

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
10/29/2018	<i>Beach Cities Living Street Manual Study Session – 6:30 PM Monday (Redondo Beach Public Library)</i>
Deadlines	Packet – 10/24
	Pledge –
11/6/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 9/25 City Manager – 10/2 City Attorney – 10/9 City Manager – 10/23 Packet – 10/31
	Pledge – Meadows Elementary School
18-0444	1. Proclamation Declaring November 2018 as National Caregivers Month (Ceremonial)
18-0445	2. City Council Minutes (City Clerk Tamura) (Consent)
18-0438	3. Financial Report: Schedules of Demands: September 27, 2018 (Interim Finance Director Charelian) (Consent)
18-0470	4. Resolution No. 18--- Approving Memorandum of Understanding with the Manhattan Beach Part-Time Employee Association (Interim Human Resources Director Tomikawa) (Consent)
18-0436	5. Second Reading and Adoption of Ordinance Nos. 18-0022 and 18-0023 Related to Land Use Regulations in the Downtown Commercial (CD) District (Community Development Director McIntosh) (Consent)
18-0455	6. Formally Accept as Complete the Cycle 1 Storm Drain Improvements Project Constructed by Clarke Contracting Corporation; Authorize Filing a Notice of Completion with the County Recorder; and Release of Retention in the Amount of \$24,998.40 (Public Works Director Katsouleas) (Consent)
18-0456	7. Formally Accept as Complete the Cycle 2 Community Development Block Grant (CDBG) Curb Ramps Construction Project Constructed by FS Contractors, Inc.; Authorize Filing a Notice of Completion with the County Recorder, and Release the Retention in the Amount of \$7,178.15 (Public Works Director Katsouleas) (Consent)
18-0460	8. Formally Accept as Complete: 1) the Manhattan Beach Boulevard Pavement Resurfacing Project and Other Right-of-Way Modifications Between Sepulveda Boulevard and Aviation Boulevard, and 2) the Resurfacing of Redondo Avenue, 10 th Street, 11 th Street and Oak Avenue Project Constructed by Palp Inc. dba Excel Paving Company (Excel); Authorize Filing a Notice of Completion with the County Recorder; and Release the Retention in the Amount of \$65,010.06; Approve an Increase in Excel's Contract Contingency Amount by \$51,259 and, Authorize the City Manager to Approve the Final Closeout Change Order No. 3 for \$51,850.11 (Public Works Director Katsouleas) (Consent)
18-0472	9. Conduct Public Hearing Adopting Interim Zoning Ordinance No. 18--- for Accessory Dwelling Units (ADU's) (Community Development Director McIntosh) (Public Hearing)
18-0464	10. 60 Day Update on Changes and Modifications Made by Leadership Manhattan Beach (City Clerk Tamura) (General Business)
18-0465	11. Resolution No. 18--- Supporting Membership of the Manhattan Beach Fire Department with the Los Angeles Area Regional Training Group Authority, Approve Joint Power Agreement, Authorize City Manager to Execute the Joint Power Agreement (Acting Fire Chief Abell) (General Business)
18-0326	12. Historical Society Inventory and Facility Options (Parks and Recreation Director Leyman) (General Business)
18-0098	13. Library Commission Recommendations Regarding the Use of Manhattan Beach County Library Surplus Funds (Parks and Recreation Director Leyman) (General Business)
18-0458	14. Request for Qualifications; City Hall Lobby Public Art Project (Parks and Recreation Director Leyman) (General Business)
18-0447	15. Consideration of Short-Term Rental Program and Policies (Community Development Director McIntosh) (General Business)
18-0446	16. Agenda Forecast (Informational)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
11/20/2018	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 10/9 City Manager – 10/16 City Attorney – 10/23 City Manager – 11/6 Packet –
	Pledge –
18-0425	1. Recognition from the Automobile Club of Southern California and the California Highway Patrol to Manhattan Beach Police Officers Shawn Thompson and Jason Gordon as Recipients of the 10851 Vehicle Theft Recovery Award (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
18-0448	3. Financial Report: Schedules of Demands: October 11, 2018 (Interim Finance Director Charelian) (Consent)
18-0290	4. Updated Facility Reservation Policy Based on City Council Direction (Parks and Recreation Director Leyman) (Consent)
18-0338	5. Resolution No. 18-0127 Approving a Professional Services Agreement for \$30,000 with JHD Planning, LLC for State Mandated Housing Related Planning Services (Community Development Director McIntosh) (Consent)
	6. Update on the Chamber of Commerce Agreement (City Manager Moe) (General Business)
18-0301 WP	7. City of Manhattan Beach Donation Policy (Parks and Recreation Director Leyman) (General Business)
18-0324	8. Field Allocation Policy: Updated Fee Options (Parks and Recreation Director Leyman) (General Business)
	9. Update and Approve Cultural Arts Commission’s Recommendations for Sculpture Garden Finalists for 2018-2019 (Parks and Recreation Director Leyman) (General Business)
	10. Paddle Board Statue (Parks and Recreation Director Leyman) (General Business)
18-0441	11. Resolution No. 18--- Regarding Changing the Name of Sepulveda Blvd. to Pacific Coast Highway (Community Development Director McIntosh) (General Business)
	12. Approve the Prohibition of Left Turns from Northbound Sepulveda Blvd. Onto Westbound 11 th Street Consideration as Recommended by the Parking and Public Improvements Commission (Community Development Director McIntosh) (General Business)
	13. 17 th Street Parking Permit Denial (Community Development Director McIntosh) (General Business)
18-0346	14. Agenda Forecast (Informational)
12/4/2018	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 10/23 City Manager – 10/30 City Attorney – 11/6 City Manager – 11/20 Packet –
	Pledge – Robinson Elementary School
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
WP	3. Update to CalPERS Pension Costs and Unfunded Accrued Liability (Interim Finance Director Charelian) (General Business)
	4. Update on Report Received from SCE Regarding Manhattan Beach’s Inventory Analysis (Community Development Director McIntosh) (General Business)
18-0459	5. Consider Directing Staff to Prepare an Ordinance to Update the City’s Plastic Pollution Policy to Regulate Balloons, Polystyrene Met Trays and Plastic Takeout Containers (Community Development Director McIntosh) (General Business)
18-0471	6. Update on Sepulveda Initiatives Planning Project Recommendations (Community Development Director McIntosh) (General Business)
	7. Agenda Forecast (Informational)

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12/18/2018	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 11/6 City Manager – 11/13 City Attorney – 11/20 City Manager – 12/4 Packet –
18-0222 WP 18-0327 WP 18-0300 WP	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Discussion of Telecom Facilities with an Updated Ordinance (Community Development Director McIntosh and Information Technology Director Taylor) (Public Hearing)
	4. Proposed Draft City Council Communications Policy (City Manager Moe) (General Business)
	5. Walkabout Events Proposals and Community Grant Program (Parks and Recreation Director Leyman) (General Business)
	6. City Merchandising, Licensing and Branding (Parks and Recreation Director Leyman) (General Business)
	7. Overview of Requirements for Stormwater Permit (Public Works Director Katsouleas) (General Business)
1/2/2019	Regular Meeting – 6:00 PM Wednesday
Deadlines	Finance – 11/20 City Manager – 11/27 City Attorney – 12/4 City Manager – 12/18 Packet –
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
1/15/2019	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 12/4 City Manager – 12/11 City Attorney – 12/18 City Manager – 1/1 Packet –
	Pledge –
	1. Annual City Recognition of Longstanding Local Businesses (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Report on Possible Incentives to Increase Ridership of Beach Cities Transit (Community Development Director McIntosh) (General Business)
	5. Update on State Housing Laws (Community Development Director McIntosh) (General Business)
	6. Beach Dune Restoration Pilot Program (Community Development Director McIntosh) (General Business)
	7. Agenda Forecast (Informational)
2/5/2019	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 12/25 City Manager – 1/1 City Attorney – 1/8 City Manager – 1/22 Packet – 2/13
	Pledge – Manhattan Beach Middle School
	1. Proclamation Declaring February 2019 as National Engineers Week (Ceremonial)
2/19/2019	Regular Meeting – 6:00 PM Tuesday
Deadlines	
18-0461	Pledge –
	Recognition to the Winners of the 2018 Fire Department Annual “Home Escape Plan” Contest (Ceremonial)
	1. Conduct Public Hearing for a Renewal of the North Manhattan Beach Business Improvement District and Approval of Assessments for the Fiscal Year 2019-2020 (Interim Finance Director Charelian) (Public Hearing)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
3/6/2019	<i>Regular Meeting – 6:00 PM Wednesday (General Municipal Elections on March 5, 2019)</i>
Deadlines	
	Pledge – Mira Costa High School
	1. 6 Month Update on the Sustainability Youth Council (Community Development Director McIntosh) (Consent)
	2. Conduct Public Hearing Adopting Resolution No. --- Regarding a Coastal Development Permit for the 2019 Manhattan Beach Open Volleyball Tournament (Parks and Recreation Director Leyman) (Public Hearing)
3/19/2019	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Oath of Office for Newly Elected Councilmembers</i>
Deadlines	
	Pledge –
	1. Update on Citywide Signage Options and Priorities (Public Works Director Katsouleas) (General Business)
4/2/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
WP	Pledge –
	1. Update on Revenue Enhancements, Stormwater Fund and Streetlighting and Landscaping (Interim Finance Director Charelian) (General Business)
4/9/2019	<i>Work Plan Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
4/16/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge – Pennekamp Elementary School
4/23/2019	<i>Boards and Commissions Interviews – Tuesday (Tentative)</i>
Deadlines	
	Pledge –
4/30/2019	<i>MBUSD Board Members Joint Meeting – 6:00 PM Tuesday (Tentative)</i>
Deadlines	
	Pledge –
5/7/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge – Grand View Elementary School
	1. Proclamations for the Month of May: (Ceremonial) a) Declaring May 2019 as National Fire Services Day b) Declaring May 2019 as National Peace Officers Memorial Day c) Declaring May 2019 as National Police Week d) Declaring May 2019 as Public Works Week e) Declaring May 2019 as National Municipal Clerks Week f) Declaring May 2019 as Older Americans Month
	2. Appointments to City Boards and Commissions (City Clerk Tamura) (General Business)

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5/21/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
	1. Appointments to City Boards and Commissions (Tentative) (City Clerk Tamura) (General Business)
6/3/2019	<i>Parks and Recreation Commission, Cultural Arts Commission and Library Commission Joint Meeting – 6:00 PM Monday</i>
Deadlines	
	Pledge –
	1. Six-Month Trial Basis Assessment of the Measures for West Marine Avenue Neighborhood Traffic Management Plan (Community Development Director McIntosh) (Public Hearing)
	2. Report on Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System) (Police Chief Abell) (General Business)
6/4/2019	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Hersman/Mayor Pro Tem Montgomery</i>
Deadlines	
	Pledge – Pacific Elementary School
	1. Public Safety Recognition (Ceremonial)
	a) Police Officer and Firefighter of the Year
	b) Medal of Valor Recipients (Tentative)
6/18/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
	1. Conduct Public Hearing Regarding the Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2019-2020 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse the Fiscal Year 2018-2019 Assessments Collected (Interim Finance Director Charelian) (Public Hearing)
	2. Conduct Public Hearing to Consider the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing)
	3. Conduct Public Hearing Regarding Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2019-2020 (Interim Finance Director Charelian) (Public Hearing)
	4. Conduct Public Hearing Regarding the Adoption/Approval of Fiscal Year 2019-2020 Operating Budget and Establishing an Appropriation Limit (Interim Finance Director Charelian) (Public Hearing)
6/19/2019	<i>Planning Commission and Parking and Public Improvements Commission Joint Meeting – 6:00 PM Wednesday</i>
Deadlines	
	Pledge –
7/2/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
	1. Proclamation Declaring July 2019 as Parks and Recreation Month (Ceremonial)
7/16/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –

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8/6/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
8/20/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
9/3/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
9/17/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
10/1/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
	1. Update on User Fee Cost Allocation Study (Interim Finance Director Charelian) (General Business)
10/15/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
11/5/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
	1. Proclamation Declaring November 2019 as National Caregivers Month (Ceremonial)
	2. Recognition to the Winners of the 2019 Fire Department Annual “Home Escape Plan” (Ceremonial)
11/18/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
12/3/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
12/17/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –

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INFORMATIONAL MEMOS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
4/18/17	Napolitano	FN	Report on the Future Plans and Grant Finding Opportunities Regarding National Pollutant Discharge Elimination System (NPDES) Stormwater Permit Requirements	Q2 2018
4/18/17	Lesser	PW	Report on Possible Funding Opportunities from Metro and City Projects Relating to Public Transportation and Measure M	Q2 2018
WP 3/9/18	Taylor	IT	Update on Portable Recording Equipment	TBD
WP 3/9/18	Montgomery	CD	Assessment Regarding Pending Projects for the Traffic Engineer	TBD
WP 3/9/18	Hersman	FD HR	Update on Recruitment of Fire Management Open Executive Positions	TBD
WP 3/9/18	City Council	PD	City Hall Security (Infrastructure Upgrades and City Staff Training)	TBD
WP 3/9/18	HR Director	HR	Employee Handbook	March 2019
5/30/17	City Council	CC	Discussion of Potential City Store	TBD
WP 3/9/18	Abell Fire Chief	PD FD	Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System)	TBD
WP 3/9/18	Abell	PD	Police Department Update on Officer Body Worn Cameras Replacement Project	TBD

CITY COUNCIL REQUESTS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
11/7/17	Howorth	FD	Discussion of City's Emergency/Information Communication Dissemination to the Public	Study Session
11/21/17	Howorth	PR	Update and Discussion of Annual Meeting with County Library Staff (County of Los Angeles – Library Commission Meeting November 19, 2018)	11/20/18
11/21/17	Howorth	IT	Discussion of a Working Group on Technology Focusing on Residents Interface with Technology	TBD
WP 3/9/18	McIntosh	CD	Update on State Housing Laws	1/15/19
WP 3/9/18	City Council	CD IT CA	Discussion of Telecom Facilities with an Updated Ordinance	12/18/18
WP 3/9/18	Montgomery Howorth Hersman	IT	Update on City Website	TBD
WP 3/9/18	City Council	IT	Update on New City URL (.gov)	TBD
WP 3/9/18	Howorth Hersman	CD	Update on Manhattan Beach Boulevard and Sepulveda Boulevard Property (Rite Aid)	TBD

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Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	Lesser Napolitano Hersman	FD	Emergency Preparedness (Internal and External Training)	December 2018
WP 3/9/18	HR Director	HR	Collective Bargaining Negotiations with 6 Labor Groups	January 2019
WP 3/9/18	Moe	MS	Report on City Services for Non-Profit Organizations	TBD
WP 3/9/18	Tamura Taylor	CC IT	Centralized Citywide Contract Management Systems (Part of IT Master Plan)	6/3/19
WP 3/9/18	Charelian	FN	Update on User Fee Cost Allocation Study	10/1/19
WP 3/9/18	Katsouleas	PW	Parking Management (Parking Meter Solution)	TBD
WP 3/9/18	Napolitano	CD	Infrastructural Aesthetics/Design Initiative for Public Projects	TBD
3/20/18	City Council	PD	Review and Approve School Safety Security Measures	TBD
4/17/18	McIntosh	CD	Ordinance Regarding the Distribution and Sale of Single-Use Items (Sustainability)	TBD
4/17/18	Lesser Hersman	CD	Air Conditioning Restrictions in Units	TBD
5/15/18	City Council	PR	Revised Facility Reservation Policy	11/20/18
5/22/18	Napolitano	MS	Discussion on Preservation of City History	11/6/18
6/5/18	City Council	PW	Update on City Signage Options and Priorities	3/19/19
6/5/18	Howorth	PW	Research Options of Installation of Bollards and Locations	TBD
6/19/18	City Council	CD	Draft Ordinance Incorporating Elements of the Downtown Specific Plan that are not Addressed in IZO 17-0007-U	TBD
6/19/18	Montgomery	PW	Update on Prioritization of Street Resurfacing Projects After Pavement Management Plan is Complete	TBD
6/19/18	Lesser	MS	Update on Frontier Communications	TBD
7/17/18	Napolitano	CD	Overview of Requirements for Stormwater Permit	12/4/18
7/17/18	City Council	FN	Update of Options for Increasing Stormwater Service Fees for the Fiscal Year 2019-2020 (Finance Subcommittee)	Spring 2019
7/17/18	City Council	CD	Discuss CUP Process for Second-Floor Dining Including Planning Commission Discussion	10/16/18
7/17/18	City Council	CD	Report on Possible Incentives to Increase Ridership of Beach Cities Transit	1/15/19
7/17/18	Howorth	IT	Munis Semi-Annual Reports From Date of Completion	TBD
7/17/18	Howorth	IT	Inner Gov Semi-Annual Reports From Date of Completion	TBD
7/19/18	City Council	CD	Updates on Short-Term Rentals	11/6/18

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Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
8/7/18	City Council	PW	Survey Results from Businesses Along Sepulveda Blvd. and Community Regarding Potentially Changing the Name from Sepulveda Blvd. to Pacific Coast Highway	11/6/18
8/8/18	Howorth	CD	Presentations on Ocean Desalination Plan Proposed by West Basin Municipal Water District	TBD
8/21/18	City Council	FD	Staff to Return with an Agreement for Ambulance Services (McCormick)	TBD
8/21/18	Lesser	FD	Fire Feasibility Study	TBD
8/21/2018	City Council	MS	Staff to Return with an Update Homelessness Plan for the City	TBD
8/21/18	City Council	MS	60 Day Update on Changes and Modifications Made by Leadership Manhattan Beach as Recommended by City Council	11/6/18
9/4/18	City Council	MS	Update on Chamber of Commerce Contract	11/20/18
9/4/18	City Council	PR	Update and Approve Cultural Arts Commission's Recommendations for Sculpture Garden Finalists for 2018-2019	11/20/18
9/19/18	Hersman Montgomery	PD	Additional Possible Locations for ALPR Cameras on Sepulveda Blvd. and Artesia (Including Private Businesses)	TBD
10/2/18	City Council	CD	Update on Sepulveda Initiatives Planning Project Recommendations	12/4/18
10/9/18	City Council	IT	Six Month Update on IT Fiber Pilot Program	4/16/19

FUTURE MEETINGS TO BE SCHEDULED

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
		MS	Joint City Council/Beach Cities Health District Meeting	TBD

Please note that all items with “**WP**” indicate that the item was added at the March 9, 2018, City Council – Work Plan Meeting