

NOTABLE DEPARTMENT ACCOMPLISHMENTS



The list below summarizes notable projects or initiatives that City departments have accomplished since the prior City Council Work Plan update in March 2022.

MANAGEMENT SERVICES DEPARTMENT

1. Continued to Invest in City's Homeless Response (Additional Outreach and Housing Resources)
2. Finalized the Bruce's Beach History Report
3. Coordinated Two General Municipal Elections with Los Angeles County (Two City Councilmember Seats and Two Cannabis Initiatives for November 2022 Election and One Parcel Tax Ballot Measure for June 2022 Election)
4. Placed the Bruce's Beach Plaque (Initial Phase)
5. Redesigned City Website with Updated Branding

FINANCE DEPARTMENT

1. Refunded Metlox, Water and Wastewater - Certificate of Participation (COP)
2. Implemented Electronic Inventory System
3. Implemented ClearGov Budget Builder
4. Integrated AMI data into Finance Utility Billing Module
5. Partnered with Public Works on Water Rate Increase
6. Updated Financial Policies

HUMAN RESOURCES DEPARTMENT

1. Completed MOU's with POA, PMA, Teamsters, MBMEA and MBPTEA and completion of labor negotiations process and imposition of terms with MBFA.
2. Created the Unrepresented Employees and Part-Time Compensation Plans (including addition of unrepresented Fire Managers to the full-time compensation plan).
3. Recruited and Filled 64 Full-Time Positions thus far in FY 2022-23, including 37 new hires.
4. Implemented the City's new HRIS/Payroll System (in coordination with Finance and IT).

PARKS AND RECREATION DEPARTMENT

1. Installed a Rainbow Crosswalk and Rainbow Gazebo Artwork.
2. Added Six New Pickleball Courts

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3. Conducted a Statistically Valid Aquatics Survey
4. Partnered with Leadership Manhattan Beach and Created Community Mural
5. Completed the Historical Collection Assessment and Implemented phases 1 and 2 of an Action Plan.

POLICE DEPARTMENT

1. Hiring & Recruitment Efforts in Full Swing – 8 Promotions and 12 New Hires
2. Awarded \$72,000 Homeland Security Grant for Law Enforcement Equipment
3. Awarded \$60,000 Office of Traffic Safety Grant for Equipment and Enforcement Details
4. Developed the 2023-2024 Police Department Strategic Plan through input from members of the community and all levels of Department personnel

FIRE DEPARTMENT

1. Hired New Civilian Fire Marshal
2. Hired New Civilian Fire Inspector
3. Hired New Division Chief (Open Recruitment)
4. Promoted New Division Chief (Internal Recruitment)
5. Promoted Three (3) New Fire Captains
6. Promoted Three (3) New Fire Engineers

COMMUNITY DEVELOPMENT DEPARTMENT

1. Adopted New 2022 Building Code
2. Oversaw Construction Activity (1,375 Building Permits; 9,287 Inspections)
3. Completed Dune Restoration Project
4. Completed Historic Landmark Designation at 1505 Crest Drive
5. Adopted 6th Cycle Housing Element
6. Completed the Citywide Engineering and Traffic Survey to Set Speed Limits

PUBLIC WORKS DEPARTMENT

1. Completed the Advanced Metering Infrastructure (AMI) Project
2. Updated the Storm Drain Master Plan

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3. Produced 419 Acre-Feet of Groundwater from the City's Wells in 2022
4. Completed the Sand Dune Park Landscape Revitalization Project
5. Completed Phase I of the City Hall HVAC Project
6. Completed the Parking Lot 3 Repairs Project
7. Replaced and Upgraded the Fleet Fuel Tracking System
8. Completed the Aviation Boulevard at Artesia Boulevard Right Turn Improvement Project
9. Established the Maintenance Inspection Program
10. Established the Neighborhood Maintenance Worker Program

INFORMATION TECHNOLOGY DEPARTMENT

1. Conducted Disaster Recovery (DR) Enhancements
2. Enhanced Help Desk Process and Procedures
3. Broadcasting/AV Technology Process Documentation and Upgrades (primarily focus on upgrades)
4. Completed Unused Dark Fiber Verification Project
5. Supported Enterprise System Implementation and Upgrades (including Utility Billing, Inventory, Permitting and Planning Programs)