

TENTATIVE DRAFT – SUBJECT TO CHANGE
FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS

CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

1/2/2019	<i>Regular Meeting – 6:00 PM Wednesday</i>
Deadlines	Finance – 11/20 City Manager – 11/27 City Attorney – 12/4 City Manager – 12/18 Packet – 12/27
18-0533	Pledge –
18-0512	1. City Council Minutes (City Clerk Tamura) (Consent)
18-0534	2. Financial Report: Schedules of Demands: November 21, 2018 (Finance Director Charelian) (Consent)
18-0483	3. Resolution No. 19--- Amending the Granicus Inc. Agreement to Extend Services (City Clerk Tamura) (Consent)
	4. Second-Story Outdoor Dining Use Permit Guidelines for the Downtown Commercial (CD) Zone (Community Development Director McIntosh) (Consent)
	5. Second Reading and Adoption of Ordinance No. 18--- Regarding Sidewalk Vending (Community Development Director McIntosh) (Consent)
18-0531	6. Accept as Complete the Manhattan Village Field Synthetic Turf Replacement Project Constructed by Sprinturf LLC; Authorize Filing a Notice of Completion and Approve Release of the Retention for \$22,900.68 (Public Works Director Katsouleas) (Consent)
18-0535	7. Quarterly Update on City Work Plan (City Manager Moe) (General Business)
18-0222	8. Proposed Draft City Council Communications Policy (City Manager Moe) (General Business)
WP	
18-0098	9. Library Commission Recommendations Regarding the Use of Manhattan Beach County Library Surplus Funds (Parks and Recreation Director Leyman) (General Business)
NO FILE	10. Update on Emergency Preparedness (Acting Fire Chief Abell) (General Business)
18-0524	11. Information Systems Master Plan Update: Munis and Inner Gov (Implementation of ERP Solution) City's Website New City URL (.gov) (Information Technology Director Taylor) (General Business)
18-0536	12. Agenda Forecast (Informational)

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		CEREMONIAL	CONSENT	PUBLIC HEARING	GENERAL BUSINESS	CITY COUNCIL	INFORMATIONAL
	1/15/2019						
		Regular Meeting – 6:00 PM Tuesday					
	Deadlines	Finance – 12/4 City Manager – 12/11 City Attorney – 12/18 City Manager – 1/2 Packet – 1/9					
		Pledge –					
18-0514		1. Annual City Recognition of Longstanding Local Businesses (Ceremonial)					
18-0513		2. City Council Minutes (City Clerk Tamura) (Consent)					
18-0451		3. Financial Report: Schedules of Demands: December 6, 2018 (Finance Director Charelian) (Consent)					
		4. Resolution of Intention to Provide for Annual Levy and Collection of Assessments for the North Manhattan Beach Business Improvement District and Setting February 9, 2019 for a Public Hearing (Finance Director Charelian) (Consent)					
18-0503		5. Personnel Rules Update (Interim Human Resources Director Tomikawa) (Consent)					
		6. Resolution No. 19--- to Renew the License Agreement for the Manhattan Beach Botanical Garden Between the City of Manhattan Beach and the Manhattan Beach Botanical Garden Non-Profit Organization (Parks and Recreation Director Leyman) (Consent)					
18-0537		7. Resolution No. 19--- Accepting the 2017 State Homeland Security Grant Funds in the Amount of \$103,124 for the Purchase of Equipment that will Enhance Regional Communication Capabilities (Police Chief Abell) (Consent)					
18-0508		8. Approval of Pass-Thru Agreements with Willdan Engineering for Project Management and Plan Check and Processing Services for the Manhattan Village Mall Renovation Project (Community Development Director McIntosh) (Consent)					
		9. Receive and File the Pavement Management Program 2018 Update Report (Public Works Director Katsouleas) (Consent)					
18-0502		10. Resolution No. 18-0165 Authorizing the Purchase of xx Streetlights from Southern California Edison (Public Works Director Katsouleas)(Consent)					
18-0516		11. Introduction of Ordinance No. 19--- Amending the Manhattan Beach Municipal Code and Ordinance No. 19--- Amending the Local Coastal Program to Regulate Short-Term Rentals (Community Development Director McIntosh) (Public Hearing)					
18-0505/ 18-0538		12. Fiscal Year 2017-2018 Comprehensive Annual Financial Report (Finance Director Charelian) (General Business)					
18-0327 WP		13. Community Grant Program and Walkabout Events (Parks and Recreation Director Leyman) (General Business)					
		14. Mural Ordinance and Adoption of Mural in City Facilities (Parks and Recreation Director Leyman) (General Business)					
18-0541		15. Review Final Solid Waste Hauler Agreements for the City's Next Solid Waste Hauling Contract (Public Works Director Katsouleas) (General Business)					
		16. Agenda Forecast (Informational)					

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GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

2/5/2019	Regular Meeting – 6:00 PM Tuesday				
Deadlines	Finance – 12/25 City Manager – 1/2 City Attorney – 1/8 City Manager – 1/22 Packet – 1/30				
	Pledge – Manhattan Beach Middle School				
	1. Proclamation Declaring February 2019 as National Engineers Week (Ceremonial)				
	2. Overview of Requirements for Stormwater Permit (Public Works Director Katsouleas) (Consent)				
	3. Appointment of Vacant Library Commission Seat No. 1 (City Clerk Tamura) (Consent)				
18-0300 WP	4. City Merchandising, Licensing and Branding (Parks and Recreation Director Leyman) (General Business)				
18-0301 WP	5. City of Manhattan Beach Donation Policy (Parks and Recreation Director Leyman) (General Business)				
18-0471	6. Consideration of Sepulveda Initiatives Planning Project Recommendations (Community Development Director McIntosh) (General Business)				
	7. First Reading of Ordinance No. 19--- Regarding Plastic Pollution Policy (Community Development Director McIntosh) (General Business)				
2/19/2019	Regular Meeting – 6:00 PM Tuesday				
Deadlines	Finance – 1/8 City Manager – 1/15 City Attorney – 1/22 City Manager – 2/5 Packet – 2/13				
	Pledge –				
18-0453	1. Conduct Public Hearing Adopting Resolution No. 19--- for the Renewal of the North Manhattan Beach Business Improvement District and Approval of the Annual Collection of Assessments for the Fiscal Year 2018-2019 (Finance Director Charelian) (Public Hearing)				
18-0529	2. First Reading of an Ordinance to Adopt a Resolution Amending Manhattan Beach Municipal Code Section 13.02 Regulation of Telecommunications Facilities (Community Development Director McIntosh) (Public Hearing)				
18-0504	3. Fiscal Year 2018-2019 Mid-Year Budget Report and Update on Budget Development for Fiscal Year 2019-2021 Biennial Budget (Finance Director Charelian) (General Business)				
	4. Update on Plastic Pollution Policy (Community Development Director McIntosh) (General Business)				
	5. Beach Dune Restoration Pilot Program (Community Development Director McIntosh) (General Business)				
	6. Scooter and Bike Share (Community Development Director McIntosh) (General Business)				
3/6/2019	Regular Meeting – 6:00 PM Wednesday (General Municipal Elections on March 5, 2019)				
Deadlines	Finance – 1/22 City Manager – 1/29 City Attorney – 2/5 City Manager – 2/19 Packet – 2/28				
	Pledge – Mira Costa High School				
18-0461	1. Recognition to the Winners of the 2018 Fire Department Annual “Home Escape Plan” Contest (Ceremonial)				
	2. Resolution No. 19--- an Agreement with --- for Ambulance Services (Acting Fire Chief Abell) (Consent)				
	3. Second Reading of an Ordinance to Adopt a Resolution Amending Manhattan Beach Municipal Code Section 13.02 Regulation of Telecommunications Facilities (Community Development Director McIntosh) (Public Hearing)				
18-0539	4. Conduct Public Hearing Adopting Resolution No. --- Regarding a Coastal Development Permit for the 2019 Manhattan Beach Open Volleyball Tournament (Parks and Recreation Director Leyman) (Public Hearing)				
WP	5. Update to CalPERS Pension Costs and Unfunded Accrued Liability (Finance Director Charelian) (General Business)				
	6. Updated Three Ordinances (Public Works Director Katsouleas) (General Business)				

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3/19/2019						
Deadlines	Finance – 2/5	City Manager – 2/12	City Attorney – 2/19	City Manager – 3/5	Packet – 3/13	
	Pledge –					
	1. 6 Month Update on the Sustainability Youth Council (Community Development Director McIntosh) (Consent)					
	2. Air Conditioning Restrictions in Units (Community Development Director McIntosh) (General Business)					
	3. Update on Parking Management (Parking Meter Solution) (Public Works Director Katsouleas) (General Business)					
4/2/2019						
Deadlines	Finance – 2/19	City Manager – 2/26	City Attorney – 3/5	City Manager – 3/19	Packet – 3/27	
	Pledge –					
4/9/2019						
Deadlines	Finance – 12/25	City Manager – 1/1	City Attorney – 1/8	City Manager – 1/22	Packet – 2/13	
	Pledge –					
4/16/2019						
Deadlines	Finance – 3/5	City Manager – 3/12	City Attorney – 3/19	City Manager – 4/2	Packet – 4/10	
	Pledge – Pennekamp Elementary School					
4/23/2019						
Deadlines	Finance – 12/25	City Manager – 1/1	City Attorney – 1/8	City Manager – 1/22	Packet – 2/13	
	Pledge –					
4/30/2019						
Deadlines	Finance – 12/25	City Manager – 1/1	City Attorney – 1/8	City Manager – 1/22	Packet – 2/13	
	Pledge –					
5/7/2019						
Deadlines	Finance – 3/26	City Manager – 4/2	City Attorney – 4/9	City Manager – 4/23	Packet – 5/1	
	Pledge – Grand View Elementary School					
	1. Proclamations for the Month of May: (Ceremonial)					
	a) Declaring May 2019 as National Fire Services Day					
	b) Declaring May 2019 as National Peace Officers Memorial Day					
	c) Declaring May 2019 as National Police Week					
	d) Declaring May 2019 as Public Works Week					
	e) Declaring May 2019 as National Municipal Clerks Week					
	f) Declaring May 2019 as Older Americans Month					
	2. Appointments to City Boards and Commissions (City Clerk Tamura) (General Business)					
5/21/2019						
Deadlines	Finance – 4/9	City Manager – 4/16	City Attorney – 4/23	City Manager – 5/7	Packet – 5/15	
	Pledge –					
	1. Appointments to City Boards and Commissions (Tentative) (City Clerk Tamura) (General Business)					
WP	2. Update on Revenue Enhancements, Stormwater Fund and Streetlighting and Landscaping (Finance Director Charelian) (General Business)					
	3. Update on Citywide Signage Options and Priorities (Public Works Director Katsouleas) (General Business)					

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	CEREMONIAL	CONSENT	PUBLIC HEARING	GENERAL BUSINESS	CITY COUNCIL	INFORMATIONAL
6/3/2019						
	<i>Parks and Recreation Commission, Cultural Arts Commission and Library Commission Joint Meeting – 6:00 PM Monday</i>					
Deadlines	Finance – 12/25	City Manager – 1/1	City Attorney – 1/8	City Manager – 1/22	Packet – 2/13	
	Pledge – 1. Six-Month Trial Basis Assessment of the Measures for West Marine Avenue Neighborhood Traffic Management Plan (Community Development Director McIntosh) (Public Hearing) 2. Update on Centralized Citywide Contract Management Systems (Information Technology Director Taylor and City Clerk Tamura) (General Business) 3. Report on Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System) (Police Chief Abell) (General Business)					
6/4/2019						
	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Hersman/Mayor Pro Tem Montgomery</i>					
Deadlines	Finance – 4/23	City Manager – 4/30	City Attorney – 5/7	City Manager – 5/21	Packet – 5/29	
	Pledge – Pacific Elementary School 1. Public Safety Recognition (Ceremonial) a) Police Officer and Firefighter of the Year b) Medal of Valor Recipients (Tentative)					
6/18/2019						
	<i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines	Finance – 5/7	City Manager – 5/14	City Attorney – 5/21	City Manager – 6/4	Packet – 6/12	
	Pledge – 1. Conduct Public Hearing Regarding the Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2019-2020 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse the Fiscal Year 2018-2019 Assessments Collected (Finance Director Charelian) (Public Hearing) 2. Conduct Public Hearing to Consider the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing) 3. Conduct Public Hearing Regarding Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2019-2020 (Finance Director Charelian) (Public Hearing) 4. Conduct Public Hearing Regarding the Adoption/Approval of Fiscal Year 2019-2020 Operating Budget and Establishing an Appropriation Limit (Finance Director Charelian) (Public Hearing)					
6/19/2019						
	<i>Planning Commission and Parking and Public Improvements Commission Joint Meeting – 6:00 PM Wednesday</i>					
Deadlines	Finance – 12/25	City Manager – 1/1	City Attorney – 1/8	City Manager – 1/22	Packet – 2/13	
	Pledge –					
7/2/2019						
	<i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines	Finance – 5/21	City Manager – 5/28	City Attorney – 6/4	City Manager – 6/18	Packet – 6/26	
	Pledge – 1. Proclamation Declaring July 2019 as Parks and Recreation Month (Ceremonial)					
7/16/2019						
	<i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines	Finance – 6/4	City Manager – 6/11	City Attorney – 6/18	City Manager – 7/2	Packet – 7/10	
	Pledge –					
8/6/2019						
	<i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines	Finance – 6/25	City Manager – 7/2	City Attorney – 7/9	City Manager – 7/23	Packet – 7/31	
	Pledge –					

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8/20/2019						
	<i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines	Finance – 7/9	City Manager – 7/16	City Attorney – 7/23	City Manager – 8/6	Packet – 8/14	
	Pledge –					
9/3/2019						
	<i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines	Finance – 7/23	City Manager – 7/30	City Attorney – 8/6	City Manager – 8/20	Packet – 8/28	
	Pledge –					
9/17/2019						
	<i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines	Finance – 8/6	City Manager – 8/13	City Attorney – 8/20	City Manager – 9/3	Packet – 9/11	
	Pledge –					
10/1/2019						
	<i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines	Finance – 8/20	City Manager – 8/27	City Attorney – 9/3	City Manager – 9/17	Packet – 9/25	
	Pledge –					
	1. Update on User Fee Cost Allocation Study (Finance Director Charelian) (General Business)					
10/15/2019						
	<i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines	Finance – 9/3	City Manager – 9/10	City Attorney – 9/17	City Manager – 10/1	Packet – 10/9	
	Pledge –					
11/5/2019						
	<i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines	Finance – 9/17	City Manager – 9/24	City Attorney – 10/1	City Manager – 10/22	Packet – 10/30	
	Pledge –					
	1. Proclamation Declaring November 2019 as National Caregivers Month (Ceremonial)					
	2. Recognition to the Winners of the 2019 Fire Department Annual “Home Escape Plan” (Ceremonial)					
11/18/2019						
	<i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines	Finance – 10/8	City Manager – 10/15	City Attorney – 10/22	City Manager – 11/5	Packet – 11/13	
	Pledge –					
12/3/2019						
	<i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines	Finance – 10/22	City Manager – 10/29	City Attorney – 11/5	City Manager – 11/19	Packet – 11/27	
	Pledge –					
12/17/2019						
	<i>Regular Meeting – 6:00 PM Tuesday</i>					
Deadlines	Finance – 11/5	City Manager – 11/12	City Attorney – 11/19	City Manager – 12/3	Packet – 12/11	
	Pledge –					

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INFORMATIONAL MEMOS

Date Requested	Councilmember/Staff Requested	Responsible Department	Memo	Anticipated Date
4/18/17	Lesser	PW	Report on Possible Funding Opportunities from Metro and City Projects Relating to Public Transportation and Measure M	Q2 2018
WP 3/9/18	Taylor	IT	Update on Portable Recording Equipment	Q3 2019
WP 3/9/18	Montgomery	CD	Assessment Regarding Pending Projects for the Traffic Engineer	Q4 2018
WP 3/9/18	City Council	PD	City Hall Security (Infrastructure Upgrades and City Staff Training)	TBD
WP 3/9/18	HR Director	HR	Employee Handbook	March 2019
5/30/17	City Council	CC	Discussion of Potential City Store	TBD
WP 3/9/18	Abell Fire Chief	PD FD	Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System)	TBD

CITY COUNCIL REQUESTS

Date Requested	Councilmember/Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	HR Director	HR	Collective Bargaining Negotiations with 6 Labor Groups	January 2019
6/5/18	City Council	PW	Update on City Signage Options and Priorities	Q3 2019
6/19/18	City Council	CD	Draft Ordinance Incorporating Elements of the Downtown Specific Plan that are not Addressed in IZO 17-0007-U	TBD
6/19/18	Lesser	MS	Update on Frontier Communications	TBD
7/17/18	City Council	FN	Update of Options for Increasing Stormwater Service Fees for the Fiscal Year 2019-2020 (Finance Subcommittee)	Spring 2019
8/8/18	Howorth	CD	Presentations on Ocean Desalination Plan Proposed by West Basin Municipal Water District	TBD
8/21/18	Lesser	FD	Fire Feasibility Study	TBD
9/4/18	City Council	MS	Update on Chamber of Commerce Contract	TBD
9/19/18	Hersman Montgomery	PD	Additional Possible Locations for ALPR Cameras on Sepulveda Blvd. and Artesia (Including Private Businesses)	TBD
11/20/18	City Council	CD	Update on Leafblowers Including Recommendations by the Sustainability Task Force	TBD
11/20/18	Napolitano	PW	Feasibility Study Conducted in 60-Days Considering the Space and Possibility of Expanding the Little Red House	TBD
		CD	Receive and File Update on Ridership for Beach Cities Transit Line 109	TBD
		CD	Street Vendor Regulations	TBD
12/4/18	City Council	CD	Update on Plastic Pollution Policy	2/18/19

FUTURE MEETINGS TO BE SCHEDULED

Date Requested	Councilmember/Staff Requested	Responsible Department	Memo	Anticipated Date

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Please note that all items with “WP” indicate that the item was added at the March 9, 2018, City Council – Work Plan Meeting