



MASTER APPLICATION FORM

CITY OF MANHATTAN BEACH
COMMUNITY DEVELOPMENT DEPARTMENT

Office Use Only

Date Submitted:
Received By:
F&G Check Submitted:

City of Manhattan Beach - Coastal Zone (Appealable Area)
Project Address

Legal Description
Various III & IV
General Plan Designation Zoning Designation Area District

For projects requiring a Coastal Development Permit, select one of the following determinations¹:

- Project located in Appeal Jurisdiction Project not located in Appeal Jurisdiction
- Major Development (Public Hearing required) Public Hearing Required (due to UP, Var, ME, etc.)
- Minor Development (Public Hearing, if requested) No Public Hearing Required

Submitted Application (check all that apply)

<input type="checkbox"/> Appeal to PC/PPIC/BBA/CC	4225	<input type="checkbox"/> Use Permit (Residential)	4330
<input checked="" type="checkbox"/> Coastal Development Permit	4341	<input type="checkbox"/> Use Permit (Commercial)	4330
<input type="checkbox"/> Continuance	4343	<input type="checkbox"/> Use Permit Amendment	4332
<input type="checkbox"/> Cultural Landmark	4336	<input type="checkbox"/> Variance	4331
<input type="checkbox"/> Environmental Assessment	4225	<input type="checkbox"/> Park/Rec Quimby Fee	4425
<input type="checkbox"/> Minor Exception	4333	<input type="checkbox"/> Pre-application meeting	4425
<input type="checkbox"/> Subdivision (Map Deposit)	4300	<input type="checkbox"/> Public Hearing Notice	4339
<input type="checkbox"/> Subdivision (Tentative Map)	4334	<input type="checkbox"/> Lot Merger/Adjust./\$15 rec.	4225
<input type="checkbox"/> Subdivision (Final)	4334	<input type="checkbox"/> Zoning Business Review	4337
<input type="checkbox"/> Subdivision (Lot Line Adjust.)	4335	<input type="checkbox"/> Zoning Report	4340
<input type="checkbox"/> Telecom (New or Renewed)	4338	<input type="checkbox"/> Other	

Fee Summary: (See fees on reverse side)

Total Amount: \$ _____ (less Pre-Application Fee if applied within past 3 months)
Receipt Number: _____ Date Paid: _____ Cashier: _____

Applicant(s)/Appellant(s) Information

City of Manhattan Beach
Name

1400 Highland Avenue, Manhattan Beach, CA 90266
Mailing Address

Owner/Municipal Government
Applicant(s)/Appellant(s) Relationship to Property

Libby Bretthauer, Acting Finance Director 310-802-5597 / lbretthauer@manhattanbeach.gov
Contact Person (include relation to applicant/appellant) Phone number / email

1400 Highland Avenue, Manhattan Beach, CA 90266
Address

Applicant(s)/Appellant(s) Signature Phone number / email

Complete Project Description- including any demolition (attach additional pages as necessary)

Coastal Development Permit to allow modifications to the public parking meter rates
for on-street spaces and beach public parking lots within the appealable portion of the City's
Coastal Zone.

¹ An Application for a Coastal Development Permit shall be made prior to, or concurrent with, an application for any other permit or approvals required for the project by the City of Manhattan Beach Municipal Code. (Continued on reverse) ◆

OWNER'S AFFIDAVIT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

I/We City of Manhattan Beach being duly sworn, depose and say that I am/we are the owner(s) of the property involved in this application and that the foregoing statements and answers herein contained and the information herewith submitted are in all respects true and correct to the best of my/our knowledge and belief(s).

Signature of Property Owner(s) – (Not Owner in Escrow or Lessee)

Talyn Mirzakhanian, City Manager, City of Manhattan Beach

Print Name

1400 Highland Avenue, Manhattan Beach, CA 90266

Mailing Address

310-802-5053/tmirzakhanian@manhattanbeach.gov

Telephone/email

Subscribed and sworn to (or affirmed) before me this _____ day of _____, 20____

by _____, proved to me on

the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____

Notary Public

SEAL

Fee Schedule Summary

Below are the fees typically associated with the corresponding applications. Additional fees not shown on this sheet may apply – refer to current City Fee Resolution (contact the Planning Division for assistance.) Fees are subject to annual adjustment.

Submitted Application (circle applicable fees, apply total to Fee Summary on application)

Coastal Development Permit

Public hearing – no other discretionary approval required:	\$ 4,202	✉
Public hearing – other discretionary approvals required:	2,070	✉
No public hearing required – administrative:	1,607	✉
Transfer:	167	

Use Permit

Use Permit:	\$ 8,948	✉
Master Use Permit:	11,626	✉
Master Use Permit Amendment:	7,876	✉
Master Use Permit Conversion:	5,326	✉

Variance

Filing Fee:	\$ 8,985	✉
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Minor Exception

Without notice:	\$ 378	
With notice:	1,686	✉

Subdivision

Certificate of Compliance:	\$ 1,755	
Final Parcel Map + mapping deposit:	642	
Final Tract Map + mapping deposit:	921	
Mapping Deposit (paid with Final Map application):	500	
Merger of Parcels or Lot Line Adjustment:	1,264	
Quimby (Parks & Recreation) fee (per unit/lot):	1,817	
Tentative Parcel Map (4 or less lots / units) No Public Hearing:	1,486	
Tentative Parcel Map (4 or less lots / units) Public Hearing:	3,755	✉
Tentative Tract Map (5 or more lots / units) No Public Hearing:	4,326	✉

Environmental Review (contact Planning Division for applicable fee)

Environmental Assessment (no Initial Study prepared):	\$ 215	
Environmental Assessment (if Initial Study is prepared):	3,133	

✉ Public Hearing Notice applies to all projects with public hearings and covers the City's costs of envelopes, postage and handling the mailing of public notices. Add this to filing fees above, as applicable:

Coastal Permit – 100 ft. Radius	\$ 184	
Large Family Daycare – 100 ft. Radius	57	
Minor Exception – 300 ft. Radius	228	
Other Permits – 300 to 500 ft. Radius	412	
Code, General Plan, Zoning Amendments	588	◆