

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
 INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
01/06/2020	<i>Parks and Recreation Commission, Cultural Arts Commission and Library Commission Joint Meeting – 6:00 PM Monday</i>
	Pledge –
01/07/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	City Manager – 11/26 Finance – 12/3 City Attorney – 12/10 City Manager – 12/24 Packet – 12/31
	Pledge
	1. City Council Minutes (City Clerk Tamura) (Consent)
19-0464	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
19-0360	3. Consider Awarding a Contract to Vigilant Solutions, Inc. to Install Additional Fixed License Plate Readers for an Amount Not-to-Exceed \$280,000 (Police Chief Abell) (Consent)
19-0495	4. Consider Approving a Comprehensive Citywide Salary Schedule for all City Positions and Adjustments to Salary Ranges (Human Resources Director Jenkins) (Consent)
19-0454	5. Consider Purchase of One Aerial Lift Truck from --- in the Amount of \$--- (Finance Director Charelian) (Consent)
	6. Consider Approving the Underground Utility Assessment District Final Engineer's Report and Confirming the Assessments and Proceedings for District Approved by Majority Vote of the Weighted Returned Ballots in District 19-4 or Declaring Abandonment of Proceedings for District Not Approved by a Majority Vote of the Weighted Returned Ballots (Public Works Director Katsouleas) (Public Hearing)
19-0157	7. Conduct Public Hearing Regarding Ordinance No. 19-0010 Updating the Tree Ordinance (Public Works Katsouleas) (Public Hearing)
19-0147	8. Conduct Public Hearing for Consideration of Amendments to the Municipal Code and Local Coastal Program (LCP) Related to Residential Regulations for Location of Air Conditioning Units (Interim Community Development Director Gibson) (Public Hearing)
	9. Consider Endorsing the National League of Cities Service Line Warranty Program and Marketing Agreement to Offer Emergency Repair/Replacement Plans to Address Private Sewer and Water Infrastructure (City Manager Moe) (General Business)
19-0413	10. Approve Updated Banner Policy (Parks and Recreation Director Leyman) (General Business)
19-0491	11. Consider Allowing Construction at 33 South Sepulveda Boulevard on Two City Recognized Holidays (Interim Community Development Director Gibson) (General Business)
19-0423	12. Consider City Hall and Other Municipal Facilities Security Enhancement Measures (Police Chief Abell, Human Resources Jenkins and Public Works Director Katsouleas) (General Business)
	13. Agenda Forecast (Informational)
01/15/2020	<i>Planning Commission and Parking and Public Improvements Commission Joint Meeting – 6:00 PM Wednesday</i>
	Pledge

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
01/21/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	City Manager – 12/10 Finance – 12/17 City Attorney – 12/24 City Manager – 1/7 Packet – 1/15
19-0353	Pledge – American Martyrs School National Anthem – Mira Costa High School Band 1. Recognition to Jeanne Hendricks from MBCERT for Providing CPR Training to Over 1,000 Individuals in Manhattan Beach (Ceremonial) 2. Annual City Recognition of Longstanding Local Businesses (Finance Director Charelian) (Ceremonial) 3. Recognition to the Winners of the 2019 Manhattan Beach Police Department Holiday Card Contest (Ceremonial) 4. City Council Minutes (City Clerk Tamura) (Consent) 5. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
19-0480	6. Consider Adopting a Resolution of Intention to Provide for Annual Levy and Collection of Assessments for the north Manhattan Beach Business Improvement District and Setting February 18, 2020 for a Public Hearing (Finance Director Charelian) (Consent)
19-0496	7. Receive the Fiscal Year 2019-2020 Mid-Year Budget Report and Update on Fiscal Year 2020-2021 Budget (Finance Director Charelian) (Consent)
19-0482	8. Consider Adopting a Resolution Approving SB 998 Discontinuation of Residential Water Services (Finance Director Charelian) (Consent) 9. Adopt Title IV Plan for the City of Manhattan Beach in Order to Receive \$462,600 in Grant Funds to Purchase Four Dial-A-Ride Buses (Parks and Recreation Director Leyman) (Consent) 10. Consider Extension of Urgency Ordinance Regarding ADUs (Interim Community Development Director Gibson) (Consent) 11. Information on a Possible Pilot Program for Beach Buggies (City Manager Moe) (General Business) 12. Update on the City’s Five Year Plan to Address Homelessness Plan and Consideration of Memorandum of Understanding between the Cities of Hermosa and Redondo Beach on Homelessness Efforts (City Manager Moe) (General Business) 13. Shared Mobility (City Manager Moe) (General Business) 14. Replacement Housing (City Attorney Barrow) (General Business)
19-0437	15. Consider Introduction of Ordinance No. 19--- Prohibiting Use of City Facilities for Campaign Events and Use of City Resources for Non-City Purposes, and Provide Direction on the Elections Policy (City Attorney Barrow and City Clerk Tamura) (General Business)
19-0469	16. Consider an Agreement with the Downtown Manhattan Beach Business Professional Association (DMBBPA) dba: Manhattan Beach Certified Farmer’s Market (MBCFM) for the Management of a Certified Farmer’s Market and Utilization of City Property and Right-of-Way (Finance Director Charelian) (General Business)
19-0457	17. Consider the Parking and Public Improvements Commission Recommendation to Incorporate Proposed Crosswalk Enhancements Into New or Ongoing Projects as Part of the City’s Capital Improvements Plan and Pursue Funding Opportunities (Interim Community Development Director Gibson) (General Business) 18. Items to be Considered to Beautify the Downtown Area and Downtown Intersection Enhancements (Public Works Director Katsouleas) (General Business)
19-0449	19. Consider Funding Options for CalPERS Pension Liabilities (Finance Director Charelian) (General Business)
19-0499	20. Enterprise Project Implementation Update of 1) Enterprise Resource Planning (ERP) and 2) Land Management System (LMS) Solutions (Interim Information Technology Director Griffin) (General Business)
	21. Agenda Forecast (Informational)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
02/04/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	City Manager – 12/24 Finance – 12/31 City Attorney – 1/7 City Manager – 1/21 Packet – 1/29
19-0290	Pledge – Manhattan Beach Middle School National Anthem – Manhattan Beach Middle School Band
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Consider Adopting a Resolution Amending the Conflict of Interest Code for the City of Manhattan Beach; and Consider Adopting a Resolution Approving a Conflict of Interest Code for the Manhattan Beach Capital Improvement Corporation (City Manager Moe and City Attorney Barrow) (Consent)
	4. Digital Media Package Proposal Submitted by Manhattan Village Shopping Center (Interim Community Development Director Gibson) (Public Hearing)
	5. Agenda Forecast (Informational)
02/18/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	City Manager – 1/7 Finance – 1/14 City Attorney – 1/21 City Manager – 2/4 Packet – 2/12
19-0503	Pledge – American Martyrs School National Anthem
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Conduct Public Hearing Regarding the Renewal of the North Manhattan Beach Business Improvement District and Approval of the Annual Collection of Assessments for Fiscal Year 2019-2020 (Finance Director Charelian) (Public Hearing)
	4. Consider Approving the Proposed Fiscal Year 2019-2020 Chamber of Commerce Work Plan Contract in Amount of \$--- (City Manager Moe) (General Business)
	5. Consider Approving a City Council Communications Policy (City Manager Moe) (General Business)
	6. Review of City Council Assignments and Additional Staff-Supported Groups Within the City (City Clerk Tamura) (General Business)
	7. Continued Discussion of the Citywide User Fee Schedule and Cost Allocation Plan (Finance Director Charelian) (General Business)
	8. Update on Donation Program Policy and Options (Parks and Recreation Director Leyman) (General Business)
	9. Consider Approval of New Mural Artist and Locations and Allocate Public Art Trust Funds (Parks and Recreation Director Leyman) (General Business)
19-0414	
19-0340	10. Agenda Forecast (Informational)
03/03/2020	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Montgomery/Mayor Pro Tem Hadley</i>
Deadlines	City Manager – 1/21 Finance – 1/28 City Attorney – 2/4 City Manager – 2/18 Packet – 2/26
	Pledge – Mira Costa High School
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
03/17/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 2/4 City Manager – 2/11 City Attorney – 2/18 City Manager – 3/3 Packet – 3/11
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Park Master Plan (Parks and Recreation Director Leyman) (General Business)
	4. Consider Approving the MOU Associated with Catalina Classic Paddleboard Race Bronze Sculpture (Parks and Recreation Director Leyman) (General Business)
	5. Agenda Forecast (Informational)
04/07/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 2/25 City Manager – 3/3 City Attorney – 3/10 City Manager – 3/24 Packet – 4/1
	Pledge –
	1. Proclamation Declaring the Month of April, 2019, as Earth Month (Ceremonial)
	2. Recognition to Manhattan Beach’s Certified Green Businesses (Ceremonial)
	3. Proclamation Declaring the Month of April, 2019, as DMV/Donate Life California Month (Ceremonial)
	4. City Council Minutes (City Clerk Tamura) (Consent)
	5. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	6. Information Regarding Construction and the Possibility of Modifying Construction Hours on Saturdays (Interim Community Development Director Gibson) (General Business)
	7. Options Regarding WiFi at Metlox (Interim Information Technology Director Griffin) (General Business)
	8. Agenda Forecast (Informational)
04/21/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 3/10 City Manager – 3/17 City Attorney – 3/24 City Manager – 4/7 Packet – 4/15
	Pledge – Pennekamp Elementary School
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Quarterly Update on the Fiscal Year 2019-2020 City Council Work Plan (City Manager Moe) (General Business)
	4. Agenda Forecast (Informational)
04/28/2020	<i>Boards and Commissions Interviews – TMD Tuesday</i>
	Pledge –

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CEREMONIAL	CONSENT	PUBLIC HEARING	GENERAL BUSINESS	CITY COUNCIL	INFORMATIONAL
05/05/2020	Regular Meeting – 6:00 PM Tuesday				
Deadlines	Finance – 3/24 City Manager – 3/21 City Attorney – 4/7 City Manager – 4/21 Packet – 4/29				
	Pledge – Grand View Elementary School 1. Proclamations for the Month of May: (Ceremonial) a) Declaring May 2019 as National Fire Services Day b) Declaring May 2019 as National Municipal Clerks Week c) Declaring May 2019 as National Peace Officers Memorial Day d) Declaring May 2019 as International Firefighters Appreciation Day e) Declaring May 2019 as National Public Works Week f) Declaring May 2019 as National Building Safety Month g) Declaring May 2019 as National Older Americans Month 2. City Council Minutes (City Clerk Tamura) (Consent) 3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent) 4. Appointments to City Boards and Commissions (City Clerk Tamura) General Business) 5. Agenda Forecast (Informational)				
05/19/2020	Regular Meeting – 6:00 PM Tuesday				
Deadlines	Finance – 4/7 City Manager – 4/14 City Attorney – 4/21 City Manager – 5/5 Packet – 5/13				
	Pledge – 1. City Council Minutes (City Clerk Tamura) (Consent) 2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent) 3. Agenda Forecast (Informational)				
06/02/2020	Regular Meeting – 6:00 PM Tuesday				
Deadlines	Finance – 4/21 City Manager – 4/28 City Attorney – 5/5 City Manager – 5/19 Packet – 5/27				
	Pledge – Pacific Elementary School 1. Public Safety Recognition (Ceremonial) a) Police Officer of the Year b) Medal of Valor Recipients 2. Recognition to Outgoing Commissioners (Ceremonial) 3. City Council Minutes (City Clerk Tamura) (Consent) 4. Conduct Public Hearing to Consider the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing) 5. Conduct Public Hearing Regarding the Adoption/Approval of Two-Year Operating Budget and Establishing an Appropriation Limit (Finance Director Charelian) (Public Hearing) 6. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent) 7. Agenda Forecast (Informational)				
06/16/2020	Regular Meeting – 6:00 PM Tuesday				
Deadlines	Finance – 5/5 City Manager – 5/12 City Attorney – 5/19 City Manager – 6/2 Packet – 6/10				
	Pledge – 1. City Council Minutes (City Clerk Tamura) (Consent) 2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent) 3. Agenda Forecast (Informational)				

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
07/07/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 5/26 City Manager – 6/2 City Attorney – 6/9 City Manager – 6/23 Packet – 7/1
	Pledge –
	1. Proclamation Declaring July 2019 as Parks and Recreation Month (Ceremonial)
	6. City Council Minutes (City Clerk Tamura) (Consent)
	7. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	8. Resolution Adopting the 2020 Conflict of Interest Code (City Clerk Tamura) (Consent)
	9. Agenda Forecast (Informational)
07/21/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 6/9 City Manager – 6/16 City Attorney – 6/23 City Manager – 7/7 Packet – 7/15
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Report on Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System) (Police Chief Abell and Fire Chief Drum) (General Business)
	4. Agenda Forecast (Informational)
08/04/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 6/23 City Manager – 6/30 City Attorney – 7/7 City Manager – 7/21 Packet – 7/29
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
08/18/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 7/7 City Manager – 7/14 City Attorney – 7/21 City Manager – 8/4 Packet – 8/12
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
09/01/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 7/21 City Manager – 7/28 City Attorney – 8/4 City Manager – 8/18 Packet – 8/26
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
09/15/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 8/4 City Manager – 8/11 City Attorney – 8/18 City Manager – 9/1 Packet – 9/9
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
10/06/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 8/25 City Manager – 9/1 City Attorney – 9/8 City Manager – 9/22 Packet – 9/30
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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CEREMONIAL CONSENT PUBLIC HEARING GENERAL BUSINESS CITY COUNCIL INFORMATIONAL	
10/20/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 9/8 City Manager – 9/15 City Attorney – 9/22 City Manager – 10/6 Packet – 10/14
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
11/04/2020	<i>Regular Meeting – 6:00 PM Wednesday (General Municipal Elections on November 3, 2020)</i>
Deadlines	Finance – 9/22 City Manager – 9/29 City Attorney – 10/6 City Manager – 10/20 Packet – 10/28
	Pledge –
	1. Proclamation Declaring November 2020 as National Caregivers Month (Ceremonial)
	2. Recognition to the Winners of the 2020 Fire Department Annual “Home Escape Plan” (Ceremonial)
	3. City Council Minutes (City Clerk Tamura) (Consent)
	4. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	5. Agenda Forecast (Informational)
11/17/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 10/6 City Manager – 10/13 City Attorney – 10/20 City Manager – 11/3 Packet – 11/11
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
12/01/2020	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Hadley/Mayor Pro Tem Stern</i>
Deadlines	Finance – 10/20 City Manager – 10/27 City Attorney – 11/3 City Manager – 11/17 Packet – 11/25
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
12/15/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 11/3 City Manager – 11/10 City Attorney – 11/17 City Manager – 12/1 Packet – 12/9
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. One Year Update on Application Previously Approved to Allow an Office Use on the Ground Floor of a Building at 1419 Highland Avenue (Zebrowski) (Interim Community Development Director Gibson) (Consent)
	4. Agenda Forecast (Informational)

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CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

INFORMATIONAL MEMOS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
2/19/19	City Council	CD	Information on the Use of Single-Use Plastic Bottles at City Events and Facilities	TBD
7/17/18	City Council	CD	Receive and File Update on Ridership for Beach Cities Transit Line 109	TBD

CITY COUNCIL REQUESTS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	City Clerk	CC IT	Update on Centralized Citywide Contract Management Systems	TBD
WP 3/9/18	HR Director	HR	Comprehensive Update of Personnel Rules, Policies and Procedures Handbook	TBD
2/5/19	Montgomery	MS	Information on Opt-In Insurance Program (Homeline Service Warranty)	TBD
5/21/19	City Council	MS	Report on Leadership Manhattan Beach	TBD
5/21/19	Napolitano	CD	Report on Landscaping Electric Tools as Recommended by the Sustainability Task Force	Q2 2020
6/5/19	City Manager	MS	Information on Purchasing Beds in a Homeless Facility	TBD
7/2/19	City Council	PW	Discuss Ground Pavement Lighting Near Joslyn Community Center	TBD
8/6/19	Napolitano	CD	Review Recommendations by the Sustainability Task Force Regarding Energy Efficiency Standards	Q2 2020
8/6/19	Napolitano	CD	Review Recommendations by the Sustainability Task Force Regarding Expanding Runoff Requirements to Zero Discharge for Private Properties	Q2 2020
9/17/19	Hersman Stern	CC	Review the Mayor's Youth Council Program	TBD
9/17/19	Hersman	CC	Review the City's Existing Task Forces	TBD
10/15/19	Napolitano	MS	Draft Letter from Utility Service Partners Private Label, Inc. Regarding the City's Non-Endorsement	TBD
12/3/19	City Council	CD	One Year Update on Application Previously Approved to Allow an Office Use on the Ground Floor of a Building at 1419 Highland Avenue (Zebrowski)	12/15/20
12/3/19	City Council	CD	Information Regarding Construction and the Possibility of Modifying Construction Hours on Saturdays	4/7/20
12/3/19	City Council	IT	Options Regarding WiFi at Metlox	4/7/20
	PW Director	PW	Approve the Purchase of Automated Water Infrastructure Water Meters	TBD

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FUTURE MEETINGS TO BE SCHEDULED

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
		CC	Joint Meeting with Manhattan Beach Unified School Districts	TBD
8/6/19	City Council	CM	Tri-City Submit with City of Redondo Beach and Hermosa Beach to Discuss Homelessness Grant	TBD
9/25/19	City Council	PW	Fiber Master Plan Study Session	TBD

Please note that all items with “**WP**” indicate that the item was added at the
 March 9, 2018, City Council – Work Plan Meeting