

INSPECTION SERVICES & CONSTRUCTION MANAGEMENT AGREEMENT

This Inspection Services & Construction Management Agreement ("Agreement") is dated August 3, 2021 ("Effective Date") and is between the City of Manhattan Beach, a California municipal corporation ("City") and Griffin Structures, Inc. a California corporation ("Consultant"). City and Consultant are sometimes referred to herein as the "Parties", and individually as a "Party".

RECITALS

A. City issued Request for Proposals No. RFP No. E1261-21S on May 11, 2021, titled "Inspection Services & Construction Management for the Fire Station No. 2 Replacement Project". Consultant submitted a proposal dated June 14, 2021 in response to the RFP.

B. Consultant represents that it is fully qualified to perform such services by virtue of its experience and the training, education and expertise of its principals and employees.

C. City desires to retain Consultant as an independent contractor and Consultant desires to serve City to perform these services in accordance with the terms and conditions of this Agreement.

The Parties therefore agree as follows:

1. Consultant's Services.

A. Scope of Services. Consultant shall perform the services described in the Scope of Services (the "Services") for Inspection Services and Construction Management for the Fire Station No. 2 Replacement Project, attached as **Exhibit A**. City may request, in writing, changes in the Scope of Services to be performed. Any changes mutually agreed upon by the Parties, and any increase or decrease in compensation, shall be incorporated by written amendments to this Agreement.

B. Party Representatives. For the purposes of this Agreement, the City Representative shall be the City Manager, or such other person designated in writing by the City Manager (the "City Representative"). For the purposes of this Agreement, the Consultant Representative shall be Jon Hughes, Project Executive (the "Consultant Representative"). The Consultant Representative shall directly manage Consultant's Services under this Agreement. Consultant shall not change the Consultant Representative without City's prior written consent.

C. Time for Performance. Consultant shall commence the Services on the Effective Date and shall perform all Services in conformance with the project timeline set forth in Exhibit A.

D. Standard of Performance. Consultant shall perform all Services under this Agreement in accordance with the standard of care generally exercised by like

professionals under similar circumstances and in a manner reasonably satisfactory to City.

E. Personnel. Consultant has, or will secure at its own expense, all personnel required to perform the Services required under this Agreement. All of the Services required under this Agreement shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such Services.

F. Compliance with Laws. Consultant shall comply with all applicable federal, state and local laws, ordinances, codes, regulations and requirements.

G. Permits and Licenses. Consultant shall obtain and maintain during the Agreement term all necessary licenses, permits and certificates required by law for the provision of Services under this Agreement, including a business license.

H. Prevailing Wages. This Agreement calls for services that, in whole or in part, constitute “public works” as defined in the California Labor Code. Therefore, as to those services that are “public works”, Consultant shall comply in all respects with all applicable provisions of the California Labor Code, including those set forth in **Exhibit B** hereto.

2. Term of Agreement. The term of this Agreement shall be from the Effective Date through December 29, 2024, unless sooner terminated as provided in Section 12 of this Agreement or extended.

3. Compensation.

A. Compensation. As full compensation for Services satisfactorily rendered, City shall pay Consultant at the hourly rates set forth in the Approved Fee Schedule attached hereto as **Exhibit A**. In no event shall Consultant be paid more than \$848,550 (the “Maximum Compensation”) for such Services.

B. Expenses. The amount set forth in paragraph 3.A. above includes reimbursement for all expenditures incurred in the performance of this Agreement.

C. Unauthorized Services and Expenses. City will not pay for any services not specified in the Scope of Services, or reimburse for any expenses not set forth in **Exhibit A**, unless the City Council or the City Representative, if applicable, and the Consultant Representative authorize such services or expenses in writing prior to Consultant’s performance of those services or incurrence of additional expenses. Any additional services authorized by the City Council, or (where authorized) the City Manager shall be compensated at the rates set forth in **Exhibit A**, or, if not specified, at a rate mutually agreed to by the Parties. Any additional expense authorized by the City Council or (where authorized) the City Manager shall be reimbursed in the amounts authorized by the City Council or City Manager. City shall make payment for additional services and expenses in accordance with Section 4 of this Agreement.

4. Method of Payment.

A. Invoices. Consultant shall submit to City an invoice, on a monthly basis, for the Services performed pursuant to this Agreement. Invoices must be submitted to Mamerto Estepa at mestepa@citymb.info. Each invoice shall itemize the Services rendered during the billing period, hourly rates charged, if applicable, and the amount due. City shall review each invoice and notify Consultant in writing within ten Business days of receipt of any disputed invoice amounts.

B. Payment. City shall pay all undisputed invoice amounts within 30 calendar days after receipt up to the Maximum Compensation set forth in Section 3 of this Agreement. City does not pay interest on past due amounts. City shall not withhold federal payroll, state payroll or other taxes, or other similar deductions, from payments made to Consultant. Notwithstanding the preceding sentence, if Consultant is a nonresident of California, City will withhold the amount required by the Franchise Tax Board pursuant to Revenue and Taxation Code Section 18662 and applicable regulations.

C. Audit of Records. Consultant shall make all records, invoices, time cards, cost control sheets and other records maintained by Consultant in connection with this Agreement available during Consultant's regular working hours to City for review and audit by City.

5. Independent Contractor. Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its officers, agents or employees are in any manner employees of City.

6. Information and Documents.

A. Consultant covenants that all data, reports, documents, surveys, studies, drawings, plans, maps, models, photographs, discussion, or other information (collectively "Data and Documents") developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed or released by Consultant without prior written authorization by City. City shall grant such authorization if applicable law requires disclosure. Consultant, its officers, employees, agents, or subcontractors shall not without written authorization from the City Manager or unless requested in writing by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement or relating to any project or property located within the City. Response to a subpoena or court order shall not be considered "voluntary," provided Consultant gives City notice of such court order or subpoena.

B. Consultant shall promptly notify City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the City. City may, but has no obligation to, represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct or rewrite the response.

C. All Data and Documents required to be furnished to City in connection with this Agreement shall become City's property, and City may use all or any portion of the Data submitted by Consultant as City deems appropriate. Upon completion of, or in the event of termination or suspension of this Agreement, all original Data and Documents, including computer files containing data generated for the Services, notes, and other documents prepared in the course of providing the Services shall become City's sole property and may be used, reused or otherwise disposed of by City without Consultant's permission. Consultant may take and retain copies of the written products as desired, but the written products shall not be the subject of a copyright application by Consultant.

D. Consultant's covenants under this Section shall survive the expiration or termination of this Agreement.

7. Conflicts of Interest. Consultant and its officers, employees, associates and subcontractors, if any, shall comply with all conflict of interest statutes of the State of California applicable to Consultant's Services under this Agreement, including the Political Reform Act (Gov. Code § 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant may perform similar Services for other clients, but Consultant and its officers, employees, associates and subcontractors shall not, without the City Representative's prior written approval, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant shall incorporate a clause substantially similar to this Section into any subcontract that Consultant executes in connection with the performance of this Agreement.

8. Indemnification, Hold Harmless, and Duty to Defend.

A. Indemnities.

1) To the fullest extent permitted by law, Consultant shall, at its sole cost and expense, defend, hold harmless and indemnify City and its elected officials, officers, attorneys, agents, employees, designated volunteers, successors, assigns and those City agents serving as independent contractors in the role of City officials

(collectively "Indemnitees"), from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith and the payment of all consequential damages (collectively "Liabilities"), in law or equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of Consultant, its officers, agents, servants, employees, subcontractors, materialmen, consultants or their officers, agents, servants or employees (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitees' active or passive negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees as determined by court decision or by the agreement of the Parties. Consultant shall defend the Indemnitees in any action or actions filed in connection with any Liabilities with counsel of the Indemnitees' choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. Consultant shall reimburse the Indemnitees for any and all legal expenses and costs incurred by Indemnitees in connection therewith.

2) Consultant shall pay all required taxes on amounts paid to Consultant under this Agreement, and indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant shall fully comply with the workers' compensation law regarding Consultant and Consultant's employees. Consultant shall indemnify and hold City harmless from any failure of Consultant to comply with applicable workers' compensation laws. City may offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this subparagraph A.2).

3) Consultant shall obtain executed indemnity agreements with provisions identical to those in this Section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. If Consultant fails to obtain such indemnity obligations, Consultant shall be fully responsible and indemnify, hold harmless and defend the Indemnitees from and against any and all Liabilities at law or in equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of Consultant's subcontractor, its officers, agents, servants, employees, subcontractors, materialmen, consultants or their officers, agents, servants or employees (or any entity or individual that Consultant's subcontractor shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitees' active or passive negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees as determined by court decision or by the agreement of the Parties.

B. Workers' Compensation Acts not Limiting. Consultant's indemnifications and obligations under this Section, or any other provision of this Agreement, shall not be limited by the provisions of any workers' compensation act or similar act. Consultant

expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

C. Insurance Requirements not Limiting. City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. The hold harmless and indemnification provisions in this Section shall apply regardless of whether or not any insurance policies are determined to be applicable to the Liabilities, tax, assessment, penalty or interest asserted against City.

D. No Design Services. Contractor acknowledges that the Services to be provided pursuant to this Agreement do not require the services of a "design professional," as the term is defined in California Civil Code Section 2782.8(c), and that therefore the provisions of California Civil Code Section 2782.8 do not apply to this Agreement.

E. Survival of Terms. Consultant's indemnifications and obligations under this Section shall survive the expiration or termination of this Agreement.

9. Insurance.

A. Minimum Scope and Limits of Insurance. Consultant shall procure and at all times during the term of this Agreement carry, maintain, and keep in full force and effect, insurance as follows:

1) Commercial General Liability Insurance with a minimum limit of \$2,000,000.00 per occurrence for bodily injury, personal injury and property damage and a general aggregate limit of \$2,000,000.00 per project or location. If Consultant is a limited liability company, the commercial general liability coverage shall be amended so that Consultant and its managers, affiliates, employees, agents and other persons necessary or incidental to its operation are insureds.

2) Automobile Liability Insurance for any owned, non-owned or hired vehicle used in connection with the performance of this Agreement with a combined single limit of \$2,000,000.00 per accident for bodily injury and property damage. If Consultant does not use any owned, non-owned or hired vehicles in the performance of Services under this Agreement, Consultant shall obtain a non-owned auto endorsement to the Commercial General Liability policy required under subparagraph A.1) of this Section.

3) Workers' Compensation Insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of \$1,000,000.00 per accident for bodily injury or disease. If Consultant has no employees while performing Services under this Agreement, workers' compensation policy is not required, but Consultant shall execute a declaration that it has no employees.

4) Professional Liability/Errors and Omissions Insurance with minimum limits of \$2,000,000.00 per claim and in aggregate.

B. Acceptability of Insurers. The insurance policies required under this Section shall be issued by an insurer admitted to write insurance in the State of California with a rating of A:VII or better in the latest edition of the A.M. Best Insurance Rating Guide. Self-insurance shall not be considered to comply with the insurance requirements under this Section.

C. Additional Insured. The commercial general and automobile liability policies shall contain an endorsement naming City, and its elected and appointed officials, officers, employees, agents and volunteers as additional insureds. This provision shall also apply to any excess/umbrella liability policies.

D. Primary and Non-Contributing. The insurance policies required under this Section shall apply on a primary non-contributing basis in relation to any other insurance or self-insurance available to City. Any insurance or self-insurance maintained by City, its elected and appointed officials, officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

E. Consultant's Waiver of Subrogation. The insurance policies required under this Section shall not prohibit Consultant and Consultant's employees, agents or subcontractors from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against City.

F. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by City. At City's option, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

G. Cancellations or Modifications to Coverage. Consultant shall not cancel, reduce or otherwise modify the insurance policies required by this Section during the term of this Agreement. The commercial general and automobile liability policies required under this Agreement shall be endorsed to state that should the issuing insurer cancel the policy before the expiration date, the issuing insurer will endeavor to mail 30 days' prior written notice to City. If any insurance policy required under this Section is canceled or reduced in coverage or limits, Consultant shall, within two Business Days of notice from the insurer, phone, fax or notify City via certified mail, return receipt requested, of the cancellation of or changes to the policy.

H. City Remedy for Noncompliance. If Consultant does not maintain the policies of insurance required under this Section in full force and effect during the term of this Agreement, or in the event any of Consultant's policies do not comply with the requirements under this Section, City may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, City may, but has no duty to, take out the necessary insurance and pay, at Consultant's expense, the premium thereon. Consultant shall promptly reimburse City for any premium paid by City or City may withhold amounts sufficient to pay the premiums from payments due to Consultant.

I. Evidence of Insurance. Prior to the performance of Services under this Agreement, Consultant shall furnish City's Risk Manager with a certificate or certificates of insurance and all original endorsements evidencing and effecting the coverages required under this Section. The endorsements are subject to City's approval. Consultant may provide complete, certified copies of all required insurance policies to City. Consultant shall maintain current endorsements on file with City's Risk Manager. Consultant shall provide proof to City's Risk Manager that insurance policies expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall furnish such proof at least two weeks prior to the expiration of the coverages.

J. Indemnity Requirements not Limiting. Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duty to indemnify City under Section 8 of this Agreement.

K. Broader Coverage/Higher Limits. If Consultant maintains broader coverage and/or higher limits than the minimums required above, City requires and shall be entitled to the broader coverage and/or the higher limits maintained by Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to City.

L. Subcontractor Insurance Requirements. Consultant shall require each of its subcontractors that perform Services under this Agreement to maintain insurance coverage that meets all of the requirements of this Section.

10. Mutual Cooperation.

A. City's Cooperation. City shall provide Consultant with all pertinent Data, documents and other requested information as is reasonably available for Consultant's proper performance of the Services required under this Agreement.

B. Consultant's Cooperation. In the event any claim or action is brought against City relating to Consultant's performance of Services rendered under this Agreement, Consultant shall render any reasonable assistance that City requires.

11. Records and Inspections. Consultant shall maintain complete and accurate records with respect to time, costs, expenses, receipts, correspondence, and other such information required by City that relate to the performance of the Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to City, its designees and representatives at reasonable times, and shall allow City to examine and audit the books and records, to make transcripts therefrom as necessary, and to inspect all work, data, documents, proceedings and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three years after receipt of final payment.

12. Termination of Agreement.

A. Right to Terminate. City may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to Consultant at least five calendar days before the termination is to be effective. Consultant may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to City at least 60 calendar days before the termination is to be effective.

B. Obligations upon Termination. Consultant shall cease all work under this Agreement on or before the effective date of termination specified in the notice of termination. In the event of City's termination of this Agreement due to no fault or failure of performance by Consultant, City shall pay Consultant based on the percentage of work satisfactorily performed up to the effective date of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the Services required by this Agreement. Consultant shall have no other claim against City by reason of such termination, including any claim for compensation.

13. Force Majeure. Consultant shall not be liable for any failure to perform its obligations under this Agreement if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to acts of God, embargoes, inability to obtain labor or materials or reasonable substitutes for labor or materials, governmental restrictions, governmental regulations, governmental controls, judicial orders, enemy or hostile governmental action, civil commotion, fire or other casualty, or other causes beyond Consultant's reasonable control and not due to any act by Consultant.

14. Default.

A. Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default.

B. In addition to the right to terminate pursuant to Section 12, if the City Manager determines that Consultant is in default in the performance of any of the terms or conditions of this Agreement, City shall serve Consultant with written notice of the default. Consultant shall have ten calendar days after service upon it of the notice in which to cure the default by rendering a satisfactory performance. In the event that Consultant fails to cure its default within such period of time, City may, notwithstanding any other provision of this Agreement, terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

15. Notices. Any notice, consent, request, demand, bill, invoice, report or other communication required or permitted under this Agreement shall be in writing and conclusively deemed effective: (a) on personal delivery, (b) on confirmed delivery by courier service during Consultant's and City's regular business hours, or (c) three

Business Days after deposit in the United States mail, by first class mail, postage prepaid, and addressed to the Party to be notified as set forth below:

TO CITY:

City of Manhattan Beach
Attn: Mamerto Estepa, Sr. Civil Engr.
1400 Highland Avenue
Manhattan Beach, CA 90266
Telephone: (310) 802-5325
Email: mestepa@citymb.info

TO CONSULTANT:

Griffin Structures, Inc.
Attn: Jon Hughes, Project Executive
2 Technology Drive, Suite 150
Irvine, CA 92618
Telephone: 949-497-9000 X208
Email: jhughes@griffinstructures.com

COPY TO CITY ATTORNEY:

City of Manhattan Beach
Attn: City Attorney
1400 Highland Avenue
Manhattan Beach, CA 90266

16. Non-Discrimination and Equal Employment Opportunity. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor or applicant for employment because of race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information, sexual orientation or other basis prohibited by law. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment, without regard to their race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information or sexual orientation.

17. Prohibition of Assignment and Delegation. Consultant shall not assign any of its rights or delegate any of its duties under this Agreement, either in whole or in part, without City's prior written consent. City's consent to an assignment of rights under this Agreement shall not release Consultant from any of its obligations or alter any of its primary obligations to be performed under this Agreement. Any attempted assignment or delegation in violation of this Section shall be void and of no effect and shall entitle City to terminate this Agreement. As used in this Section, "assignment" and "delegation" means any sale, gift, pledge, hypothecation, encumbrance or other transfer of all or any portion of the rights, obligations, or liabilities in or arising from this Agreement to any person or entity, whether by operation of law or otherwise, and regardless of the legal form of the transaction in which the attempted transfer occurs.

18. No Third Party Beneficiaries Intended. This Agreement is made solely for the benefit of the Parties to this Agreement and their respective successors and assigns, and no other person or entity may have or acquire a right by virtue of this Agreement.

19. Waiver. No delay or omission to exercise any right, power or remedy accruing to City under this Agreement shall impair any right, power or remedy of City, nor shall it be construed as a waiver of, or consent to, any breach or default. No waiver of any breach, any failure of a condition, or any right or remedy under this Agreement shall be (1) effective unless it is in writing and signed by the Party making the waiver, (2) deemed to be a waiver of, or consent to, any other breach, failure of a condition, or right or remedy, or (3) deemed to constitute a continuing waiver unless the writing expressly so states.

20. Final Payment Acceptance Constitutes Release. The acceptance by Consultant of the final payment made under this Agreement shall operate as and be a release of City from all claims and liabilities for compensation to Consultant for anything done, furnished or relating to Consultant's work or services. Acceptance of payment shall be any negotiation of City's check or the failure to make a written extra compensation claim within ten calendar days of the receipt of that check. However, approval or payment by City shall not constitute, nor be deemed, a release of the responsibility and liability of Consultant, its employees, subcontractors and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by City for any defect or error in the work prepared by Consultant, its employees, subcontractors and agents.

21. Corrections. In addition to the above indemnification obligations, Consultant shall correct, at its expense, all errors in the work which may be disclosed during City's review of Consultant's report or plans. Should Consultant fail to make such correction in a reasonably timely manner, such correction may be made by City, and the cost thereof shall be charged to Consultant. In addition to all other available remedies, City may deduct the cost of such correction from any retention amount held by City or may withhold payment otherwise owed Consultant under this Agreement up to the amount of the cost of correction.

22. Non-Appropriation of Funds. Payments to be made to Consultant by City for services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted fund. In the event that City does not appropriate sufficient funds for payment of Consultant's services beyond the current fiscal year, this Agreement shall cover payment for Consultant's services only to the conclusion of the last fiscal year in which City appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.

23. Exhibits. Exhibits A and B constitute a part of this Agreement and are incorporated into this Agreement by this reference. If any inconsistency exists or arises between a provision of this Agreement and a provision of any exhibit, or between a provision of this Agreement and a provision of Consultant's proposal, the provisions of this Agreement shall control.

24. Entire Agreement and Modification of Agreement. This Agreement and all exhibits referred to in this Agreement constitute the final, complete and exclusive

statement of the terms of the agreement between the Parties pertaining to the subject matter of this Agreement and supersede all other prior or contemporaneous oral or written understandings and agreements of the Parties. No Party has been induced to enter into this Agreement by, nor is any Party relying on, any representation or warranty except those expressly set forth in this Agreement. This Agreement may not be amended, nor any provision or breach hereof waived, except in a writing signed by both Parties.

25. Headings. The headings in this Agreement are included solely for convenience of reference and shall not affect the interpretation of any provision of this Agreement or any of the rights or obligations of the Parties to this Agreement.

26. Word Usage. Unless the context clearly requires otherwise, (a) the words “shall,” “will” and “agrees” are mandatory and “may” is permissive; (b) “or” is not exclusive; and (c) “includes” or “including” are not limiting.

27. Time of the Essence. Time is of the essence in respect to all provisions of this Agreement that specify a time for performance; provided, however, that the foregoing shall not be construed to limit or deprive a Party of the benefits of any grace or use period allowed in this Agreement.

28. Business Days. “Business days” means days Manhattan Beach City Hall is open for business.

29. Governing Law and Choice of Forum. This Agreement, and any dispute arising from the relationship between the Parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of California, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this Agreement. Any dispute that arises under or relates to this Agreement (whether contract, tort or both) shall be resolved in a superior court with geographic jurisdiction over the City of Manhattan Beach.

30. Attorneys’ Fees. In any litigation or other proceeding by which a Party seeks to enforce its rights under this Agreement (whether in contract, tort or both) or seeks a declaration of any rights or obligations under this Agreement, the prevailing Party shall be entitled to recover all attorneys’ fees, experts’ fees, and other costs actually incurred in connection with such litigation or other proceeding, in addition to all other relief to which that Party may be entitled.

31. Severability. If a court of competent jurisdiction holds any provision of this Agreement to be illegal, invalid or unenforceable for any reason, the validity of and enforceability of the remaining provisions of this Agreement shall not be affected and continue in full force and effect.

32. Counterparts. This Agreement may be executed in multiple counterparts, all of which shall be deemed an original, and all of which will constitute one and the same instrument.

33. Corporate Authority. Each person executing this Agreement on behalf of his or her Party warrants that he or she is duly authorized to execute this Agreement on behalf of that Party and that by such execution, that Party is formally bound to the provisions of this Agreement.

[SIGNATURE PAGE FOLLOWS]

The Parties, through their duly authorized representatives are signing this Agreement on the date stated in the introductory clause.

City:

City of Manhattan Beach,
a California municipal corporation

Consultant:

Griffin Structures, Inc.,
a California corporation

DocuSigned by:
By: Bruce Moe 8/5/2021
EAD3C06646694FC...
Name: Bruce Moe
Title: City Manager

ATTEST:

DocuSigned by:
By: Liza Tamura 8/5/2021
0020020E0001400...
Name: Liza Tamura
Title: City Clerk

APPROVED AS TO FORM:

DocuSigned by:
By: Quinn M. Barrow 8/5/2021
000000050005024ED...
Name: Quinn M. Barrow
Title: City Attorney

APPROVED AS TO FISCAL IMPACT:

DocuSigned by:
By: Steve S. Charelian 7/28/2021
E8C7B3D6337748F...
Name: Steve S. Charelian
Title: Finance Director

APPROVED AS TO CONTENT:

DocuSigned by:
By: Erick Lee 7/20/2021
F9F44FF3A992452...
Name: Erick Lee
Title: Public Works Director

DocuSigned by:
By: Jon Hughes 7/19/2021
ED4FD021009F49D...
Name: Jon Hughes
Title: Executive Vice President
DocuSigned by:
By: Dustin Alamo 7/19/2021
A055F092585470C4...
Name: Dustin Alamo
Title: Vice President

**PROOF OF AUTHORITY TO BIND
CONTRACTING PARTY REQUIRED**

EXHIBIT A SCOPE OF SERVICES AND APPROVED FEE SCHEDULE

Scope of work shall include the following tasks:

I. PROJECT INSPECTION TASKS

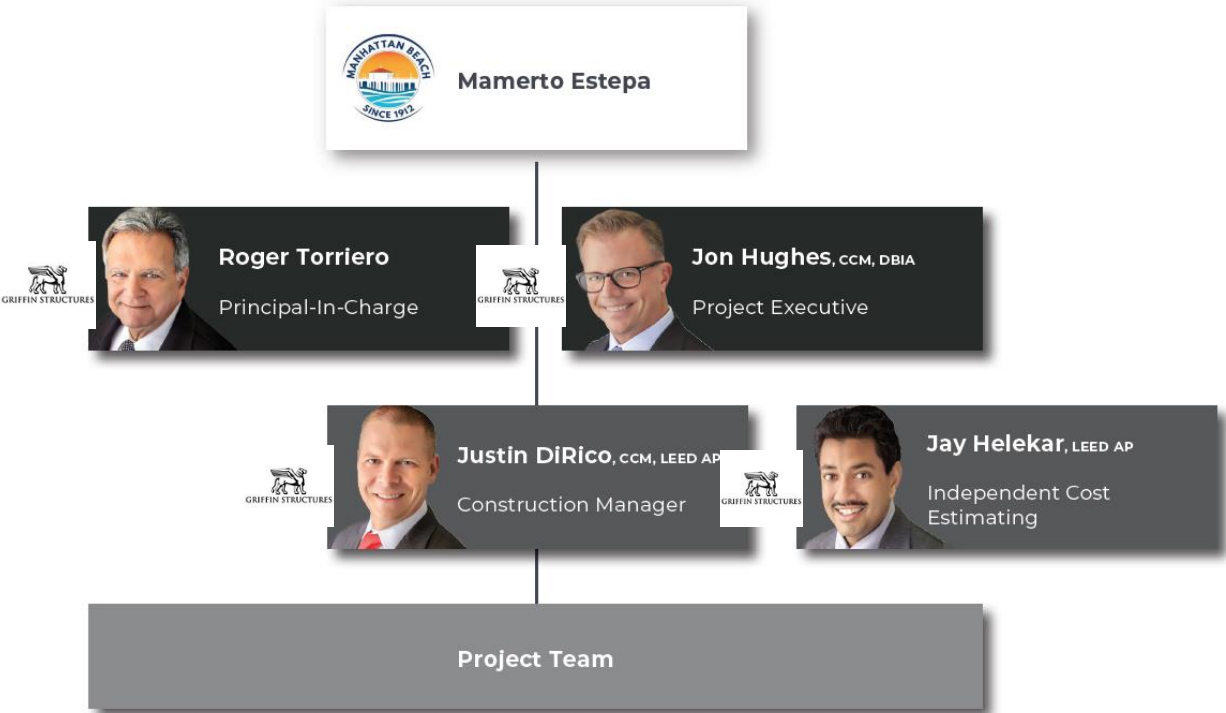
- A. Reviewing Project Plans and Specifications
- B. Documenting Existing Conditions
- C. Establishing Communication Protocols
- D. Providing Full Time Inspection Services
- E. Evaluating Contractor's Daily Performance Logs
- F. Coordinating Field Issues and Deviations
- G. Completing Daily Inspection Reports
- H. Completing Weekly Statement of Working Days
- I. Attending Construction Meetings
- J. Reviewing Contractor's Daily reports
- K. Logging and Responding to Public Complaints
- L. Reviewing Test Reports
- M. Monitoring Contractor's Subcontractor Trades
- N. Coordinating With Utilities
- O. Monitoring Extra Work Performed
- P. Monitoring and Enforcing BMP Implementation
- Q. Monitoring Health & Safety Requirements
- R. Monitoring Damage to Existing Infrastructure
- S. Documenting Contractor Delays
- T. Documenting Changes in the Field
- U. Completing Incident Reports
- V. Preparing Project Closeout File
- W. Preparing Punch List
- X. Performing a Final Inspection
- Y. Assisting With Related Duties
- Z. Possessing Auto Insurance and Valid CA Driver's License
- AA. Performing Work During Normal Business Hours

II. CONSTRUCTION MANAGEMENT TASKS

- A. Reviewing Plans, Specifications, and Special Provisions
- B. Providing Administrative Management
- C. Assisting With Public Notifications
- D. Monitoring and Report on Status of the Project
- E. Identifying Variances in Construction Costs

- F. Maintaining Cost Accounting Records
- G. Recommending Courses of Action
- H. Maintaining 24 Hour Phone Access
- I. Assisting in Obtaining All Permits
- J. Assisting in Monitoring Prevailing Wage Compliance (See Qualifications and Exclusions)
- K. Managing RFI's, Shop Drawings and Data Samples
- L. Processing Change Orders Following City Procedures
- M. Preparing Independent Cost Estimates for Change Orders
- N. Coordinating Shop Drawing Review and Approval
- O. Reviewing Contractor Pay Requests
- P. Tracking Progress Payments
- Q. Maintaining Project Documentation (Submittal Exchange)
- R. Conducting Project Punch Lists
- S. Incorporating Changes in As Built Documents
- T. Overseeing the Preparation of As Built Documents
- U. Coordinating Project Closeout
- V. Obtaining Releases
- W. Collecting all Keys, Manuals, and Project Documents and Delivering the Items to the City
- X. Preparing Closeout Reports
- Y. Presenting City Closeout File
- Z. Performing Project Related Duties
- AA. Performing Warranty Walks
- BB. Resolving Warranty Issues

Organizational Chart



Resource Allocation Matrix

PROJECT PHASE	2021				2022											
	JAN	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
PRECONSTRUCTION																
Project Initiation & Document Review																
CONSTRUCTION & CLOSEOUT																
Construction Duration																
Punch List																
Commissioning & Closeout																
Move In																
MONTHLY STAFFING HOURS																
Principal In Charge - Roger Torriero		4	4	4	4	4	4	4	4	4	4	4	4	4	4	4
Project Executive - Jon Hughes		10	10	10	10	10	10	10	10	10	10	10	10	10	10	10
Construction Manager - Justin DiRico		172	172	172	172	172	172	172	172	172	172	172	172	172	172	172
Independent Cost Estimating - Jay Helekar			8	8	8	8	8	8	8	8	8	8	8	8	8	8
Principal In Charge - Roger Torriero	\$ -	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100
Project Executive - Jon Hughes	\$ -	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100
Construction Manager - Justin DiRico	\$ -	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540
Independent Cost Estimating - Jay Helekar	\$ -	\$ -	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480
	\$ -	\$ 33,540	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020

PROJECT PHASE	2023											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
PRECONSTRUCTION												
Project Initiation & Document Review												
CONSTRUCTION & CLOSEOUT												
Construction Duration												
Punch List												
Commissioning & Closeout												
Move In												
MONTHLY STAFFING HOURS												
Principal In Charge - Roger Torriero	4	4	4	4	4	4	4	4				
Project Executive - Jon Hughes	10	10	10	10	10	10	10	10				
Construction Manager - Justin DiRico	172	172	172	172	172	172	172	172	145			
Independent Cost Estimating - Jay Helekar	8	8	8	8	8	8	8	8	7			
Principal In Charge - Roger Torriero	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ -	\$ -	\$ -	\$ -
Project Executive - Jon Hughes	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ -	\$ -	\$ -	\$ -
Construction Manager - Justin DiRico	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 33,540	\$ 28,275	\$ -	\$ -	\$ -
Independent Cost Estimating - Jay Helekar	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,295	\$ -	\$ -	\$ -
	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 35,020	\$ 29,570	\$ -	\$ -	\$ -

TOTALS
92
230
4,101
183

NO CHARGE
NO CHARGE
799,695
33,855
833,550

Item No.	PROJECT PHASE	PRINCIPAL IN CHARGE	PROJECT EXECUTIVE	CONSTRUCTION MANAGER INSPECTOR	INDEPENDENT COST ESTIMATING
		Roger Torriero \$275/hr.	Jon Hughes \$210/hr.	Justin DiRico \$195/hr.	Jay Helekar \$185/hr.
	PROJECT INSPECTION TASKS	46	115	2051	-
A	Reviewing Project Plans and Specifications	Incl	Incl	Incl	-
B	Document Existing Conditions	Incl	Incl	Incl	-
C	Establish Communication Protocols	Incl	Incl	Incl	-
D	Full Time Inspection Services	Incl	Incl	Incl	-
E	Evaluating Contractor's Daily Performance	Incl	Incl	Incl	-
F	Coordinating Field Issues and Deviations	Incl	Incl	Incl	-
G	Daily Inspection Reports	Incl	Incl	Incl	-
H	Weekly Statement of Working Days	Incl	Incl	Incl	-
I	Attending Construction Meetings	Incl	Incl	Incl	-
J	Reviewing Contractor's Daily reports	Incl	Incl	Incl	-
K	Logging and Responding to Public Complaints	Incl	Incl	Incl	-
L	Review Test Reports	Incl	Incl	Incl	-
M	Monitoring Contractor's Subcontractor Trades	Incl	Incl	Incl	-
N	Coordinating With Utilities	Incl	Incl	Incl	-
O	Monitoring Extra Work Performed	Incl	Incl	Incl	-
P	Monitor and Enforce BMP Implementation	Incl	Incl	Incl	-
Q	Monitor Health & Safety Requirements	Incl	Incl	Incl	-
R	Monitor Damage to Existing Infrastructure	Incl	Incl	Incl	-
S	Document Contractor Delays	Incl	Incl	Incl	-
T	Document Changes in the Field	Incl	Incl	Incl	-
U	Complete Incident Reports	Incl	Incl	Incl	-
V	Preparing Project Closeout File	Incl	Incl	Incl	-
W	Prepare Punch List	Incl	Incl	Incl	-
X	Perform Final Inspection	Incl	Incl	Incl	-
Y	Assist With Related Duties	Incl	Incl	Incl	-
Z	Possess Auto Insurance and Valid CA Driver's License	Incl	Incl	Incl	-
AA	Perform Work During Normal Business Hours	Incl	Incl	Incl	-
	SPECIAL INSPECTION TASKS	-	-	-	-
A	Provide Special Inspections Per Plans and Specifications	-	-	-	-
	CONSTRUCTION MANAGEMENT TASKS	46	115	2051	183
A	Review Plans, Specifications, and Special Provisions	Incl	Incl	Incl	-
B	Provide Administrative Management	Incl	Incl	Incl	-
C	Assist With Public Notifications	Incl	Incl	Incl	-
D	Monitor and Report on Status of the Project	Incl	Incl	Incl	-
E	Identify Variances in Construction Costs	Incl	Incl	Incl	-
F	Maintain Cost Accounting Records	Incl	Incl	Incl	-
G	Recommend Course of Action	Incl	Incl	Incl	-
H	Maintain 24 Hour Phone Access	Incl	Incl	Incl	-
I	Assist in Obtaining All Permits	Incl	Incl	Incl	-
J	Assist in Monitoring Prevailing Wage Compliance (See Qualifications and Exclusions)	Incl	Incl	Incl	-
K	Managing RFI's, Shop Drawings and Data Samples	Incl	Incl	Incl	-
L	Processing Change Orders Following City Procedures	Incl	Incl	Incl	-
M	Preparing Independent Cost Estimates for Change Orders	Incl	Incl	Incl	Incl
N	Coordinating Shop Drawing Review and Approval	Incl	Incl	Incl	-
O	Review Contractor Pay Requests	Incl	Incl	Incl	-
P	Track Progress Payments	Incl	Incl	Incl	-
Q	Maintain Project Documentation (Submittal Exchange)	Incl	Incl	Incl	-
R	Conduct Project Punch Lists	Incl	Incl	Incl	-
S	Incorporate Changes in As Built Documents	Incl	Incl	Incl	-
T	Oversee the Preparation of As Built Documents	Incl	Incl	Incl	-
U	Coordinate Project Closeout	Incl	Incl	Incl	-
V	Obtain Releases	Incl	Incl	Incl	-
W	Delivery all Keys, Manuals, and Project Documents	Incl	Incl	Incl	-
X	Prepare Closeout Reports	Incl	Incl	Incl	-
Y	Present City Closeout File	Incl	Incl	Incl	-
Z	Perform Project Related Duties	Incl	Incl	Incl	-
AA	Perform Warranty Walks	Incl	Incl	Incl	-
BB	Resolve Warranty Issues	Incl	Incl	Incl	-
	Total Hours	92	230	4101	183
	Subtotals	\$25,300	\$48,300	\$799,695	\$33,855
	PROJECT / CONSTRUCTION MANAGEMENT TOTAL	NO CHARGE	NO CHARGE		\$833,550
	REIMBURSABLE COSTS				
	Cloud Based Document Management - Submittal Exchange				\$10,000
	Misc. Allowances (Printing, Office Supplies, Shipping, Legal Services, etc.)				\$5,000
	REIMBURSABLE COSTS TOTAL				\$ 15,000
	GRAND TOTAL				\$848,550

Construction Management & Inspections:	\$ 833,550
Reimbursable Expenses:	\$ 15,000
Grand Total	\$ 848,550

Hourly rates are fully burdened and include overhead profit, taxes, and benefits. The hours identified for each individual employee and task are estimates only and are not to be construed as not to exceed hours for any individual task, phase, or time period. Griffin Structures, Inc (Griffin) reserves the right to reallocate hours between staff members, subconsultants, and tasks, in consultation with the City, in order to accomplish the overall objectives and requirements of the project.

Services are based on the Fee Schedule and Resource Allocation Schedule, which provides detail on the allocation of hours for services as they occur over time. Any extension of the schedule may result in additional fee, in good faith negotiation with the City.

1. Hourly rates are valid through December 31, 2024 and will escalate by CPI annually thereafter.
2. On-site trailer rental, furniture, utilities, and sanitary facilities for field staff are excluded. Offices will be provided by the City at the City Yard, located roughly 2.5 miles from the Project Site. The site has public WiFi access, and the Construction Manager will have access to a shared consultant workspace and/or common areas within the facility.
3. Cost of bulk blueprinting for plans and specifications for use by the contractors and subcontractors is excluded. Funds included in reimbursable expenses are for Griffin printing costs alone.
4. Wage Compliance Program including Certified Payroll auditing, field interviews, or reporting is excluded. Based on State Law SB 854, the Dept. of Industrial Relations (DIR) will manage this effort at the State level. Griffin will enforce the Contractor registration requirements stipulated by the DIR and administer any penalties and remedial actions required by the State.
5. Independent or third-party testing companies such as Roofing, Peer Reviews, LEED, or other specialized third-party oversight services other than those listed herein are excluded.
6. Commissioning requirements required by Cal Green (Title 24) are excluded. Griffin will manage the commissioning process, but Griffin will not included a commissioning agent, nor development of commissioning specifications.
7. No FF&E or OS&E is included.

8. Construction Manager will review all RFI's, Submittals, and Substitutions only for completeness, approvals to be executed by the architect of record.
9. For document tracking control, Griffin has included the use of "Submittal Exchange" for managing construction documentation, and based the hours allocated accordingly. The cost of "Submittal Exchange" is included as a reimbursable expense.
10. The scope does not include a formal independent Inspector of Record (IOR). Inspection services are for Quality Assurance purposes. All City Building Dept. or other regulatory permit inspections are assumed to be performed by the City Building Safety Division or the Authority having Jurisdiction.

EXHIBIT B

TERMS FOR COMPLIANCE WITH CALIFORNIA LABOR LAW REQUIREMENTS

1. This Agreement calls for services that, in whole or in part, constitute “public works” as defined in Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code (“Chapter 1”). Further, Contractor acknowledges that this Agreement is subject to (a) Chapter 1 and (b) the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. Therefore, as to those Services that are “public works”, Contractor shall comply with and be bound by all the terms, rules and regulations described in 1(a) and 1(b) as though set forth in full herein.

2. California law requires the inclusion of specific Labor Code provisions in certain contracts. The inclusion of such specific provisions below, whether or not required by California law, does not alter the meaning or scope of Section 1 above.

3. Contractor shall be registered with the Department of Industrial Relations in accordance with California Labor Code Section 1725.5, and has provided proof of registration to City prior to the Effective Date of this Agreement. Contractor shall not perform work with any subcontractor that is not registered with DIR pursuant to Section 1725.5. Contractor and subcontractors shall maintain their registration with the DIR in effect throughout the duration of this Agreement. If the Contractor or any subcontractor ceases to be registered with DIR at any time during the duration of the project, Contractor shall immediately notify City.

4. Pursuant to Labor Code Section 1771.4, Contractor’s Services are subject to compliance monitoring and enforcement by DIR. Contractor shall post job site notices, as prescribed by DIR regulations.

5. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Contractor acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Contractor shall post such rates at each job site covered by this Agreement.

6. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to City, forfeit \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Contractor or by any subcontractor.

7. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform City of the location of the records.

8. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6 and 1777.7 and California Administrative Code Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Contractor shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

9. The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or state law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of this Contract pursuant to Labor Code Section 1777.1 or any other federal or state law providing for the debarment of contractors from public works. If the Contractor or any subcontractor becomes debarred or suspended during the duration of the project, the Contractor shall immediately notify City.

10. Contractor acknowledges that eight hours labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Section 1810. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to City, forfeit \$25.00 for each worker employed in the performance of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Contractor in excess of eight hours per day, and 40 hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than one and one-half times the basic rate of pay.

11. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Contractor hereby certifies as follows:

“I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers’ compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

12. For every subcontractor who will perform work on the project, Contractor shall be responsible for such subcontractor’s compliance with Chapter 1 and Labor Code Sections 1860 and 3700, and Contractor shall include in the written contract between it and each subcontractor a copy of those statutory provisions and a requirement that each subcontractor shall comply with those statutory provisions. Contractor shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractor’s compliance, including without limitation, conducting a periodic review of the certified payroll records of the subcontractor and upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Contractor shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent permitted by law, Contractor shall indemnify, hold harmless and defend (at Contractor’s expense with counsel reasonably acceptable to City) City, its officials, officers, employees, agents and independent contractors serving in the role of City officials, and volunteers from and against any demand or claim for damages, compensation, fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Contractor, its subcontractors, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all consequential damages, attorneys’ fees, and other related costs and expenses. All duties of Contractor under this Section shall survive the termination of the Agreement.

AMENDMENT NO. 1 TO THE INSPECTION SERVICES & CONSTRUCTION
MANAGEMENT AGREEMENT BETWEEN THE CITY OF MANHATTAN BEACH
AND GRIFFIN STRUCTURES, INC.

This First Amendment ("Amendment No. 1") to that certain agreement by and between the City of Manhattan Beach, a California municipal corporation ("City") and Griffin Structures, Inc., a California corporation, ("Consultant") (collectively, the "Parties") is hereby made effective as of the date of the last authorized representative signature below ("Effective Date").

RECITALS

A. On August 3, 2021, the City and Consultant entered into an agreement for the Consultant to provide inspection and construction management services for the Fire Station No. 2 Project (Agreement").

B. The Parties now desire to amend the Agreement to increase the Maximum Compensation and modify the Scope of Services and Approved Fee Schedule.

NOW, THEREFORE, in consideration of the Parties' performance of the promises, covenants, and conditions stated herein, the Parties hereby agree as follows:

Section 1. Section 3.A of the Agreement is hereby amended to increase the Maximum Compensation amount by \$49,936.00, for a new Maximum Compensation of \$898,486.00.

Section 2. Exhibit A ("Scope of Services and Approved Fee Schedule") of the Agreement is hereby amended to add the attached Exhibit A and Exhibit B of this Amendment No. 1.

Section 3. Except as specifically amended by this Amendment No. 1, all other provisions of the Agreement shall remain in full force and effect.

[SIGNATURE PAGE FOLLOWS]


IN WITNESS THEREOF, the Parties hereto have executed this Amendment No. 1 on the day and year of the last authorized representative signature shown below.

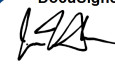
City:

Consultant:


City of Manhattan Beach,
a California municipal corporation

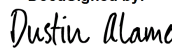
Griffin Structures, Inc.,
a California corporation

DocuSigned by:

By: D1A13C56864A441
Name: Bruce Moe 1/24/2023
Title: City Manager

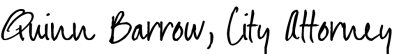
DocuSigned by:

By: ED4FD8218B9F49D
Name: John Hughes 1/11/2023
Title: Executive Vice President

ATTEST:


DocuSigned by:

By: 075D2FFB0D3446B
Name: Liza Tamura 1/25/2023
Title: City Clerk

DocuSigned by:

By: 2C55E82585494C4
Name: Dustin Alamo 1/12/2023
Title: Vice President

APPROVED AS TO FORM:

DocuSigned by:

By: C24C6F263545445
Name: Quinn M. Barrow 1/17/2023
Title: City Attorney

APPROVED AS TO FISCAL IMPACT:

DocuSigned by:

By: 9001E6D7B4124E9
Name: Steve S. Charelian 1/13/2023
Title: Finance Director

APPROVED AS TO CONTENT:


DocuSigned by:

By: 8FDAAFB234CA402
Name: Erick Lee 1/12/2023
Title: Public Works Director

EXHIBIT A SCOPE OF SERVICES

At the City's request, Griffin Structures ("Consultant") has contracted with Gilman Construction Media to provide and install a GCMedia 4k Construction Camera to provide live feed, on-demand time-lapse, and historical image recall remotely. This includes a professionally edited Time Lapse video at the completion of the project.

The Consultant (and its subcontractor) shall provide the following services under this Amendment No. 1:

Task 1 – GCMedia 4k Construction Camera

Consultant will provide GCMedia 4k Construction Camera. The camera is to be installed by GCMedia at a location determined by the City and removed at the conclusion of the project.

Task 2 – Alternate #1: Solar Panel and Battery Backup

Consultant will provide Solar Panel and Backup power system for GCMedia 4k Construction Cameras in the event the camera location does not have a reliable power source available.

Task 3 – GCMedia Construction Camera Live Feed (Add-on)

Consultant will provide remotes to GCMedia Construction Camera Live Feed. Access to live feed, on-demand time-lapse, and historical image recall remotely. Includes professionally edited time-lapse video at the completion of the project.

Task 4 – Additional Inspection and Construction Management Services

Consultant will provide additional services for inspection and construction management services as necessary throughout the project's duration. For this task, Consultant will prepare Task Proposal for City's approval in writing before any work is initiated. Each Task Proposal shall also contain an estimated cost for the task and a not-to-exceed amount which shall include all labor costs and expenses.

Project Staff

Key personnel for the services described above includes:

Jon Hughes, Project Executive
Telephone: (949) 444-1615
Email: jhughes@griffinstructures.com

Leonard Marshall, Construction Manager
Telephone: (805) 602-7531
Email: lmarshall@griffinstructures.com

Approved for use 2/15/20

EXHIBIT B
APPROVED FEE SCHEDULE

The not-to-exceed fee and project invoice rates are summarized by task below.

FEE FOR INSPECTION AND CONSTRUCTION MANAGEMENT SERVICES					
TASKS	QTY/ Hours	No. of Months	Sr. ENGR	Equipment / Installation	TOTAL COST
Task 1 – GCMedia 4k Construction Camera	1			\$2,960.00	\$ 2,960.00
Task 2 – Alternate #1: Solar Panel / Battery Backup	1			\$1,500.00	\$ 1,500.00
5% Markup	1			\$ 223.00	\$ 223.00
Task 3 – Add-on Live Feed		14		\$ 359.00	\$ 5,026.00
5% Markup		14		\$ 18.00	\$ 252.00
Base Scope Subtotal including Markup					\$ 9,961.00
Task 4 – Additional Inspection / Construction Management Services	205		\$195.00		\$39,975.00
Total					\$49,936.00