

## City Council Regular Meeting

**Regular Meeting**

**Tuesday, October 15, 2019**

**6:00 PM**

**City Council Chambers**



***Mayor Nancy Hersman***

***Mayor Pro Tem Richard Montgomery***

***Councilmember Suzanne Hadley***

***Councilmember Hildy Stern***

***Councilmember Steve Napolitano***

Executive Team

Bruce Moe, City Manager

Quinn Barrow, City Attorney

Derrick Abell, Police Chief

Steve Charelian, Finance Director

Daryn Drum, Fire Chief

Jeffery Gibson, Interim Community Development Director

Lisa Jenkins, Human Resources Director

Lisa Jenkins, Interim Information Technology Director

Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks and Recreation Director

Liza Tamura, City Clerk

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, October 9, 2019, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Presentation of Certificates of Recognition from the Automobile Club of Southern California and the California Highway Patrol to Manhattan Beach Police Officers Jason Gordon and Brian Cobian as Recipients of the 10851 Vehicle Theft Recovery Award.

[19-0395](#)

**PRESENT**

### D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

## G. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

### 2. City Council Minutes:

[19-0396](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Special Meeting Minutes (Closed Session) of September 27, 2019
- b) City Council Adjourned Regular Meeting Minutes (Closed Session) of October 1, 2019
- c) City Council Regular Meeting Minutes of October 1, 2019 (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Special Meeting Minutes \(Closed Session\) of September 27, 2019](#)  
[City Council Adjourned Regular Meeting Minutes \(Closed Session\) of October 1, 2019](#)  
[City Council Regular Meeting Minutes of October 1, 2019](#)

### 3. Financial Report:

[19-0321](#)

Schedule of Demands: September 12, 2019 (Finance Director Charelian).

**ACCEPT REPORT AND DEMANDS**

**Attachments:** [Schedule of Demands for September 12, 2019](#)

4. Consider: a) Awarding RFP #1216-20 to Harbor Interfaith Services for Homelessness Training, Coordination and Case Management Services and Adopting Resolution No. 19-0096 Approving an Agreement with Harbor Interfaith Services in an Amount Not-to-Exceed \$324,053; b) Appropriating Funds of \$330,666 toward Homelessness Services and c) Dissolving the Homelessness Task Force (City Manager Moe). [19-0410](#)
- a) ADOPT RESOLUTION NO. 19-0096**
- b) APPROPRIATE FUNDS**
- c) APPROVE**
- Attachments:* [Resolution No. 19-0096](#)  
[Agreement - Harbor Interfaith Services Inc.](#)  
[Harbor Interfaith Services Inc. Proposal](#)
5. Six-Month Trial Basis Assessment of the West Marine Avenue Neighborhood Traffic Management Plan Calming Measures (Interim Community Development Director Gibson). [19-0362](#)
- RECEIVE AND FILE**
- Attachments:* [September 26, 2019 - PPIC Staff Report and Attachments](#)  
[September 26, 2019 - PPIC Minutes \(Draft Excerpt\)](#)
6. Consider Introduction of an Ordinance Adopting by Reference the 2019 Edition of the California Fire Code and Certain Amendments, Deletions, and Additions, and Amending Title 3 of the Manhattan Beach Municipal Code (Fire Chief Drum). [19-0370](#)
- a) INTRODUCE ORDINANCE NO. 19-0014**
- b) SET PUBLIC HEARING FOR NOVEMBER 19, 2019**
7. Consider Introduction of an Ordinance to Amend Title 9 of the Manhattan Beach Municipal Code and to Adopt the Most Recent California Building Standards Code and City Amendments to the following Codes: 2019 California Building Code; 2019 California Residential Code; 2019 California Electrical Code; 2019 California Plumbing Code; 2019 California Green Building Standards Code; 2019 California Energy Code; 2019 California Mechanical Code; 2019 California Existing Building Code; 2019 California Historical Building Code; 2019 California Administrative Code; 2019 California Referenced Standards Code; and City Amendments (Interim Community Development Gibson). [19-0380](#)
- a) INTRODUCE ORDINANCE NO. 19-0015**
- b) SET PUBLIC HEARING FOR NOVEMBER 19, 2019**

8. Consider Resolution to Approve the Mitigated Negative Declaration, Which Includes the Mitigation Monitoring and Reporting Program, for the Aviation Boulevard at Artesia Boulevard Southbound to Westbound Right Turn Improvement Project (Public Works Director Katsouleas). [19-0416](#)

**ADOPT RESOLUTION NO. 19-0088**

Attachments: [Resolution No. 19-0088](#)  
[Site Map](#)  
[Notice of Determination](#)  
[Mitigated Negative Declaration Report](#)

9. Consider Approving a Contract Change Order to Comet Electric Inc. for \$275,119.83 as part of the Downtown Traffic Signal Upgrade Project Contract for Traffic Signal and Americans with Disabilities Act (ADA) Ramp Modifications at Highland Ave and 15th Street (Public Works Director Katsouleas). [19-0409](#)

**ADOPT RESOLUTION NO. 19-0097**

Attachments: [Resolution No. 19-0097](#)  
[Change Order - Comet Electric, Inc.](#)  
[Location Map](#)  
[Budget and Expenditures](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

10. Receive Presentation by West Basin Municipal Water District on the Proposed Ocean Desalination Plant to be Located in El Segundo (City Manager Moe). [19-0426](#)

**RECEIVE PRESENTATION**

Attachments: [DEIR Comments Submitted on June 25, 2018](#)

11. Consider Adoption of Budget Policies and Provide Direction on Upcoming Budget Process (Finance Director Charelian). [19-0294](#)

**a) APPROVE**

**b) DISCUSS AND PROVIDE DIRECTION**

Attachments: [Budget Policies](#)

12. Consider Endorsing the National League of Cities Service Line Warranty Program and Marketing Agreement to Offer Emergency Repair/Replacement Plans to Address Private Sewer and Water Infrastructure (City Manager Moe). [19-0351](#)
- a) **DISCUSS AND PROVIDE DIRECTION**
- b) **ADOPT RESOLUTION NO. 19-0098**

Attachments: [Resolution No. 19-0098](#)  
[Agreement - Utility Service Partners Private Label Inc. \(Royalty\).pdf](#)  
[Agreement - Utility Service Partners Private Label Inc. \(Non - Royalty\).pdf](#)  
[Sample Marketing Material](#)  
[NLC Warranty Line Information Pamphlet](#)  
[National League of Cities Endorsement Letter](#)  
[PowerPoint Presentation \(Utility Service Partners Private Label Inc.\)](#)

13. Review the Unfunded Capital Improvement Program (CIP) List, Consider Which Projects Should Be Removed from the List, and Confirm the Order of Priority for the Projects That Remain on the List (Public Works Director Katsouleas). [19-0422](#)
- DISCUSS AND PROVIDE DIRECTION**

Attachments: [CIP Project Request List](#)  
[CIP Project Request List Summary Sheets](#)

## K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

### 14. City Council Reports.

15. Consider Request by Mayor Hersman and Councilmember Napolitano to Discuss Whether the County of Los Angeles Fire Feasibility Study should be placed on a Future Agenda (City Manager Moe). [19-0429](#)
- DISCUSS AND PROVIDE DIRECTION**

## L. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

16. Agenda Forecast (City Clerk Tamura). [19-0397](#)
- DISCUSS AND PROVIDE DIRECTION**

Attachments: [October 9, 2019 Agenda Forecast](#)

**M. CITY MANAGER REPORT****N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

**P. CLOSED SESSION****Q. ADJOURNMENT****R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*November 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*November 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*December 3, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*December 17, 2019 - Tuesday -- 6:00 PM - City Council Meeting*

*January 6, 2020 - Monday -- 6:00 PM - Joint Meeting City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission*

*January 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*January 15, 2020 - Wednesday -- 6:00 PM - Joint Meeting City Council/Planning Commission and Parking and Public Improvements Commission*

*January 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*February 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*February 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*March 3, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*

*March 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*April 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*April 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*May 5, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*May 19, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*June 2, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

*June 16, 2020 - Tuesday -- 6:00 PM - City Council Meeting*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*October 21, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*October 23, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*October 24, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*October 28, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*November 11, 2019 - Monday - 6:00 PM - Library Commission Meeting*  
*November 13, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*November 18, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*November 25, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*November 27, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*November 28, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*December 5, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*December 9, 2019 - Monday - 6:00 PM - Library Commission Meeting*  
*December 11, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*December 16, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*December 23, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*December 25, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting*

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*November 11, 2019 – Monday – Veterans Day*  
*November 28-29, 2019 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2019 - Wednesday - Christmas Day Observed*  
*January 1, 2020 – Wednesday – New Years Day Observed*  
*January 20, 2020 – Monday – Martin Luther King Day*  
*February 17, 2020 - Monday - Presidents Day*  
*May 25, 2020 – Monday – Memorial Day*  
*July 4, 2020 - Friday - Independence Day*  
*September 7, 2020 - Monday - Labor Day*  
*October 5, 2020 – Monday – Columbus Day*