

City of Manhattan Beach

*1400 Highland Avenue
Manhattan Beach, CA 90266*



Meeting Minutes - Draft

Wednesday, June 20, 2018

6:00 PM

**Joint City Council/Planning Commission and Parking and
Public Improvements Commission Meeting
Police/Fire Conference Room
400/420 15th Street Manhattan Beach, CA 90266**

City Council Adjourned Regular Meeting

*Mayor Amy Howorth
Mayor Pro Tem Steve Napolitano
Councilmember Nancy Hersman
Councilmember Richard Montgomery
Councilmember David Lesser*

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A. CALL MEETING TO ORDER

Mayor Pro Tem Napolitano called the meeting to order at 6:00 PM.

B. PLEDGE TO THE FLAG

Mayor Pro Tem Napolitano led the pledge of allegiance.

C. ROLL CALL

City Council

Present - Mayor Pro Tem Napolitano, Councilmember Hersman, Councilmember Montgomery and Councilmember Lesser.

Absent - Mayor Howorth

Planning Commission

Present - Commissioner Fournier, Commissioner Seville-Jones, Commissioner Burkhalter, and Commissioner Morton.

Absent - Commissioner Thompson

Parking and Public Improvements Commission

Present - Commissioner Longhurst, Commissioner Paralusz, and Commissioner Lipps

Absent - Commissioner Delk and Commissioner Franklin

Staff

Present - City Manager Bruce Moe, City Attorney Quinn Barrow, Community Development Director Anne McIntosh, City Clerk Liza Tamura, Acting Planning Manager Eric Haaland, Traffic Engineer Erik Zandvliet, Senior Deputy City Clerk Martha Alvarez, and Management Analyst George Gabriel.

D. PUBLIC COMMENTS (3 MINUTES PER PERSON)

None.

E. GENERAL BUSINESS

1. Review Work Plan items for the Fiscal Year 2018-2019 that will be before the Planning and Parking and Public Improvements Commissions (Community Development Director McIntosh). [18-0288](#)

DISCUSS AND PROVIDE DIRECTION

Community Development Director Anne McIntosh introduced the Planning Commission Work Plan for City Council consideration.

Planning Commission Chair Sandra Seville-Jones provided an overview of the Planning Commission Work Plan items.

Community Development Director Anne McIntosh and Planning Commission Chair Seville-Jones discussed and responded to City Council questions regarding the follow Planning Commission Work Plan items:

- 1. Short-Term Rentals*
- 2. Accessory Dwelling Units*
- 3. Sepulveda Corridor Study*
- 4. Manhattan Village Mall Expansion Project*
- 5. Modernize Parking Standards*
- 6. Environmental Sustainability Work Plan for 2018-2020*
- 7. Update on State Housing Laws*
- 8. Telecom Facilities with an Updated Ordinance*
- 9. Automated Permitting Software Solution*

Additionally, the City Council, Planning Commission, and Staff discussed two items that warranted future discussion items that included:

- 1. Use Permit Conditions and Enforcement*
- 2. Review of Land Use Definitions of Recent Trends*

City Council provided direction regarding the proposed Planning Commission Work Plan to:

- 1. Direct the Sustainability Task Force to explore a graywater ordinance and/or requirements,*
- 2. Explore adding a Planning Commissioner or Parking and Public Improvements Commissioner to the Sustainability Task Force, and*
- 3. Direct the Planning Commission to discuss the Telecom Facilities Updated Ordinance.*

Traffic Engineer Erik Zandvliet introduced the Parking and Public Improvements Commission Work Plan for City Council consideration.

Community Development Director Anne McIntosh and Traffic Engineer Erik Zandvliet responded to City Council questions regarding the follow Parking and Public Improvement Commission Work Plan items:

- 1. Modernize Parking Standards*
- 2. Pedestrian Safety Improvements*
- 3. Downtown Business Employees Overflow Parking*
- 4. Parking Management (Parking Meter Solution)*
- 5. Telecom Facilities with an Updated Ordinance*
- 6. Pedestrian Security Improvements*

Additionally, the City Council, Parking and Public Improvements Commission, and Staff discussed four items not identified within the staff report that included:

- 1. Report on New Striping and Dedicated Bike Lanes*
- 2. Streetlighting Needs*
- 3. Speed Humps*
- 4. Parking Garage Incentives*

City Council provided direction regarding the proposed Parking and Public Improvement Commission Work Plan to direct the Parking and Public Improvements Commission to agendize discussion of the encroachment permit ordinance and make recommendations regarding revisions to the current ordinance and potential enforcement actions.

F. ADJOURNMENT

At 8:01 PM the City Council adjourned to the 4:30 PM Closed Session Meeting on Tuesday, July 3, 2018, in the City Council Chambers in said City.

George Gabriel
Recording Secretary

Amy Howorth
Mayor

ATTEST:

Liza Tamura
City Clerk