

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, May 20, 2025

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Amy Thomas Howorth

Mayor Pro Tem David Lesser

Councilmember Joe Franklin

Councilmember Nina Trieu Tarnay

Councilmember Steve S. Charelian

EXECUTIVE TEAM

City Manager Talyn Mirzakhanian

City Attorney Quinn Barrow

City Clerk Liza Tamura

Acting Finance Director Libby Bretthauer

Human Resources Director Lisa Jenkins

Parks and Recreation Director Mark Leyman

Police Chief Rachel Johnson

Interim Fire Chief Michael Lang

Interim Community Development Director Michael Codron

Public Works Director Erick Lee

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, May 14, 2025, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER**B. PLEDGE TO THE FLAG**

Grayson Cravatt, Pacific Elementary School

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of a Certificate of Recognition to Maia Rocha from Mira Costa High School for Being One of Thirty High School Seniors to be Awarded a \$50,000 STEM (Science, Technology, Engineering, and Math) Scholarship from Southern California Edison with Plans to Attend University of Southern California (USC), While Pursuing the Human Technology Interaction Joint Major Across the Viterbi School of Engineering and the Irvine and Young Academy. [25-0222](#)
PRESENT
2. Presentation of a Certificate of Recognition to Pacific Elementary School for Receiving the Prestigious California Distinguished School Award and a Certificate of Recognition to Ms. Elizabeth Madison Hutchinson from Mira Costa High School for Being Named Teacher of the Year. [25-0223](#)
PRESENT
3. Presentation of a Certificate of Recognition to the Manhattan Beach Roundhouse Aquarium for the Dolphin Project. [25-0224](#)
PRESENT

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, the day of the meeting, via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom web

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

4. City Council Minutes: [25-0177](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of April 30, 2025
 - b) City Council Adjourned Regular Meeting Minutes of May 6, 2025
 - c) City Council Regular Meeting Minutes of May 6, 2025
- (No Budget Impact) (City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of April 30, 2025](#)
[City Council Adjourned Regular Meeting Minutes of May 6, 2025](#)
[City Council Regular Meeting Minutes of May 6, 2025](#)

5. Financial Report: [25-0190](#)

- a) Schedule of Demands: April 2025
 - b) Investment Portfolio Report: March 2025
 - c) Month End Financial Reports: March 2025
- (No Budget Impact) (Acting Finance Director Bretthauer).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for April 2025](#)
[Investment Portfolio for March 2025](#)
[Financial Month End Report for March 2025](#)

6. Consideration of a Revision to the City Council Assignments to Include the [25-0230](#)

2026 FIFA World Cup and the 2028 Summer Olympics Subcommittee with the Appointment of Mayor Howorth and Councilmember Tarnay to the Subcommittee (No Budget Impact) (City Clerk Tamura).

APPROVE

Attachments: [City Council Assignments](#)
[City Council Assignments Descriptions](#)

7. Consideration of a Resolution Granting the Roundhouse Aquarium a [25-0242](#)

Special One-Time Permit to Allow Alcoholic Beverage Use on Public Property (No Budget Impact) (City Manager Mirzakhian and Police Chief Johnson).

ADOPT RESOLUTION NO. 25-0054

Attachments: [Resolution No. 25-0054](#)

8. Consideration of Approval of the Fiscal Year 2025-2026 City Council Work Plan (No Budget Impact) (City Manager Mirzakhaniyan). [25-0126](#)

APPROVE

Attachments: [Fiscal Year 2025-2026 City Council Work Plan \(18 Items\)](#)
[Work Plan Summary](#)
[Department and Commission Involvement Matrix](#)
[Department Work Plan Items](#)

9. Consideration of a Public Safety Camera System Policy (No Budget Impact) (City Manager Mirzakhaniyan) [25-0007](#)

RECEIVE AND FILE

Attachments: [Public Safety Camera System](#)

10. Consideration of a Resolution Approving an Agreement with Harris & Associates for Direct Assessment Services with a Maximum Compensation of \$40,000 Annually for Five Years (Budgeted) (Acting Finance Director Bretthauer). [25-0216](#)

ADOPT RESOLUTION NO. 25-0047

Attachments: [Resolution No. 25-0047](#)
[Agreement - Harris & Associates](#)

11. Consideration of a Resolution Approving the Assessment Engineer's Report for Annual Levy of Street Lighting Assessments for Fiscal Year 2025-2026 and a Resolution Declaring the City Council's Intention to Provide for the Annual Levy and Collection of Assessments, and Setting the Public Hearing to Consider the Assessments for June 17, 2025 (Budgeted) (Acting Finance Director Bretthauer). [25-0148](#)

A) ADOPT RESOLUTION NOS. 25-0044 AND 25-0045

B) SET PUBLIC HEARING DATE FOR JUNE 17, 2025

Attachments: [Resolution No. 25-0044](#)
[Resolution No. 25-0045](#)
[Fiscal Year 2025-2026 - Engineer's Report Landscaping and Street Lighting Maintenance Assessment District](#)

12. Consideration of a Resolution Approving Amendment No. 2 to the Professional Services Agreement with Pacific Harbor Medical Group, Inc. to Provide Professional Medical Services at a Cost Not-to-Exceed \$274,000 through June 30, 2027 (Budgeted) (Human Resources Director Jenkins). [25-0212](#)

ADOPT RESOLUTION NO. 25-0048

Attachments: [Resolution No. 25-0048](#)
[Amendment No. 2 - Pacific Harbor Medical Group](#)
[Agreement and Amendment No. 1 - Pacific Harbor Medical Group](#)

13. Consideration of a Resolution Approving Amendment No. 2 to the Professional Services Agreement with the Law Offices of Angel Ho, Inc. to Conduct Independent Investigations of Confidential Matters at a Cost Not-to-Exceed \$300,000 (Budgeted) (Human Resources Director Jenkins). [25-0213](#)

ADOPT RESOLUTION NO. 25-0049

Attachments: [Resolution No. 25-0049](#)
[Amendment No. 2 - Law Offices of Angel Ho](#)
[Agreement and Amendment No. 1 - Law Offices of Angel Ho](#)

14. Consideration of Accepting as Complete Work Performed by Gentry General Engineering, Inc. for the Manhattan Village Senior Villas Americans with Disabilities Act (ADA) Pathway Project (No Budget Impact) (Public Works Director Lee). [25-0096](#)

- A) ACCEPT**
B) AUTHORIZE

Attachments: [Location Map](#)

15. Lot 3 Parking Structure Local Emergency Update (Unbudgeted) (Public Works Director Lee). [25-0139](#)

DETERMINE THAT THERE IS A NEED TO CONTINUE THE EMERGENCY ACTION

Attachments: [Resolution No. 24-0105](#)
[Location Map](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

16. Conduct Public Hearing to Consider Adopting New Refuse Rates for Residential and Commercial Solid Waste Collection Services, Effective July 1, 2025, Through June 30, 2030 (Potential Budget Impact) (Public Works Lee). [25-0161](#)

(Estimated Time: 30 Mins.)

A) CONDUCT PUBLIC HEARING

B) ANNOUNCE PROTESTS

C) ADOPT RESOLUTION NO. 25-0050

Attachments: [Resolution No. 25-0050](#)

[PowerPoint Presentation](#)

17. Conduct a Hearing to Consider: Approval of a Nuisance Abatement Cost Report; and a Determination that the Costs of Abatement Constitute a Special Assessment Against the Property Located at 1467 11th Street or Shall be a Lien on the Property for the Amount of the Assessment (City Attorney Barrow). [25-0247](#)

(Estimated Time: 15 Mins.)

ADOPT RESOLUTION NO. 25-0053

Attachments: [Resolution No. 25-0053](#)

[March 5, 2025, Letter Notifying Property Owner and Attorney of Record of Hearing \(with Exhibit A - Court Order Granting Preliminary Injunction \(March 23, 2022\) and Exhibit B - Report of Abatement Costs Supplemental Cost Report](#)

[Notice of Ruling dated March 28, 2022](#)

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

18. Consideration of an Annual Funding Request from Marine Mammal Care Center Los Angeles in the Amount of \$50,000 for Operational Support (Not Budgeted) (Interim Community Development Director Codron). [25-0208](#)

(Estimated Time: 30 Mins.)

A) RECEIVE REPORT

B) DISCUSS AND PROVIDE DIRECTION

Attachments: [Marine Mammal Care Center Proposal Letter](#)

[PowerPoint Presentation](#)

19. Consideration of a Resolution Approving a Memorandum of Understanding with the LoveMB Foundation (LoveMB) to Identify, Evaluate, and Fundraise for Programs, Facilities, and Projects that Enhance the Quality of Life of the Residents and Community of the City of Manhattan Beach; Consideration of Four Fundraising Projects; and Appointment of a Councilmember to Serve as the City Council Delegate to the LoveMB Board (No Budget Impact) (Parks and Recreation Director Leyman). [25-0207](#)

(Estimated Time: 45 Mins.)

A) ADOPT RESOLUTION NO. 25-0051

B) APPROVE

C) APPOINT

Attachments: [Resolution No. 25-0051](#)
[Memorandum of Understanding - LoveMB Foundation](#)
[PowerPoint Presentation](#)

20. Presentation of the Proposed Five-Year Capital Improvement Program (CIP) for Fiscal Year 2025-2026 through Fiscal Year 2029-2030 (Public Works Director Lee). [25-0228](#)

(Estimated Time: 30 Mins.)

A) DISCUSS AND PROVIDE DIRECTION

B) APPROVE

Attachments: [Schedule of Capital Improvement Projects by Fund](#)
[Capital Improvement Projects Summary Sheets](#)
[Proposed Line Item Modifications by Fund](#)
[PowerPoint Presentation](#)

21. Presentation of the Fiscal Year 2026 Proposed Operating Budget (Acting Finance Director Bretthauer). [25-0227](#)

(Estimated Time: 1 Hr.)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Fiscal Year 2026 Proposed Budget \(Web-Link Provided\)](#)
[PowerPoint Presentation \(May 6, 2025\)](#)
[PowerPoint Presentation \(May 13, 2025\)](#)
[List of Fiscal Year 2026 Proposed and Deferred Budget Enhancements](#)
[Fiscal Year 2026 Proposed Budget At-A-Glance](#)
[Grants Funding Update](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

22. City Council AB 1234 Reports. [25-0231](#)
RECEIVE AND FILE
23. Consideration of a Request by Mayor Pro Tem Lesser and Mayor Howorth to Discuss Potential Safety Measures on Sepulveda Boulevard (City Manager Mirzakhonian). [25-0234](#)
DISCUSS AND PROVIDE DIRECTION
24. Consideration of a Request by Councilmember Tarnay and Councilmember Charelian to Discuss Implementing a Phased Approach for the Previously Approved Commercial Parking Permit Rates, Associated Fiscal Impacts, and the Formula Used to Determine the Oversubscription of the Permits (City Manager Mirzakhonian). [25-0235](#)
DISCUSS AND PROVIDE DIRECTION
25. Consideration of a Request by Councilmember Charelian and Mayor Howorth to Explore Opportunities to Assist the Owner of the Previously Approved Commercial (Hotel and Retail/Office) Project at 600 South Sepulveda Boulevard (City Manager Mirzakhonian). [25-0236](#)
DISCUSS AND PROVIDE DIRECTION
26. Consideration of a Request by Councilmember Franklin and Councilmember Tarnay to Discuss the South Coast Air Quality Management District's Residential Electric Lawn and Garden Rebate Program (City Manager Mirzakhonian). [25-0237](#)
DISCUSS AND PROVIDE DIRECTION

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

27. Agenda Forecast (City Clerk Tamura). [25-0225](#)
INFORMATION ITEM ONLY

Q. CLOSED SESSION

R. ADJOURNMENT

S. FUTURE MEETINGS

CITY COUNCIL MEETINGS

May 27, 2025 - Tuesday -- 6:00 PM - Budget Study Session
June 3, 2025 - Tuesday -- 6:00 PM - City Council Meeting
June 17, 2025 - Tuesday -- 6:00 PM - City Council Meeting
July 1, 2025 - Tuesday -- 6:00 PM - City Council Meeting
July 15, 2025 - Tuesday -- 6:00 PM - City Council Meeting
August 5, 2025 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization)
August 19, 2025 - Tuesday -- 6:00 PM - City Council Meeting
September 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
September 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting
October 7, 2025 - Tuesday -- 6:00 PM - City Council Meeting
October 21, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 4, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 18, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

May 22, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
May 26, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
May 28, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
June 9, 2025 - Monday - 4:00 PM - Library Commission Meeting
June 11, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
June 16, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
June 23, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
June 25, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
June 26, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
July 9, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
July 14, 2025 - Monday - 4:00 PM - Library Commission Meeting
July 21, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
July 23, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
July 24, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
July 28, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
August 11, 2025 - Monday - 4:00 PM - Library Commission Meeting
August 13, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
August 18, 2025 - Monday - 4:00 PM - Cultural Arts Commission Meeting
August 25, 2025 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
August 27, 2025 - Wednesday - 3:00 PM - Planning Commission Meeting
August 28, 2025 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting

T. CITY OFFICES CLOSED

CITY HOLIDAYS:

July 4, 2025 - Friday - Independence Day

September 1, 2025 - Monday - Labor Day

October 13, 2025 – Monday – Columbus Day

November 11, 2025 – Tuesday – Veterans Day

November 27-28, 2024 - Thursday & Friday - Thanksgiving Holiday

December 24, 2025 - Wednesday - Christmas Eve (City Hall Closes at 12:00 PM)

December 25, 2025 - Thursday - Christmas Day Observed

December 31, 2025 - Wednesday - New Year's Eve (City Hall Closes at 12:00 PM)

January 1, 2026 – Thursday – New Years Day Observed

January 19, 2026 – Monday – Martin Luther King Day

February 16, 2026 - Monday - Presidents Day

May 25, 2026 – Monday – Memorial Day