

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
www.citymb.info • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Tuesday, July 20, 2021**

**6:00 PM**

**City Council Chambers**

**Public Participation Via Zoom and In-Person at City Council Chambers**



#### **ELECTED OFFICIALS**

**Mayor** Suzanne Hadley

**Mayor Pro Tem** Hildy Stern

**Councilmember** Steve Napolitano

**Councilmember** Richard Montgomery

**Councilmember** Joe Franklin

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Community Development Director** Carrie Tai

**Finance Director** Steve Charelian

**Fire Chief** Michael Lang

**Human Resources Director** Lisa Jenkins

**Information Technology Director** Terry Hackelman

**Parks and Recreation Director** Mark Leyman

**Police Chief** Derrick Abell

**Public Works Director** Erick Lee

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contributes to good city government.*

*By participating in City Council meetings, either in person or virtually, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*City Council Chambers are, once again, open to the public. Pursuant to Governor Newsom's executive orders issued in response to the COVID-19 pandemic, the City continues to offer an opportunity to participate in Council meetings via Zoom. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, July 20, 2021 (the day of the meeting), via:*

- 1) eComment at <http://www.citymb.info/ecomment>;*
- 2) email to [cityclerk@citymb.info](mailto:cityclerk@citymb.info); or*
- 3) telephone message recorded at (310) 802-5030.*

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item F (Public Comments).*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, July 14, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER**

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

**D. CEREMONIAL CALENDAR**

1. Presentation of a Certificate of Recognition to Maria Tirabassi, Vice President of Operations for Northrop Grumman Aerospace Systems Space Park, in Celebration of her Retirement after Thirty-Two Years of Service.  
**PRESENT**

[21-0202](#)

Attachments: [Certificate of Recognition - Maria Tirabassi](#)

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Pursuant to Governor Newsom's Executive Order No. N-09-21, The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, July 20, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.citymb.info/ecomment>;
- 2) email to [cityclerk@citymb.info](mailto:cityclerk@citymb.info); or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

**IN PERSON PUBLIC PARTICIPATION**

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

**ZOOM PUBLIC PARTICIPATION**

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:  
Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):  
Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

During the meeting you will need to enter \*9 on the phone's dial pad at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

**G. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**2. City Council Minutes: [21-0039](#)**

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of July 6, 2021

b) City Council Regular Meeting Minutes of July 6, 2021

(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes of July 6, 2021](#)

[City Council Regular Meeting Minutes of July 6, 2021](#)

**3. Financial Reports: [21-0155](#)**

a) Schedule of Demands June 24, 2021, and July 1, 2021

b) Investment Portfolio for the Month Ending May 31, 2021

c) Month End Report for May 31, 2021

(Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

**Attachments:** [Schedule of Demands for June 24, 2021 and July 1, 2021](#)

[Investment Portfolio for the Month Ending May 31, 2021](#)

[Month End Report for May 31, 2021](#)

**4. Consideration of a Resolution Awarding a Professional Services [21-0226](#)**

Agreement to Dudek for Preparation an Update of the City's General Plan Housing Element and Supporting Environmental Documentation with a Not-to-Exceed Amount of \$333,652.50 (Partially Offset by a \$150,000 Local Early Action Planning (LEAP) Grant) (Community Development Director Tai).

**ADOPT RESOLUTION NO. 21-0061**

**Attachments:** [Resolution No. 21-0061](#)

[Agreement - Dudek](#)

5. Consideration of a Resolution Approving Amendment No. 1 to the Professional Services Agreement with SA Associates for \$100,000 for Additional Project Management Consulting Services for the Engineering Division (Public Works Director Lee). [21-0187](#)
- ADOPT RESOLUTION NO. 21-0062**

**Attachments:** [Resolution No. 21-0062](#)  
[Amendment No. 1 - SA Associates](#)  
[Agreement - SA Associates \(2021\)](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

6. Consideration of the History Advisory Board's Proposals Regarding Bruce's Beach (City Manager Moe). [21-0218](#)
- a) **APPROVE LANGUAGE AND DESIGN**
  - b) **ALLOCATE FUNDING FROM THE PUBLIC ARTS TRUST FUND**
  - c) **AUTHORIZE SOLICITATION OF BIDS**
  - d) **AUTHORIZE CITY MANAGER TO AWARD CONTRACTS NOT-TO-EXCEED \$20,000 TOTAL**

**Attachments:** [Proposed Language for the Plaque at the Strand \(Plaque No. 1\)](#)  
[Proposed Language for the Plaque at Bruce's Beach Park \(Plaque No. 2\)](#)  
[Proposed Photographs and Map to be Used on the Plaques](#)  
[Proposed Plaque Examples](#)  
[June 30, 2021, Report from County CEO](#)

7. Consideration of Continuing the Analysis of Transferring Prosecution Services of State Misdemeanors Utilizing the Los Angeles County District Attorney, and Potentially Contracting with the City of Redondo Beach for Prosecution and Homeless Court Services (City Manager Moe). [21-0201](#)

**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [June 1, 2021 Staff Report](#)  
[Cases Referred to District Attorney from 2015 - 2020](#)  
[Special Directive 20-07 - Misdemeanor Case Management](#)  
[City of Redondo Beach and Hermosa Beach Prosecution Contract](#)  
[SBCCOG Measure H Grant Funding Call for Projects](#)

8. Consideration of a Resolution Approving the Issuance of Certificates of Participation Not-to-Exceed \$9.7 Million to Reconstruct Fire Station No. 2 and Related Documents (Finance Director Charelian). [21-0199](#)

**ADOPT RESOLUTION NO. 21-0063**

**Attachments:** [Resolution No. 21-0063](#)  
[Resolution No. CIC-10](#)  
[Second Supplement to Trust Agreement](#)  
[Second Amendment to Site and Facilities Lease](#)  
[Second Amendment to Lease Agreement](#)  
[Certificates Purchase Contract](#)  
[Official Statement](#)  
[Amendment to Assignment Agreement](#)  
[Continuing Disclosure Certificate](#)  
[Good Faith Estimates](#)

**K. ADJOURN CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION**

**IV. GENERAL BUSINESS**

9. Consideration of a Resolution Approving a Second Supplement to the Trust Agreement, a Second Amendment to the Site and Facilities Lease, a Second Amendment to the Lease Agreement, a Certificates Purchase Contract, a Second Amendment to the Assignment Agreement, and Authorizing the Taking of Certain Actions in Connection with the Execution and Delivery of Not-to-Exceed \$9,700,000 Certificates of Participation to Construct Fire Station No. 2 (Finance Director Charelian).

[CIC-8](#)**ADOPT RESOLUTION NO. CIC-10**

Attachments: [Resolution No. CIC-10](#)

**L. ADJOURN MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING****M. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

**N. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**O. CITY MANAGER REPORT****P. CITY ATTORNEY REPORT**

## Q. INFORMATIONAL ITEMS

*This section is for items that do not require City Council action.*

### 10. Commission Minutes:

[21-0222](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Parks and Recreation Commission Meeting Minutes of April 26, 2021 (Parks and Recreation Director Leyman)
- b) Library Commission Meeting Minutes of May 10, 2021 (Parks and Recreation Director Leyman)
- c) Parks and Recreation Commission Meeting Minutes of May 24, 2021 (Parks and Recreation Director Leyman)
- d) Library Commission Meeting Minutes of June 14, 2021 (Parks and Recreation Director Leyman)

#### **INFORMATION ITEM ONLY**

**Attachments:** [Parks and Recreation Commission Meeting Minutes of April 26, 2021](#)  
[Library Commission Meeting Minutes of May 10, 2021](#)  
[Parks and Recreation Commission Meeting Minutes of May 24, 2021](#)  
[Library Commission Meeting Minutes of June 14, 2021](#)

### 11. Recent Planning Commission Quasi-Judicial Decision:

[21-0224](#)

Retroactive Request for Two Variances to Construct a 524 Square-Foot Addition to an Existing Single-Family Residence at 2602 Maple Avenue; and Adoption of an Environmental Determination in Accordance with the California Environmental Quality Act (Sean and Golita MacIntyre Trust) (Community Development Director Tai).

#### **INFORMATION ITEM ONLY**

## R. CLOSED SESSION

## S. ADJOURNMENT

## T. FUTURE MEETINGS

### **CITY COUNCIL MEETINGS**

August 3, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
August 24, 2021 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled)  
September 9, 2021 - Thursday -- 6:00 PM - City Council Meeting (Reorganization) (Rescheduled)  
September 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
October 5, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
October 19, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
November 2, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting  
December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

July 22, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
July 26, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
July 28, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
August 9, 2021 - Monday - 5:00 PM - Library Commission Meeting  
August 11, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
August 16, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
August 25, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
August 23, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
August 26, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission  
September 8, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
September 13, 2021 - Monday - 5:00 PM - Library Commission Meeting  
September 20, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
September 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
September 23, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
September 27, 2021 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
October 11, 2021 - Monday - 5:00 PM - Library Commission Meeting  
October 13, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
October 18, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
October 25, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
October 27, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
October 28, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission  
November 8, 2021 - Monday - 5:00 PM - Library Commission Meeting  
November 10, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
November 15, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
November 22, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
November 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
November 25, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission  
December 8, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
December 13, 2021 - Monday - 5:00 PM - Library Commission Meeting  
December 20, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting  
December 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting  
December 23, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission  
December 27, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

**U. CITY OFFICES CLOSED****CITY HOLIDAYS:**

September 6, 2021 - Monday - Labor Day  
October 11, 2021 - Monday - Columbus Day  
November 11, 2021 - Thursday - Veterans Day  
November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday  
December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)  
December 31, 2021 - Friday - New Years Day Observed (Saturday, January 1, 2022)  
January 17, 2022 - Monday - Martin Luther King Day  
February 21, 2022 - Monday - Presidents Day  
May 30, 2022 - Monday - Memorial Day  
July 4, 2022 - Monday - Independence Day