

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
7/19/2018	<i>Adjourned Regular Meeting – Short Term Rentals Study Session – 6:00 PM Thursday</i>
Deadlines	Packet – 7/13
	1. Report
8/7/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 6/26 City Manager – 7/3 City Attorney – 7/10 City Manager – 7/24 Packet – 8/2
18-0322	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
18-0246	3. Designation of Voting Delegate and Alternate to the 2018 League of California Cities Annual Conference and Authorize Delegate and Alternate Voting Authority on Proposed Resolution Being Considered at the Conference (City Clerk Tamura) (Consent)
18-0330	4. Adoption of Annual Investment Policy for Fiscal Year 2018-2019 and Delegation of Responsibility for Investing Funds to the City Treasurer (Interim Finance Director Charelian) (Consent)
18-0340	5. Resolution No. --- Approving Contract to Van Lingen Towing for Towing and Storage Services (Interim Finance Director Charelian) (Consent)
	6. Second Reading of Ordinance No. 18-0019 to Regular: (a) Banks, Catering Services, Offices, Communication Facilities, Veterinary Services and Optometrists; (b) Retail Store Sales Floor Area; and (c) Second-Floor Outdoor Dining, in the CD Downtown Commercial District, Consistent with the Downtown Specific Plan (Community Development Director McIntosh) (Consent)
18-0341	7. Resolution No. --- Awarding an Agreement to Athens Services for a Five-Year Street Sweeping and Pressure Washing Contract for an Estimated Value of \$3,096,685 in Response to RFP No. 1168-18 (Public Works Director Katsouleas) (Consent)
18-0343	8. Resolution No. --- Awarding an Agreement to Merchants Landscape Services, Inc. for a Five-Year Landscape Maintenance Services Agreement for \$2,828,220 in Response to RFP No. 1166-18 (Public Works Director Katsouleas) (Consent)
18-0318	9. Resolution No. 18-0091 Approving Amendment No.1 for \$55,000 to Michael Baker International's (MBI) Existing Professional Services Agreement for Additional Engineering and Environmental Services for the Aviation Boulevard at Artesia Boulevard Southbound to Westbound Right Turn Lane Improvement Project (Public Works Director Katsouleas) (Consent)
18-0335	10. Resolution No. 18---- Authorizing a Proposed Changed to the City Manhattan Beach's Community Development Block Grant (CDBG) Programmed Fiscal Year 2018-2019 Project and Fund Appropriation From CDBG Project No. 601962-15: "Installation of ADA Access Ramps, Cycle 3" to "Manhattan Beach Senior Villas Americans with Disabilities (ADA) Pathway Project" for \$106,801; and Resolution No. 18---Authorizing a CDBG Revolving grant Fund Agreement Between the City of Manhattan Beach and the Los Angeles County Community Development Commission (LACDC) to Appropriate the City's Fiscal Year 2019-2020 and Fiscal Year 2020-2021 CDBG Annual Allocations in the Amount of Approximately \$213,602 to Complete the Manhattan Senior Villas Americans with Disabilities Act (ADA) Pathway Project (Public Works Director Katsouleas) (Consent)
18-0344	11. Coastal Development Permit and Variance from Required Setbacks, Open Space, Driveway Visibility and Parking for a Property Located at 2912 Ocean Drive (Community Development McIntosh) (Public Hearing)
18-0329	12. Request by Councilmember Montgomery to Discuss Changing Sepulveda Blvd to Pacific Coast Highway (City Council)
18-0323	13. Agenda Forecast (Informational)

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
8/21/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 7/10 City Manager – 7/17 City Attorney – 7/24 City Manager – 8/7 Packet – 8/15
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Resolution No. --- Awarding RFP#1159-18 to Main Street for Charter Bus and Coach Services (Interim Finance Director Charelian) (Consent)
18-0340	4. Resolution No. --- Approving Contract to Van Lingen Towing for Towing and Storage Services (Interim Finance Director Charelian) (Consent)
18-0312	5. Resolution No. 18-0061 Authorizing the City Manager to Execute a Five-Year Lease with New Cingular Wireless PCS, LC (AT&T) (Interim Finance Director Charelian) (Consent)
18-0333	6. Update on the Sustainability Task Force and Authorize Formation of the Youth “Sustainability Squad” (Community Development Director McIntosh) (Consent)
18-0274	7. Resolution No. 18-0093 to Approve Public Utility (Water, Sewer, Storm Drain) Right-of-Way Relinquishments (Summary Vacations); Resolution No. 18-0094 to Accept Public Utility Easements at 3200 N. Sepulveda Boulevard; and Resolution No. 18-0095 to Authorize the Public Works Director and/or City Engineer to Accept and Consent to Deed or Grants for Street, Highway or Public Service Easements (Public Works Director Katsouleas) (Consent)
18-0258	8. Projections on Potential Parking Meter Rate Increase for City Lots, Streets, County and State Lots (Interim Finance Director Charelian) (Public Hearing)
18-0320	9. Resolution No. 18-0101 Approving the Chamber of Commerce Work Plan Contract for Fiscal Year 2018-2019 (City Manager Moe) (General Business)
18-0306	10. Consideration and Adoption of the City’s Draft Five-Year Plan to Address Homelessness in Our Community (City Manager Moe) (General Business)
18-0305	11. Discuss the Impacts of Senate Bill 415 and the Possibility of Changing the March 5, 2019 General Municipal Election to Another Date (City Clerk Tamura) (General Business)
18-0298	12. Discuss Potential Contract for Interim Ambulance Services (Acting Fire Chief Abell) (General Business)
18-0303	13. Approve Cultural Arts Commission Recommendations for Fiscal Years 2019-2021 Sculpture Garden (Parks and Recreation Director Leyman) (General Business)
18-0332	14. Presentations on Ocean Desalination Plan Proposed by West Basin Municipal Water District (Community Development Director McIntosh) (General Business)
	15. Director’s Update of Manhattan Village Mall Conditions of Approval (Community Development Director McIntosh) (General Business)
WP	16. Approval of Downtown Streetscape Enhancements (Community Development Director McIntosh and Public Works Director Katsouleas) (General Business)
	17. Agenda Forecast (Informational)

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
9/4/2018	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Napolitano/Mayor Pro Tem Hersman</i>
Deadlines	Finance – 7/24 City Manager – 7/31 City Attorney – 8/7 City Manager – 8/21 Packet – 8/29
	Pledge –
	1. City Council Reorganization (City Clerk Tamura)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
18-0311	4. Resolution No. 18-0103 Approving the 2019 Conflict of Interest Code for the City of Manhattan Beach (City Clerk Tamura) (Consent)
18-0319	5. Resolution No. 18-0104 Awarding RFP No. 1141-18 to UniFirst Corporation for a Four-Year Contract for Uniform Rental Services with an Estimated Annual Value Not-to-Exceed \$--- (Interim Finance Director Charelian) (Consent)
18-0342	6. Resolution No. --- Awarding RFP#1153-18 to Smart Source for a Three-Year Contract for Citywide Printing Services with an Estimated Annual Value Not-to-Exceed \$50,000 (Interim Finance Director Charelian) (Consent)
18-0338	7. Resolution No. --- Approving Amendment No. 2 to the Agreement for Professional Services with JHD Planning, LLC for Additional Housing Element and Related Planning Services (Community Development McIntosh) (Consent)
	8. Capital Improvements Corporation (Interim Finance Director Charelian) (CIC)
18-0302 WP	9. Los Angeles County Library Surplus Recommendations (Parks and Recreation Director Leyman) (General Business)
	10. Agenda Forecast (Informational)
9/18/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 8/7 City Manager – 8/14 City Attorney – 8/21 City Manager – 9/4 Packet – 9/12
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
18-0269	3. Updated Facility Reservation Policy Based on City Council Direction (Parks and Recreation Director Leyman) (Consent)
	4. Six-Month Trial Basis Assessment of the Measures for West Marine Avenue Neighborhood Traffic Management Plan (Community Development Director McIntosh) (Public Hearing)
18-0222 WP	5. Proposed Draft City Council Communications Policy (City Manager Moe) (General Business)
18-0235 WP	6. City Council Sponsorship Policy (City Manager Moe) (General Business)
WP	7. Update to CalPERS Pension Costs and Unfunded Accrued Liability (Interim Finance Director Charelian) (General Business)
WP	8. City Hall Security (Infrastructure Upgrades and City Staff Training) (Police Chief Abell) (General Business)
	9. Field Allocation Policy: Updated Fee Options (Parks and Recreation Director Leyman) (General Business)
	10. Update on Report Received from SCE Regarding Manhattan Beach’s Inventory Analysis (Public Works Director Katsouleas) (General Business)
	11. Agenda Forecast (Informational)

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
10/2/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 8/21 City Manager – 8/28 City Attorney – 9/4 City Manager – 9/18 Packet – 9/26
WP	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Quarterly Update on City Work Plan (City Manager Moe) (Consent)
	4. Update on Revenue Enhancements, Stormwater Fund and Streetlighting and Landscaping (Interim Finance Director Charelian) (General Business)
	5. Dial-A-Ride Transportation Updates (Parks and Recreation Director Leyman) (General Business)
	6. Historical Society Art and Facility Assessment (Parks and Recreation Director Leyman) (General Business)
WP	7. Merchandising and Licensing Branding for the City (Parks and Recreation Director Leyman) (General Business)
10/9/2018	<i>IT Fiber Master Plan Study Session – 1:00 PM Tuesday</i>
Deadlines	Packet – 10/3
	Pledge –
10/16/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 9/4 City Manager – 9/11 City Attorney – 9/18 City Manager – 10/2 Packet – 10/10
WP 18-0301	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. City Donation Program (Parks and Recreation Director Leyman) (General Business)
	4. City of Manhattan Beach Donation Policy (Parks and Recreation Director Leyman) (General Business)
	5. Agenda Forecast (Informational)
11/6/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 9/25 City Manager – 10/2 City Attorney – 10/9 City Manager – 10/23 Packet – 10/31
	Pledge –
	1. Presentation of a Proclamation Declaring November 2018 as National Caregivers Month (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Agenda Forecast (Informational)
11/20/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 10/9 City Manager – 10/16 City Attorney – 10/23 City Manager – 11/6 Packet – 11/14
	Pledge –
	1. Presentation of Certificates of Recognition to the Winners of the 2018 Fire Department Annual “Home Escape Plan” Contest (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Update and Discuss of Annual Meeting with County Library Staff (Parks and Recreation Director Leyman) (General Business)
	5. Agenda Forecast (Informational)

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL		CONSENT		PUBLIC HEARING		GENERAL BUSINESS		CITY COUNCIL		INFORMATIONAL	
12/4/2018	Regular Meeting – 6:00 PM Tuesday										
Deadlines	Finance – 10/23 City Manager – 10/30 City Attorney – 11/6 City Manager – 11/20 Packet – 11/28										
	Pledge –										
	1. City Council Minutes (City Clerk Tamura) (Consent)										
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)										
	3. Agenda Forecast (Informational)										
12/18/2018	Regular Meeting – 6:00 PM Tuesday										
Deadlines	Finance – 11/6 City Manager – 11/13 City Attorney – 11/20 City Manager – 12/4 Packet – 12/12										
WP	Pledge –										
	1. City Council Minutes (City Clerk Tamura) (Consent)										
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)										
	3. Walkabout Events Proposals and Community Grant Program (Parks and Recreation Director Leyman) (General Business)										
	4. Agenda Forecast (Informational)										
1/2/2019	Regular Meeting – 6:00 PM Wednesday										
Deadlines	Finance – 11/20 City Manager – 11/27 City Attorney – 12/4 City Manager – 12/18 Packet – 2/26										
	Pledge –										
1/15/2019	Regular Meeting – 6:00 PM Tuesday										
Deadlines	Finance – 12/4 City Manager – 12/11 City Attorney – 12/18 City Manager – 1/1 Packet – 1/9										
	Pledge –										
2/5/2019	Regular Meeting – 6:00 PM Tuesday										
Deadlines	Finance – 12/25 City Manager – 1/1 City Attorney – 1/8 City Manager – 1/22 Packet – 2/13										
	Pledge –										
2/19/2019	Regular Meeting – 6:00 PM Tuesday										
Deadlines											
	Pledge –										
3/6/2019	Regular Meeting – 6:00 PM Wednesday										
Deadlines											
	Pledge –										
3/19/2019	Regular Meeting – 6:00 PM Tuesday										
Deadlines											
	Pledge –										
4/2/2019	Regular Meeting – 6:00 PM Tuesday										
Deadlines											
	Pledge –										
4/16/2019	Regular Meeting –p 6:00 PM Tuesday										
Deadlines											
	Pledge –										
5/7/2019	Regular Meeting – 6:00 PM Tuesday										
Deadlines											
	Pledge –										
5/21/2019	Regular Meeting – 6:00 PM Tuesday										
Deadlines											
	Pledge –										

TENTATIVE DRAFT – SUBJECT TO CHANGE**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

INFORMATIONAL MEMOS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
4/18/17	Napolitano		Report on the Future Plans and Grant Finding Opportunities Regarding National Pollutant Discharge Elimination System (NPDES) Stormwater Permit Requirements	Q2 2018
4/18/17	Lesser	PW	Report on Possible Funding Opportunities from Metro and City Projects Relating to Public Transportation and Measure M	Q2 2018 (6/5/18)
WP 3/9/18	Taylor	IT	Update on Portable Recording Equipment	TBD
5/30/17	City Council	CC	Discussion of Potential City Store	TBD

CITY COUNCIL REQUESTS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
5/30/17	Napolitano	PR	Policy Discussion of City Sponsorship of Community Events	9/18/18
11/7/17	Howorth	FD	Discussion of City's Emergency/Information Communication Dissemination to the Public	Study Session
11/21/17	Howorth	PR	Update and Discussion of Annual Meeting with County Library Staff (County of Los Angeles – Library Commission Meeting November 19, 2018)	11/20/18
11/21/17	Howorth	IT	Discussion of a Working Group on Technology Focusing on Residents Interface with Technology	TBD
WP 3/9/18	McIntosh	CD	Update on State Housing Laws	January 2019
WP 3/9/18	Lesser Montgomery Howorth	PW CD	Discussion of Downtown Business Employees Overflow Parking	March 2019
WP 3/9/18	City Council	CD IT CA	Discussion of Telecom Facilities with an Updated Ordinance	10/2/18
WP 3/9/18	Montgomery	CD	Assessment Regarding Pending Projects for the Traffic Engineer	TBD
WP 3/9/18	Hersman	FD HR	Update on Recruitment of Fire Management Open Executive Positions	TBD
WP 3/9/18	Montgomery Howorth Hersman	IT	Update on City Website	10/16/18
WP 3/9/18	City Council	IT	Update on New City URL (.gov)	10/16/18
WP 3/9/18	Howorth Hersman	CD	Update on Manhattan Beach Boulevard and Sepulveda Boulevard Property (Rite Aid)	TBD
WP 3/9/18	Napolitano	CD	Infrastructural Aesthetics/Design Initiative for Public Projects	TBD

TENTATIVE DRAFT – SUBJECT TO CHANGE

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	Lesser Napolitano Hersman	FD	Emergency Preparedness (Internal and External Training)	December 2018
WP 3/9/18	Zadroga-Haase	HR	Collective Bargaining Negotiations with 6 Labor Groups	January 2019
WP 3/9/18	Zadroga-Haase	HR	Employee Handbook	March 2019
WP 3/9/18	Abell Espinosa	PD FD	Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System)	June 2019
WP 3/9/18	Taylor	IT	Update on IT Master Plan	10/9/18
WP 3/9/18	Tamura Taylor	CC IT	Centralized Citywide Contract Management Systems (Part of IT Master Plan)	June 2019
WP 3/9/18	Charelian	FN	Update on User Fee Cost Allocation Study	October 2019
WP 3/9/18	Katsouleas	PW	Parking Management (Parking Meter Solution)	TBD
3/20/18	City Council	PD	Review and Approve School Safety Security Measures	TBD
4/17/18	McIntosh	CD	Ordinance Regarding the Distribution and Sale of Single-Use Items (Sustainability)	TBD
4/17/18	Lesser Hersman	CD	Air Conditioning Restrictions in Units	TBD
5/15/18	City Council	PR	Revised Special Event Policy	7/17/18
5/15/18	City Council	PR	Revised Facility Reservation Policy	7/17/18
5/22/18	Napolitano	MS	Discussion on Preservation of City History	TBD
5/22/18	Napolitano	MS	Update of Chamber of Commerce Additional Funding Request	8/21/18
6/5/18	Montgomery	PW	Discussion of Possibly Changing Sepulveda Blvd to Pacific Coast Highway	8/7/18
6/5/18	Napolitano Howorth	PW	Inventory List that Includes Vendors that Utilize Pesticides, Herbicides, Insecticides and Poisons and Consideration on Placing a Ban on the Chemicals Utilized	TBD
6/5/18	Napolitano Howorth	MS	Discussion of the Sunshine Policy	TBD
6/5/18	City Council	PW	Update on City Signage Options and Priorities	9/18/18
6/5/18	Howorth	PW	Research Options of Installation of Bollards and Locations	TBD
6/19/18	City Council	CD	Draft Ordinance Incorporating Elements of the Downtown Specific Plan that are not Addressed in IZO 17-0007-U	TBD

TENTATIVE DRAFT – SUBJECT TO CHANGE**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
6/19/18	City Council	CA CC	Provide Impacts of Senate Bill 415 and Explore Additional Options in Moving Forward with the March Statewide Elections in the Future	8/21/18
6/19/18	Montgomery	PW	Update on Prioritization of Street Resurfacing Projects After Pavement Management Plan is Complete	TBD
6/19/18	Lesser	MS	Update on Frontier Communications	TBD

FUTURE MEETINGS TO BE SCHEDULED

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
		MS	Joint City Council/Beach Cities Health District Meeting	TBD
WP 1/31/17	Taylor	IT	Citywide Fiber Master Plan Study Session	10/9/18
3/6/18	City Council	CD	Short-Term Rentals Study Session	7/19/18

Please note that all items with “**WP**” indicate that the item was added at the March 9, 2018 City Council – Work Plan Meeting