

Attachment A:

User Fee Table 2015

- **New Fees** (Not previously included in fee schedule)
- **Fees with a Net Change Greater than 50%**
- **Fees Set by Council Policy**
- **Other Fees**
 - **Set By Law/Statute**
 - **Rental** (Use of City Property)
 - **Variable Rate Services**
 - **Fine**

New Ref #	Category	Description	Current Fee	Total Cost @ 100%	Net Change	New Fee	Percent Change	Est. Annual Volume	
CITY CLERK									
11-031-1	Initiative Petition Processing	A formal notice of intent to circulate an initiative petition for a municipal measure. [California Election Code Section - 9202(b)]	\$200	\$293	(93)	\$200	0%	1	
11-031-2	Candidate Processing	Process a candidate for office in the City not to exceed \$25. [California Election Code Section - 10228]	\$25	\$619	(594)	\$25	0%	10	
11-031-3	Reproduction Service	Making a copy of a City document upon request. [Per City resolution].	Per Copy	\$0.10	\$1.32	(1.22)	\$0.10	0%	50
11-031-4		Certified Copy	\$0.25	\$2.64	(2.39)	\$0.25	0%	10	
11-031-6	Copy Service	Making a copy of an audiotape, CD, DVD, or PDF file.	Tape / CD / DVD / PDF	\$6	\$7	(1)	\$7	17%	250
11-031-7			New Electronic File	\$6	\$7	(1)	\$7	17%	1
11-031-8	Lobbyist Registration	Process registration for lobbyist.	\$10	\$13	(3)	\$13	30%	1	
PARKS & REC									
14-01	Banner Installation	Hanging a banner across the public right-of-way at the request of a private party.	Sepulveda Blvd.	\$305	\$290	15	\$290	-5%	1
14-02			All Other	\$250	\$268	(18)	\$268	7%	70
14-03	Special Events Application	Processing a request for a special event within the City.	\$955	\$771	184	\$771	-19%	50	
	Field Light Use	(Actual Cost) - per hour for use of City field lights	\$12	\$21	9	\$21	75%	1460	
POLICE									
15-1	Amplified Sound Permit	Reviewing a Request to use amplified sound in a non-commercial area.	\$220	\$217	3	\$217	-1%	35	
15-2	Bingo Permit	Review an application for a Bingo Permit for a City Organization to be valid for up to one year.	\$425	\$137	288	\$137	-68%	1	
15-3	Retail Firearm Permit	Review of a request to sell firearms within the City	New	\$355	\$963	(608)	\$963	171%	0
15-4		Renewal of a request to sell firearms within the City.	Renewal	\$150	\$222	(72)	\$222	48%	1
15-5	Block Party Permit	Review an application for a block party. This fee is set by Council Policy.	\$28	\$247	(219)	\$247	782%	65	
15-6	Weapons Discharge Permit	Review an application for a weapons discharge permit within the City.	\$515	\$573	(58)	\$573	11%	1	
	Noise Disturbance Call Back	Responding to a loud party or similar disturbance of the peace to quiet the activity after an initial warning. Charge the fully allocated hourly rates for all responding personnel after the initial response/warning with a \$300 minimum. (No Charge - 1st Response)	1st Response	-	No Charge First Response		-	0	
			2nd Response	\$150	\$0	(150)	\$300	100%	0
TECHNICAL SUPPORT SERVICES									
15-041-1	Fingerprint Card / Live Scan	Fingerprint a person on a card or process a live scan fingerprint. This is the City's charge in addition to any DOJ fees.	\$15	\$19	(4)	\$19	27%	200	
15-041-2	Digital Reproduction	Providing a Police audio recording upon request.	Audio	\$15	\$56	(41)	\$56	273%	40
15-041-3		Providing a police video recording upon request.	Video	\$80	\$127	(47)	\$127	59%	40
15-041-4	Police Record Clearance Letter	Research and prepare clearance letter for individuals requesting the service.	\$40	\$42	(2)	\$42	5%	20	
15-041-5	Police Photos - Film & Digital	Providing copies of police photographs on request.	Per Photo / Page	\$5.50	\$5.10	\$0.40	\$5.10	-7%	30
15-041-6		Providing copies of police photographs on a CD upon request.	Per CD	\$6	\$8	(2)	\$8	33%	4
15-041-7	Data Research and Release	Research and compilation of data in police records upon request.	\$85	\$102	(17)	\$102	20%	2	
15-041-8	Special Business - DOJ Check	Processing an individual who is involved in the operation of certain special businesses, which involves checking that individual against the DOJ's records.	\$985	\$870	115	\$870	-12%	1	
15-041-9	Police Reports	Producing a copy of a police report upon request.	\$0	\$25	(25)	\$25	0%	50	
COMMUNITY AFFAIRS									
15-051-1	Alarm System Permit	Registration of new property alarms within the City.	New	\$50	\$54	(4)	\$54	8%	250
15-051-2		Annual renewal of Alarm System Permits already registered within the City.	Renewal	\$30	\$25	5	\$25	-17%	1800
15-051-3	Alarm School	An as-needed class providing education and information associated with registration of alarm permits within the City.	\$55	\$62	(7)	\$62	13%	60	

STATUTE

STATUTE

STATUTE

COUNCIL POLICY

NEW

New Ref #	Category	Description	Current Fee	Total Cost @100%	Net Change	New Fee	Percent Change	Est. Annual Volume
JAIL OPERATIONS								
15-071-1	Booking Fee	Process an individual under arrest for booking. *Plus additional County Fees	\$220	\$250	(30)	\$250	14%	100
PARKING								
15-081-1	Impound Vehicle Release	Collection and release of vehicles impounded by the City.	\$140	\$114	26	\$114	-19%	468
15-081-2		Collection and field release of vehicles impounded by the City.	\$140	\$46	94	\$46	-67%	50
15-081-3	Vehicle Inspection / Correction	Inspect and sign-off correction required citations.	\$50	\$25	25	\$25	-50%	120
15-081-4	Boot Removal	Installation and removal of a parking boot, due to non-payment of 5 or more parking citations.	\$120	\$105	15	\$105	-13%	80
15-081-5	Handicap Violation Waiver - Admin Fee	Processing of repeated handicap violation waivers for citations issued to individuals with a handicapped placard. **No charge for the first waiver.	\$0	\$25	(25)	\$25	0%	5
ANIMAL SERVICES								
15-091-1	Animal Relinquishment	Pick up of dead animals for relinquishment on request.	\$40	\$103	(63)	\$103	158%	2
15-091-2		Pick up of live animals for relinquishment on request.	\$145	\$206	(61)	\$206	42%	2
15-091-4	Animal Pickup	Picking up an animal upon request that has been trapped.	\$25	\$38	(13)	\$38	52%	75
15-091-5	Animal Quarantine Inspection	Inspection of a home and re-checks when an animal is required to be quarantined.	\$270	\$258	12	\$258	-4%	1
15-091-6	Dog Licenses	Control and licensing of animals within the City Limits. - 50% discount for seniors 62+ with income under \$10,000. - No Charge for service dogs or seeing eye dogs. - Late Penalty of 20% per month not to exceed 100%.	\$18	\$20	(2)	\$20	11%	2650
15-091-7		All Others	\$50	\$50	0	\$50	0%	200
15-091-8		Duplicate Tag	\$4	\$4	(0)	\$4	0%	75
FIRE								
16-1	Fire Code Annual Permit	Review, issue and inspect a reoccurring annual Fire Department permit under Section 105 of the Uniform Fire Code.	\$215	\$214	1	\$214	0%	50
16-2	Fire Code Permit	Issue a fire code permit for a facility or event involving a minor review and inspection under Section 105 of the Uniform Fire Code.	\$215	\$267	(52)	\$267	24%	220
16-3		Review, issue and inspect a Fire Department permit for a major event.	\$505	\$455	50	\$455	-10%	6
16-4	Fire Inspection - Special	Provide a special fire inspection of a facility or event. **Per hour	\$215	\$214	1	\$214	0%	20
16-5	Annual Fire Code Permit Soundstage	Issue a fire code permit for a soundstage involving a major review and inspection. **Current fees collected by agreement. Currently 15 soundstages.	\$6,667	\$12,831	(6164)	\$6,667	0%	15
16-6	Fire Code Permit Re-Inspection	Issuing a fire code permit, which requires a re-inspection. **Per hour	\$215	\$214	1	\$214	0%	10
16-7	High Rise Structure - Annual Inspection	Annual review of a high-rise structure to ensure that it complies with code requirements.	\$700	\$748	(48)	\$748	7%	3
16-8	Annual Business Fire Inspection	Providing an annual fire and life safety inspection of a business with	\$145	\$265	(120)	\$265	83%	50
16-9		the City.	\$190	\$387	(197)	\$387	104%	6
16-10		**No Charge for first two inspections	\$425	\$794	(369)	\$794	87%	3
16-11		- Complex Building charged at actual costs	-	Actual Cost	-	-	-	0
16-12	State Mandated Fire Inspection	Providing an annual fire and life safety inspection of day care or public institutions as listed in the State Fire Code.	\$105	\$214	(109)	\$214	104%	20
16-13		Day Care 1-8 Children	\$160	\$214	(54)	\$214	34%	10
16-14		Day Care 9+ Children	\$215	\$214	1	\$214	0%	20

NEW

AGREEMENT

New Ref #	Category	Description	Current Fee	Total Cost @ 100%	Net Change	New Fee	Percent Change	Est. Annual Volume		
FIRE										
16-15	Residential Fire Sprinkler	Review a plan and inspect a residential fire sprinkler system for conformity with fire code requirements.	Plan Check	\$110	\$158	(48)	\$158	44%	150	
16-16			Inspection	\$205	\$211	(6)	\$211	3%	150	
16-17	Commercial Fire Sprinkler	Review a plan and inspect a commercial fire sprinkler system for conformity with fire code requirements.	Plan Check	\$160	\$277	(117)	\$277	73%	50	
16-18			Inspection:							
16-19			1-50 heads	\$260	\$264	(4)	\$264	2%	12	
16-20			51-100 heads	\$475	\$478	(3)	\$478	1%	25	
16-21			101+ heads	\$690	\$692	(2)	\$692	0%	13	
16-22	Fire Alarm System	Review a plan and inspect a fire alarm system for conformity with fire code requirements.	Plan Check	\$160	\$211	(51)	\$211	32%	50	
16-23			Inspection:							
16-24			0-2,000 SF	\$155	\$211	(56)	\$211	36%	44	
16-25			2,000-10,000 SF	\$260	\$318	(58)	\$318	22%	4	
16-26	Fire Protection System	Review a plan and inspect a fire protection system for conformity with fire code requirements.	10,000+ SF	\$475	\$532	(57)	\$532	12%	2	
16-27			Plan Check	\$160	\$264	(104)	\$264	65%	10	
16-28	Solar System	Review a plan and inspect a solar power system for conformity with fire code requirements.	Inspection	\$370	\$425	(55)	\$425	15%	10	
16-29			Plan Check	\$0	\$396	(396)	\$396	-	75	
16-30	Ambulance Transport	Ambulance Transport with Basic Life Support (BLS) or with Advanced Life Support (ALS) Charge maximum allowable LA County rates as calculated by the LA City EMS Agency	Inspection	\$0	\$358	(358)	\$358	-	150	
16-31			Plan Check	\$0	\$358	(358)	\$358	-	150	
			BLS	Rates set by LA County					750	
			ALS						250	
FINANCE										
12-031-1	Return Check & NSF Fee	Re-processing of checks or other payments due to insufficient funds.		\$50	\$51	(1)	\$51	2%	180	
12-031-2	Film Permits	Review an application for a motion picture or still photography, which takes place in the City. MBMC 6.18.040 (no less than 15 days prior to the filming activity)	Motion Picture Permit	\$425	\$466	(41)	\$466	10%	35	
12-031-3			Still Photography Permit	\$135	\$170	(35)	\$170	26%	20	
12-032-1	Business License Identification Decal	Issue a decal when a business license requires the use of a vehicle on request.		\$3	\$4	(1)	\$4	33%	500	
12-032-2	License Listing Request	Providing a list of current or new businesses or animal licenses on request.	Existing	\$40	\$38	2	\$38	-5%	12	
12-032-3			New	\$20	\$19	1	\$19	-5%	30	
12-052-1	GIS Printout	Processing a request for a copy of a GIS printout. *Material costs not included.	Base Fee	\$60	\$58	2	\$58	-3%	0	
			Printout Size:	8.5 x 11	\$0.10	\$0.10	\$0.00	\$0.10	0%	0
				8.5 x 14	\$0.14	\$0.14	\$0.00	\$0.14	0%	0
				11 x 17	\$0.21	\$0.21	\$0.00	\$0.21	0%	0
				17 x 22	\$1.09	\$1.09	\$0.00	\$1.09	0%	0
				22 x 34	\$1.64	\$1.64	\$0.00	\$1.64	0%	0
				34 x 44	\$2.18	\$2.18	\$0.00	\$2.18	0%	0

COUNCIL
POLICY
COUNCIL
POLICY

New Ref #	Category	Description	Current Fee	Total Cost @ 100%	Net Change	New Fee	Percent Change	Est. Annual Volume	
PLANNING									
17-020-1	Use Permit	Use Permits: Review an application for use permit for conformity with code requirements.	Use Permit	\$5,200	\$6,137	(937)	\$6,137	18%	4
17-020-2		Review an application for a master use permit for conformity with code requirements.	Master	\$8,255	\$9,468	(1213)	\$9,468	15%	2
17-020-3		Master Use Permits: Review an application to amend a master use permit for conformity with code requirements	Amendment	\$4,740	\$4,915	(175)	\$4,915	4%	1
17-020-4		Review an application for a conversion to a master use permit from a use permit for conformity with code requirements.	Conversion	\$4,075	\$4,512	(437)	\$4,512	11%	0
17-020-5	Planned Development	Review an application for a Commercial Planned Development for conformity with code requirements.	Commercial	\$8,415	\$8,957	(542)	\$8,957	6%	1
17-020-6		Review an application for a Residential Planned Development for conformity with code requirements.	Residential	\$5,400	\$5,988	(588)	\$5,988	11%	0
17-020-7		Review an application for a Sr. Citizen Residential Planned Development for conformity with code requirements.	Sr. Citizen Residential	\$5,400	\$5,988	(588)	\$5,988	11%	0
17-020-8	Coastal Development Permit	Review an application for a coastal development that involves a public hearing in an appealable area or an administrative permit, or a request to transfer an ownership of a coastal development permit.	Administrative	\$920	\$1,274	(354)	\$1,274	38%	29
17-020-9			Hearing	\$4,615	\$4,673	(58)	\$4,673	1%	3
17-020-10			Hearing w/another discretionary application	\$1,660	\$2,061	(401)	\$2,061	24%	6
17-020-11			Transfer	\$140	\$159	(19)	\$159	14%	0
17-020-12	Variance	Review an application for a variance from the terms of the Zoning Code.		\$5,160	\$5,934	(774)	\$5,934	15%	2
17-020-13	Minor Exception	Review a proposed minor exception from the terms of the Zoning Code.	Without Notice	\$1,775	\$1,418	357	\$1,418	-20%	25
17-020-14			w/Notice or 3,000+ sq. ft.	\$2,020	\$1,908	112	\$1,908	-6%	5
17-020-15	Sign Exception	Review a proposed sign exception from the terms of the Zoning Code.		\$3,820	\$3,917	(97)	\$3,917	3%	1
17-020-16	Environmental Assessment Neg Dec	Reviewing circumstances and preparing an initial study and declaring whether or not a proposed project will have an adverse impact on the environment in accordance with CEQA requirements (Same as Negative Declaration Review).		\$2,260	\$3,006	(746)	\$3,006	33%	2
17-020-17	Tentative Parcel Map Review	Reviewing a tentative parcel (4 or fewer lots / units) map to identify any special conditions and determine extent to which it complies with appropriate code and State Subdivision Map Act Requirements.	Administrative	\$915	\$1,276	(361)	\$1,276	39%	5
17-020-18			Hearing	\$3,325	\$3,470	(145)	\$3,470	4%	2
17-020-19			Hearing w / another discretionary application	\$915	\$1,343	(428)	\$1,343	47%	5
17-020-20	Tentative Tract Map Review	Reviewing a tentative tract map (more than 4 lots or units) to identify any special conditions and determine extent to which it complies with appropriate code and State Subdivision Map Act Requirements.	Administrative	\$4,080	\$3,960	120	\$3,960	-3%	1
17-020-21			Hearing w / another discretionary application	\$1,075	\$1,278	(203)	\$1,278	19%	1
17-020-22	Lot Line Adjustment	Reviewing the proposed change to the property boundary into fewer lots and issuing a certificate of compliance.		\$1,155	\$1,106	49	\$1,106	-4%	2
17-020-23	Certificate of Compliance	Review of records in order to determine compliance with the Subdivision Map Act.		\$1,560	\$1,586	(26)	\$1,586	2%	2
17-020-24	Development Permit Amendment	Review an application for amending a Use Permit, Variance, Development Agreement, Residential, Commercial, or Senior Citizen Residential Planned Development.		\$4,165	\$4,747	(582)	\$4,747	14%	2

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17-020-25	Telecomm. Antenna Permit	Review an application for a Telecommunications Antenna Permit in order to ensure that it conforms to code requirements.	New	\$2,760	\$2,635	125	\$2,635	-5%	6
17-020-26			New in Public R-O-W	\$3,170	\$2,987	183	\$2,987	-6%	0
17-020-27			Amendment	\$1,245	\$1,125	120	\$1,125	-10%	2
17-020-28			Amendment in Public R-O-W	\$1,450	\$1,301	149	\$1,301	-10%	0
17-020-29	Small Day Care Center Permit	Review of a small day care center to ensure that it complies with code requirements.	\$170	\$316	(146)	\$316	86%	1	
17-020-30	Large Family Day Care Home Permit	Review an application for a permit for a large family day care home to ensure that it complies with code requirements, as well as inspecting the site.	\$2,030	\$1,176	854	\$1,176	-42%	0	
17-020-31	Group Entertainment Permit	Review an initial application for Class I (on-going) permit or a Class II (one-occasion) which allows for entertainment either incidental with the business being conducted or for which admission is being charged.	Class I	\$590	\$582	8	\$582	-1%	1
17-020-32			Class II	\$715	\$635	80	\$635	-11%	0
17-020-33		Review an application for renewing an ongoing Class I Group Entertainment Permit.	Renewal	\$345	\$406	(61)	\$406	18%	6
17-020-34	Alcohol License Public Determination	Review of a public determination of convenience and necessity of a proposed alcohol license	\$1,505	\$1,753	(248)	\$1,753	16%	1	
17-020-35	Alcohol / Live Music	Add-on to specific development permits regarding alcohol and live music.	\$110	\$104	6	\$104	-5%	3	
17-020-36	Bodywork (Massage)	Review an application for an owner of bodywork (massage) business for compliance with City codes and standards.	Application - Owner	\$290	\$384	(94)	\$384	32%	2
17-020-37		Review an application to change a business location for a bodywork operation.	Business Location Change	\$250	\$334	(84)	\$334	34%	0
17-020-38		Review documentation of a bodywork (massage) application which is associated with another special type of business and meets certain criteria.	Exemption	\$250	\$334	(84)	\$334	34%	2
17-020-39	Sign Permit	Review an application for a permanent sign for conformity with code requirements.	Single Tenant	\$210	\$313	(103)	\$313	49%	64
17-020-40			Multi Tenant	\$315	\$471	(156)	\$471	50%	26
17-020-41			Face Change	\$55	\$124	(69)	\$124	125%	15
17-020-42		Review an application for a temporary sign for conformity with code requirements. **Performance Bond also required.	Temporary	\$160	\$219	(59)	\$219	37%	25
17-020-43	Sign Program	Administrative review of an application for a sign program for conformity with code requirements.	\$605	\$768	(163)	\$768	27%	2	
17-020-44	Temporary Use Permit	Review an application for an administrative permit for a temporary use permit.	\$595	\$756	(161)	\$756	27%	5	
17-020-45	Home Occupation Permit	Review an application for a home occupation business use for conformity with zoning regulations.	\$65	\$63	2	\$63	-3%	85	
17-020-46	Tree Trimming Permit	Processing an application for a R-O-W permit to trim trees.	\$55	\$63	(8)	\$63	15%	5	
17-020-47	Cultural Landmark Designation	Review an application for cultural landmark designation for a specific building or parcel at the request of the property owner.	\$2,460	\$2,556	(96)	\$2,556	4%	10	
17-020-48	Appeals	Process an appeal to the Planning Commission of an administrative decision.	Appeal to PC - Admin	\$500	\$3,419	(2919)	\$3,419	584%	COUNCIL POLICY 1
17-020-49		Appeal an administrative decision to the City Council.	Appeal to CC - Admin	\$500	\$4,274	(3774)	\$4,274	755%	COUNCIL POLICY 0
17-020-50		Appeal of a Park & Public Improvement Commission decision to the City Council.	Appeal to CC - PPIC (Traffic)	\$500	\$1,656	(1156)	\$1,656	231%	COUNCIL POLICY 2
17-020-51			Appeal to CC - PPIC (Encroachment)	\$500	\$3,073	(2573)	\$3,073	515%	COUNCIL POLICY 1
17-020-52		Process an appeal to the City Council of a Planning Commission decision.	Appeal to CC - PC	\$500	\$6,162	(5662)	\$6,162	1132%	COUNCIL POLICY 1

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17-020-53	Public Hearing Notice	Sending public hearing notices to surrounding neighbors of a proposed development, as required under the terms of the Zoning Code.	\$85	\$69	16	\$69	-19%	28
17-020-54	Continuance	Review of a request by the applicant to continue the review of a development application to a future meeting prior to the meeting.	Standard	\$380	\$442	(62)	\$442	16%
17-020-55			Extra Meeting	\$2,345	\$2,773	(428)	\$2,773	18%
17-020-56	Time Extension Plan Review	Review administratively a request for an extension of time to complete a planning entitlement.	Administrative	\$140	\$313	(173)	\$313	124%
17-020-57		Review an application for a time extension for completing a planning entitlement based upon the discretion of the Planning Commission.	Discretionary	\$2,195	\$2,239	(44)	\$2,239	2%
17-020-58	Encroachment Permit	Review a permit for a right-of-way (permanent) encroachment.	R-O-W Development	\$1,495	\$1,554	(59)	\$1,554	4%
17-020-59		Review a permit for transfer, revision, or minor permanent encroachment.	Transfer / Revision / Minor	\$700	\$728	(28)	\$728	4%
17-020-60	City Fence Agreement	Review of a proposed non-standard fence which abuts the public right-of-way	\$325	\$304	21	\$304	-6%	
17-020-61	Tree Permit - Private Property	Remove, replace, or protect a tree on private property under the terms of the Tree Ordinance.	Dead / Dying Tree	\$100	\$308	(208)	\$308	208%
17-020-62			Removal / Replacement	\$470	\$261	209	\$261	-44%
17-020-63			Protection	\$525	\$344	181	\$344	-34%
17-020-66	New / Change Building Address Process	Processing a request to number or re-number a building lot.	Minor	\$260	\$328	(68)	\$328	26%
17-020-67			Major	\$810	\$867	(57)	\$867	7%
17-020-68	Planning Extra Plan Check	An hourly fee for plan checks over the standard number of plan checks within the Planning Dept.	\$125	\$145	(20)	\$145	16%	
17-020-69	Document Recording	Recording of documents with the County, per page. *County pass-through fee.	\$9	\$0	9	\$9	0%	
17-020-70	Zoning Business Review	Review of a new business for conformance with Zoning Codes.	\$60	\$66	(6)	\$66	10%	
17-020-71	Outdoor Display Permit	Review an application to issue a permit for an outdoor display of merchandise in order to ensure conformity with code requirements.	\$120	\$154	(34)	\$154	28%	
17-020-72	Temporary Encroachment Permit	Review an application to issue a permit for a sidewalk dining permit in order to ensure conformity with code requirements.	\$565	\$272	293	\$272	-52%	
17-020-73	Zoning Report	Providing written report on the zoning regulations for a particular property.	\$470	\$516	(46)	\$516	10%	
17-020-74	Zoning Code Interpretation	Reviewing a request for an interpretation of the Municipal Code regarding zoning and issuing a Report on it.	\$390	\$444	(54)	\$444	14%	
17-020-75	Final Parcel Map Review	Reviewing final parcel map to determine extent to which it complies with appropriate code requirements. **Map Copy Deposit of \$500	\$515	\$513	2	\$513	-0.4%	

New Ref #	Category	Description	Current Fee	Total Cost @ 100%	Net Change	New Fee	Percent Change	Est. Annual Volume	
BUILDING									
17-030-01	New Construction, Tenant Improvement, & Remodel - Plan Check & Inspection	Check building and construction plans to ensure compliance. The structured fee table for building permit and plan check is based upon actual cost and time associated with the City's processes.	\$0 - \$500	\$74	\$121	(47)	\$121	63%	43
17-030-02			\$501 - \$2,000	\$74	\$121	(47)	\$121	63%	152
			Ea. Addl. \$100	\$10	\$20	(10)	\$20	100%	
17-030-03			\$2,001 - \$25,000	\$221	\$415	(194)	\$415	88%	820
			Ea. Addl. \$1,000	\$30	\$43	(13)	\$43	42%	
17-030-04			\$25,001 - \$50,000	\$910	\$1,393	(483)	\$1,393	53%	148
			Ea. Addl. \$1,000	\$25	\$54	(29)	\$54	115%	
17-030-05			\$50,001 - \$100,000	\$1,601	\$2,737	(1136)	\$2,737	71%	78
			Ea. Addl. \$1,000	\$16	\$30	(14)	\$30	87%	
17-030-06			\$100,001 - \$500,000	\$2,438	\$4,230	(1792)	\$4,230	73%	87
	Ea. Addl. \$1,000	\$14	\$10	4	\$10	-30%			
17-030-07	\$500,001 - \$1,500,000	\$8,046	\$8,163	(117)	\$8,163	1%	72		
	Ea. Addl. \$1,000	\$10	\$8	2	\$8	-17%			
17-030-08	\$1,500,000+	\$18,346	\$16,462	1884	\$16,462	-10%	2		
	Ea. Addl. \$1,000	\$10	\$4	6	\$4	-59%			
17-030-09	Plan Check / Inspection - Landscape & Irrigation	Review an application for landscape and irrigation to conform to code requirements.	SFR 0 - 7,500 Sq. Ft.	\$695	\$572	123	\$572	-18%	10
17-030-10			MFR / Comm. / SFR > 7,500 Sq. Ft.	\$1,330	\$1,079	251	\$1,079	-19%	15
17-030-11	Building Extra Plan Check	Plan Checks over the standard number of plan checks within the Bldg Dept. (1 hr minimum)	Processing Fee	\$45	\$51	(6)	\$51	13%	20
17-030-12			Hourly Rate	\$155	\$142	13	\$142	-8%	100
17-030-13	Re-inspection / Extra Inspection	Request for a reinspection or extra inspection over the standard number of inspections of a building site. (1 hr minimum)	Processing Fee	\$35	\$34	1	\$34	-3%	8
17-030-14			Hourly Rate	\$125	\$120	5	\$120	-4%	24
17-030-15			Bldg After Hours Inspection	Inspection requested after hours or on a weekend. (4 hr min.)	Base Fee	\$540	\$513	27	\$513
17-030-16	Each Addl. Hour	\$125			\$120	5	\$120	-4%	0
17-030-17	Special Request Inspection	Special investigations during normal working hours for extraordinary site review or for which a permit is not needed. (1 hr minimum)	Processing Fee	\$35	\$34	1	\$34	-3%	2
17-030-18			Hourly Rate	\$125	\$114	11	\$114	-9%	0
17-030-19	Construction Operation After Hours	Reviewing an application for construction operation for work done after hours.		\$315	\$179	136	\$179	-43%	5
17-030-20	Building Demolition	Plan review and inspection of a building demolition to ensure compliance with City Codes.	Base Fee (0-4 corners)	\$595	\$523	72	\$523	-12%	50
17-030-21			Ea. Addl. Corner (per corner)	\$60	\$65	(5)	\$65	8%	5
17-030-22	Moving a Building	Review an application for moving a building within the City.		\$3,190	\$3,204	(14)	\$3,204	0%	0
17-030-23	Sewer Cap	Inspecting the capping of a sewer line to ensure compliance with City Codes.		\$40	\$40	0	\$40	0%	50
17-030-24	Water Service Determination	Processing a water service determination request.		\$95	\$101	(6)	\$101	6%	30
17-030-25	Construction Site Sign Production	Processing and production of contractor information signs for construction sites.	Base Fee	\$65	\$25	40	\$25	-62%	100
17-030-26			Per Sign	\$30	\$30	0	\$30	0%	100
17-030-27	Deputy Inspector Certification	Reviewing a request for a deputy inspector certification.		\$25	\$34	(9)	\$34	36%	15
17-030-28	Building Permit Transfer	Transfer the ownership of a building permit.		\$50	\$51	(1)	\$51	2%	10
17-030-29	Restamping of Approved Plans	Restamping of plans which were approved and stamped, but which were lost by the owner.		\$95	\$152	(57)	\$152	60%	5
17-030-30	Residential Bldg Records Report	Provide a building records report on an address.	Per Application	\$120	\$297	(177)	\$297	148%	450
17-030-31			Duplicate	\$20	\$51	(31)	\$51	155%	40

New Ref #	Category	Description		Current Fee	Total Cost @100%	Net Change	New Fee	Percent Change		Est. Annual Volume
17-030-32	Temporary Certificate of Occupancy	Review and approve a temporary certificate of occupancy to allow for occupancy before the final certificate is issued.	Certificate - Residential	\$520	\$729	(209)	\$729	40%	NEW	30
17-030-33			Certificate - Commercial	\$520	\$1,689	(1169)	\$1,689	225%		10
17-030-34			Extension	\$190	\$227	(37)	\$227	19%		2
17-030-35	Board of Building Appeals	Processing an appeal of a Building Administrative Decision to the Board of Building Appeals.		\$530	\$465	65	\$465	-12%		0
17-030-36	Garage Sale Permit	Review an application for a garage and yard sale permit. The municipal code allows 3 permits per household per year.		\$0	\$8	(8)	\$8	0%		50
17-030-37	Comm Dev Refund Processing	Processing a refund of a Community Development fee due to the actions of the applicant.		\$30	\$88	(58)	\$88	193%		50
17-030-38	Comm. Dev. Record Retention	Retaining a permanent copy on microfiche of records in Community Development.	Base Fee	\$27	\$34	(7)	\$34	26%		1400
17-030-39			Per Sheet Smaller than 11x17	\$1.50	\$2.00	(0.50)	\$2.00	33%		2600
17-030-40			Per Sheet Larger than 11x17	\$2.50	\$3.00	(0.50)	\$3.00	20%		400
17-030-41			CD	\$40	\$51	(11)	\$51	28%		10
17-030-42			Data Extraction:	\$60	\$65	(5)	\$65	8%		2
TRAFFIC ENGINEERING										
17-050-1	Parking / Traffic Review	Review of parking / traffic conditions for development permits, including environmental assessment and amendment to development permits.	Development Permits	\$1,050	\$1,101	(51)	\$1,101	5%		30
17-050-2			Env. Assessment / Amendment to Dev. Permits	\$1,050	\$680	370	\$680	-35%		10
17-050-3	Parking - Temporary for Construction	Temporary parking per vehicle for construction purposes (monthly) or moving vans and may be issued in advance up to 3 months and renewed thereafter.		\$25	\$78	(53)	\$78	212%		6
17-050-4	Parking - Temporary Construction Loading Zone	Temporary parking for construction purposes, where no parking spaces are available.		\$245	\$337	(92)	\$337	38%		0
17-050-5	Parking Request	Administrative Review of a parking-related issue, such as a request for a red zone or disabled parking space.		\$0	\$709	(709)	\$709	-	COUNCIL POLICY	189
17-050-6	Traffic Request	Administrative Review of a limited scale traffic-related issue, such as a request for installation of a crosswalk or traffic calming measure.		\$0	\$932	(932)	\$932	-	COUNCIL POLICY	96
17-050-7	Stop Sign Request (2nd Request)	Processing a request to install a stop sign following initial denial / approval.		\$0	\$3,120	(3120)	\$3,120	-	COUNCIL POLICY	2
17-050-8	Appeal to PPIC	Appeal an administrative decision to the Parking & Public Improvement Commission.	Traffic	\$500	\$4,444	(3944)	\$4,444	789%	COUNCIL POLICY	2
17-050-9			Encroachment	\$500	\$2,433	(1933)	\$2,433	387%	COUNCIL POLICY	0
PUBLIC WORKS										
18-011-1	Barricade Rental	Assist residents with the daily rental of barricades without and with flasher, 8ft. In length, delineators, 18 inch cones and temporary no parking cardboard signs for block parties. This permit includes two 8' Street Closure Barricades.	Block Party Package	\$15	\$25	(10)	\$25	67%		25
18-011-2			Moving Package - Standard	\$15	\$30	(15)	\$30	100%		12
18-011-3			Moving Package - Deluxe	\$15	\$45	(30)	\$45	200%		13

New Ref #	Category	Description	Current Fee	Total Cost @ 100%	Net Change	New Fee	Percent Change	Est. Annual Volume
CIVIL ENGINEERING								
18-021-1	Final Tract Map Review	Reviewing the final tract map to determine extent to which it complies with appropriate code requirements. **Map Copy Deposit of \$500	Application \$595	\$710	(115)	\$710	19%	3
18-021-2	New / Relocate Utility Pole	Review a request for a new or relocated utility pole.	Standard \$2,160	\$1,993	167	\$1,993	-8%	10
18-021-3		Review a request for a new or relocated utility pole requiring PPIC review.	PPIC Review \$2,160	\$2,487	(327)	\$2,487	15%	0
18-021-4	Right-Of-Way Permits	Excavation Permit:			0			
18-021-5		Inspection of any utility-based excavation in the public right-of-way.	Non-Utility \$285	\$221	64	\$221	-22%	47
18-021-6		Inspection of any utility-based excavation in the public right-of-way. *Inspection required by PW Inspector at fully burdened rate **Performance bond also required.	Utility 0-25 l.f. \$425	\$376	49	\$376	-12%	50
18-021-7			Utility 26-100l.f. \$425	\$481	(56)	\$481	13%	25
18-021-8			Per l.f. over 25 \$1.85	\$1.85	0	\$1.85	0%	1
18-021-9			Utility - 100+l.f. \$564	\$620	(56)	\$620	10%	4
			Per l.f. over 100 \$1.40	\$1.85	(0.45)	\$1.85	32%	1
18-021-10	Temporary Encroachment:							
18-021-11	Review a permit for a temporary encroachment into the public right-of-way. PW inspection required at fully burdened rate.	Permit \$225	\$239	(14)	\$239	6%	91	
18-021-12	Traffic Control Plan	Review a permit for a temporary encroachment into the public right-of-way including a lane closure.	If lane closure required \$585	\$886	(301)	\$886	51%	10
18-021-13		Review of traffic control plans relating to excavation or temporary encroachment permits. *Per Day	Plan Review \$0	\$580	(580)	\$580	0%	100
18-021-14	Sandblasting Permit	Review a permit for sandblasting in order to ensure conformity with code requirements. Inspect site if deemed necessary.	Inspection* \$0	\$209	(209)	\$209	0%	25
18-021-16	Vehicle Sidewalk or Walk Street	Issue a permit to a resident to operate a vehicle on the sidewalk or walk street. **Performance bond also required.		\$108	7	\$108	-6%	9
18-021-17	Blueprint / Map Reproduction	Provide a copy of a blueprint or a map. Including research and retrieval of documents.	Up to 24 x 36 \$5.15	\$5.20	(0.05)	\$5	1%	100
18-021-18			Over 24 x 36 \$21	\$21	0	\$21	0%	1
MAINTENANCE								
18-032-1	Tree Removal Permit	Reviewing the removal of a protected tree in the public right-of-way. **Per tree deposit of \$150	\$540	\$201	339	\$201	-63%	1
18-032-2	News Rack Permit	Issue and review a permit for a news rack.	New Location \$150	\$160	(10)	\$160	7%	10
18-032-3			Renewal \$30	\$45	(15)	\$45	50%	65
UTILITIES								
18-1	Commercial SUSMP Review	Review of a commercial stormwater mitigation plan for compliance with national and local stormwater standards.	\$810	\$736	74	\$736	-9%	5
18-2	Temporary Water Meter Rental	Install or move a temporary 3" fire hydrant meter at a construction site. **Meter deposit of \$630 required.	Installation \$70	\$93	(23)	\$93	33%	10
18-3			Move \$35	\$74	(39)	\$74	111%	5
18-4	Water Meter Test	Field or bench calibration of a water meter upon a request by a resident or business. **Charges are refundable if meter is running fast.	5/8", 3/4", or 1" meter \$220	\$242	(22)	\$242	10%	6
18-5			1.5"+ meter \$290	\$316	(26)	\$316	9%	1
18-6	Water Service Turn-On	Turning on water service after water service has been turned off to a residence or business for contractor to work on water system or for non-payment of water bill. **\$15 collection for payment in the field. ***5% Penalty on unpaid water bills.	Monday - Thursday 8 am - 4:30 pm \$42	\$46	(4)	\$46	10%	490
18-7			Afterhours, weekends, or holidays \$200	\$211	(11)	\$211	6%	30

NEW

NEW

New Ref #	Category	Description	Current Fee	Total Cost @ 100%	Net Change	New Fee	Percent Change	
18-8	Water Meter Installation	Installation of new water meter upon request **Material costs not included	3/4" - 1" meter	\$60	\$68	(8)	\$68	13%
18-9			1" - 1.5" meter	\$110	\$118	(8)	\$118	7%
18-10			2"+ meter + Actual Cost	-	Actual Cost	-	-	-
18-11	F.O.G. & Clean Bay Restaurant Inspections	Annual inspection of kitchen equipment/fixtures and Best Management Practices for compliance with stormwater and wastewater regulation compliance.	Initial Inspection	\$135	\$197	(62)	\$197	46%
18-12			Follow-up Inspection	\$85	\$108	(23)	\$108	27%
18-13	Clean Bay Restaurant Inspection for Stormwater Permit Compliance	Annual inspection of kitchen equipment / fixtures and best management practices for compliance with stormwater regulation compliance. **Plus additional County Fees	\$110	\$202	(92)	\$202	84%	
18-14	Waste Management Plan	Review & processing of the plan and weight tickets for any demolition or remodel over \$100,000 in value for its waste management impact.	\$130	\$246	(116)	\$246	89%	

Est. Annual Volume
35
10
5
130
1
177
325

User Fees 2015

New Fees

(Not previously included in fee schedule)

New Ref #	Category	Description	Current Fee	Total Cost @100%	Net Change	New Fee	Percent Change	Est. Annual Volume	
TECHNICAL SUPPORT SERVICES									
15-041-9	Police Reports	Producing a copy of a police report upon request.	\$ -	\$ 25	(25)	\$ 25	-	NEW 50	
PARKING									
15-081-5	Handicap Violation Waiver Admin Fee	Processing of repeated handicap violation waivers for citations issued to individuals with a handicapped placard. No charge for the first waiver.	\$ -	\$ 25	(25)	\$ 25	-	NEW 5	
BUILDING									
17-030-36	Garage Sale Permit	Review an application for a garage and yard sale permit. The municipal code allows 3 permits per household per year.	\$ -	\$ 8	(8)	\$ 8	-	NEW 50	
CIVIL ENGINEERING									
18-021-12	Traffic Control Plan	Review of traffic control plans relating to excavation or temporary encroachment permits. *Per Day	Plan Review	\$ -	\$ 580	(580)	\$ 580	-	NEW 100
18-021-13			Inspection*	\$ -	\$ 209	(209)	\$ 209	-	NEW 25

User Fees 2015

Fees with a net change of greater than 50%

New Ref #	Category	Description	Current Fee	Total Cost @100%	Net Change	New Fee	Percent Change	Est. Annual Volume	
PARKS & REC									
	Field Light Use	(Actual Cost) - per hour for use of City field lights	\$12	\$0	0	\$21	75%	1460	
POLICE									
15-3	Retail Firearm Permit	Review of a request to sell firearms within the City	New	\$355	\$963	(608)	\$963	171%	0
15-5	Block Party Permit	Review an application for a block party. This fee is set by Council Policy.		\$28	\$247	(219)	\$247	782%	65
	Noise Disturbance Call Back	Responding to aloud party or similar disturbance of the peace to quiet the activity after an initial warning. Charge the fully allocated hourly rates for all responding personnel after the initial response/warning with a \$300 minimum.	2nd Response	\$150	\$0	(150)	\$300	100%	0
TECHNICAL SUPPORT SERVICES									
15-041-2	Digital Reproduction	Providing a Police audio recording upon request.	Audio	\$15	\$56	(41)	\$56	273%	40
15-041-3		Providing a police video recording upon request.	Video	\$80	\$127	(47)	\$127	59%	40
ANIMAL SERVICES									
15-091-1	Animal Relinquishment	Pick up of dead animals for relinquishment on request.	Dead	\$40	\$103	(63)	\$103	158%	2
15-091-4	Animal Pickup	Picking up an animal upon request that has been trapped.		\$25	\$38	(13)	\$38	52%	75
FIRE									
16-8	Annual Business Fire Inspection	Providing an annual fire and life safety inspection of a business with the City. **No Charge for first two inspections	0-2,000 SF	\$145	\$265	(120)	\$265	83%	50
16-9			2,000-10,000 SF	\$190	\$387	(197)	\$387	104%	6
16-10			10,000+ SF	\$425	\$794	(369)	\$794	87%	3
16-12	State Mandated Fire Inspection	Providing an annual fire and life safety inspection of day care or public institutions as listed in the State Fire Code.	Day Care 1-8 Children	\$105	\$214	(109)	\$214.0	104%	20
16-17	Commercial Fire Sprinkler	Review a plan and inspect a commercial fire sprinkler system for conformity with fire code requirements.	Plan Check	\$160	\$277	(117)	\$277	73%	50
16-25	Fire Protection System	Review a plan and inspect a fire protection system for conformity with fire code requirements.	Plan Check	\$160	\$264	(104)	\$264	65%	10
PLANNING									
17-020-29	Small Day Care Center Permit	Review of a small day care center to ensure that it complies with code requirements.		\$170	\$316	(146)	\$316	86%	1
17-020-41	Sign Permit	Review an application for a permanent sign for conformity with code requirements.	Face Change	\$55	\$124	(69)	\$124	125%	15
17-020-48	Appeals	Process an appeal to the Planning Commission of an administrative decision.	Appeal to PC - Admin	\$500	\$3,419	(2919)	\$3,419	584%	1
17-020-49		Appeal an administrative decision to the City Council.	Appeal to CC - Admin	\$500	\$4,274	(3774)	\$4,274	755%	0
17-020-50		Appeal of a Park & Public Improvement Commission decision to the City Council.	Appeal to CC - PPIC (Traffic)	\$500	\$1,656	(1156)	\$1,656	231%	2
17-020-51		Appeal to CC - PPIC (Encroachment)	\$500	\$3,073	(2573)	\$3,073	515%	1	
17-020-52		Process an appeal to the City Council of a Planning Commission decision.	Appeal to CC - PC	\$500	\$6,162	(5662)	\$6,162	1132%	1
17-020-56	Time Extension Plan Review	Review administratively a request for an extension of time to complete a planning entitlement.	Administrative	\$140	\$313	(173)	\$313	124%	2
17-020-61	Tree Permit - Private Property	Remove, replace, or protect a tree on private property under the terms of the Tree Ordinance.	Dead / Dying Tree	\$100	\$308	(208)	\$308	208%	9

COUNCIL POLICY

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New Ref #	Category	Description	Current Fee	Total Cost @100%	Net Change	New Fee	Percent Change	Est. Annual Volume	
BUILDING									
17-030-01	New Construction, Tenant Improvement, & Remodel - Plan Check & Inspection	Check building and construction plans to ensure compliance. The structured fee table for building permit and plan check is based upon actual cost and time associated with the City's processes.	\$0 - \$500	\$74	\$121	(47)	\$121	63%	43
17-030-02			\$501 - \$2,000	\$74	\$121	(47)	\$121	63%	152
			Ea. Addl. \$100	\$10	\$20	(10)	\$20	100%	
17-030-03			\$2,001 - \$25,000	\$221	\$415	(194)	\$415	88%	820
17-030-04			\$25,001 - \$50,000	\$910	\$1,393	(483)	\$1,393	53%	148
			Ea. Addl. \$1,000	\$25	\$54	(29)	\$54	115%	
17-030-05			\$50,001 - \$100,000	\$1,601	\$2,737	(1136)	\$2,737	71%	78
17-030-06			Ea. Addl. \$1,000	\$16	\$30	(14)	\$30	87%	
	\$100,001 - \$500,000	\$2,438	\$4,230	(1792)	\$4,230	73%	87		
17-030-29	Restamping of Approved Plans	Restamping of plans which were approved and stamped, but which were lost by the owner.	\$95	\$152	(57)	\$152	60%	5	
17-030-30	Residential Bldg Records Report	Provide a building records report on an address.	Per Application	\$120	\$297	(177)	\$297	148%	450
17-030-31			Duplicate	\$20	\$51	(31)	\$51	155%	40
17-030-33	Temporary Certificate of Occupancy	Review and approve a temporary certificate of occupancy to allow for occupancy before the final certificate is issued.	Certificate - Commercial	\$520	\$1,689	(1169)	\$1,689	225%	10
17-030-37	Comm Dev Refund Processing	Processing a refund of a Community Development fee due to the actions of the applicant.	\$30	\$88	(58)	\$88	193%	50	
TRAFFIC ENGINEERING									
17-050-3	Parking - Temporary for Construction	Temporary parking per vehicle for construction purposes (monthly) or moving vans and may be issued in advance up to 3 months and renewed thereafter.	\$25	\$78	(53)	\$78	212%	6	
17-050-8	Appeal to PPIC	Appeal an administrative decision to the Parking & Public Improvement Commission.	Traffic	\$500	\$4,444	(3944)	\$4,444	789%	2
17-050-9			Encroachment	\$500	\$2,433	(1933)	\$2,433	387%	0
PUBLIC WORKS									
18-011-1	Barricade Rental	Assist residents with the daily rental of barricades without and with flasher, 8ft. In length, delineators, 18 inch cones and temporary no parking cardboard signs for block parties. This permit includes two 9' Street Closure Barricades. Assist residents with the daily rental of delineators, 18 inch cones and temporary no parking cardboard signs for moving purposes. *Includes the price of the delineators and signs.	Block Party Package	\$15	\$25	(10)	\$25	67%	25
18-011-2			Moving Package - Standard	\$15	\$30	(15)	\$30	100%	12
18-011-3			Moving Package - Deluxe	\$15	\$45	(30)	\$45	200%	13
CIVIL ENGINEERING									
18-021-11	Right-Of-Way Permit	Review a permit for a temporary encroachment into the public right-of-way including a lane closure.	If lane closure required	\$585	\$886	(301)	\$886	51%	10
UTILITIES									
18-3	Temporary Water Meter Rental	Install or move a temporary 3" fire hydrant meter at a construction site. **Meter deposit of \$630 required.	Move	\$35	\$74	(39)	\$74	111%	5
18-13	Clean Bay Restaurant Inspection for Stormwater Permit Compliance	Annual inspection of kitchen equipment / fixtures and best management practices for compliance with stormwater regulation compliance. **Plus additional County Fees		\$110	\$202	(92)	\$202	84%	177
18-14	Waste Management Plan	Review & processing of the plan and weight tickets for any demolition or remodel over \$100,000 in value for its waste management impact.		\$130	\$246	(116)	\$246	89%	325

COUNCIL
POLICY
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POLICY

User Fees 2015

Fees set by Council Policy

New Ref #	Category	Description		Current Fee	Total Cost @100%	Net Change	New Fee	Percent Change		Est. Annual Volume
POLICE										
15-5	Block Party Permit	Review an application for a block party. This fee is set by Council Policy.		\$28	\$247	(219)	\$247	782%	COUNCIL POLICY	65
FIRE										
16-27	Solar System	Review a plan and inspect a solar power system for conformity with fire code requirements.	Plan Check	\$0	\$396	(396.00)	\$396	-	COUNCIL POLICY	75
16-28			Inspection	\$0	\$358	(358.00)	\$358	-	COUNCIL POLICY	150
PLANNING										
17-020-48	Appeals	Process an appeal to the Planning Commission of an administrative decision.	Appeal to PC - Admin	\$500	\$3,419	(2919)	\$3,419	584%	COUNCIL POLICY	1
17-020-49		Appeal an administrative decision to the City Council.	Appeal to CC - Admin	\$500	\$4,274	(3774)	\$4,274	755%	COUNCIL POLICY	0
17-020-50		Appeal of a Park & Public Improvement Commission decision to the City Council.	Appeal to CC - PPIC (Traffic)	\$500	\$1,656	(1156)	\$1,656	231%	COUNCIL POLICY	2
17-020-51			Appeal to CC - PPIC (Encroachment)	\$500	\$3,073	(2573)	\$3,073	515%	COUNCIL POLICY	1
17-020-52		Process an appeal to the City Council of a Planning Commission decision.	Appeal to CC - PC	\$500	\$6,162	(5662)	\$6,162	1132%	COUNCIL POLICY	1
TRAFFIC ENGINEERING										
17-050-5	Parking Request	Administrative Review of a parking-related issue, such as a request for a red zone or disabled parking space.		\$0	\$709	(709)	\$709	-	COUNCIL POLICY	189
17-050-6	Traffic Request	Administrative Review of a limited scale traffic-related issue, such as a request for installation of a crosswalk or traffic calming measure.		\$0	\$932	(932)	\$932	-	COUNCIL POLICY	96
17-050-7	Stop Sign Request (2nd Request)	Processing a request to install a stop sign following initial denial / approval.		\$0	\$3,120	(3120)	\$3,120	-	COUNCIL POLICY	2
17-050-8	Appeal to PPIC	Appeal an administrative decision to the Parking & Public Improvement Commission.	Traffic	\$500	\$4,444	(3944)	\$4,444	789%	COUNCIL POLICY	2
17-050-9			Encroachment	\$500	\$2,433	(1933)	\$2,433	387%	COUNCIL POLICY	0

Other Fees 2015

- **Set by: State Law/Statute**
- **Rental (Use of City Property)**
- **Variable Rate Service**
- **Fine**

STATE LAW / STATUTE

Category	Description	Current Fee	Source	New Fee		Est. Annual Volume
Police Copy Service						
DUI Accident Response/ Investigation	Responding to and investigating a DUI Accident which results in property damage, injury, or death. Actual Cost - not to exceed \$12,000.00 (GC 53150)	Actual Cost Not to exceed \$12,000 - Set By GC 53150			STATUTE	0
Concealed Weapons Permit	Review an application for a concealed weapons permit to insure the public safety. Fees do not include: Psychological testing (\$150) or State background check *Set by State Law	New	\$100	Set By State Law	STATUTE	0
		Renewal	\$25	Set By State Law	STATUTE	0
		Amended	\$10	Set By State Law	STATUTE	0
Civil Subpoena	Responding to a request for a civil subpoena. *Set by Court	Documentation	\$15	Set By Court	STATUTE	0
		Appearance (per day)	\$150	Set By Court	STATUTE	0
Duces Tecum Subpoena	Processing a duces tecum subpoena at the request of the court. *Set by State Law	\$15	Set By State Law	\$15	STATUTE	0
TECHNICAL SUPPORT						
Copy Service	Producing a copy of a document (per page)	\$0.10	City Ordinance	\$0.10	STATUTE	0
PARKING						
Vehicle Repossession	Receive and enter repossessed vehicles into the statewide computer system. (Government Code Section 41612)	\$15	Set By GC 41612	\$15	STATUTE	0
CIVIL ENGINEERING						
Wide / Oversize Vehicle Review	To review the plans for moving a wide / oversize vehicle through the city. **Set by State Law.	Per Trip	\$16	Set By State Law	STATUTE	0
		Per Year	\$90	Set By State Law	STATUTE	0

Rental (Use of City Property)						
Category	Description		Current Fee	Source	New Fee	Est. Annual Volume
FINANCE						
Film Permits Reference: LA Film Office 30 mile zone fee schedule	City Use Fee Per Day - Motion Picture (Major and Minor Impacts are based on cast and crew):	Major Impact Motion Picture (Per Day)	\$2,500	Rental	\$2,500	Rental 10
		Minor Impact Motion Picture (Per Day)	\$1,500	Rental	\$1,500	Rental 25
	City Use Fee Per Day - Still Photography (Major and Minor Impacts are based on cast and crew):	Major Impact Still Photography (Per Day)	\$320	Rental	\$500	Rental 5
		Minor Impact Still Photography (Per Day)	\$320	Rental	\$300	Rental 15
PLANNING						
Long Term Rental (City Property)	Long Term commercial use of City Property - per sq. ft. per month.		\$1	Rental	\$3	Rental 4

VARIABLE RATE SERVICE

Category	Description	Current Deposit	Source	New Deposit	Est. Annual Volume
PLANNING					
Development Agreement	Review an application for a development agreement to determine special conditions on a project and provide for future improvements with City Council approval. Minimum Deposit - Actual Cost	\$6,000	Actual cost of providing the service includes time and material (fully burdened rates).	\$20,000 *	1
Specific Plan	Review an application for a specific plan, and make comments and revisions as necessary for a development project. Minimum Deposit - Actual Cost	\$6,000	Actual cost of providing the service includes time and material (fully burdened rates).	\$20,000 *	1
Specific Plan Amendment	Reviewing an application and making recommendations regarding proposed amendments to a specific plan for consideration by the Planning Commission and City Council. Minimum Deposit - Actual Cost	\$10,000	Actual cost of providing the service includes time and material (fully burdened rates).	\$20,000 *	0
General Plan Amendment	Reviewing an application and making recommendations regarding proposed amendments to the City's comprehensive general plan to the Planning Commission and City Council. Minimum Deposit - Actual Cost	\$10,000	Actual cost of providing the service includes time and material (fully burdened rates).	\$20,000 *	1
Zoning Text Amendment	Review an application to amend the text of the municipal code involving zoning. Minimum Deposit	\$10,000	Actual cost of providing the service includes time and material (fully burdened rates).	\$20,000 *	0
Zoning Map Amendment	Review a request to change the regulations established by zoning maps. Minimum Deposit - Actual Cost	\$10,000	Actual cost of providing the service includes time and material (fully burdened rates).	\$20,000 *	1
Environmental Impact Report Review	Review of an Environmental Impact Report of a proposed development. Minimum Deposit - Actual Cost	\$10,000	Actual cost of providing the service includes time and material (fully burdened rates).	\$20,000 *	1
Neighborhood Overlay District	Review an application for new development standards for a specific neighborhood at the request of all the property owners in the affected area. Minimum Deposit - Actual Cost	\$10,000	Actual cost of providing the service includes time and material (fully burdened rates).	\$20,000 *	0
Street Name Processing	Processing a request to name a street. Minimum Deposit - Actual Cost	\$1,490	Actual cost of providing the service includes time and material (fully burdened rates).	\$5,000 *	0

* Note: This proposed deposit is the minimum amount and may be increased pursuant to an agreement approved by the City Manager or City Attorney

VARIABLE RATE SERVICE

Category	Description	Current Fee	Source	New Fee		Est. Annual Volume
PUBLIC WORKS						
Street Vacation Proceedings	Process an application to vacate a public street or right-of-way. Actual Costs	VARIABLE	Actual cost of providing the service includes time and material (fully burdened rates).	VARIABLE	Actual Cost	0
Damage to City Property	Repairing damage to City property by a third party. Actual Cost	VARIABLE	Actual cost of providing the service includes City property damage, time and material (fully burdened rates).	VARIABLE	Actual Cost	0
Spilled Load Clean-up	Clean spilled loads on public right-of-ways. Actual Costs	VARIABLE	Actual cost of providing the service includes City property damage, time and material (fully burdened rates).	VARIABLE	Actual Cost	0
Hazardous Materials / Sewer Spill Clean Up	Clean up a toxic (hazardous) spill or sewer spill on the public right-of-way. Actual Costs	VARIABLE	Actual cost of providing the service includes City property damage, time and material (fully burdened rates).	VARIABLE	Actual Cost	0
Nuisance Abatement	Inspecting, notifying and removing various nuisances and safety hazards from private property. Actual Costs	VARIABLE	Actual cost of providing the service includes City property damage, time and material (fully burdened rates).	VARIABLE	Actual Cost	0
NPDES Sandbag Placement	The placement of sandbags for NPDES Storm water purposes due to the property owner not placing the required sandbags during construction. Actual Costs	VARIABLE	Actual cost of providing the service includes City property damage, time and material (fully burdened rates).	VARIABLE	Actual Cost	0
Concrete Repair	Construct and remove concrete upon request. Actual Costs	VARIABLE	Actual cost of providing the service includes City property damage, time and material (fully burdened rates).	VARIABLE	Actual Cost	0
Asphalt Repair	Remove, replace, and clean-up asphalt upon request. Actual Costs	VARIABLE	Actual cost of providing the service includes City property damage, time and material (fully burdened rates).	VARIABLE	Actual Cost	0

FINE						
Category	Description		Current Fee	Source	New Fee	Est. Annual Volume
Police False Alarm Response						
Police False Alarm Response	Burglary - False Alarm (per calendar year) Response to a burglary alarm by a Police Officer where the officer can find no evidence of forced entry and it is concluded that the alarm was activated due to an electrical or mechanical malfunction or user error within one year.	1st Response	-	Fine	-	FINE 728
		2nd Response	\$190	Fine	\$190	FINE 197
		3rd Response	\$285	Fine	\$285	FINE 77
		4th Response	\$380	Fine	\$380	FINE 49
Police False Alarm Response	Robbery/Panic - False Alarm (per calendar year) Response to a robbery/panic alarm by a Police Officer where the officer can find no evidence of forced entry and it is concluded that the alarm was activated due to an electrical or mechanical malfunction or user error within one calendar year.	1st Response	\$290	Fine	\$290	FINE 100
		2nd Response	\$435	Fine	\$435	FINE 17
		3rd Response	\$580	Fine	\$580	FINE 4
		4th Response	\$580	Fine	\$580	FINE 1
ANIMAL SERVICES						
ANIMAL SERVICES	Return of an animal to its owner after it was taken into custody by the City.	1st Offense	\$60	Fine	\$60	FINE 140
		2nd Offense	\$120	Fine	\$120	FINE 7
		3rd Offense	\$185	Fine	\$185	FINE 1
FIRE						
Fire False Alarm Response	Responding to a fire alarm where it is concluded that the alarm was activated due to a system malfunction.	First 2 responses	\$0	Fine	\$0	FINE 240
		3rd, 4th, 5th responses	\$680	Fine	\$680	FINE 12
		Subsequent responses	\$1,360	Fine	\$1,360	FINE 3
FINANCE						
Film Permit	Request to issue permit within less than 5 days	Expediting (urgency) Fee	\$500	Fine	\$500	FINE 1
	Cancellation of project within less than 72 hours	Cancellation Fee	\$550	Fine	\$550	FINE 1
Finance Penalty Provision	When the City mails an invoice the invoice shall be due and payable within 30 days. If any fee imposed for which penalties are not otherwise provided for remain unpaid or not fully paid it shall be subject to a penalty of 5% per month on the unpaid for each 30 day period that there is an unpaid balance			Fine		FINE 1

Note: All other fees not defined in this table are based on Direct Costs or Fully Burdened Rates and are executed at the discretion of the City Manager