CITY COUNCIL WORK PLAN

FISCAL YEAR 2026-2027

FEBRUARY 24, 2026

INTRODUCTION

Work Plan Meeting Overview

- City Council Work Plan showcases Council's priorities for the coming 12-18 months.
- This meeting is an opportunity to:
  - Carryforward existing items
  - Modify existing items
  - Remove items
  - Add new items

PLAN FOR THE EVENING

1. Presentations by each Department:
   1. Notable accomplishments
   2. Department Work Plan items
   3. Review of City Council Work Plan items
   4. City Council direction

2. Review of prioritized pending City Council requests

MAY 19, 2026
Adopt FY 26-27
City Council Work Plan

CITY COUNCIL WORK PLAN LAYOUT

Title and Summary

Quick Facts on Work Plan Item

Actions

WORK PLAN

COMMUNITY DEVELOPMENT DEPARTMENT

EXPLORATION OF PARKING AND COMPLETE STREET OPPORTUNITIES ADJACENT TO THE JOSLYN COMMUNITY CENTER AND LIVE OAK PARK

On February 13, 2024, the City Council directed staff to consider the addition of a Work Plan item to "explore the feasibility and potential options to increase parking availability adjacent to the Joslyn Community Center." This exploration will identify stakeholders' parking needs and impediments to public facilities, analyze potential parking strategies, and develop a comprehensive plan to improve safety and access for all users of the Joslyn Community Center, Live Oak Park, Veterans Parkway, Scout House, Chamber of Commerce and Post Office. The result will be a community supported complete streets plan that will improve parking availability and safety for all transportation modes along this section of Valley Drive/Ardmore Avenue and provide opportunities to obtain complete streets associated grant funding.

TARGET DUE DATE	QUARTER 1 2027
FUNDING SOURCE	GENERAL FUND
PRIORITY LEVEL	C
DEPTS. INVOLVED	PW
COMMISSION(S)	PPIC, PARKS & RECREATION

STATUS:

PLANNING → IN PROGRESS → COMPLETE

COMPLETED ACTION ITEMS:

- The PPIC recommended possible parking strategies to balance the various parking needs of Live Oak Park and Joslyn Center users in May 2023.
- 33 temporary parking spaces were added to the east side of Valley Drive to replace public parking lost due to the removal of the Lot 3 parking structure.

ACTIONS PENDING:

- Explore parking strategies and traffic flow configurations to improve safety and benefit all users.
- Conduct community survey and workshops at PPIC and Parks & Recreation Commission meetings.
- Analyze short list of alternatives based on community feedback.
- Present community preferences to City Council for direction on preferred option.

NEXT CITY COUNCIL ACTION:

- Review community preferences and provide direction to staff to pursue a preferred project.

STAFF CONTACT:

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CITY COUNCIL VS. DEPARTMENT WORK PLAN

City Council Work Plan

- Outlines key priorities and projects that City Council directs staff to focus on over a specific period of time, beyond daily operations.
- May require:
  - Many hours of staff time or substantial financial resources
  - High community involvement or community interest
  - Has a significant impact on City operations

18

Current number of items on the City Council Work Plan across 9 City Departments

CITY COUNCIL VS. DEPARTMENT WORK PLAN

Department Work Plan

- New, ongoing, or State mandated efforts that staff is dedicating significant time and resources to that are not on the City Council Work Plan but are required for regular operations.
- Not intended to showcase each department's full day-to-day operations.

116

Current number of items on the Department Work Plan

MANAGEMENT SERVICES

Notable Accomplishments

1. Held ribbon cuttings for Polliwog Park Dog Run, Live Oak Park Kiln, and Pier Railings.
2. Updated City records retention schedule and reviewed Citywide records.
3. Updated Boards and Commissions Handbook and Municipal Code sections when needed.
4. Onboarded Commissions to City's agenda management software.
5. Increased social media audience by 14%.
6. Hosted Juneteenth celebration in collaboration with Parks & Rec and community partners.

MANAGEMENT SERVICES

Notable Accomplishments

7. Launched City Manager blog to improve internal communication.
8. Supported community outreach for Project Pulse planning.
9. Expanded budget outreach, engaging 600+ residents.
10. Transitioned North Manhattan Beach BID management to local association.
11. Adopted Public Safety Camera System Policy.
12. Completed Boards and Commissions recruitment and appointments.
13. Acquisition of the 400 Manhattan Beach Blvd property in collaboration with Finance.

MANAGEMENT SERVICES

Department Work Plan Items

1. Preparations to conduct the 2026 General Municipal Election.
2. Maintenance of ongoing homelessness initiatives.
3. Review of legislation impacting the City in conformance with the City's Legislative Platform.
4. Collaborate with the Community Development Department to notify and engage the community regarding Project Pulse.
5. Collaborate with the Fire and Police Departments to initiate an educational campaign encouraging residents to sign-up for Alert South Bay emergency messages.

MANAGEMENT SERVICES

Council Work Plan Items

1. City Council Governance Policy and Manual
2. Homeless Court Diversion Program
3. Evaluation of Opportunities for the City's Involvement in the 2026 FIFA World Cup and 2028 Summer Olympic Games

FINANCE

Notable Accomplishments

1. Issued $15.8 million (par amount) of Certificates of Participation for 400 MBB and public safety radio equipment replacements.
2. Created City's first Popular Annual Financial Report and "OpenFinance" portal.
3. Earned GFOA Triple Crown Award for financial reporting excellence.
4. Completed Development Impact Fee Nexus Study and Program.

FINANCE

Notable Accomplishments

5. Launched business license compliance program, resulting in $829,000 in new Business License Tax revenue.
6. Implemented new online animal licensing portal.
7. Implemented OpenGov procurement system Citywide.
8. Updated Cost Allocation Plan and cost recovery User Fee Study.
9. Updated parking citation, meter, and permit rates.

FINANCE

Department Work Plan Items

1. Simplify, clarify and modernize the Business License Tax Structure to be more fair and equitable while maintaining long-term fiscal sustainability.
2. Implementation of online processing platform for Hotel and Short-Term Rental Transient Occupancy Taxes.
3. Conduct audits on City Land Lease agreements and significant taxpayers of Hotel and Short-term Rental Transient Occupancy Taxes.
4. Analyze and update City Ground Leases and potential amendments.
5. Provide financial analysis for capital projects, including the Scout House and downtown opportunity sites (400 MBB and Lot 3), and identify potential funding options.

FINANCE

Council Work Plan Items

1. Revenue Enhancements
2. Parking Authority Study

PARKS AND RECREATION

Notable Accomplishments

1. Received approval of the Parks Master Plan update.
2. Resurfaced tennis courts at Live Oak and Manhattan Heights.
3. Completed Polliwog Park Dog Run improvements.
4. Hosted the Juneteenth celebration.
5. Completed turf replacement and field upgrades at key locations.
6. Partnered with MB Library and local authors for Speaker Series and StoryWalk installations.
7. Installed *SEQUENCE* and *Equanimity* murals.

PARKS AND RECREATION

Notable Accomplishments

8. Renovated the 9-11 Memorial.
9. Installed new AEDs at recreation facilities.
10. Offered 1,749 classes and activities in FY 25, serving nearly 17,000 participants.
11. Supported youth programs with over 29,000 visits.
12. Adopted the Parks and Recreation Strategic Plan for 2024-2027.
13. Provided new Public Art – 24 utility boxes, 4 exhibitions, and relocated "Egrets in Flight."

PARKS AND RECREATION

Department Work Plan Items

1. Implementation of the Parks and Recreation Department 2024-2027 Strategic Plan.
2. Oversee completion of the Bruce's Beach Art Project.
3. Explore activities to enhance FIFA and Olympic experience for residents.
4. Explore enhancements for the City's future Veteran's Day ceremonies.
5. Replacement of the current activity registration software.

PARKS AND RECREATION

Council Work Plan Items

1. Public Art Program & New Art Initiatives
   - Cultural Arts Commission Item
2. Assessment of Historical Artifacts and Structural Review of Historical Beach Cottage
3. Explore Repurposing Pay N Play
   - Parks and Recreation Commission Item
4. Explore Aquatics Facility
   - Parks and Recreation Commission Item
5. Library Commission Programs
   - Library Commission Item

COMMUNITY DEVELOPMENT

Notable Accomplishments

1. Issued 2,049 building permits and completed 15,506 building inspections.
2. Opened 1,007 code enforcement cases and closed 920 cases.
3. Processed 230 planning entitlement applications.
4. Issued 841 right-of-way and related permits.
5. Filled 9 full-time and two part-time department vacancies.
6. Digitized 4,000 building plans and permit records.
7. Certified 10 businesses in the Green Business Program.
8. Finalized draft Climate Action and Adaptation Plan.

COMMUNITY DEVELOPMENT

Notable Accomplishments

9. Implemented traffic calming measures on Valley Drive.
10. Adopted mobile vending business permit ordinance.
11. Created Tree Section Resident Permit Parking Program.
12. Upgraded the North Manhattan Beach Holiday Stroll event.
13. Completed long-term outdoor dining program development resulting in MBMC and MBLCP amendments.
14. Conducted Residential Overlay District community forum.
15. Updated accessory structure setback regulations.
16. Adopted 2025 California Building Code.

COMMUNITY DEVELOPMENT

Department Work Plan Items

1. Continue to process Plan Check reviews in a timely manner and continue to find and implement additional efficiencies to further reduce plan check turnaround times.
2. Lead interdepartmental implementation of Climate Action and Adaptation Plan strategies.
3. Conduct preliminary planning and zoning conformance reviews for major development applications, particularly high-density residential projects utilizing State Density Bonus Law.
4. Oversee the implementation of the Citywide Parking Management Study parking strategies.
5. Complete a pedestrian safety evaluation study of Sepulveda Boulevard and implement recommended measures.

COMMUNITY DEVELOPMENT

Council Work Plan Items

1. Modernize Parking Standards
   - Planning and PPIC Commission Item
2. Long-Term Outdoor Dining and Business Uses on Public and Private Property
   - Planning and PPIC Commission Item
3. Project Pulse
   - Planning and PPIC Commission Item
4. Exploration of Parking and Complete Street Opportunities Adjacent to the Joslyn Community Center and Live Oak Park
   - PPIC and Parks & Recreation Commission Item

COMMUNITY DEVELOPMENT

Council Work Plan Items

5. Exploration of Rear Yard Setback Regulations for Accessory Structures in Single-Family Residential Zones
    - Planning Commission Item

Item is COMPLETE and will be removed from the Work Plan.

PUBLIC WORKS

Notable Accomplishments

1. Completed design and construction of Interim Ground Level Parking Lot 3 emergency response.
2. Completed Pier Railings Replacement Project.
3. Completed Ceramic Studios Kiln Installation Project.
4. Completed Citywide Wayfinding Sign Phase 1 Project.
5. Completed CDBG Cycle 3 Curb Ramps Project.
6. Completed CDBG Village Field & Senior Villas ADA Access Project.
7. Completed Pier Structural Inspection Study.

Notable Accomplishments

8. Completed Annual Street Resurfacing – Cycle 2 Project.
9. Improved City's groundwater well production capacity.
10. Expanded SmartCover manhole sewer monitoring technology.
11. Initiated Water and Sewer Rate Studies.
12. Strengthened drinking water compliance processes.

PUBLIC WORKS

Department Work Plan Items

1. Implementation of the Capital Improvement Program.
2. Construction of the 28th Street Stormwater Infiltration Project to improve stormwater treatment and protect the Santa Monica Bay ocean water quality.
3. Enhance the Supervisory Control and Data Acquisition (SCADA) system by including updated cybersecurity measures.
4. Continue the Wastewater CCTV Video Inspection Program 5-year cycle per the updated Sewer System Management Plan and initiate the procurement effort for the next Wastewater Master Plan.
5. Manage the design effort to redevelop two City owned properties at 400 Manhattan Beach Boulevard and Parking Lot 3 based on City Council's decision on conceptual development options.

PUBLIC WORKS

Council Work Plan Items

1. Downtown and North Manhattan Beach Beautification
2. Parking Meter & Kiosk Exploration
3. Community Education Regarding Recycling and its Relation to Organic Waste

The following departments do not have any items on the City Council Work Plan

HUMAN RESOURCES

Notable Accomplishments

1. Secured Council approval of multi-year agreements with several labor associations.
2. Secured Council approval of multi-year employee compensation plans.
3. Completed first phase of NEOGOV Perform performance evaluation software.
4. Completed "Building a Coaching Culture" training for all supervisors and managers.
5. Recruited and filled 78 full-time positions in CY 25 – included 39 new hires and 35 internal promotions or appointments.

HUMAN RESOURCES

Department Work Plan Items

1. Complete the 2nd phase of NEOGOV Perform (performance evaluation software) implementation for safety and part-time employee groups.
2. Implementation of NEOGOV Onboard (employee onboarding) module.
3. Continue to enhance organization-wide training opportunities, including ongoing workplace compliance and professional development training, and new training programs.
4. Continue update of Personnel Rules, citywide policies, and development of an employee handbook.
5. Implement the updated Injury and Illness Prevention Plan and provide citywide training.

POLICE

Notable Accomplishments

1. Hired 12 full-time employees, 4 part-time employees, and 5 internal promotions.
2. Launched Calls for Service Dashboard on City website.
3. Launched "Call Us" public communication campaign.
4. Adopted 2025-2028 Strategic Plan.
5. Acquired Traffic Collision and Crime Scene Reconstruction Drone and conducted training.
6. Increased e-bike enforcement efforts.
7. Increased DUI enforcement efforts.

POLICE

Notable Accomplishments

8. Conducted organized retail theft prevention operations.
9. Collaborated with Code Enforcement to enforce Municipal Code violations.
10. Updated Police Department uniform policy.
11. Hosted community engagement events – Coffee with a Cop, Community Police Academy, Town Halls, etc.
12. Participated in Breast Cancer Awareness Month initiative with pink uniform patches.

POLICE

Department Work Plan Items

1. Continue to diligently recruit and hire to achieve full staffing levels.
2. Implement Drone as First Responder Program.
3. Implement Computer-Aided Dispatch and Records Management System Replacement Project.
4. Address e-bike regulations by advocating the State legislature and conducting community outreach, enforcement, and education.
5. Prepare for FIFA World Cup by enhancing regional and federal partnerships and developing operational plans.

FIRE

Notable Accomplishments

1. Completed new hire academy for 6 probationary firefighters.
2. Implemented two internal promotions.
3. Purchased new Aerial Tiller Truck.
4. Hosted first Emergency Preparedness Fair in collaboration with several community partners.
5. Launched sidewalk CPR program and trained school district staff.
6. Identified comprehensive department plans as part of the City's Emergency Preparedness Plan, including a Genasys evacuation program and First Responder Evacuation Playbook.

FIRE

Notable Accomplishments

7. Coordinated with PD to update cooperative Special Events plans related to Incident Action Plan.
8. Adopted 2025 California Fire Code.

FIRE

Department Work Plan Items

1. Develop and implement a comprehensive Mental Health and Wellness Program for Fire Department personnel.
2. Implement cancer-prevention initiatives, including enhanced screening, testing protocols, and updated policy guidelines.
3. Develop a Continuity of Operations Plan (COOP) applicable to all City departments.
4. Complete a comprehensive Fire Department Policy Manual to ensure operational consistency and compliance.
5. Implement a Unified Response to Violent Incidents (URVI) program, including policy development and command- and operational-level training.

INFORMATION TECHNOLOGY

Notable Accomplishments

1. Upgraded primary internet circuit to a higher speed.
2. Completed phase one of Network Equipment Refresh Project.
3. Expanded enterprise storage capacity.
4. Updated enterprise software systems such as permitting, resource planning, cashiering, and business licensing.
5. Implemented Police Calls for Service Dashboard using GIS technology.
6. Implemented additional cybersecurity layers.

INFORMATION TECHNOLOGY

Notable Accomplishments

7. Launched Finance Citizen Self Service and Open Finance web portals.
8. Completed phase one migration of City accounts to Microsoft 365 cloud platform.
9. Trained staff on Microsoft 365 tools.

INFORMATION TECHNOLOGY

Department Work Plan Items

1. Continue implementing modernized technology infrastructure (servers, storage, network).
2. Replace the City Enterprise Content Management (ECM), also known as the Document Management System.
3. Replace the current webcast services with full high-definition streaming services, change captioning services, and move Votecast and agenda management to the cloud.
4. Migrate the Enterprise Resource Planning (ERP), Enterprise Permitting & Licensing (EPL), and Cashiering to the cloud platform.
5. Enhance digital presence and promote business process automation and technology innovation to City Departments, such as improvements to the City website and online services.

CARRYFORWARD ITEMS

- Unless otherwise directed, all active City Council Work Plan items will be continued to the Fiscal Year 26-27 Plan.

PENDING CITY COUNCIL REQUESTS

19

Pending City Council Requests

- These items are in addition to the City Council and Department Work Plans
- Items have been prioritized by department as low, medium, and high based off community impact.

Staff recommends that City Council review the proposed prioritized list.

- Items will be worked on by staff in order of priority.

PENDING CITY COUNCIL REQUESTS

Management Services

ITEM	PRIORITY LEVEL BY COMMUNITY IMPACT	FUNDING LEVEL (EXCLUDES STAFF TIME)	DIFFICULTY LEVEL: TIME INTENSIVE/REQUIRES MULTIPLE STAFF RESOURCES
Discuss the Process for Placing Items on Future City Council Agendas by Councilmembers	Low	No budget impact	Low

PENDING CITY COUNCIL REQUESTS

Finance

ITEM	PRIORITY LEVEL BY COMMUNITY IMPACT	FUNDING LEVEL (EXCLUDES STAFF TIME)	DIFFICULTY LEVEL: TIME INTENSIVE/REQUIRES MULTIPLE STAFF RESOURCES
Explore Opportunities to Assist the Project Applicant of the Previously Approved Commercial (Hotel and Retail/Office) Project at 600 South Sepulveda Boulevard	Low	Unfunded	Medium (waiting on project applicant)
Provision of an Annual Informational Item to City Council Regarding the Fiscal Impacts of Holiday Parking Meter Bagging	Low	No budget impact	Low

PENDING CITY COUNCIL REQUESTS

Parks & Recreation

ITEM	PRIORITY LEVEL BY COMMUNITY IMPACT	FUNDING LEVEL (EXCLUDES STAFF TIME)	DIFFICULTY LEVEL: TIME INTENSIVE/REQUIRES MULTIPLE STAFF RESOURCES
Discuss the City's Plans to Celebrate America's 250th Anniversary	High	Unfunded	High (scheduled to return on 3/17/26)
Discuss the Exploration of Additional Space Options for Older Adults Programming, Including Potential Staff Costs	Low	Unfunded	Low (scheduled to return on 3/17/26)

PENDING CITY COUNCIL REQUESTS

Community Development

ITEM	PRIORITY LEVEL BY COMMUNITY IMPACT	FUNDING LEVEL (EXCLUDES STAFF TIME)	DIFFICULTY LEVEL: TIME INTENSIVE/REQUIRES MULTIPLE STAFF RESOURCES
Discuss Potential Safety Measures on Sepulveda Boulevard	High	Partially Funded	High
Direct the City Traffic Engineer to Evaluate Traffic Mitigation Options for 2nd Street Per the City's Neighborhood Traffic Management Program Process	High	Unfunded	Medium

PENDING CITY COUNCIL REQUESTS

Community Development (cont'd)

ITEM	PRIORITY LEVEL BY COMMUNITY IMPACT	FUNDING LEVEL (EXCLUDES STAFF TIME)	DIFFICULTY LEVEL: TIME INTENSIVE/REQUIRES MULTIPLE STAFF RESOURCES
Discuss Implementing a Phased Approach for the Previously Approved Commercial Parking Permit Rates, Associated Fiscal Impacts, and the Formula Used to Determine the Oversubscription of the Permits	Medium	Unfunded	High (further discussion to occur under Parking Management Strategies item scheduled to return in late Spring)
Discuss the City's Parking Pad Policy	Medium	Unfunded	Medium (scheduled for PPIC on 2/26/26)

PENDING CITY COUNCIL REQUESTS

Community Development (cont'd)

ITEM	PRIORITY LEVEL BY COMMUNITY IMPACT	FUNDING LEVEL (EXCLUDES STAFF TIME)	DIFFICULTY LEVEL: TIME INTENSIVE/REQUIRES MULTIPLE STAFF RESOURCES
Discuss the Use of a Shuttle Service in the City	Low	Unfunded	Medium
Discuss Offering Building Permit Discounts to Qualified Older Adults for Aging in Place Projects	Low	Unfunded	Low (scheduled to return on 3/17/26)
Discuss Working with the South Bay Cities Council of Governments to Explore Public Transportation Coordination with El Segundo, Hermosa Beach, and Redondo Beach	Low	Partially Funded	High
Discuss a Community Tree Planting Event Around Earth Day	Low	Funded	Low (scheduled to return on 3/3/26)

PENDING CITY COUNCIL REQUESTS

Public Works

ITEM	PRIORITY LEVEL BY COMMUNITY IMPACT	FUNDING LEVEL (EXCLUDES STAFF TIME)	DIFFICULTY LEVEL: TIME INTENSIVE/REQUIRES MULTIPLE STAFF RESOURCES
Discuss the Deposit Submitted by Michael Zisliss for the Installation of a Trash Enclosure at Brewco, Due to Potential Changes in the City's Trash Enclosure Requirements Since the Deposit Was Made	Medium	Unfunded	High
Discuss Polliwog Pond Water Quality Enhancements	Low	Unfunded	High

PENDING CITY COUNCIL REQUESTS

Police

ITEM	PRIORITY LEVEL BY COMMUNITY IMPACT	FUNDING LEVEL (EXCLUDES STAFF TIME)	DIFFICULTY LEVEL: TIME INTENSIVE/REQUIRES MULTIPLE STAFF RESOURCES
Discuss Pursuing an E-Bike Pilot Program to Allow for Enhanced Enforcement	High	Unfunded	High
Discuss the Exploration of an Earlier Closure Time of the Upper Pier Parking Lots to Mitigate Noise, Graffiti, and Related Nuisances	Low	Unfunded	High
Discuss a Review of the City's Current Coyote Procedures	Low	No budget impact	Low

PENDING CITY COUNCIL REQUESTS

Fire

ITEM	PRIORITY LEVEL BY COMMUNITY IMPACT	FUNDING LEVEL (EXCLUDES STAFF TIME)	DIFFICULTY LEVEL: TIME INTENSIVE/REQUIRES MULTIPLE STAFF RESOURCES
Discussion Regarding Emergency Shelter Solutions in the City	High	Unfunded	Low

CITY OF MANHATTAN BEACH

SUN

SAND

SEA

CALIFORNIA