

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
 INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
5/16/2018	<i>Work Plan Meeting – 6:00 PM Wednesday</i>
Deadlines	Packet – 5/9
	1. Report
5/22/2018	<i>Budget Study Session – 6:00 PM Tuesday</i>
Deadlines	Packet – 5/16
	1. Report
6/4/2018	<i>Joint City Council/Parks and Recreation Commission, Library Commission and Cultural Arts Commission Meeting – 6:00 PM Monday (Police/Fire Conference Room)</i>
Deadlines	Packet – 5/29
	1. Report

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
6/5/2018	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance-4/30 City Manager – 5/7 City Attorney – 5/14 City Manager – 5/21 Packet – 5/30
	Pledge – Pacific Elementary School
18-0055	1. Public Safety Recognition: (Ceremonial) a) Police Officer of the Year b) Firefighter of the Year
18-0056	2. Certificate of Recognition to Former Manhattan Beach Police Captain Randy Leaf for his Life Saving Efforts (Ceremonial)
18-0063	3. Certificates of Recognition to the 8 th Grade Manhattan Beach Middle School Mathletes for their Accomplishments at the Math Field Day Competition (Ceremonial)
18-0057	4. City Council Minutes (City Clerk Tamura) (Consent)
18-0201	5. Financial Report: Schedules of Demands: April 26, 2018 (Interim Finance Director Charelian) (Consent)
RES 18-0061	6. Resolution No. 18-0061 Authorizing the City Manager to Execute a Five-Year Lease with New Cingular Wireless PCS, LC (AT&T) (Interim Finance Director Charelian) (Consent)
RES 18-0073	7. Resolution No. 18-0073 Amendment to an Agreement with Regents of the University of California, for Nurse Educator to Provide Services that Will Continue Education in Prehospital Care and Emergency Medicine (Acting Fire Chief Abell) (Consent)
	8. Resolution No. --- Regarding Metlox (Community Development Director McIntosh) (Consent)
	9. Resolution No. --- Regarding 900 Club (Community Development Director McIntosh) (Consent)
18-0220	10. Request to Extend Director's Approval of Extended Construction Hours for the Manhattan Village Mall (Community Development Director McIntosh) (Consent)
RES 18-0047	11. Resolution No. 18-0047 a Payment to Tin Roof Bistro of \$55,515 as Part of the Sepulveda Bridge Widening Project (Public Works Director Katsouleas) (Consent)
RES 18-0069	12. Resolution No. 18-0069 Approving Amendment No. 3 to Merchants Landscape, Inc. for a Three-Month Extension for Citywide Landscaping Maintenance Services in an Amount Not-to-Exceed \$130,881 (Public Works Director Katsouleas) (Consent)
RES 18-0070	13. Resolution No. 18-0070 Amending the Fiscal Year 2018-201 Capital Improvement Plan Budget to Appropriate \$598,259 in Road Maintenance and Rehabilitation Account Revenues Created by Senate Bill 1, the Road Repair and Accountability Act of 2017, for the Marine Avenue Resurfacing Project (Public Works Director Katsouleas) (Consent)
RES 18-0049	14. Resolution No. 18-0049 Awarding RFP No. 1154-18 to Nth Generation Computing, Inc. for a Three-Year Contract for Network Server/Storage Hardware and Engineering Services with an Estimated Total Value of \$60,000 (Information Technology Director Taylor) (Consent)
	15. Resolution of Necessity for Property on Sepulveda (General Area of Sepulveda Blvd and Rosecrans Ave) (Public Works Director Katsouleas) (Hearing)
18-0209	16. Approve the Master Plan for the Citywide Wayfinding Sign Program, Provide Direction on the Implementation of the Master Plan and Appropriate Funds for Implementation of the Plan (Public Works Director Katsouleas) (General Business)
18-0214	17. Report on Southern California Edison's Power Reliability in the City of Manhattan Beach (Public Works Director Katsouleas) (General Business)
WP	18. Work Plan Item to Consider Installation of Retractable and/or Removable Crash-Rated Bollards at Strategic Locations in Downtown Manhattan Beach (Public Works Director Katsouleas and Police Chief Abell) (General Business)
18-0101	19. Resolution No. 18-0030 Awarding a Five-Year Contract to Tyler Technologies for Munis Enterprise Resources Planning Solution (Estimated Total \$1,697,474); and Resolution No. 18-0031 Awarding a Five-Year Contract to Tyler Technologies for EnerGov Permitting Platform (Estimated Total \$650,156) (Information Technology Director Taylor) (General Business)
18-0058	20. Agenda Forecast (Informational)

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6/19/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance-5/14 City Manager – 5/21 City Attorney – 5/25 City Manager – 6/4 Packet – 6/13
18-0059	Pledge – 1. Proclamations for the Month of July: (Ceremonial) a) Declaring July, 2018 as Parks and Recreation Month b) Declaring July 1, 2018 as Salute to the Troops Day
18-0060	2. City Council Minutes (City Clerk Tamura) (Consent)
18-0212	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
RES 18-0068	4. Donation of a 2004 Vehicle to the Manhattan Beach Unified School District (Interim Finance Director Charelian) (Consent)
RES 18-0064	5. Conduct Public Hearing Regarding Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2018-2019 (Interim Finance Director Charelian) (Public Hearing)
ORD 18-0017	6. Conduct Public Hearing Regarding the Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2018-2019 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Fiscal Year 2017-2018 Assessments Collected (Interim Finance Director Charelian) (Public Hearing)
WP	7. Conduct Public Hearing to Consider the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing)
18-0180	8. Conduct Public Hearing Regarding the Adoption/Approval of Fiscal Year 2018-2019 Operating Budget and Establishing an Appropriation Limit (Interim Finance Director Charelian) (Public Hearing)
18-0216	9. Conduct Public Hearing for an Ordinance Regarding Sepulveda Initiatives (Community Development Director McIntosh) (Public Hearing)
18-0206	10. City Council Sponsorship Policy (City Manager Moe) (General Business)
18-0060	11. Contract for Interim Ambulance Services (Acting Fire Chief Abell) (General Business)
	12. Additional Hour to Parking Meters Starting at 6:00 PM and Allow Merchant Parking Overflow to City Hall Employee Parking on Flex Friday's (Community Development Director McIntosh) (General Business)
	13. Appeal of a Planning Commission Decision Regarding Minor Exception at 1208 The Strand (Community Development Director McIntosh) (General Business)
	14. Downtown Specific Plan Project Status Update (Community Development Director McIntosh) (General Business)
	15. Comment Letter on Draft Environmental Impact Report on Ocean Desalination Plant Proposed by West Basin Municipal Water District (Community Development Director McIntosh) (General Business)
	16. Agenda Forecast (Informational)
6/20/2018	<i>Joint City Council/Planning Commission and Parking and Public Improvements Commission Meeting – 6:00 PM Wednesday (Police/Fire Conference Room)</i>
Deadlines	Packet – 6/14
	1. Report

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
7/3/2018	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance-5/28 City Manager – 6/4 City Attorney – 6/11 City Manager – 6/18 Packet – 6/27
18-0064	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Adoption of Annual Investment Policy for Fiscal Year 2018-2019 and Delegation of Responsibility for Investing Funds to the City Treasurer (Interim Finance Director Charelian) (Consent)
	4. Sepulveda Initiatives Working Group Report Code Text Amendments (Community Development Director McIntosh) (Public Hearing)
18-0067	5. Agenda Forecast (Informational)
7/17/2018	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance-6/11 City Manager – 6/18 City Attorney – 6/25 City Manager – 7/2 Packet – 7/11
18-0066	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Second Reading of Ordinance No. --- Regarding Sepulveda (Community Development McIntosh) (Consent)
	4. Six-Month Trial Basis Assessment of the Measures for West Marine Avenue Neighborhood Traffic Management Plan (Community Development Director McIntosh) (Public Hearing)
WP	5. Policy Regarding City Council Communications (City Manager Moe) (General Business)
	6. Projections on Potential Parking Meter Rate Increase for City Lots, Streets, County and State Lots (Interim Finance Director Charelian) (Consent)
WP	7. Walkabout Events Proposals (Parks and Recreation Director Leyman) (General Business)
WP	8. City Donation Program (Parks and Recreation Director Leyman) (General Business)
WP	9. Merchandising and Licensing Branding for the City (Parks and Recreation Director Leyman) (General Business)
18-0098	10. Recommendation and Provide Direction from the Library Commission Regarding the Use of Manhattan Beach County Library Surplus Funds (Parks and Recreation Director Leyman) (General Business)
WP	11. Possible Funding Opportunities from Metro and City Projects Relating to Public Transportation and Measure M (Public Works Director Katsouleas) (General Business)
18-0069	12. Agenda Forecast (Informational)
7/19/2018	Adjourned Regular Meeting – Short Term Rentals Study Session – 6:00 PM Thursday
Deadlines	Packet – 7/13
	1. Report
8/7/2018	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance-7/2 City Manager – 7/9 City Attorney – 7/16 City Manager – 7/23 Packet – 8/2
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Annual Investment Policy (Interim Finance Director Charelian) (Consent)
	4. Agenda Forecast (Informational)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
8/21/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance-7/16 City Manager – 7/23 City Attorney – 7/30 City Manager – 8/6 Packet – 8/15
WP WP WP WP WP	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Update on Revenue Enhancements (Interim Finance Director Charelian) (General Business)
	4. Update on Stormwater Fund (Interim Finance Director Charelian) (General Business)
	5. Update on Streetlighting (Interim Finance Director Charelian) (General Business)
	6. Update on Pensions (Interim Finance Director Charelian) (General Business)
	7. Approval of Downtown Streetscape Enhancements (Community Development Director McIntosh and Public Works Director Katsouleas) (General Business)
	8. Agenda Forecast (Informational)
9/4/2018	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Napolitano/Mayor Pro Tem Hersman</i>
Deadlines	Finance-7/30 City Manager – 8/6 City Attorney – 8/13 City Manager – 8/20 Packet – 8/29
	Pledge –
	1. City Council Reorganization (City Clerk Tamura)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Resolution Adopting the 2019 Conflict of Interest Code for the City of Manhattan Beach (City Clerk Tamura) (Consent)
	5. Capital Improvements Corporation (Interim Finance Director Charelian) (CIC)
	6. Agenda Forecast (Informational)
9/18/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance-8/13 City Manager – 8/20 City Attorney – 8/27 City Manager – 9/3 Packet – 9/12
WP	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. City Hall Security (Infrastructure Upgrades and City Staff Training) (Police Chief Abell) (General Business)
	4. Update on Report Received from SCE Regarding Manhattan Beach’s Inventory Analysis (Public Works Director Katsouleas) (General Business)
	5. Agenda Forecast (Informational)
10/2/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance-8/27 City Manager – 9/3 City Attorney – 9/10 City Manager – 9/17 Packet – 9/26
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
10/16/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance-9/10 City Manager – 9/17 City Attorney – 9/24 City Manager – 10/1 Packet – 10/10
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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CEREMONIAL	CONSENT	PUBLIC HEARING	GENERAL BUSINESS	CITY COUNCIL	INFORMATIONAL
11/6/2018	Regular Meeting – 6:00 PM Tuesday				
Deadlines	Finance-10/1	City Manager – 10/18	City Attorney – 10/15	City Manager – 10/22	Packet – 10/31
	Pledge –				
	1. Presentation of a Proclamation Declaring November 2018 as National Caregivers Month (Ceremonial)				
	2. City Council Minutes (City Clerk Tamura) (Consent)				
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)				
	4. Agenda Forecast (Informational)				
11/20/2018	Regular Meeting – 6:00 PM Tuesday				
Deadlines	Finance-10/15	City Manager – 10/22	City Attorney – 10/29	City Manager – 11/5	Packet – 11/14
	Pledge –				
	1. Presentation of Certificates of Recognition to the Winners of the 2018 Fire Department Annual “Home Escape Plan” Contest (Ceremonial)				
	2. City Council Minutes (City Clerk Tamura) (Consent)				
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)				
	4. Update and Discuss of Annual Meeting with County Library Staff (Parks and Recreation Director Leyman) (General Business)				
	5. Agenda Forecast (Informational)				
12/4/2018	Regular Meeting – 6:00 PM Tuesday				
Deadlines	Finance-10/29	City Manager – 11/5	City Attorney – 11/12	City Manager – 11/19	Packet – 11/28
	Pledge –				
	1. City Council Minutes (City Clerk Tamura) (Consent)				
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)				
	3. Agenda Forecast (Informational)				
12/18/2018	Regular Meeting – 6:00 PM Tuesday				
Deadlines	Finance-11/12	City Manager – 11/19	City Attorney – 11/26	City Manager – 12/3	Packet – 12/12
	Pledge –				
	1. City Council Minutes (City Clerk Tamura) (Consent)				
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)				
	3. Facility Strategic Plan as Related to the Parks Master Plan (Parks and Recreation Director Leyman) (General Business)				
	4. Agenda Forecast (Informational)				

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INFORMATIONAL MEMOS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
4/18/17	Napolitano		Report on the Future Plans and Grant Finding Opportunities Regarding National Pollutant Discharge Elimination System (NPDES) Stormwater Permit Requirements	Q2 2018
4/18/17	Lesser	PW	Report on Possible Funding Opportunities from Metro and City Projects Relating to Public Transportation and Measure M	Q2 2018 (6/5/18)
6/20/17	Napolitano	PW	Report on Street Lighting Fund Cost Reduction Assessments	TBD
WP 3/9/18	Taylor	IT	Update on Portable Recording Equipment	TBD

CITY COUNCIL REQUESTS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
5/30/17	Napolitano	PR	Policy Discussion of City Sponsorship of Community Events	6/19/18
5/30/17	City Council	CC	Discussion of Potential Additional City Services: Passport Services and City Store	TBD
11/7/17	Howorth	FD	Discussion of City's Emergency/Information Communication Dissemination to the Public	Study Session
11/7/17	Napolitano Hersman	FN	Projections on Potential Parking Meter Rate Increase (Holiday Free Parking) and Adding an Additional Hour Starting at 6:00 PM	6/19/18
11/21/17	Howorth	PR	Update and Discussion of Annual Meeting with County Library Staff (County of Los Angeles – Library Commission Meeting November 19, 2018)	11/20/18
11/21/17	Howorth	IT	Discussion of a Working Group on Technology Focusing on Residents Interface with Technology	TBD
2/6/18	City Council	PW	Update on Best Practices Regarding Residential Food Waste in the Surrounding Cities and Residential Service Data	TBD
3/6/18	Montgomery	MS	Discussion of New Changes to SB 415 Regarding Consolidated Elections with the Los Angeles County and the Possibility of Changing March 5, 2019 Election	TBD
WP 3/9/18	McIntosh	CD	Update on State Housing Laws	January 2019
WP 3/9/18	Lesser Montgomery Howorth	PW CD	Discussion of Downtown Business Employees Overflow Parking	March 2019
WP 3/9/18	City Council	CD IT CA	Discussion of Telecom Facilities with an Updated Ordinance	Summer 2018

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Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	Montgomery	CD	Assessment Regarding Pending Projects for the Traffic Engineer	TBD
WP 3/9/18	Hersman	FD HR	Update on Recruitment of Fire Management Open Executive Positions	6/30/18
WP 3/9/18	Montgomery Howorth Hersman	IT	Update on City Website	Fall 2018
WP 3/9/18	City Council	IT	Update on New City URL (.gov)	Summer 2018
WP 3/9/18	Howorth Hersman	CD	Update on Manhattan Beach Boulevard and Sepulveda Boulevard Property (Rite Aid)	TBD
WP 3/9/18	Napolitano	CD	Infrastructural Aesthetics/Design Initiative for Public Projects	TBD
WP 3/9/18	Lesser Napolitano Hersman	FD	Emergency Preparedness (Internal and External Training)	December 2018
WP 3/9/18	Zadroga-Haase	HR	Collective Bargaining Negotiations with 6 Labor Groups	January 2019
WP 3/9/18	Zadroga-Haase	HR	Employee Handbook	March 2019
WP 3/9/18	Abell Espinosa	PD FD	Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System)	June 2019
WP 3/9/18	Taylor	IT	Update on IT Master Plan	June 2019
WP 3/9/18	Tamura Taylor	CC IT	Centralized Citywide Contract Management Systems (Part of IT Master Plan)	June 2019
WP 3/9/18	Charelian	FN	Update on User Fee Cost Allocation Study	October 2019
WP 3/9/18	Katsouleas	PW	Parking Management (Parking Meter Solution)	TBD
3/20/18	City Council	PD	Review and Approve School Safety Security Measures	TBD
4/17/18	McIntosh	CD	Ordinance Regarding the Distribution and Sale of Single-Use Items (Sustainability)	TBD
4/17/18	City Council Abell	PD	MOU Restricting the Share of ALPR Information with Other Cities or Organizations	TBD
4/17/18	Lesser Hersman	CD	Air Conditioning Restrictions in Units	TBD
5/1/18	Howorth Hersman Montgomery	CC CD PR	Discussion of Increasing Number of Commissioners on Various City Commissions and Adding a Student Representative Seat to the Parking and Improvements Commission	5/15/18

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FUTURE MEETINGS TO BE SCHEDULED

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
		MS	Joint City Council/Beach Cities Health District Meeting	TBD
		MS	Joint City Council/Manhattan Beach Unified School District Meeting	4/13/18
WP 1/31/17	Taylor	IT	Fiber Master Plan Study Session	TBD
3/6/18	City Council	CD	Short-Term Rentals Study Session	7/19/18
3/20/18	Napolitano	MS	Work Plan Meeting Workshop	5/16/18

Please note that all items with “**WP**” indicate that the item was added at the March 9, 2018 City Council – Work Plan Meeting