

City Council Regular Meeting

Regular Meeting

Tuesday, February 20, 2024

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Joe Franklin

Mayor Pro Tem Amy Howorth

Councilmember David Lesser

Councilmember Steve Napolitano

Councilmember Richard Montgomery

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Finance Director Steve Charelian

Human Resources Lisa Jenkins

Parks and Recreation Mark Leyman

Police Chief Rachel Johnson

Fire Chief Michael Lang

Community Development Director Talyn Mirzakhanian

Public Works Director Erick Lee

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier),

live streaming via the City's website, and

via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, February 20, 2024 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, February 14, 2024, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG - JT Kaplan, Jonny Kaplan, and Casey Kaplan

- 1. Moment of Silence in Memory of U.S. Marines; Lance Corporal Donovan Davis, Sergeant Alec Langen, Captain Benjamin Moulton, Captain Jack Casey, and Captain Miguel Nava.**

C. ROLL CALL

D. CEREMONIAL CALENDAR

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

- 2. Moment of Silence in Memory of Former Public Works Wastewater and Electrical Supervisor Glen Sanders.**

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, February 20, 2024 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes: [24-0081](#)
This Item Contains Minutes of the Following City Council Meeting(s):
 - a) City Council Adjourned Regular Meeting Minutes of February 6, 2024
 - b) City Council Regular Meeting Minutes of February 6, 2024
(City Clerk Tamura).**APPROVE**

Attachments: [City Council Adjourned Regular Meeting Minutes of February 6, 2024](#)
[City Council Regular Meeting Minutes of February 6, 2024](#)

4. Financial Reports: [24-0093](#)
 - a) Schedule of Demands for January 12, 2024, and January 19, 2024
 - b) Investment Portfolio for the Month Ending December 31, 2023
 - c) Financial Month End Report for December 31, 2023
(Finance Director Charelian).**ACCEPT REPORTS AND DEMANDS**

Attachments: [Schedule of Demands for January 12, 2024 and January 19, 2024](#)
[Investment Portfolio December 2023](#)
[Financial Month End Report December 2023](#)

5. Proclamation Declaring March 1, 2024, as National Employee Appreciation Day. [24-0100](#)
PROCLAIM

Attachments: [Proclamation - National Employee Appreciation Day](#)

6. Consideration of a Resolution in Support of the "Manhattan Beach Unified School District Quality Education Protection Measure," (Measure MB Parcel Tax Measure) on the March 5, 2024, Statewide Primary Election Ballot (City Manager Moe). [24-0088](#)
CONSIDER ADOPTING RESOLUTION NO. 24-0011

Attachments: [Resolution No. 24-0011](#)
[Resolution No. 18-0038](#)
[MBUSD Resolution No. 2023-22](#)

7. Consideration of Second Reading and Adoption of an Ordinance Adjusting the Storm Drain Fees as a Result of the Proposition 218 Election (Finance Director Charelian). [24-0099](#)
ADOPT ORDINANCE NO. 24-0003
Attachments: [Ordinance No. 24-0003](#)
8. Consideration of a Resolution Awarding a Construction Agreement to Sterndahl Enterprises LLC for \$179,643 for the Cycle 1 Traffic Markings Project; and Adoption of a Determination of Exemption Pursuant to Section 15301(c) of the State California Environmental Quality Act (CEQA) Guidelines (Public Works Director Lee). [24-0034](#)
A) ADOPT RESOLUTION NO. 24-0012
B) MAKE A DETERMINATION OF EXEMPTION PURSUANT TO CEQA
Attachments: [Resolution No. 24-0012](#)
[Agreement - Sterndahl Enterprises LLC](#)
[Bid Proposal - Sterndahl Enterprises LLC](#)
[Specifications](#)
[Budget and Expenditures Summary Report](#)
9. Consideration of Accepting as Complete Work Performed by Landscape Support Services, Inc. for the Polliwog Park Lower Playground Replacement Project (Public Works Director Lee). [24-0022](#)
A) ACCEPT
B) AUTHORIZE
Attachments: [Location Map](#)
10. Consideration of Accepting as Complete Work Performed by Pavement Coatings Co. Regarding the Slurry Seal Project Encompassing the North Area of the Sand Section (Public Works Director Lee). [24-0064](#)
A) ACCEPT
B) AUTHORIZE
Attachments: [Location Map](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

11. Conduct Public Hearing Renewing the North Manhattan Beach Business Improvement District and Approval of the Annual Collection of Assessments for Fiscal Year 2024-2025 (City Manager Moe). [24-0047](#)

(Estimated Time: 15 Mins.)

- A) CONDUCT PUBLIC HEARING
- B) ADOPT RESOLUTION NO. 24-0017
- C) RATIFY 2024 BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS
- D) APPROVE THE PROPOSED 2024 ACTIVITY PLAN

Attachments: [Resolution No 24-0017](#)
[Proposed 2024 Annual Report, Budget, and Activity Plan](#)
[Resolution No. 24-0001](#)

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

12. Status of the Long-Term Outdoor Dining Program Development, Consideration of Recommendations from the Outdoor Dining Task Force and Amendment No. 1 to the Professional Services Agreement with Moore Iacofano Goltsman, Inc. (MIG), and if Approved, Appropriate \$91,727 from the General Fund (Community Development Director Mirzakhonian). [24-0029](#)

(Estimated Time: 1 Hr.)

- A) DISCUSS AND PROVIDE DIRECTION
- B) APPROPRIATE FUNDS
- C) ADOPT RESOLUTION NO. 24-0018

Attachments: [Resolution No. 24-0018](#)
[Amendment No. 1 - Moore Iacofano Goltsman, Inc. \(MIG\)](#)
[Agreement - Moore Iacofano Goltsman, Inc. \(MIG\)](#)
[Community Workshop and Hometown Fair Outreach Summary](#)
[Targeted Walk Street Outreach Survey Results and Focus Group Summary](#)
[Preferred Program Vision Conceptual Plan](#)
[Public Comments](#)
[PowerPoint Presentation](#)

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13. Fiscal Year 2023-2024 Mid-Year Budget Report Including Funding Appropriations and Staffing Adjustments; and Fiscal Year 2024-2025 Budget Development Calendar (Finance Director Charelian). [24-0083](#)
(Estimated Time: 45 Mins.)
A) RECEIVE REPORT
B) APPROPRIATE FUNDS
C) APPROVE STAFFING ADJUSTMENTS
- Attachments:** [Fiscal Year 2023-2024 General Fund Summary](#)
[Revised Five Year Forecast](#)
[Fiscal Year 2024-2025 Budget Timeline](#)
14. Consideration of Requests Related to the Approved and Adopted Fiscal Year 2023- 2024 Through Fiscal Year 2027-2028 Capital Improvements Program Including Requests from the Manhattan Beach Unified School District for Funding of Improvements to District Facilities (Public Works Director Lee). [24-0036](#)
(Estimated Time: 30 Mins.)
DISCUSS AND PROVIDE DIRECTION
- Attachments:** [List of Projects FY 2024 Through FY 2028 5-Year CIP](#)
[MBUSD Funding Request Letter for FY 2024](#)
[MBUSD Funding Request Letter for FY 2025](#)
[PowerPoint Presentation](#)
15. Consideration of Options to Fill the Parking and Public Improvements Commission Seat No. 4 (Business Community) Vacancy (City Clerk Tamura). [24-0071](#)
(Estimated Time: 15 Mins.)
DISCUSS AND PROVIDE DIRECTION

- 16.** Consideration of Resolutions Awarding a Construction Agreement to Clarke Contracting Corporation for the Santa Monica Bay Stormwater Total Maximum Daily Load Trash Treatment Project for \$3,547,500, Including Contingency, Funded in Part with Integrated Regional Water Management Grant and Measure W Funding; Approving a Professional Services Agreement with KOA Engineering for \$380,076 for Construction Management and Inspection Services; Approving a Maintenance Service Agreement with Los Angeles County; and Adoption of a Determination of Exemption Pursuant to Section 15301(c) of the State CEQA Guidelines (Public Works Director Lee).

[24-0021](#)

(Estimated Time: 10 Mins.)

A) ADOPT RESOLUTION NOS. 24-0013, 24-0014, 24-0015, AND 24-0016

B) MAKE DETERMINATION OF EXEMPTION PURSUANT TO CEQA

Attachments: [Agreement - Clarke Contracting Corporation Plans and Specifications \(Web-Link Provided\)](#)
[Resolution No. 24-0014](#)
[Agreement - KOA Engineering](#)
[Resolution No. 24-0015](#)
[Agreement - LACFCD \(Trash Excluder\)](#)
[Resolution No.24-0016](#)
[Agreement - LACFCD \(Hydrodynamic Separators\)](#)
[Budget and Expenditures Summary Report](#)
[Location Map](#)
[PowerPoint Presentation](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

17. Agenda Forecast (City Clerk Tamura). [24-0056](#)
INFORMATION ITEM ONLY

18. Commission Minutes: [24-0080](#)
a) This Item Contains Minutes of the following City Commission Meetings:
Library Commission Meeting Minutes of November 13, 2023 (Parks and
Recreation Director Leyman)
b) Library Commission Meeting Minutes of January 8, 2024 (Parks and
Recreation Director Leyman).
INFORMATION ITEM ONLY

Attachments: [Library Commission Minutes November 13, 2023](#)
[Library Commission Meeting Minutes of January 8, 2024](#)

19. Recent Planning Commission Quasi-Judicial Decisions: Consideration of a [24-0091](#)
Use Permit to Establish Conformance for an Existing Ground Floor Bank
Use (Chase Bank) and to Allow a New Commercial Parking Facility Use in
the Bank's Parking Lot at an Existing Commercial Building Located at 201
Manhattan Beach Boulevard, and Making an Environmental Determination
for the Project in Accordance with the California Environmental Quality Act.
(Community Development Director Mirzakhonian).
INFORMATION ITEM ONLY

Q. CLOSED SESSION

R. ADJOURNMENT

Adjourning in Memory of Redondo Beach Mayor Bill Brand and Manhattan Beach Resident Arnold Goldstein.

S. FUTURE MEETINGS

CITY COUNCIL MEETINGS

March 5, 2024 - Tuesday -- 6:00 PM - City Council Meeting
March 19, 2024 - Tuesday -- 6:00 PM - City Council Meeting
April 2, 2024 - Tuesday -- 6:00 PM - City Council Meeting
April 16, 2024 - Tuesday -- 6:00 PM - City Council Meeting
April 24, 2024 - Tuesday - TBD - Boards and Commissions Interviews
May 7, 2024 - Tuesday -- 6:00 PM - City Council Meeting
May 14, 2024 - Tuesday -- 6:00 PM - Budget and Capital Improvements Program Study Session
May 21, 2024 - Tuesday -- 6:00 PM - City Council Meeting
May 28, 2024 - Tuesday -- 6:00 PM - Budget and Capital Improvements Program Study Session
June 4, 2024 - Tuesday -- 6:00 PM - City Council Meeting
June 18, 2024 - Tuesday -- 6:00 PM - City Council Meeting
July 2, 2024 - Tuesday -- 6:00 PM - City Council Meeting
July 16, 2024 - Tuesday -- 6:00 PM - City Council Meeting
August 6, 2024 - Tuesday -- 6:00 PM - City Council Meeting
August 20, 2024 - Tuesday -- 6:00 PM - City Council Meeting
September 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting
September 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting
October 1, 2024 - Tuesday -- 6:00 PM - City Council Meeting
October 15, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
November 5, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled Due to General Municipal Elections)
November 6, 2024 - Wednesday -- 6:00 PM - City Council Meeting
November 19, 2024 - Tuesday -- 6:00 PM - City Council Meeting
December 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting
December 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

February 21, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting (Rescheduled from February 19, 2024)
February 22, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
February 26, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
February 28, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
March 11, 2024 - Monday - 4:00 PM - Library Commission Meeting
March 13, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
March 18, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting
March 25, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
March 27, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
April 8, 2024 - Monday - 4:00 PM - Library Commission Meeting
April 10, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
April 15, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting
April 22, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
April 24, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
April 25, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
May 8, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
May 13, 2024 - Monday - 4:00 PM - Library Commission Meeting
May 20, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting
May 22, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
May 23, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
May 27, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting (Rescheduled to May 29, 2024)
May 29, 2024 - Wednesday - 4:00 PM - Parks and Recreation Commission Meeting (Reschedule from May 27, 2024)
June 10, 2024 - Monday - 4:00 PM - Library Commission Meeting
June 12, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
June 17, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting
June 24, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
June 26, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
June 27, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting

T. CITY OFFICES CLOSED**CITY HOLIDAYS:**

May 27, 2024 – Monday – Memorial Day
July 4, 2024 - Thursday - Independence Day
September 2, 2024 - Monday - Labor Day
October 14, 2024 – Monday – Columbus Day
November 11, 2024 – Monday – Veterans Day
November 28-29, 2024 - Thursday & Friday - Thanksgiving Holiday
December 25, 2024 - Wednesday - Christmas Day Observed
January 1, 2025 – Wednesday – New Years Day Observed
January 20, 2025 – Monday – Martin Luther King Day
February 17, 2025 - Monday - Presidents Day