City Council Minutes (City Clerk Tamura) (Consent)
					2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
19-0111					3. Consideration of Awarding RFP No. 1180-19 Approving Professional Design Services for the Roadway Safety Bollards/Barricade Project o Kimley-Horn and Associates, Inc. and Approving the Re-Appropriation of \$57,928.00 from the Streets and Highways Funds (Gas Tax) (Public Works Director Katsouleas) (Consent)
19-0113					4. Consideration of Awarding RFP No. 1177-19 to --- Approving an Agreement for the Purchase of Storage Area Network Solution and Installation Services with an Estimated Value of \$---; and Consideration of Awarding RFP No. 1190-19 to --- Approving an Agreement for the Purchase of Enterprise Backup Solution and Installation Services with an Estimated Value \$--- (Information Technology Director Taylor) (Consent)
					5. Consideration of Awarding RFP No. 1176-19 to --- Approving a Five-Year Lease Agreement for Multifunction Devices with an Estimated Value of \$--- (Information Technology Director Taylor) (Consent)
					6. Agenda Forecast (Informational)

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4/9/2019 <i>CIP Study Session – 6:00 PM Tuesday</i>					
Deadlines					
Pledge –					
4/16/2019 <i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines Finance – 3/5 City Manager – 3/12 City Attorney – 3/19 City Manager – 4/2 Packet – 4/10					
19-0112	Pledge – Pennekamp Elementary School				
	1. Recognition to Manhattan Beach’s Certified Green Businesses (Ceremonial)				
	2. Proclamation Declaring the Month of April, 2019 as Earth Month (Ceremonial)				
	3. City Council Minutes (City Clerk Tamura) (Consent)				
	4. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)				
	5. Consideration of an Agreement with --- for a Three-Year Contract for Sand Dune Park Restoration Services with an Estimated Value of \$---; Waive Formal Bid Requirements Pursuant to Manhattan Beach Municipal Code Section 2.36.140 (Parks and Recreation Director Leyman) (Consent)				
	6. Conduct Public Hearing Regarding Ordinance No. 19--- Updating the Tree Ordinance (Public Works Director Katsouleas) (Public Hearing)				
	7. Proposed Donation Policy from the Parks and Recreation Commission and Donation Program Options (Parks and Recreation Director Leyman) (General Business)				
	8. Air Conditioning Restrictions in Units (Community Development Director McIntosh) (General Business)				
19-0029 WP	9. Agenda Forecast (Informational)				
4/30/2019 <i>Boards and Commissions Interviews – 6:00 PM Tuesday (Tentative)</i>					
Deadlines					
Pledge –					
5/7/2019 <i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines Finance – 3/26 City Manager – 4/2 City Attorney – 4/9 City Manager – 4/23 Packet – 5/1					
WP 19-0047	Pledge – Grand View Elementary School				
	1. Proclamations for the Month of May: (Ceremonial) a) Declaring May 2019 as National Fire Services Day b) Declaring May 2019 as National Municipal Clerks Week c) Declaring May 2019 as National Peace Officers Memorial Day d) Declaring May 2019 as National Police Week e) Declaring May 2019 as National Public Works Week f) Declaring May 2019 as National Building Safety Month g) Declaring May 2019 as Older Americans Month				
	2. City Council Minutes (City Clerk Tamura) (Consent)				
	3. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)				
	4. Personnel Rules Update (Human Resources Director Jenkins) (Consent)				
	5. Approval of an Additional \$24,500 and Disbursement of Funds from the Public Art Trust Fund for the Installation of Seven Murals in Manhattan Beach City Facilities (Parks and Recreation Director Leyman) (Consent)				
	6. Appointments to City Boards and Commissions (City Clerk Tamura) (General Business)				
	7. Agenda Forecast (Informational)				
5/14/2019 <i>Budget Study Session #1 – 6:00 PM Tuesday (Tentative)</i>					
Deadlines					
Pledge –					

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5/16/2019	<i>Budget Study Session #2 – 6:00 PM Thursday (Tentative)</i>
Deadlines	
	Pledge –
5/21/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 4/9 City Manager – 4/16 City Attorney – 4/23 City Manager – 5/7 Packet – 5/15
WP	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Appointments to City Boards and Commissions (Tentative) (City Clerk Tamura) (General Business)
	4. Update on Revenue Enhancements, Stormwater Fund and Streetlighting and Landscaping (Finance Director Charelian) (General Business)
	5. Update on Citywide Signage Options and Priorities (Public Works Director Katsouleas) (General Business)
	6. Agenda Forecast (Informational)
5/23/2019	<i>Budget Study Session #3 – 6:00 PM Thursday (Tentative)</i>
Deadlines	
	Pledge –
6/3/2019	<i>Parks and Recreation Commission, Cultural Arts Commission and Library Commission Joint Meeting – 6:00 PM Monday</i>
Deadlines	
	Pledge –
6/4/2019	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Hersman/Mayor Pro Tem Montgomery</i>
Deadlines	Finance – 4/23 City Manager – 4/30 City Attorney – 5/7 City Manager – 5/21 Packet – 5/29
19-0032	Pledge – Pacific Elementary School
	1. Public Safety Recognition (Ceremonial) <ul style="list-style-type: none"> a) Police Officer and Firefighter of the Year b) Medal of Valor Recipients (Tentative)
	2. Recognition to Outgoing Commissioners (Ceremonial)
	3. City Council Minutes (City Clerk Tamura) (Consent)
	4. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	5. Conduct Public Hearing Regarding a Six-Month Trial Basis Assessment of the Measures for West Marine Avenue Neighborhood Traffic Management Plan (Community Development Director McIntosh) (Public Hearing)
	6. Conduct Public Hearing Regarding Consideration of Amending the Manhattan Beach Municipal Code, Section 13.02 Regulation of Telecommunications Facilities, and Making a Determination of Exemption Under CEQA (Community Development Director McIntosh) (Public Hearing)
	7. Update on Centralized Citywide Contract Management Systems (Information Technology Director Taylor and City Clerk Tamura) (General Business)
	8. Report on Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System) (Police Chief Abell) (General Business)
	9. Update on Emergency Preparedness (Acting Fire Chief Abell) (General Business)
	10. Agenda Forecast (Informational)

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CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

6/18/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 5/7 City Manager – 5/14 City Attorney – 5/21 City Manager – 6/4 Packet – 6/12
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Consider of Adopt Ordinance No. 19--- to Adopt a Resolution Amending Manhattan Beach Municipal Code Section 13.02 Regulation of Telecommunications Facilities (Community Development Director McIntosh) (Consent)
	4. Conduct Public Hearing Regarding the Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2019-2020 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse the Fiscal Year 2018-2019 Assessments Collected (Finance Director Charelian) (Public Hearing)
	5. Conduct Public Hearing Regarding the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing)
	6. Conduct Public Hearing Regarding Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2019-2020 (Finance Director Charelian) (Public Hearing)
	7. Conduct Public Hearing Regarding the Adoption/Approval of Fiscal Year 2019-2020 Operating Budget and Establishing an Appropriation Limit (Finance Director Charelian) (Public Hearing)
	8. Agenda Forecast (Informational)
6/19/2019	<i>Planning Commission and Parking and Public Improvements Commission Joint Meeting – 6:00 PM Wednesday</i>
Deadlines	
	Pledge –
7/2/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 5/21 City Manager – 5/28 City Attorney – 6/4 City Manager – 6/18 Packet – 6/26
	Pledge –
	1. Proclamation Declaring July 2019 as Parks and Recreation Month (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	4. Agenda Forecast (Informational)
7/16/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 6/4 City Manager – 6/11 City Attorney – 6/18 City Manager – 7/2 Packet – 7/10
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
8/6/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 6/25 City Manager – 7/2 City Attorney – 7/9 City Manager – 7/23 Packet – 7/31
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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8/20/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>				
Deadlines	Finance – 7/9	City Manager – 7/16	City Attorney – 7/23	City Manager – 8/6	Packet – 8/14
	Pledge –				
	1. City Council Minutes (City Clerk Tamura) (Consent)				
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)				
	3. Agenda Forecast (Informational)				
9/3/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>				
Deadlines	Finance – 7/23	City Manager – 7/30	City Attorney – 8/6	City Manager – 8/20	Packet – 8/28
	Pledge –				
	1. City Council Minutes (City Clerk Tamura) (Consent)				
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)				
	3. Agenda Forecast (Informational)				
9/17/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>				
Deadlines	Finance – 8/6	City Manager – 8/13	City Attorney – 8/20	City Manager – 9/3	Packet – 9/11
	Pledge –				
	1. City Council Minutes (City Clerk Tamura) (Consent)				
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)				
	3. Agenda Forecast (Informational)				
10/1/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>				
Deadlines	Finance – 8/20	City Manager – 8/27	City Attorney – 9/3	City Manager – 9/17	Packet – 9/25
	Pledge –				
	1. Declaring October 2019 as National Community Planning Month (Ceremonial)				
	2. City Council Minutes (City Clerk Tamura) (Consent)				
	3. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)				
	4. Update on User Fee Cost Allocation Study (Finance Director Charelian) (General Business)				
	5. Agenda Forecast (Informational)				
10/15/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>				
Deadlines	Finance – 9/3	City Manager – 9/10	City Attorney – 9/17	City Manager – 10/1	Packet – 10/9
	Pledge –				
	1. City Council Minutes (City Clerk Tamura) (Consent)				
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)				
	3. Agenda Forecast (Informational)				
11/5/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>				
Deadlines	Finance – 9/17	City Manager – 9/24	City Attorney – 10/1	City Manager – 10/22	Packet – 10/30
	Pledge –				
	1. Proclamation Declaring November 2019 as National Caregivers Month (Ceremonial)				
	2. Recognition to the Winners of the 2019 Fire Department Annual “Home Escape Plan” (Ceremonial)				
	4. City Council Minutes (City Clerk Tamura) (Consent)				
	5. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)				
	6. Agenda Forecast (Informational)				
11/18/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>				
Deadlines	Finance – 10/8	City Manager – 10/15	City Attorney – 10/22	City Manager – 11/5	Packet – 11/13
	Pledge –				
	1. City Council Minutes (City Clerk Tamura) (Consent)				
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)				
	3. Agenda Forecast (Informational)				

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| CEREMONIAL | CONSENT | PUBLIC HEARING | GENERAL BUSINESS | CITY COUNCIL | INFORMATIONAL |
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12/3/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 10/22 City Manager – 10/29 City Attorney – 11/5 City Manager – 11/19 Packet – 11/27
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
12/17/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 11/5 City Manager – 11/12 City Attorney – 11/19 City Manager – 12/3 Packet – 12/11
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	Taylor	IT	Update on Portable Recording Equipment	Q3 2019
WP 3/9/18	HR Director	HR	Employee Handbook	July 2019
5/30/17	City Council	CC	Discussion of Potential City Store	TBD
WP 3/9/18	Abell Fire Chief	PD FD	Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System)	TBD
7/17/18	Napolitano	PW	Overview of Requirements for Stormwater Permit	Q1 2019
		PW	Update on Parking Management (Parking Meter Solution)	TBD

CITY COUNCIL REQUESTS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	HR Director	HR	Collective Bargaining Negotiations with 6 Labor Groups	TBD
3/9/18	City Council	MS	Proposed Draft City Council Communications Policy	TBD
6/5/18	City Council	PW	Update on Wayfinding Signage Options and Priorities	Q3 2019
7/17/18	City Council	FN	Update of Options for Increasing Stormwater Service Fees for the Fiscal Year 2019-2020 (Finance Subcommittee)	Spring 2019
8/8/18	Howorth	CD	Presentations on Ocean Desalination Plan Proposed by West Basin Municipal Water District	TBD
8/21/18	Lesser	FD	County Fire Special Study	TBD
9/19/18 1/2/19	Hersman Montgomery	PD	Additional Possible Locations for ALPR Cameras on Sepulveda Blvd. and Artesia (Including Private Businesses)	TBD
11/20/18	City Council	CD	Update on Leafblowers Including Recommendations by the Sustainability Task Force	TBD
11/20/18	Napolitano	PW	Feasibility Study Conducted in 60-Days Considering the Space and Possibility of Expanding the Little Red House	TBD
7/17/18	City Council	CD	Receive and File Update on Ridership for Beach Cities Transit Line 109	TBD
12/18/18	City Council	CD	Report on Roundabouts in Lieu of Stop Signs	TBD
12/18/18	City Council	CD	Update on Cost Estimates and ADA Accessibility for the Proposed Catalina Classic Paddleboard Race Bronze Sculpture at the South End of the Pier	TBD
2/5/19	Napolitano	PW	Discussion of Flashing Beacons and Crosswalks at Highland Avenue/18 th Street Locations	TBD
2/5/19	Montgomery	MS	Information on Opt-In Insurance Program (Homeline Service Warranty)	TBD
2/5/19	Montgomery	CD FN	Information Regarding Cannabis and Potential Tax Revenue	TBD
2/5/19	Napolitano	MS	Discussion of Beach Buggies	TBD

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Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
2/5/19	Lesser	MS CD	Information on Ramifications/Update of Federal Communications Commission Decisions on Telecommunication Devices/Facilities	TBD
2/5/19	Montgomery	MS	Discussion of Electioneering at Public Facilities	TBD

FUTURE MEETINGS TO BE SCHEDULED

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
		CC	Joint Meeting with Manhattan Beach Unified School District	TBD
		CC	Work Plan Meeting	TBD

Please note that all items with “**WP**” indicate that the item was added at the March 9, 2018,
 City Council – Work Plan Meeting